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Scrutiny Report

PURPOSE

This document describes the actions related to the Scrutiny of 'Transactions – Report' (also known as 'Ex-Post Scrutiny – Report' or 'EPS Report' in this document for technical purpose) for the programming period 2023-2027 in SFC2021.

The main purpose of the 'EPS Report' module in SFC2021 is to allow the Member States tosubmit to the Commission, the report which is linked to the Control plans they submitted to the Commission 2 years earlier.

The new module in SFC2021 will allow each Member States to submit yearly their EPS Report and its updates as structured web forms/tables (one EPS Report per country, even for Belgium).).

Each year, before the 15 April, Member States shall send to the Commission their EPS Report. (i.e. EPS Reports for the Scrutiny period 2023-2024 submitted before 15/04/2025 cover the Financial Year 2022 from 16/10/2023 to 15/10/2022 and EPS Reports for the Scrutiny period 2025-2026 submitted before 15/04/2027 cover the Financial Year 2024 from 16/10/2023 to 15/10/2024 are linked to the Control Plans (see 'SFC2021-RQ-054 Use Cases AUD-06 EPS Control Plan' document) for for the same scrutiny period and financial year.

This new structured module replaces the submission of Word/Excel documents which is currently in place in SFC2021 (Menu 'Audit' > 'Audit Communication' > document type = 'ACO.EPS Communication on ex-post scrutiny). MS Users will not be able to submit the 'Communication on ex-post scrutiny' documents anymore. However existing documents will remain available for consultation from the 'Audit Communication' menu.

REGULATIONS

The lagel basis for the Scrutiny Report is the Title IV, Chapter III of Regulation (EU) 2021/2116.

ROLES

Roles involved in the Scrutiny Report are:

MS Paying Agency (MSPA) MS Coordination Body (MSCB)	Record Scrutiny Report Consult Scrutiny Report Upload Scrutiny Report Documents Delete Scrutiny Report Validate Scrutiny Report Prepare Scrutiny Report for send to EC Send Scrutiny Report

	Sign Scrutiny Report Request for Revised Scrutiny Report by MS Cancel Scrutiny Report Create New Version of Scrutiny Report
MS Certification Authority (MSCT) MS Certification Authority responsible for Coordination (MSCC)	Consult Scrutiny Report

FUNDS

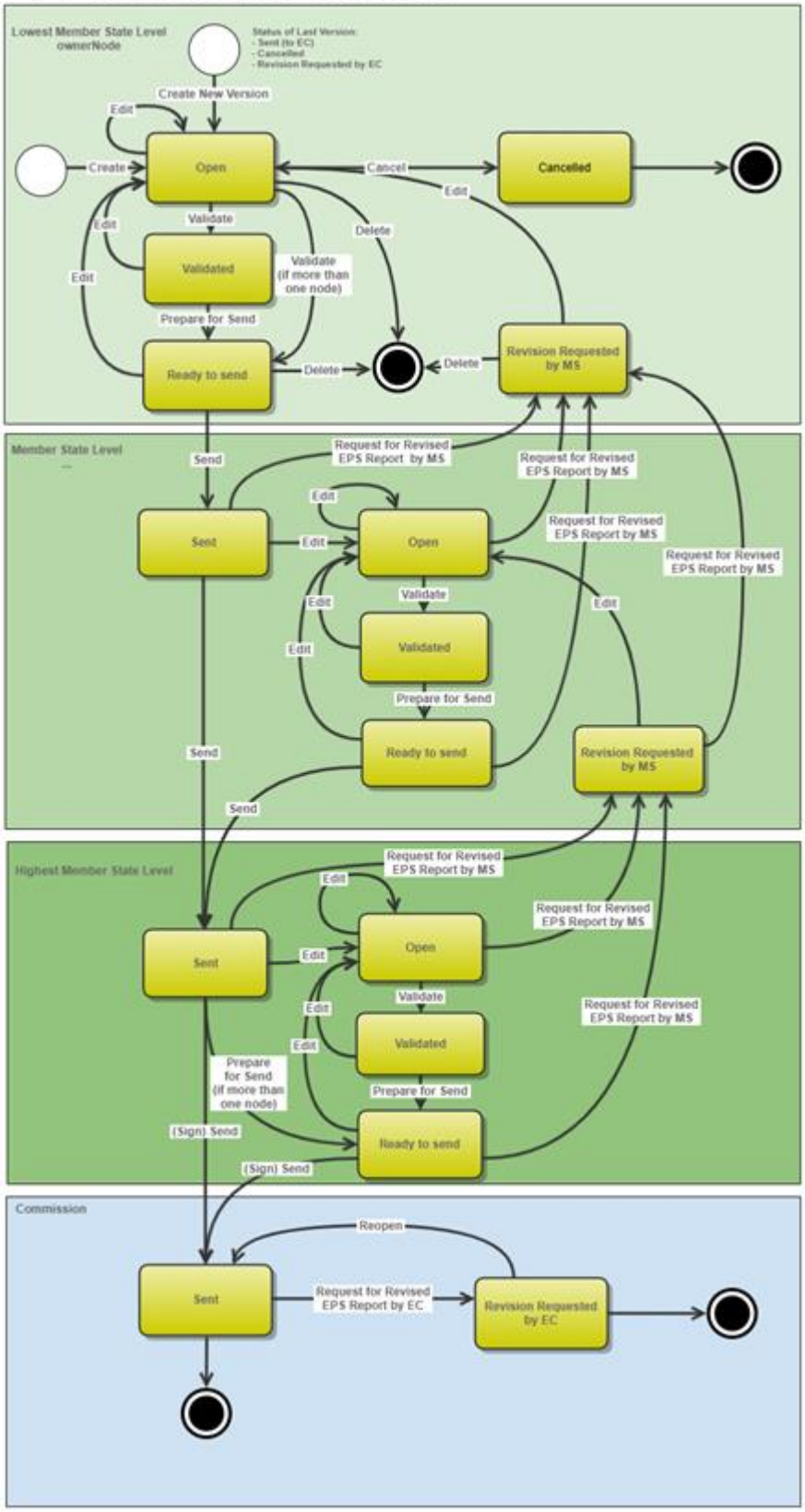
EAGF

Workflow

This section shows the lifecycle to create and manage Scrutiny Report.

