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WTO Notification

PURPOSE

This document describes the actions related to the data reporting by the Member States for the purposes of the EU notification to the World Trade Organisation (WTO) on domestic support (DS) for programming period 2023-2027 in SFC2021.

The main function of the new WTO module in SFC2021 is to allow Member States' Paying Agencies (and/or Coordinating Bodies) to report (transmit) to the Commission the data on the amounts paid from national sources for all expenditures related to the Funds as indicated in Article 32(1), points (b) and (c) of Implementing Regulation (EU) 2022/128.

Each Member State should transmit the WTO related data to the Commission, once a year, before 15 of February.

REGULATIONS

More details regarding the reporting obligations and the exchange of data between the European Commission and the Member States (MS) can be found in the "[About SFC2021](#)" section of the portal.

ROLES

Roles involved in the WTO Notification are:

MS Paying Agency (MSPA) MS Coordination Body (MSCB)	Record WTO Notification Upload WTO Notification Documents Consult WTO Notification Delete WTO Notification Validate WTO Notification Prepare WTO Notification for send to EC Send WTO Notification Request for Revised WTO Notification by MS Cancel WTO Notification Create New Version of a WTO Notification
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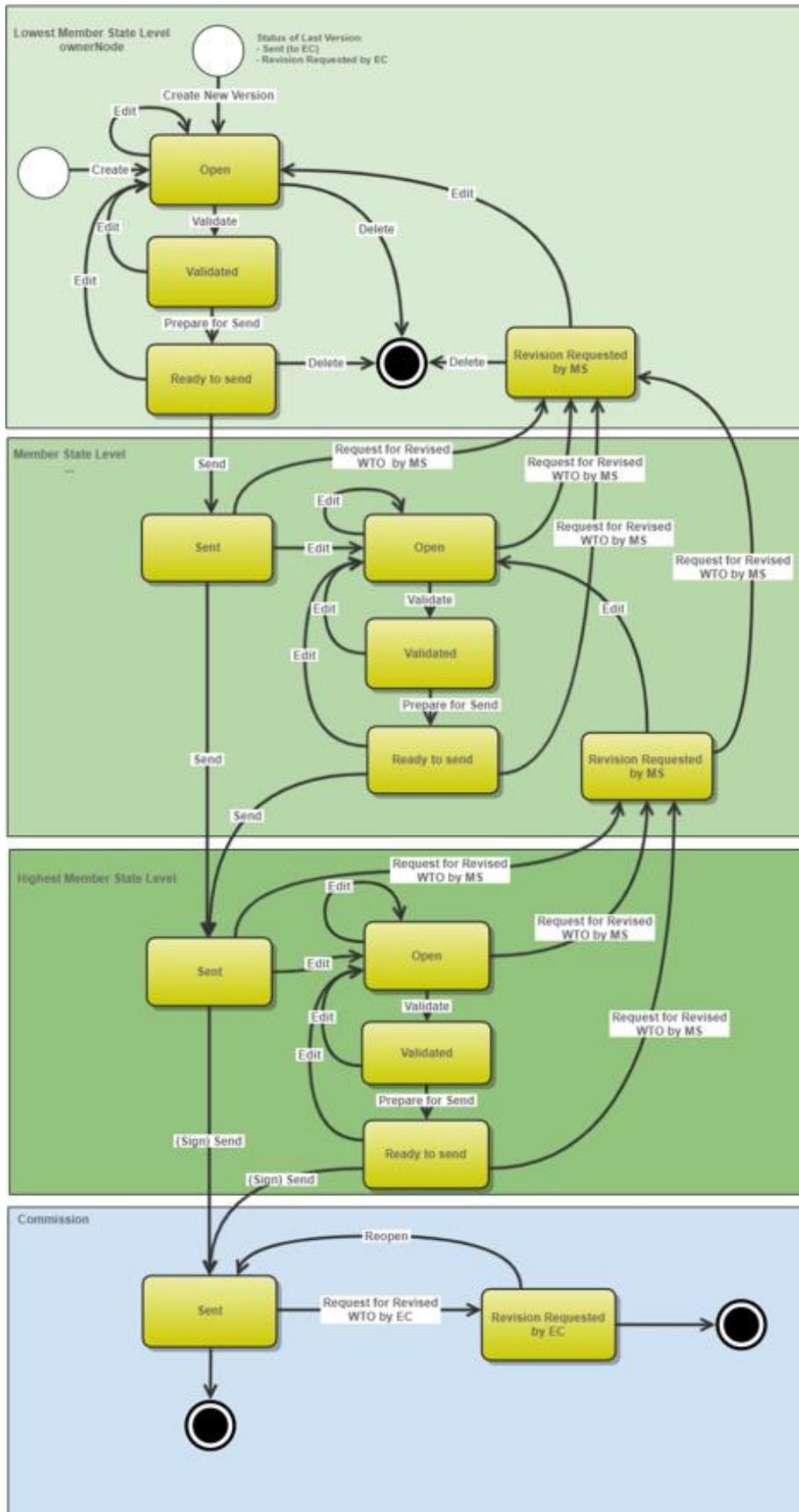
FUNDS

EAGF	EAFRD
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Workflow

This section shows the lifecycle to create and manage a WTO Notification.

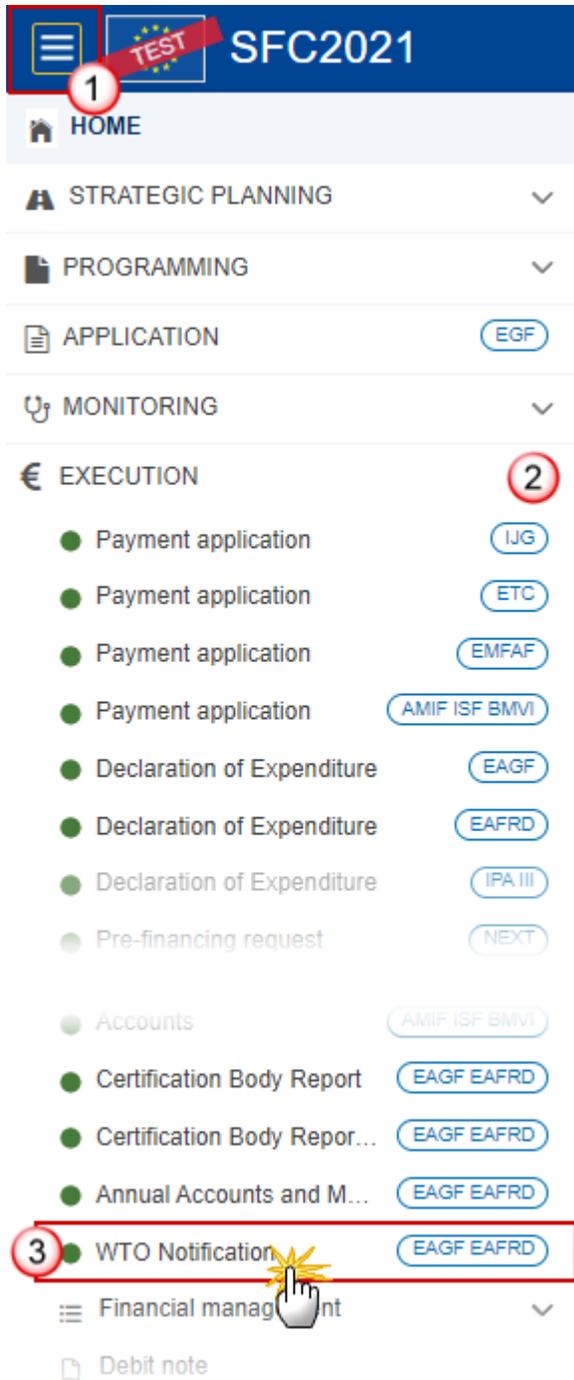
Click [here](#) to see the WTO Notification workflow diagram in high resolution.



Create a WTO Notification

REMARK	<p>The User is an identified User and has the role of MS Paying Agency or MS Coordination Body with Update rights (MSPAu/MSCBu) for EAGF and/or EAFRD funds.</p> <p>When creating a new WTO Notification, all existing versions (last working version) for the same CCI and Fund must be SENT to the Commission, CANCELLED, REQUEST FOR REVISION BY EC.</p> <p>The CSP should be adopted and managed on the User's Node.</p> <p>Only one WTO Notification per CSP and Financial Period can be created. For this WTO Notification, several versions (=work_version) could be created when a previous version has been requested for revision by EC.</p> <p>The submission of the first version of the WTO Notification to EC must occur before the end of the corresponding Declaration Period. In case the WTO Notification is returned for modification by EC, a new version can be resubmitted by MS to EC even after the end of the corresponding Declaration Period.</p>
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1. To create the WTO Notification, go to the **EXECUTION** menu and select the **WTO NOTIFICATION** option:



2. In the search screen click on the **CREATE** button to create a new WTO Notification:

WTO List

Show Export Refresh Clear

Create

CCI	Version	Financial period	Title	Status	Status date	Previous node	Current node
-----	---------	------------------	-------	--------	-------------	---------------	--------------

You are redirected to the WTO Notification Creation Wizard:

CREATE WTO NOTIFICATION

CCI * 1

2023DK06AFSP001 The Danish Strategic CAP Plan 2023-2027

Fund

EAGF,EAFRD

Version * 2

Financial period * 3

National reference 4

Source language * 5

Select a language

Cancel Create 6



3. Select or enter the following information:

(1) Select the CCI Number.

The CCI list contains all adopted CSP (last adopted version present at the last date of the financial period) managed at the User's Node, and which contain Funds for which the User is registered. The list returns the CCI, the CSP Title in English, and the CSP version.

(2) Select the *Version*.

The Version and Financial Period are linked to each other: for instance Version '2023' is for the Financial period '16/10/2022 to 15/10/2023' and this Financial year '2023' will be used as 'Version' for this WTO notification.

(3) Select the *Financial period*.

For the financial period YYYY (16/10/YYYY-1 to 15/10/YYYY), the first version of the WTO notification can only be created during the Declaration period which could be theoretically defined as the day following the financial period (in practice it is set to 01/01/YYYY) until the 15/02/YYYY.

(4) Enter a *National reference* if applicable.

(5) Select the *Source language*.

The source language will be used to automatically translate the PDF report generated during the 'Prepare for send action'.

(6) Click on **CREATE**.

The status of the WTO Notification is **OPEN**.

REMARK	On Create, when the preconditions are met, the initial WTO Notifications structure is created and a Table of Content (ToC)/Navigation Tree is presented, so the User can continue to populate the structured data of the the WTO Notification.
---------------	--

Record/Edit the WTO Notification

REMARK	<p>The User is an identified User and has the role of MS Paying Agency or MS Coordination Body with Update rights (MSPAu/MSCBu).</p> <p>When editing a version of a WTO Notification, its status is OPEN, VALIDATED, READY TO SEND or SENT at the level of the Member State or REVISION REQUESTED BY MS and currently resides on the User's Node.</p> <p>The editing of the WTO Notification is only possible through the upload of an XML file by MS.</p>
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General

Version Information

NOTE	<p>The Version Information contains information on the identification and status of the WTO Notification Version like the CCI, the Fund, the Version Number, the Accounting Period, the Status, the Node where it currently resides, the Title in English, the National reference and information from the linked CAP Strategic Plan like its Commission decision number and date, the Eligibility period and the Programme version number.</p> <p>Only the National reference and the Source language can be updated.</p> <p>The Source language is mandatory.</p>
-------------	--

1. Click on the **EDIT** button to enter or modify the *National reference* or the *Source language*:

GENERAL

Version information ⓘ



Fund	Version	Financial period	Last modified	Current node	 OPEN
EAGF, EAFRD	2023.0	16/10/2022 - 15/10/2023	06/02/2024, 11:52	Denmark	
National reference		Source language *			
		[EN] English			
LINKED CAP STRATEGIC PLAN					
Title in English		Programme version			
The Danish Strategic CAP Plan 2023-2027		1.2			
Commission decision number		Commission decision date			
C(2022)6013		31/08/2022			
Eligible from		Eligible until			
01/01/2023					

The Edit details pop-up window appears:

GENERAL

Version information

Fund	Version	Financial period	Last modified	Current node	 OPEN
EAGF,EAFRD	2023.0	16/10/2022 - 15/10/2023	06/02/2024, 11:52	Denmark	

National reference

1

Source language *

[EN] English

2

LINKED CAP STRATEGIC PLAN

Title in English

The Danish Strategic CAP Plan 2023-2027

Programme version

1.2

Commission decision number

C(2022)6013

Commission decision date

31/08/2022

Eligible from

01/01/2023

Eligible until

Cancel

Save

3

2. Enter or modify the following information if needed:

(1) Enter or modify the *National reference*.

(2) Modify the *Source language*.

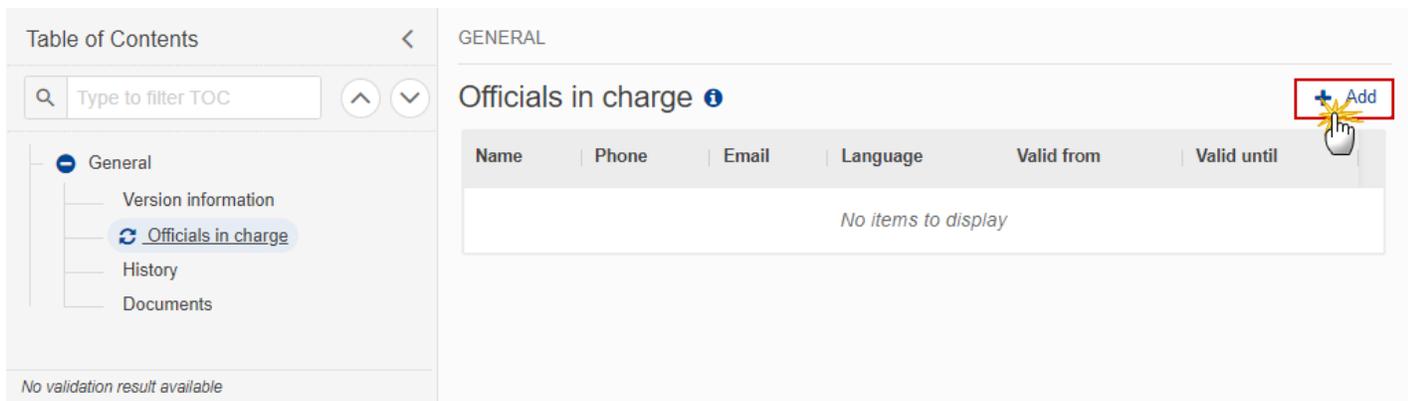
(3) Click on **SAVE** to save the information.