Click here to see the Scrutiny Report workflow diagram in high resolution.

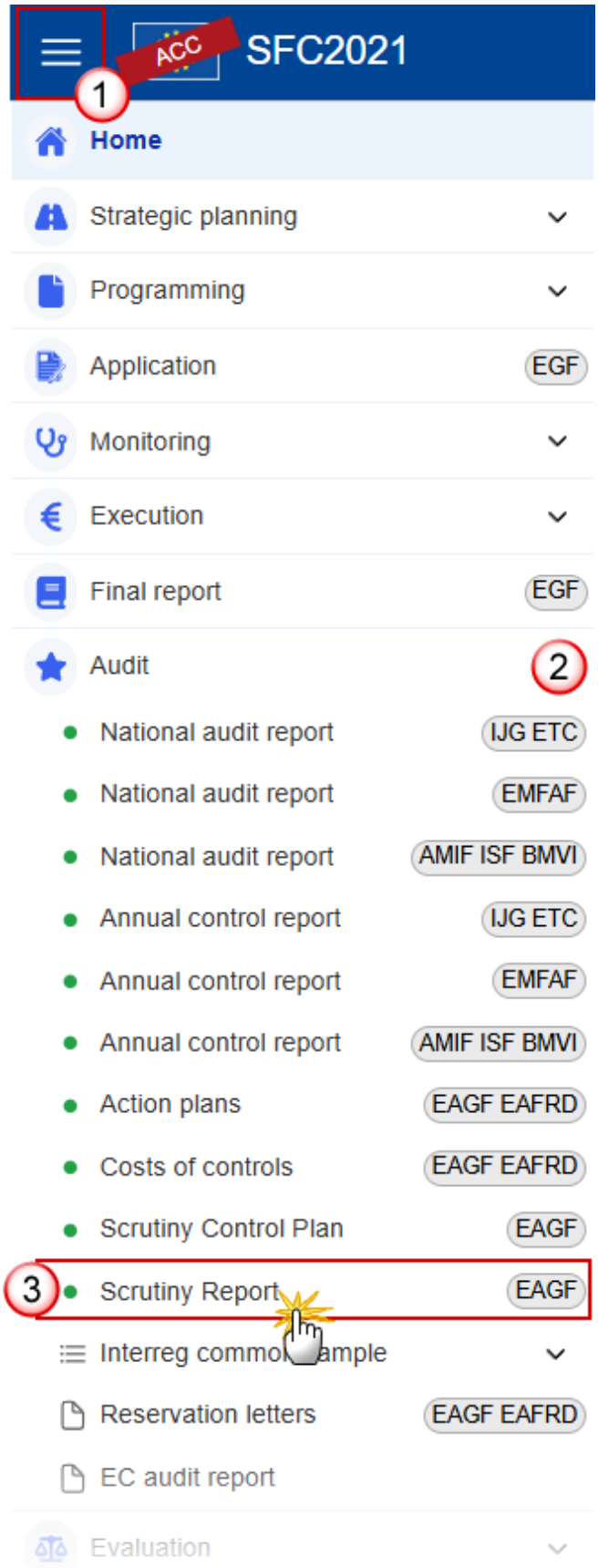
EPS Report State Diagram



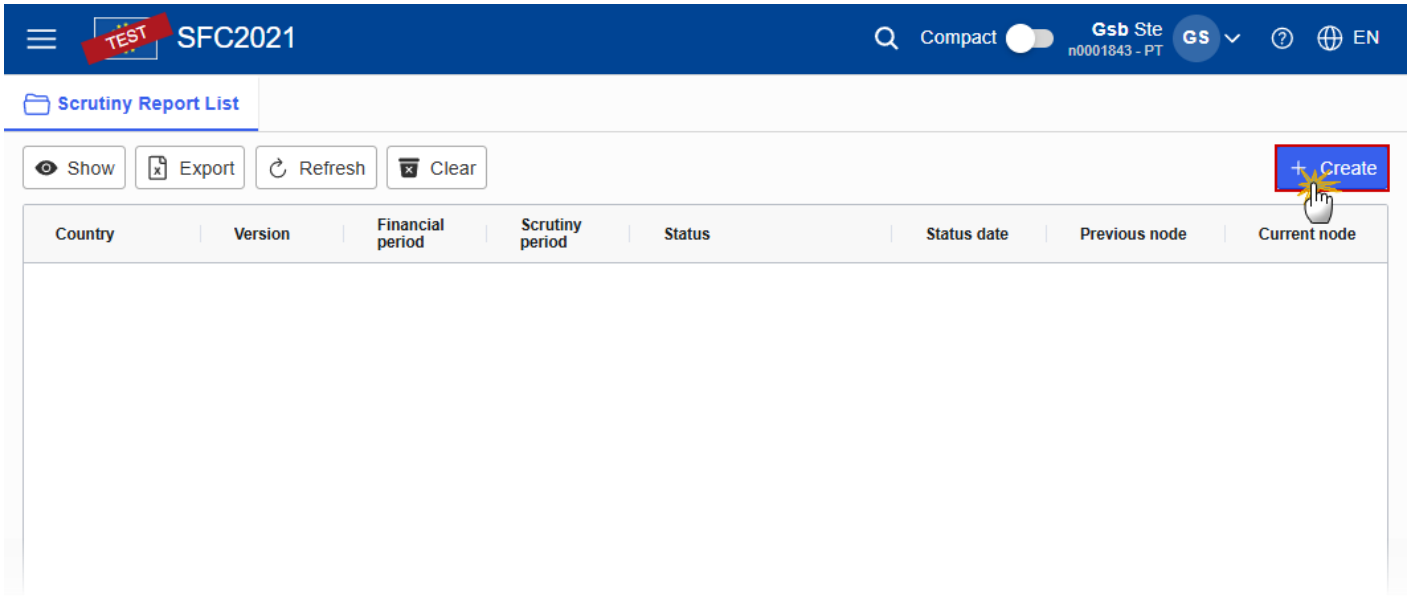
Create Scrutiny Report

REMARK	The User is an identified User and has the role of **MS Paying Agency** or **MS Coordination Body** with **Update** rights (**MSPAu**/**MSCBu**), for the EAGF fund. If an MS has several Paying Agencies and therefore has nominated an MS Coordination Body, then this action should be performed by the MS Coordination Body. When creating a new EPS Report, all existing versions (last working version) for the same Country must be **SENT** to the Commission or **CANCELLED**. The CSP is adopted and managed on the User's Node. Only one EPS Report per Country and Financial period can be created, but several versions (=work_version) can be created if the previous version has been requested for revision by EC or has been Cancelled. The first version of an EPS Report can only be created during the EPS Report Declaration period which is defined as 2 years after the Declaration period of the related EPS Control plan. For instance, for Financial period 2024, the Financial period is from 16/10/2023 to 15/10/2024 and the EPS Report Declaration period is from 16/10/2026 to 15/04/2027) that is to say 2 years after the EPS Control plan Declaration period which is from 16/10/2024 to 15/04/2025. The end of Declaration period is indicative, the MS can still submit their EPS Report after this date. The first structured EPS Report expected in SFC2021 is the EPS Report for FY 2022 (Declaration period = 16/10/2024 to 15/04/2025).

1. To create the Scrutiny Report, go to the **AUDIT** menu and select the **SCRUTINY REPORT** option:


SFC2021
ACC
1
Home
Strategic planning
Programming
Application
EGF
Monitoring
Execution
Final report
EGF
Audit
2
National audit report
IJG ETC
National audit report
EMFAF
National audit report