Officials in Charge

NOTE	<p>Officials in Charge can be updated at any time, independent from the status of the WTO Notification.</p> <p>Commission Officials (email domain "ec.europa.eu") can only be created/updated/deleted by Commission Users.</p> <p>The officials in charge are copied from the previous WTO Notification version of the same Programme, when existing.</p>
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- Click on the **ADD** button  to add a new official in charge.
- Clicking on the **EDIT** icon  of a row will allow you to modify the information of this official.
- Clicking on the **DELETE** icon  of a row will allow you to delete the official in charge selected.

1. Click on the **ADD** button to add a new Official in Charge:



The screenshot shows a user interface for managing 'Officials in charge'. On the left, there is a 'Table of Contents' sidebar with a search bar and a tree view containing 'General', 'Version information', 'Officials in charge' (highlighted), 'History', and 'Documents'. The main content area is titled 'GENERAL' and 'Officials in charge'. It features a table with columns: Name, Phone, Email, Language, Valid from, and Valid until. The table is currently empty, showing 'No items to display'. A '+ Add' button is located in the top right corner of the table area, highlighted with a red box and a hand cursor.

The Edit details pop-up window appears:

Edit row

Name * 248

1

Email * 243

2

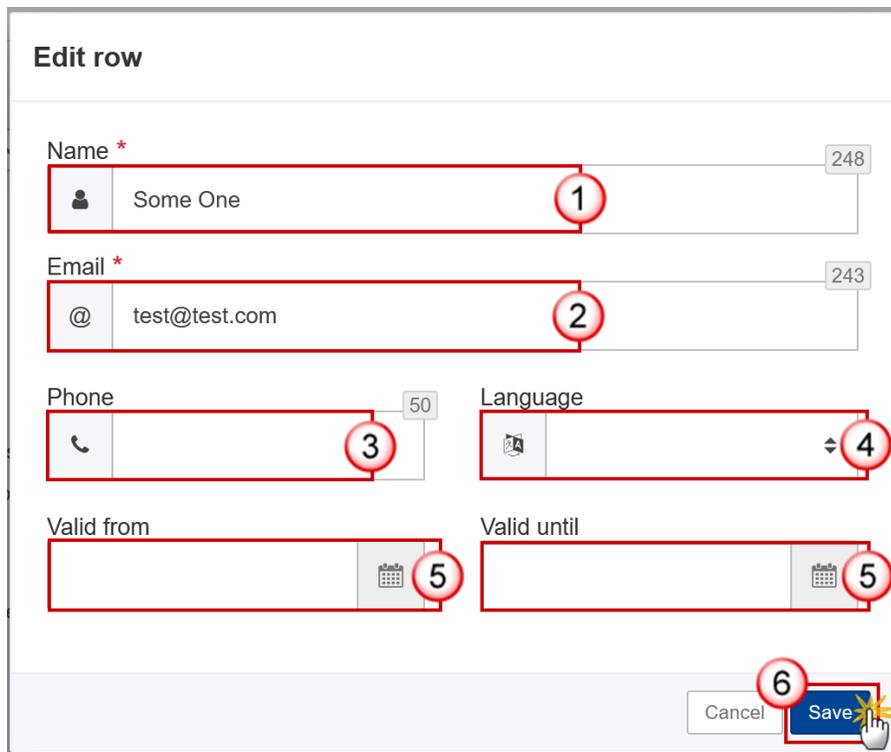
Phone 50 Language

3 4

Valid from Valid until

5 5

Cancel Save 6



2. Enter or select the following information:

(1) Enter the *Name*.

(2) Enter the *Email*.

The format of the Email address will be validated by the system and should be unique.

(3) Enter the *Phone* number.

(4) Select the *Language*.

(5) Enter the *Valid from* and *Valid until* dates.

The *Valid until* date should be greater than the *Valid from* date.

(6) Click on **SAVE** to save the information.

History

This section shows all the actions that have been taken on the WTO Notification since it was created, for example:

Table of Contents < GENERAL

🔍 Type to filter TOC ^ v

- General
 - Version information
 - Officials in charge
 - History
 - Documents

No validation result available

History ⓘ

- 21/02/2024 11:07
 - Action **Edit** on node **Denmark (DK)** by **Gsb, Ste (n0001843)**
- 21/02/2024 11:04
 - Action **Create** on node **Denmark (DK)** by **Gsb, Ste (n0001843)**

Documents

NOTE	The Documents list shows all documents uploaded against this version of the WTO Notification by Member State and by Commission. Member State Users see all their own Documents and the sent Commission Documents. Commission Users see all their own Documents, unsent Integral Member State Documents and sent Member State Documents.
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The following documents will be foreseen:

Description	Internal Code	Non-Integral (1)	Integral (2)	System (3)	Required (4)	Structured
WTO notification in XML	WTO.NOT					X
Other Member State Document	WTO.OM	X				
Snapshot of data before send	SNP.WTOSNT		X	X	X	

- (1) Document can be sent at any time
- (2) Document will be automatically sent when the Object is sent
- (3) Document automatically created by the system
- (4) Document required in the system before a next action can be executed

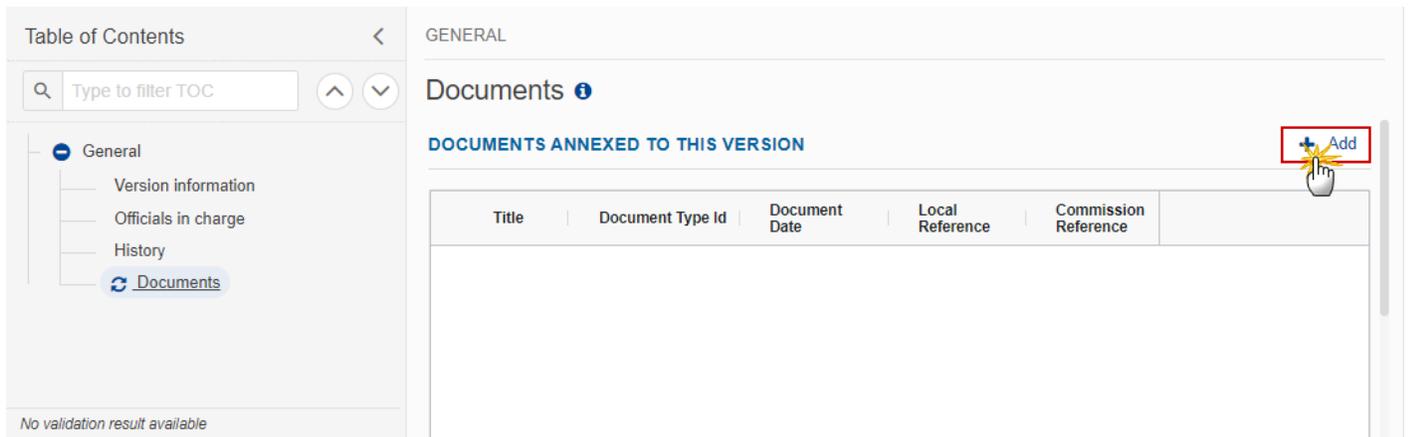
Uploading & Sending Documents

Multiple documents can be uploaded in the WTO Notification.

- Clicking on the **ADD** button  will open a pop-up window allowing you to add a new document type with attachments.
- Selecting a document row and clicking on the **VIEW** icon  will allow you to view the document information.
- Selecting a document row and clicking on the **EDIT** icon  will allow you to modify the document information. If a document of type 'Other Member State Document' must be sent, you can select the edit icon in order to send the document.
- Selecting a document row and clicking on the **DELETE** icon  will allow you to delete the document and all attachments.

REMARK	<p>Integral Documents (Official Proposal etc) are only sent - together with the encoded data – once the WTO Notification is sent to the EC.</p> <p>Referential/non-integral Documents (ie. 'Other Member State Document') can be sent at any time independently of the status of the WTO Notification.</p> <p>The 'Other Member State Document' type demands a manual submission (they are NOT sent automatically when the object is sent to the EC).</p> <p>A non-integral document is only visible to the Commission when the SENT DATE is visible.</p>
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1. Click on the **ADD** button to add a new document:



The screenshot displays the 'GENERAL' section of the WTO Notification interface. On the left, a 'Table of Contents' sidebar is visible, with 'Documents' selected. The main content area shows the 'Documents' section, which is currently empty. A table header is visible with columns: 'Title', 'Document Type Id', 'Document Date', 'Local Reference', and 'Commission Reference'. In the top right corner of the document list area, there is a red-bordered button with a plus sign and the text 'Add', which is being pointed to by a mouse cursor.

The Edit document details pop-up window appears:

Document

Document title * 1

Document type * 2 Document date * 3

Local reference 4

ATTACHED FILES 5

Title	Type	Language	File / Upload	Action
-------	------	----------	---------------	--------

2. Enter or select the following information:

(1) Enter a *Document Title* for your Document.

(2) Select a *Document Type*.

(3) Enter a *Document Date*.

The system automatically fills the field with today's date, but this can be modified.

(4) Enter a *Local reference*.

(5) Click on the **ADD** button to add a new attachment:

- You can add multiple attachments by clicking on the **ADD** button.
- You can remove unwanted attachments by selecting the attachment and clicking on the **REMOVE** button.

The **Attached files** window becomes editable:

ATTACHED FILES

+ Add

Title	Type	Language	File / Upload	Action
WTO doc	Main	en. English	Browse File uploaded!	 

Cancel

Save

Save & Send

3. Enter or select the following information:

(1) Enter a *Title* for your attachment.

(2) Select the *Type* of the document.

It is possible to select from these 4 types: Annex, Cover Letter, Main or Translation.

(3) Select the *Language* of the document.

(4) Click on **BROWSE** to select the file that you want to add as an attachment.

(5) After the attachments are uploaded click on **SAVE**.

REMARK	Integral document types will only display the SAVE button and will be sent when the WTO Notification is sent to the Commission. Non-integral document types (such as 'Other Member State Documents') will display the SAVE button and a SAVE & SEND button, and must be sent independently of the WTO Notification.
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Sending an unsent non-integral document

1. Once the document and attachment(s) have been uploaded click on the **SEND** icon in the row containing the unsent document:

Table of Contents <

GENERAL

Documents ⓘ

DOCUMENTS ANNEXED TO THIS VERSION + Add

Title	Document Type Id	Document Date	Local Reference	Commission Reference	
WTO doc	Other Member State document	06/02/2024			

No validation result available

2. Click on **CONFIRM** to send the document to the Commission:

Documents ⓘ

Send document

i You are about to send the following document for signature. For this, you will be redirected to EU Login, where you will be guided through the signature process. After that, you will be redirected back to SFC.

Document title
WTO doc

Document type
Other Member State document

Document date
06/02/2024

Cancel **Confirm**

REMARK	The SAVE & SEND button will only be shown for documents which are not integral part of the Object and after at least one attachment was added.
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Deletion of an unsent document

REMARK	Only unsent documents can be deleted.
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1. In the row of a previously uploaded unsent document click on the **DELETE** icon to delete the document and associated attachments:

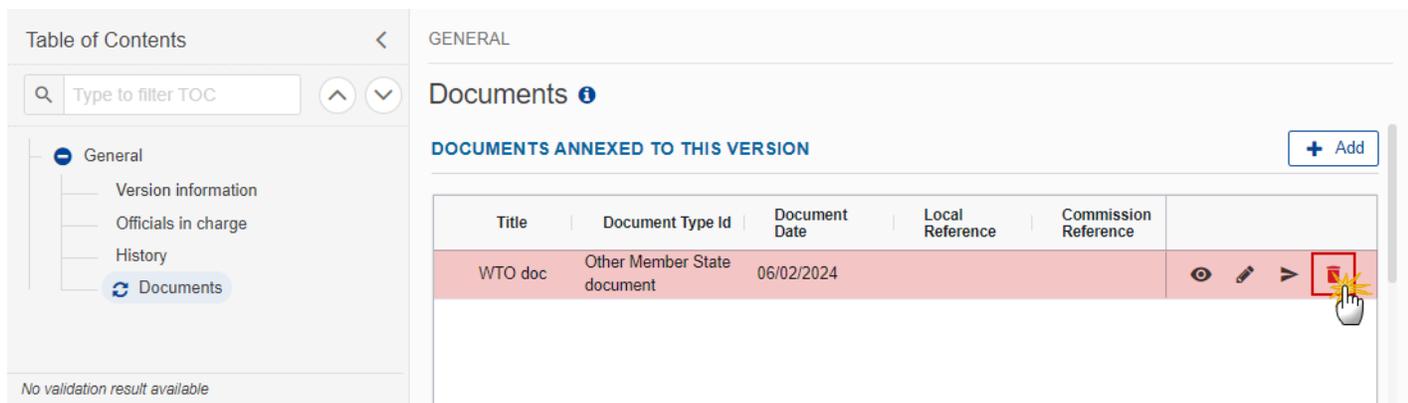


Table of Contents

GENERAL

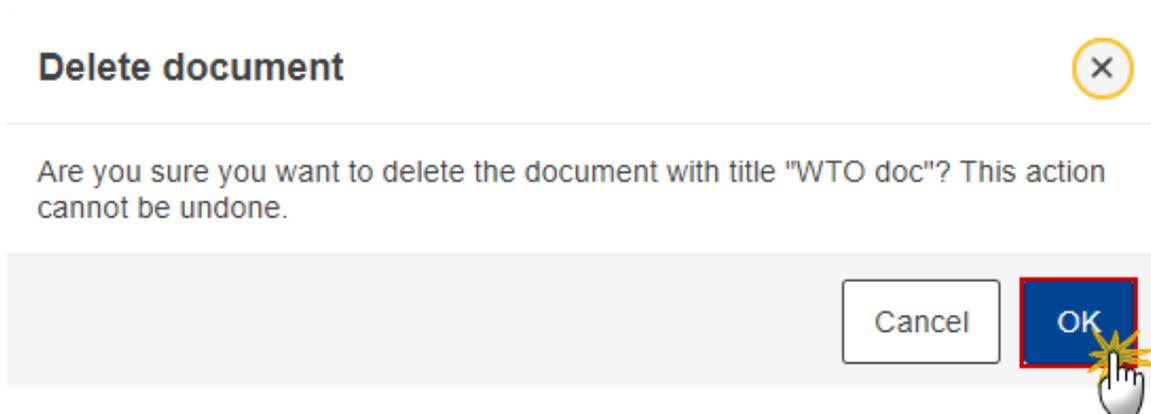
Documents ⓘ

DOCUMENTS ANNEXED TO THIS VERSION + Add

Title	Document Type Id	Document Date	Local Reference	Commission Reference	
WTO doc	Other Member State document	06/02/2024			

No validation result available

A confirmation window appears:



Delete document 

Are you sure you want to delete the document with title "WTO doc"? This action cannot be undone.