AMIF ISF BMVI
Annual control report
IJG ETC
Annual control report
EMFAF
Annual control report
AMIF ISF BMVI
Action plans
EAGF EAFRD
Costs of controls
EAGF EAFRD
Scrutiny Control Plan
EAGF
3
Scrutiny Report
EAGF
Interreg common ample
Reservation letters
EAGF EAFRD
EC audit report
Evaluation

2. In the search screen click on the **CREATE** button to create a new Scrutiny Report:



You are redirected to the Scrutiny Report Creation Wizard:

3. Enter or select the following information:

(1) Select the *Financial period*.

Financial Period and Declaration periods are defined for all MS identically. The Encoding period can be changed on Business unit request however it's not possible to advance or postpone this Encoding period for only one MS or for a set of MS. Therefore, any modifications of an Encoding period will impact all MS.

The version and Financial Period are automatically prefilled by the system at the creation of a new EPS Report, depending on the opened Declaration period and on the already created EPS Report.

(2) Enter a *National reference* if applicable.

(3) Enter *Comments* if necessary.

(4) Select the *Source language.*

(5) Click on **CREATE**.

The status of the Scrutiny Report is **OPEN**.

REMARK	On Create, when the preconditions are met, the initial Scrutiny Report structure is created and a Table of Content (ToC)/Navigation Tree is presented, so the User can continue to populate the structured data of the Scrutiny Report.

Record/Edit the Scrutiny Report

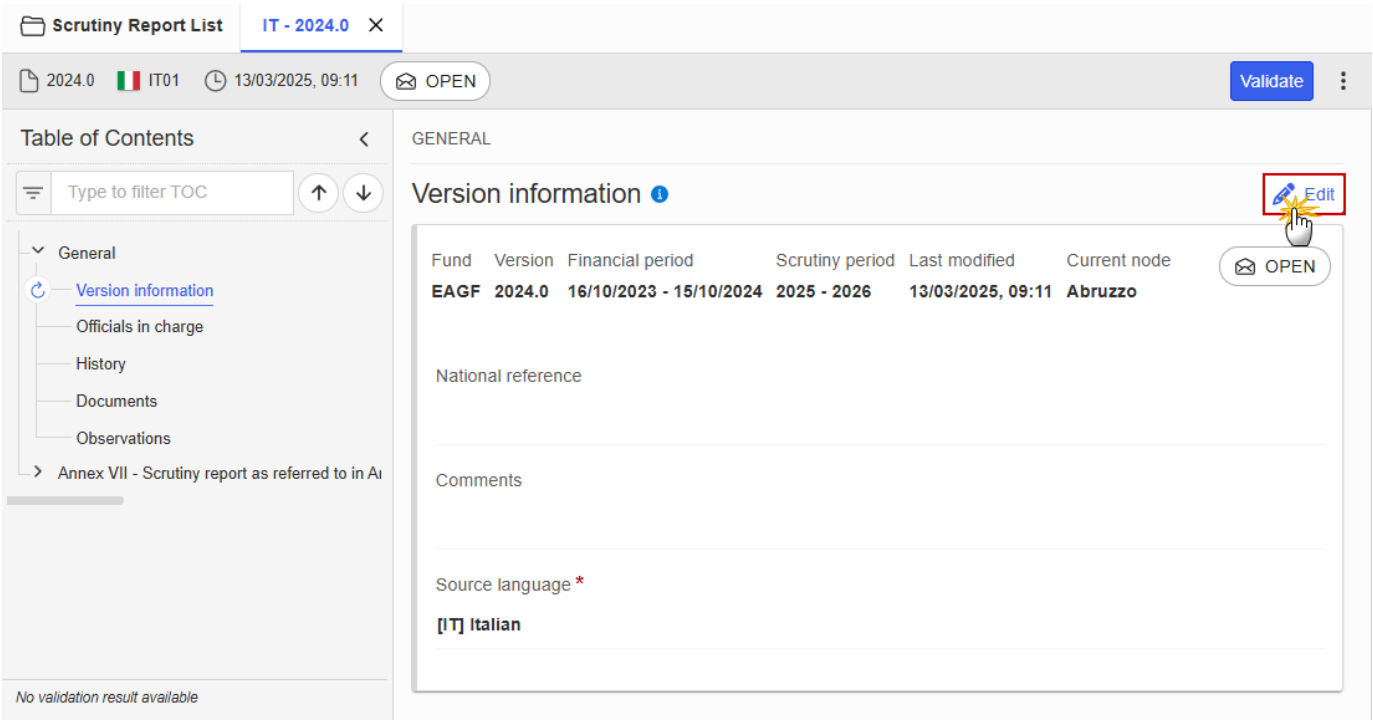
REMARK	The User is an identified User and has the role of **MS Paying Agency** or **MS Coordination Body** with **Update** rights (**MSPAu**/**MSCBu**), for the EAGF fund. When editing a version of an EPS Report, its status is **OPEN**, **VALIDATED**, **READY TO SEND** or **SENT** at the level of the Member State or **REVISION REQUESTED BY MS** and currently resides on the User's Node.