Cancel **OK**

2. Click on **OK** to confirm deletion. Click on **CANCEL** to return to the document section.

Validate an uploaded XML document

REMARK	The system automatically validates the XML documents during the upload phase. XML file(s) in status ERROR (E) cannot be submitted to the Commission. MS must correct these errors by uploading a new, corrected file (or by deleting it, if necessary).
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Find the list of all XML business rules that apply when a User upload an XML file in the system:

All XML files (Document type = WTO.NOT)			
<i>Declaration</i>			
Code	Severity	Description	Error Message
WTO_XML_000	ERROR	Validate file structure	XML file structure NOT correct, please upload a correct file
WTO_XML_010	ERROR	Validate notification type	The notification type is not correct, please upload a corrected file
WTO_XML_020	ERROR	Validate file syntax (validate that all mandatory elements of the declaration are included in the XML file)	XML file structure NOT correct, please upload a correct file
WTO_XML_030	ERROR	Validate amount format	Amount format NOT correct. Amount format ({{arg0}}) NOT correct. The format should be [N(15,2)](=Number 15/, or ./Number 2), please upload a corrected file.

WTO Notification in XML (Document type = WTO.NOT)			
<i>Header</i>			
Code	Severity	Description	Error Message

WTO_XML_040	ERROR	Validate Financial period	Financial period “{{arg0}}” is not valid
WTO_XML_050	ERROR	Validate CCI (CAP Plan identifier)	CCI “{{arg0}}” is not valid
WTO_XML_070	ERROR	Validate Currency code	Currency code should be ‘EUR’
<i>Inside CAP Strategic Plan</i>			
Code	Severity	Description	Error Message
WTO_XML_080	ERROR	Validate Budget code ()	In the table ‘Inside CAP Strategic Plan’, the Budget code “{{arg0}}”
WTO_XML_090	ERROR	Validate that the Budget code is unique	In the table ‘Inside CAP Strategic Plan’, the Budget code “{{arg0}}” is not unique
WTO_XML_100	ERROR	Validate that the type of intervention is valid for this Budget Code and is part of the ones expected in the WTO Annex 2	In the table ‘Inside CAP Strategic Plan’, for Budget code “{{arg0}}” , the type of Intervention is not the one of the CAP plan for this intervention, or is not part of the ones expected in WTO Annex 2 (we need in some cases the ‘Sub-type of intervention’
<i>Outside CAP Strategic Plan</i>			
Code	Severity	Description	Error Message
WTO_XML_080	ERROR	Validate Budget code Take the ones in AGREX with AGREX declaration period = YYYYMM withYYYYMM= SFC financial period FROM_DATE year and month. Valid budget codes are the ones that start by 08 02 03; 08 02 05, 08 02 06 or 08 02 99	In the table ‘Outside CAP Strategic Plan’, the Budget code “{{arg0}}” is not valid for this financial period. It should also start by 08 02 03; 08 02 05, 08 02 06 or 08 02 99

WTO_XML_090	ERROR	Validate that the Budget code is unique	In the table 'Outside CAP Strategic Plan', the Budget code "{{arg0}}" is not unique
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Consult an uploaded XML document

NOTE	For the XML file displayed on the screen, the number of Errors (E) and Warnings (W) that occurred during the execution of the XML business rules validation will be displayed.
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1. Click on the arrow to consult the details of the uploaded document:

The screenshot shows a software interface with a 'Table of Contents' on the left and a 'Documents' section on the right. The 'Table of Contents' includes a search bar and a tree view with categories like 'General', 'Version information', 'Officials in charge', 'History', 'Documents', and 'WTO Notification'. The 'Documents' section is titled 'GENERAL' and 'Documents' with an information icon. Below it, there is a section 'DOCUMENTS ANNEXED TO THIS VERSION' with an 'Add' button. A table lists documents with columns: Title, Document Type Id, Document Date, Local Reference, Commission Reference, and Status. The first row is 'DK WTO Notif' with 'WTO notification in XML' as the Document Type Id, '22/02/2024' as the Document Date, and 'OK' as the Status. A red box highlights a yellow arrow icon in the first column of this row, with a mouse cursor pointing at it. At the bottom left of the interface, it says 'No validation result available'.

The file details now appear:

GENERAL

Documents ⓘ

Title	Document Type Id	Document Date	Local Reference	Commission Reference	Status	List Of Document Attachments	
DK WTO Notif	WTO notification in XML	21/02/2024			ERROR	1	  

Title	File name	Upload date	User	File status	E	W	
WTO	wto-notification-D	21/02/2024	Gsb, Ste (n0001843)	ERROR	5	0	    1 2 3 4

2. Different actions are possible based on the File Status (**OK** or **ERROR**):

(1) View the file.

(2) View the list of Errors and Warnings detected in the file.

In case of Warnings only, the File Status will be OK.

(3) View the file with the Errors and Warnings on the corresponding lines.

(4) Delete the file. This feature is useful if a file is used for testing purposes or to delete a file with errors.

WTO Notification

NOTE	This section will be available whenever an XML file has been uploaded beforehand and is free of errors. The User can download the XML file in all corresponding subsections.
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Interventions inside CAP Strategic Plan

NOTE

This section is not editable. Data are populated from the XML file upload.

Table of Contents		WTO NOTIFICATION				
Type to filter TOC		Interventions inside CAP Strategic Plan				
Fund	Form of Intervention	Type of Intervention	Intervention Budget Code	Intervention Code (MS) - Name	English name	
EAGF	Sectoral - Fruit and Vegetables	INVRE(47(1)(a)(i)) - investments in tangible and intangible assets, research and experimental and innovative production methods and other actions	08 02 02 01 00 00 35001	11A - Investeringer i materielle og immaterielle aktiver, innovation mv.	Investments in tangible and intangible assets, innovation, etc.	
EAGF	Sectoral - Apiculture products	ADVIBEES(55(1)(a)) - advisory services, technical assistance, training, information and exchange of best practices, including through networking, for beekeepers and beekeepers' organisations	08 02 02 02 00 01 37001	12A - Rådgivningstjenester, teknisk bistand, uddannelse mv.	Advisory services, technical assistance, training, etc.	
EAGF	Decoupled Direct Payments	BISS(21) - Basic income support for sustainability	08 02 04 01 00 00 04001	1 - Basisindkomststøtte (Grundbetaling)	Basic income support (Basic payment)	
EAGF	Coupled Direct Payments	CIS(32) - Coupled income support	08 02 04 05 00 00 10003	4 - Stivelseskartofler	Starch potatoes	
EAFRD	Rural Development	ENVCLIM(70) - Environmental, climate-related and other management commitments	08 03 01 01 00 01 14001	13 - Pleje af græs- og naturarealer (N2000)	Conservation of grassland and natural areas (N2000)	
EAFRD	Rural Development	ENVCLIM(70) - Environmental, climate-related and other management commitments	08 03 01 01 00 01 15002	14 - Biodiversitetsskov (N2000)	Biodiversity forest (N2000)	

Interventions outside CAP Strategic Plan

NOTE

This section is not editable. Data are populated from the XML file upload.