General

Version Information

NOTE	The **Version Information** contains information on the identification and status of the EPS Report Version like the Country, the Fund(s), the Version Number, the Financial Period, the Status, the Node where it currently resides and also the National references, comments and source language. If available, a link to the related Ex-Post Scrutiny Control Plan (last version sent to EC for the same financial year) will be also available. Only the National reference, the Source language and the Comments can be updated. For a given Financial period, Comments are copied from the previous version.

Click on the **EDIT** button to edit the Version information if needed:

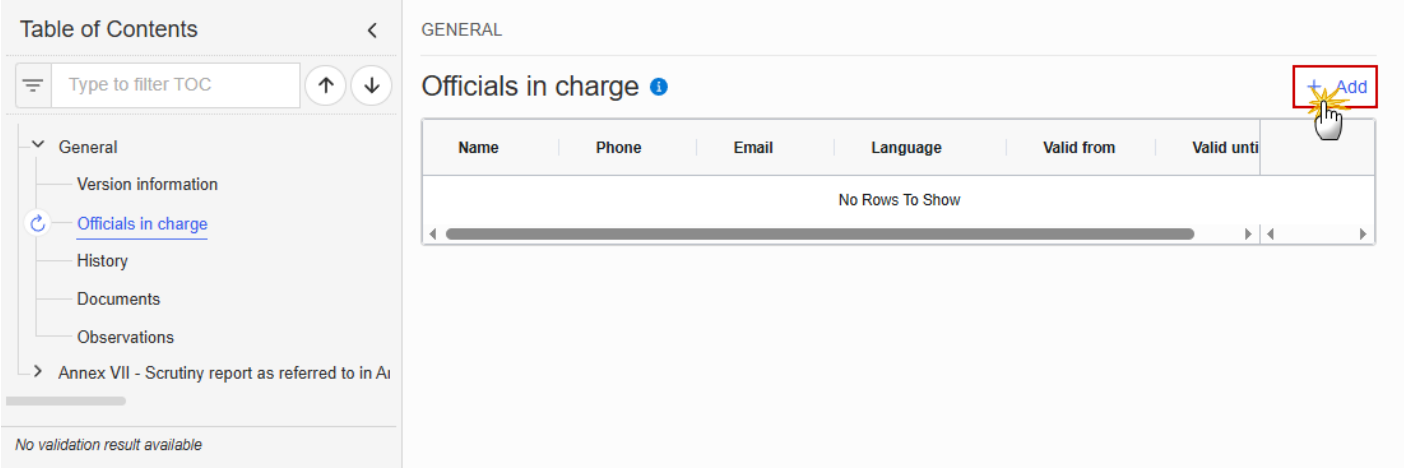


Officials in Charge

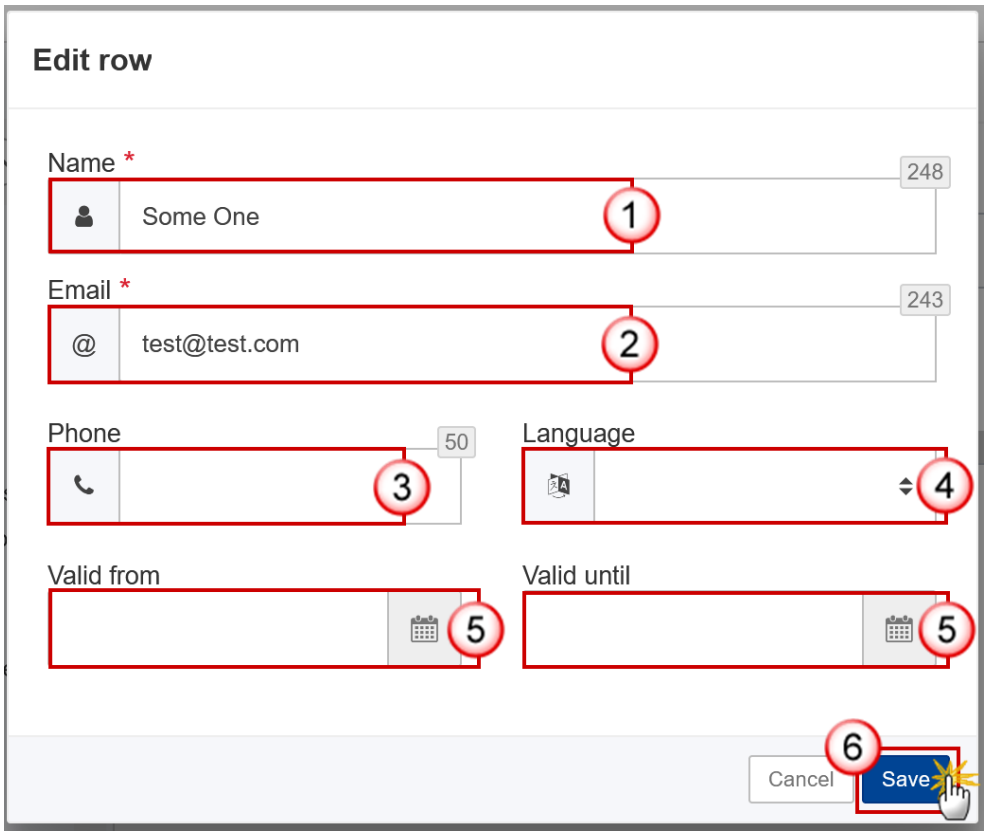
NOTE	Officials in Charge can be updated at any time, independent from the status of the Scrutiny Report. Commission Officials (email domain "ec.europa.eu") can only be created/updated/deleted by Commission Users.