Table of Contents		WTO NOTIFICATION				
Type to filter TOC		Interventions outside CAP Strategic Plan				
Intervention Budget Code	Budget code description	EU budget paid	National cofinancing	National top-up	Total	
08 02 03 01	POSEI and smaller Aegean islands (excluding direct payments)	20,000,000.00	600,000.00	300,000.00	20,900,000.00	
08 02 05 08	Crop-specific payment for cotton	10,000,000.00	500,000.00	200,000.00	10,700,000.00	
08 02 99 01	Completion of previous measures under the European Agricultural Guarantee Fund (EAGF) — Shared management	900,000.00	400,000.00	100,000.00	1,400,000.00	
Total		30,900,000.00	1,500,000.00	600,000.00	33,000,000.00	

Validate the WTO Notification

REMARK	<p>The WTO Notification can be validated at any time, when the current version is in status OPEN and resides at the User's Node.</p> <p>The User must have the role of MS Paying Agency or MS Coordination Body with Update or Send rights (MSPAu/s or MSCBu/s).</p>
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Click on the **VALIDATE** button to validate the WTO Notification:

The screenshot shows a web application interface for managing WTO Notifications. At the top, there's a breadcrumb trail: 'WTO List' > '2023DK06AFSP001 - 2023.0'. Below this, a header bar displays '2023.0', 'DK', '22/02/2024, 15:33', and 'OPEN'. A 'Validate' button is visible in the top right corner. The main content area is titled 'GENERAL' and 'Version information'. It contains a table with the following data:

Fund	Version	Financial period	Last modified	Current node
EAGF,EAFRD	2023.0	16/10/2022 - 15/10/2023	22/02/2024, 15:33	Denmark

Below the table, there are sections for 'National reference' (Source language: [EN] English) and 'LINKED CAP STRATEGIC PLAN' (Title in English: The Danish Strategic CAP Plan 2023-2027, Programme version: 1.2). A 'Validate' button is highlighted in the top right corner of the interface.

REMARK	<p>An ERROR will block you from sending the WTO Notification. The error(s) should be resolved and the WTO Notification must be revalidated. Note that a WARNING does not block you from sending the WTO Notification.</p>
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The system validates the following information:

Code	Severity	Validation Rule
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001	WARNING	Validate that at least one official in charge of the Member State exists.
002	ERROR	Validate that the CCI code matches the following regular expression: 2023CC06AFSPNNN (Implicit in web).
003	ERROR	Validate that the WTO notification is linked to the last adopted CAP Strategic Plan before the end of the financial period for this CCI (Implicit in web).
004	ERROR	Validate that all integral documents have at least one attachment with a length > 0.
005	ERROR	Validate that no XML documents are in status ERROR

An example of a validation window:

Latest validation result ✕

 The WTO Notification has been successfully validated.

You can check the list of validation results at any time throughout the WTO Notification:

The screenshot displays the SFC2021 interface. At the top, there is a blue header with the SFC2021 logo and a search bar. Below the header, a navigation bar shows 'WTO List' and a search filter for '2023DK06AFSP001 - 2023.0'. The main content area is divided into a 'Table of Contents' on the left and a 'GENERAL' section on the right. The 'Table of Contents' includes 'General' (with sub-items: Version information, Officials in charge, History, Documents) and 'WTO Notification'. The 'GENERAL' section shows 'Version information' for 'EAGF, EAFRD 2023.0' with a financial period of '16/10/2022 - 15/10/2023' and a last modification date of '23/02/2024'. Below this, there is a section for 'LINKED CAP STRATEGIC PLAN' with the title 'The Danish Strategic CAP Plan 2023-2027' and program number '1.2'. At the bottom left, a status bar shows '5 All results', '5 Passed', '0 Warning', and '0 Error'. A red box highlights this status bar with a circled '1'. On the right side, a 'Latest validation result' panel shows three validation rules, all with green checkmarks: 'WTO_VALRULE_001' (Validate that at least one official in charge of the Member State exists), 'WTO_VALRULE_002' (Validate that the CCI code matches the following regular expression: 2023CC06AFSPNNN (Implicit in web)), and 'WTO_VALRULE_003' (Validate that the WTO notification is linked to the last adopted CAP Strategic Plan before the end of the financial period for this CCI (Implicit in web)). A red box highlights this panel with a circled '2'.

To see the last validation results:

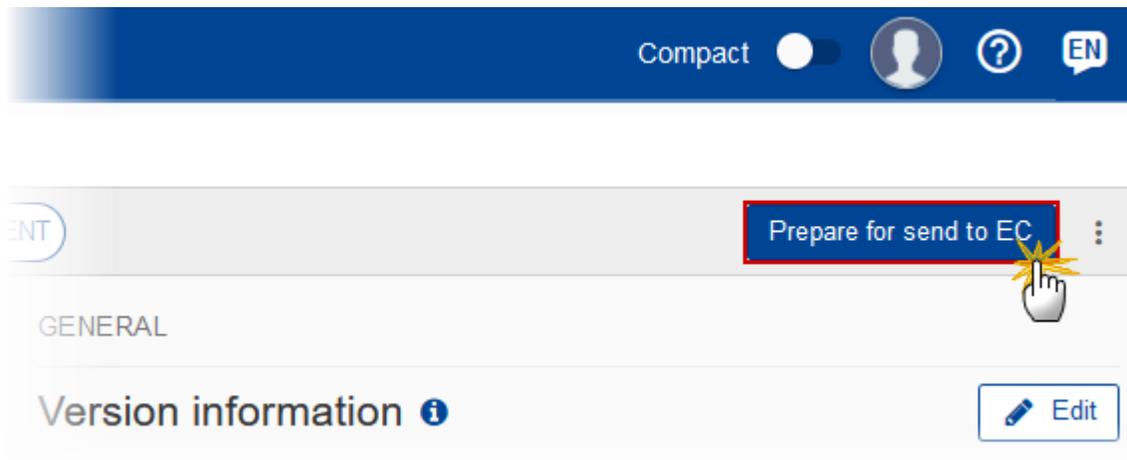
- (1) Click on one of the 4 categories: *All results*, *Passed*, *Warning*, *Error*.
- (2) The list of latest validation results for the chosen category is displayed.

After all errors have been resolved the status of the WTO Notification becomes **VALIDATED**.