- Click on the **ADD** button + Add to add a new official in charge.
- Clicking on the **EDIT** icon of a row will allow you to modify the information of this official.
- Clicking on the **DELETE** icon of a row will allow you to delete the official in charge selected.

1. Click on the **ADD** button to add a new Official in Charge:



The Edit details pop-up window appears:



2. Enter or select the following information:

(1) Enter the *Name*.

(2) Enter the *Email*.

The format of the Email address will be validated by the system and should be unique.

(3) Enter the *Phone* number.

(4) Select the *Language*.

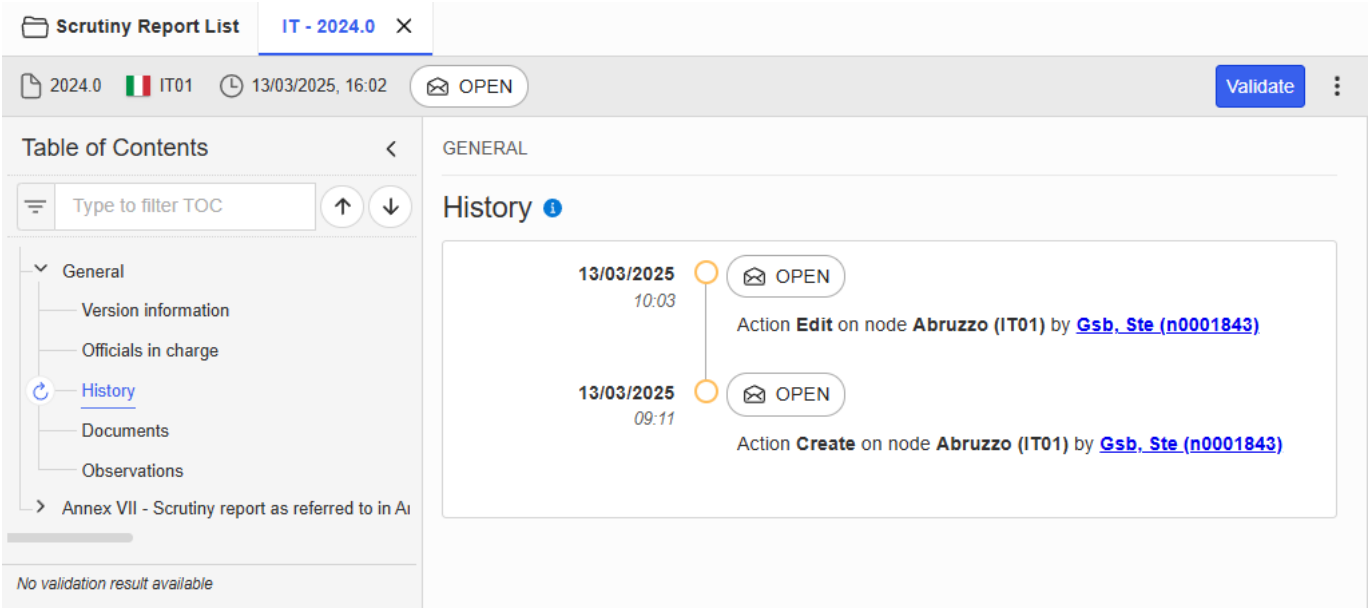
(5) Enter the *Valid from* and *Valid until* dates.

The *Valid until* date should be greater than the *Valid from* date.

(6) Click on **SAVE** to save the information.

History

This section shows all the actions that have been taken on the Scrutiny Report since it was created, for example:



Documents

NOTE	The **Documents** list shows all documents uploaded against this Scrutiny Report version by Member State and by Commission. Member State Users see all their own Documents and the sent Commission Documents. Commission Users see all their own Documents, unsent Integral Member State Documents and sent Member State Documents. **Only unsent documents can be deleted. Once a document has been sent to the Commission it cannot be deleted.**

The following documents will be foreseen:

Description	**Internal Code**	**Non-Integral** (1)	**Integral** (2)	**System** (3)	**Required** (4)
Other Member State Document	EPSR.OM	X			
Snapshot of data before send	SNP.EPSRSNT		X	X	X

(1) Document can be sent at any time

(2) Document will be automatically sent when the Object is sent

(3) Document automatically created by the system

(4) Document required in the system before a next action can be executed

Uploading & Sending Documents

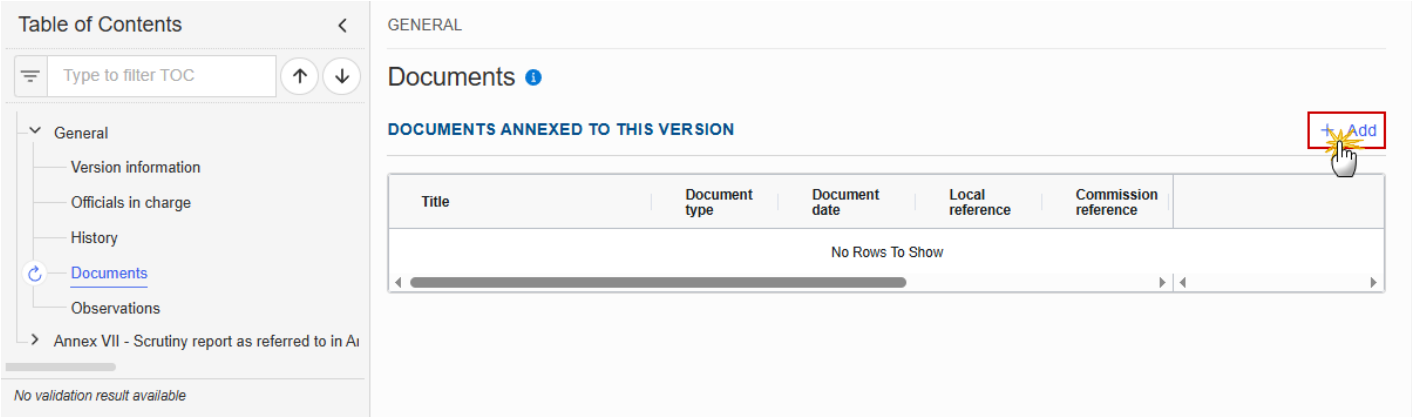
NOTE	**Only unsent documents can be deleted. Once a document has been sent to the Commission it cannot be deleted.**

Multiple documents can be uploaded in the Transmission of Data .