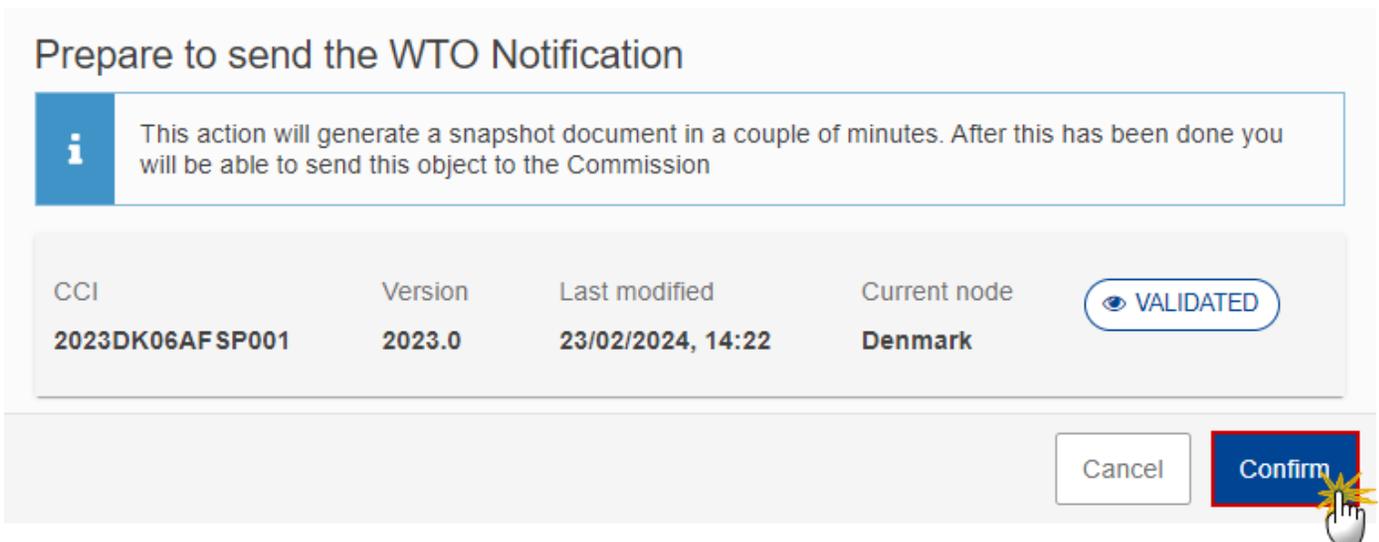
Prepare WTO Notification for send to EC

REMARK	<p>The Prepare for Send can occur when a User on the highest MS Node wants to indicate that the WTO Notification version can be prepared for sending to the Commission, once the VALIDATION ERRORS have been removed and the status is VALIDATED or SENT (from a lower Node).</p> <p>The User must have the role of MS Paying Agency or MS Coordination Body with Update or Send rights (MSPAu/s or MSCBu/s).</p>
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1. Click on the **PREPARE FOR SEND TO EC** button to prepare to send the WTO Notification to the Commission:



The system will ask you to confirm the send action:



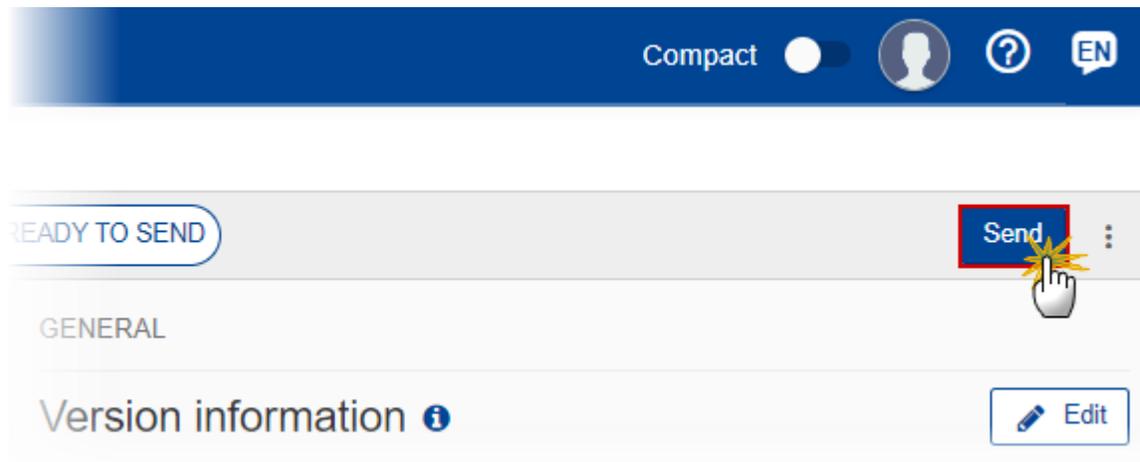
2. Click on **CONFIRM** to confirm.

The status of the WTO Notification is set to **PREPARING FOR SEND TO EC**.

Send the WTO Notification

REMARK	<p>The Send can occur when a User wants to send its recorded data on a WTO Notification version to the Commission or to an upper Node.</p> <p>The WTO Notification can only be sent once the VALIDATION ERRORS have been removed and the status is READY TO SEND or SENT (from a lower node).</p> <p>The "4 eyes principle" must be respected. Therefore, the User sending must be different from the User who last validated.</p> <p>The User must have the role of MS Paying Agency or MS Coordination Body with Send rights (MSPAs/MSCBs).</p>
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1. Click on the **SEND** button to send the WTO Notification to the Commission or to an upper Node:



The system will ask you to confirm the send action:

Send a WTO Notification



For performing this action, you will be redirected to EU Login, where you will be guided through the signature process. After that, you will be redirected back to SFC.

Send WTO Notification. When sending to the Commission, please check the accuracy of the generated snapshot before confirming the send.

CCI	Version	Last modified	Current node
2023DK06AFSP001	2023.0	23/02/2024, 14:31	Denmark

✓ READY TO SEND

[Snapshot of data before send - da](#)
[Snapshot of data before send - en](#)

Cancel

Confirm



2. Click on **CONFIRM** to confirm. For completing this action, the User will be redirected to the EU Login signature page.

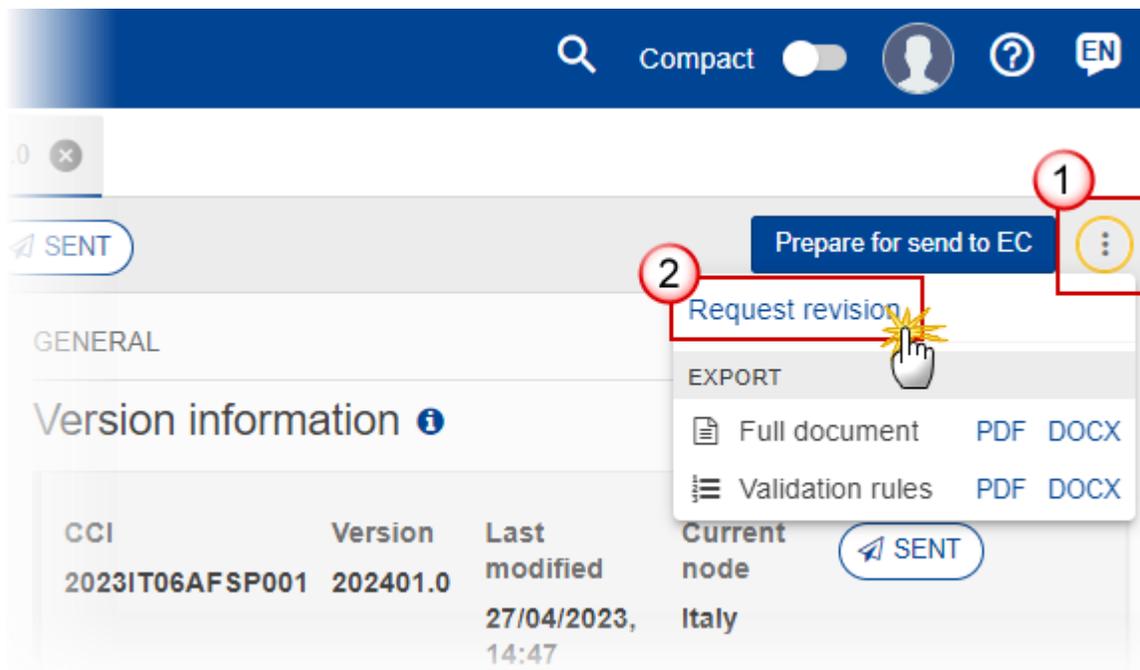
On success, the WTO Notification version has been sent to the Commission or to an upper Node. When sent, the status is set to **SENT**.