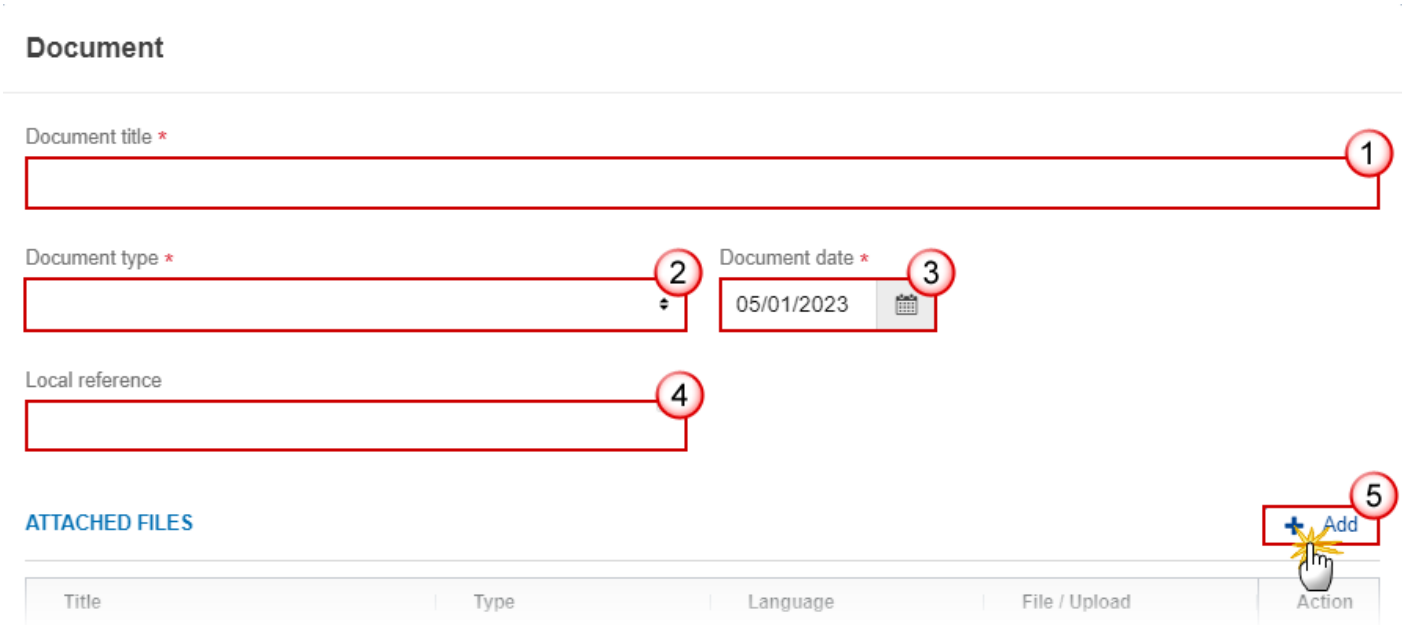
- Clicking on the **ADD** button will open a pop-up window allowing you to add a new document type with attachments.
- Selecting a document row and clicking on the **VIEW** icon will allow you to view the document information.
- Selecting a document row and clicking on the **EDIT** icon will allow you to modify the document information. If a document of type 'Other Member State Document' must be sent, you can select the edit icon in order to send the document.
- Selecting a document row and clicking on the **DELETE** icon will allow you to delete the document and all attachements.

REMARK	**Integral Documents** (Official Proposal etc) are only sent - together with the encoded data – once the Transmission of Data is sent to the EC. **Referential/non-integral Documents** (ie. 'Other Member State Document') can be sent at any time independently of the status of the Transmission of Data . The 'Other Member State Document' type demands a manual submission (they are NOT sent automatically when the object is sent to the EC). **A non-integral document is only visible to the Commission when the SENT DATE is visible.**

1. Click on the **ADD** button to add a new document:



The Edit document details pop-up window appears:



2. Enter or select the following information:

(1) Enter a *Document Title* for your Document.

(2) Select a *Document Type*.

(3) Enter a *Document Date*.

The system automatically fills the field with todays date, but this can be modified.

(4) Enter a *Local reference*.

(5) Click on the **ADD** button to add a new attachment:

- You can add multiple attachments by clicking on the **ADD** button.

- You can remove unwanted attachments by selecting the attachment and clicking on the **REMOVE** button.

The **Attached files** window becomes editable:

3. Enter or select the following information:

(1) Enter a *Title* for your attachment.

(2) Select the *Type* of the document.

It is possible to select from these 4 types: Annex, Cover Letter, Main or Translation.

(3) Select the *Language* of the document.

(4) Click on **BROWSE** to select the file that you want to add as an attachment.