REMARK	<p>When on the highest MS node, different versions of the generated “Snapshot before send” document will be available so that the sender can first verify what will be sent to the Commission:</p> <ul style="list-style-type: none">• A version containing the untranslated content with the template in the Source language.• When the Source language is different from English, a version containing the untranslated content with the template in English.• When the Source language is different from English, a version containing a machine translation of the content in English with the template in English.
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Request for Revised WTO Notification by MS

REMARK	<p>The WTO Notification can only be revised by MS when a lower Node exists and the status is SENT (to a higher MS node), OPEN, VALIDATED, READY TO SEND or REVISION REQUESTED BY MS.</p> <p>This action can be used when a User wants to request a revision for the WTO Notification version sent by the Member State/Region because it is incomplete or incorrect.</p> <p>The User must have the role of MS Paying Agency or MS Coordination Body with Update rights (MSPAu/MSCBu).</p>
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Follow the steps to request for revised WTO Notification by MS:



1. Select the following:

- (1) Select the icon with 3 vertical dots.
- (2) Click on the **REQUEST REVISION** button to request revision from the lower Node.

The system will ask you to confirm the request for revision:

Request for revision of WTO Notification

CCI	Version	Last modified	Current node
2023DK06AF SP001	2023.0	23/02/2024, 14:31	Denmark

 SENT

Reason for request for revision *

Reason

1

Cancel

Confirm

2

1. Enter the following:

- (1) Enter the *Reason* in the text box provided.
- (2) Click on **CONFIRM** to save the information.

On success, the status of the WTO Notification will be changed to **REVISION REQUESTED BY MS** and the sender is notified of the action and its reason.

Delete the WTO Notification

REMARK	<p>The WTO Notification can only be deleted when:</p> <ul style="list-style-type: none"> • it resides on the owner Node • the status is OPEN, VALIDATED, READY TO SEND or REVISION REQUESTED BY MS • it has never been sent to the Commission before • it has no sent documents attached. <p>The User must have the role of MS Paying Agency or MS Coordination Body with Update rights (MSPAu/MSCBu).</p> <p>The delete is a physical delete and cannot be recovered!</p>
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Follow the steps to remove the WTO Notification from the system:

1. Select the following:

(1) Select the icon with 3 vertical dots.

(2) Click on the **DELETE** button to remove the WTO Notification from the system.

The system will ask you to confirm the delete action:

Delete WTO Notification

✕ This action cannot be undone!

CCI	Version	Last modified	Current node	OPEN
2023DK06AF SP001	2024.0	21/02/2024, 11:07	Denmark	OPEN

Cancel
Confirm

- Click on **CONFIRM** to confirm or click on **CANCEL** to return to the WTO Notification.

Cancel the WTO Notification

REMARK	<p>The WTO Notification can only be cancelled when a WTO Notification version with documents was sent to the Commission and without any previous work version in status REVISION REQUESTED BY EC. The notification utility will be called to notify the Commission of the cancel of the version.</p> <p>The WTO Notification version must currently reside on the User's Node and its status is OPEN, VALIDATED, READY TO SEND or REVISION REQUESTED BY MS and contains a sent Document and has no previous working version of the same major version in status REVISION REQUESTED BY EC.</p> <p>The User must have the role of MS Paying Agency or MS Coordination Body with Update rights (MSPAu/MSCBu).</p>
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Follow the steps to cancel the WTO Notification from the system:

Ste Gsb
n0001843 - DK

Compact

Validate

OPEN

GENERAL

Version information ?

Fund	Version	Financial period	Last modified	Country
EAGF,EAFRD	2024.0	16/10/2023 - 15/10/2024	21/02/2024, 11:07	Denmark

National reference

Source language *

[EN] English

EXPORT

- Full document PDF DOCX
- Validation rules PDF DOCX

Cancel

Delete

1. Select the following:

(1) Select the icon with 3 vertical dots.

(2) Click on the **CANCEL** button to cancel the WTO Notification from the system.

The system will ask you to confirm the cancel action:

Cancel WTO Notification version

CCI	Version	Last modified	Current node	
2023DK06AF SP001	2024.0	21/02/2024, 11:07	Denmark	OPEN

Cancel

Confirm

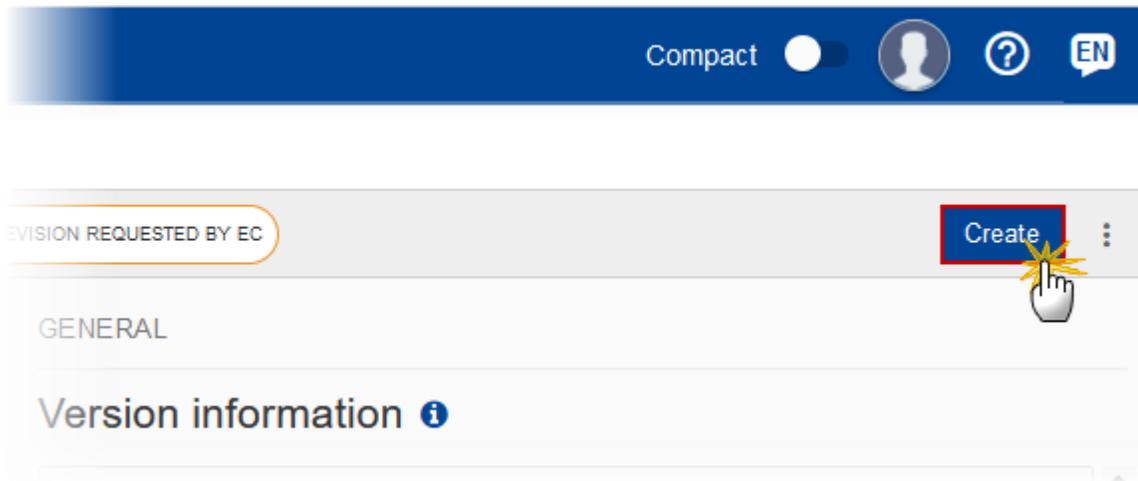
2. Click on **CONFIRM** to confirm or click on **CANCEL** to return to the WTO Notification.

On success, the status of the WTO Notification will be changed to **CANCELLED**.

Create a New Version of the WTO Notification

REMARK	<p>A new version of the WTO Notification needs to be created when on the last version a revision was requested by the Commission, or can be created when the Member State feels the need to send a revised version.</p> <p>A new version of the WTO Notification can only be created when the last working version for the submission period of the WTO Notification is in status REVISION REQUESTED BY EC, CANCELLED or SENT to the Commission.</p> <p>The User must have the role of MS Paying Agency or MS Coordination Body with Update rights (MSPAu/MSCBu).</p>
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1. Click on the **CREATE** button to create a new version of the WTO Notification:



The system will ask you to confirm the creation of a new version:

Create new WTO Notification version

CCI	Version	Last modified	Current node
2023DK06AF SP001	2023.0	23/02/2024, 15:10	European Commission

 REVISION REQUESTED BY EC

Cancel

Confirm



2. Click on **CONFIRM** to confirm. Click on **CANCEL** to return to the WTO Notification.

On success, a new version of the WTO Notification has been created as a copy of the last version, with a version number identical to the previous and a working version number incremented by one. Its status is set to **OPEN**.