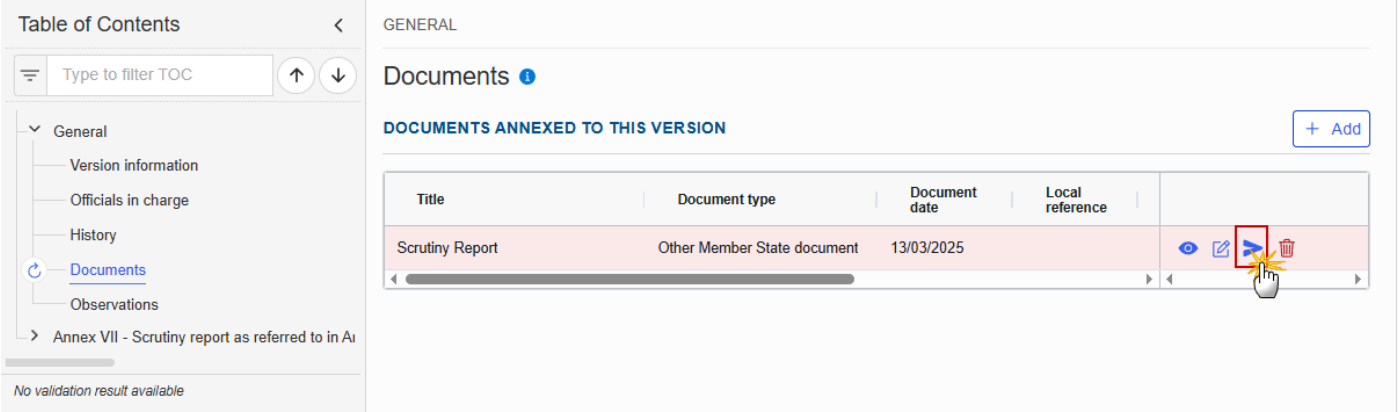
(5) After the attachments are uploaded click on **SAVE & SEND**.

REMARK	Integral document types will only display the **SAVE** button and will be sent when the Transmission of Data is sent to the Commission. Non-integral document types (such as 'Other Member State Documents') will display the **SAVE** button and a **SAVE & SEND** button, and must be sent independently of the Transmission of Data .

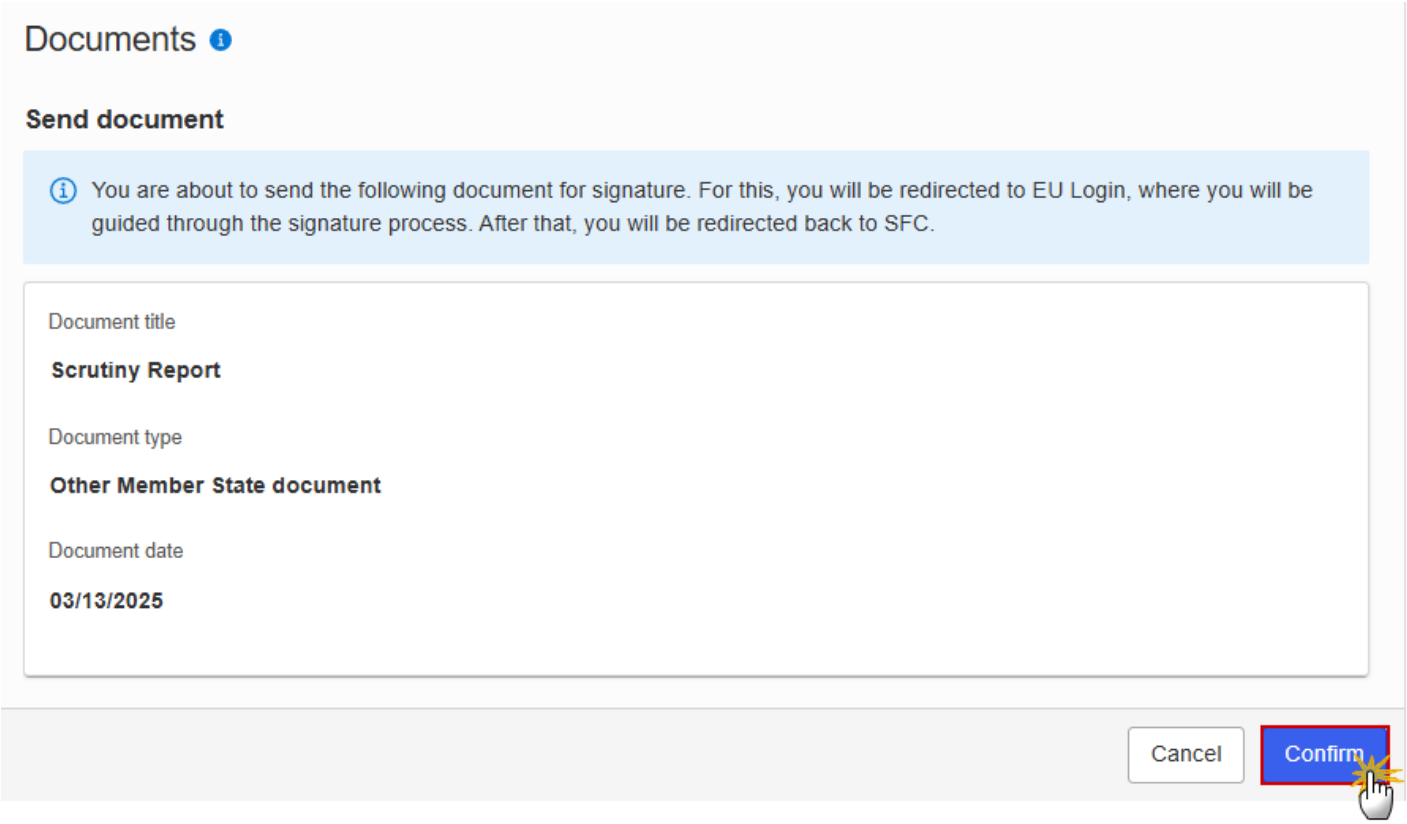
Sending an unsent non-integral document

NOTE	**Only unsent documents can be deleted. Once a document has been sent to the Commission it cannot be deleted.**

1. Once the document and attachment(s) have been uploaded click on the **EDIT** icon in the row containing the unsent document:



2. Click on **CONFIRM** to send the document to the Commission. For completing this action, the User will be redirected to the EU Login signature page:

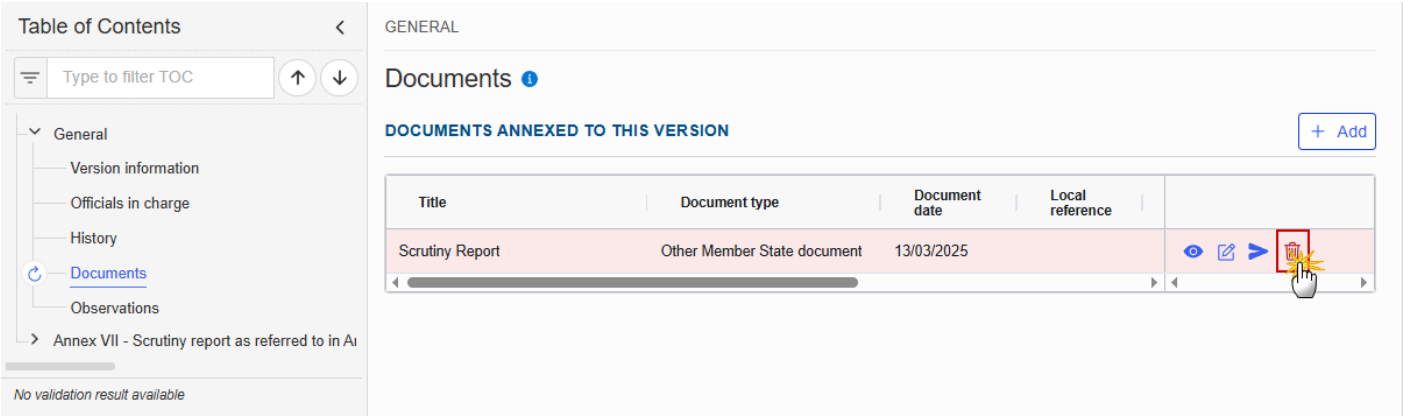


REMARK	The **SAVE & SEND** button will only be shown for documents which are not integral part of the Object and after at least one attachment was added.

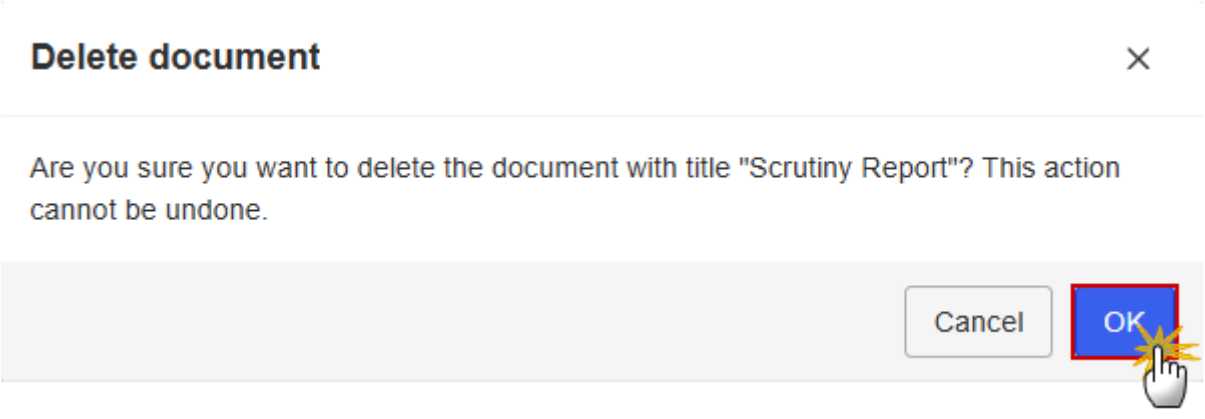
Deletion of an unsent document

NOTE	**Only unsent documents can be deleted. Once a document has been sent to the Commission it cannot be deleted.**

1. In the row of a previously uploaded unsent document click on the **DELETE** icont to delete the document and associated attachments:



A confirmation window appears:

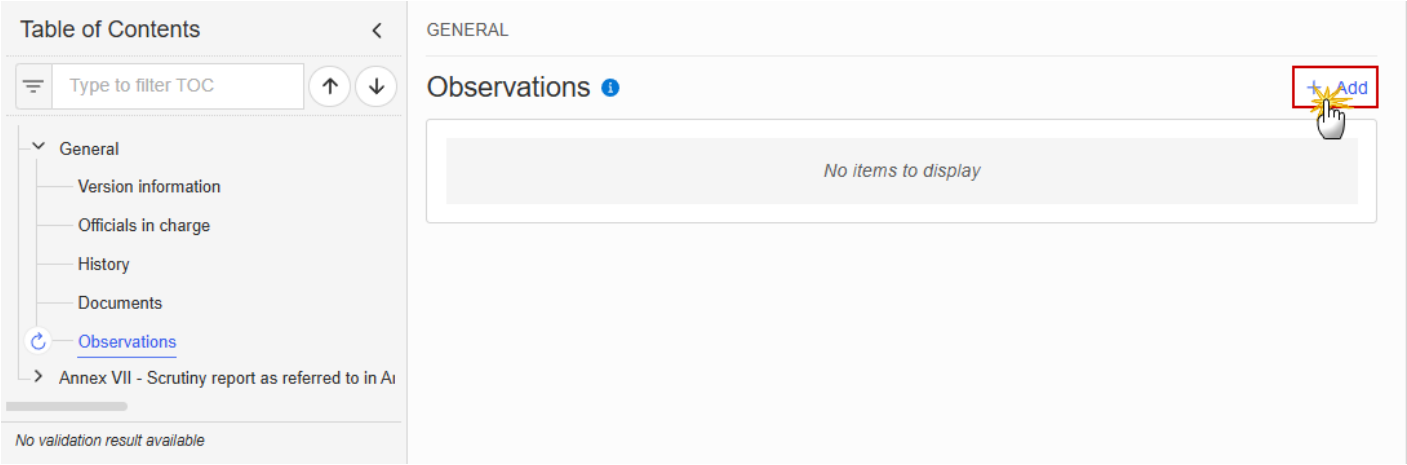


2. Click on **OK** to confirm deletion. Click on **CANCEL** to return to the document section.

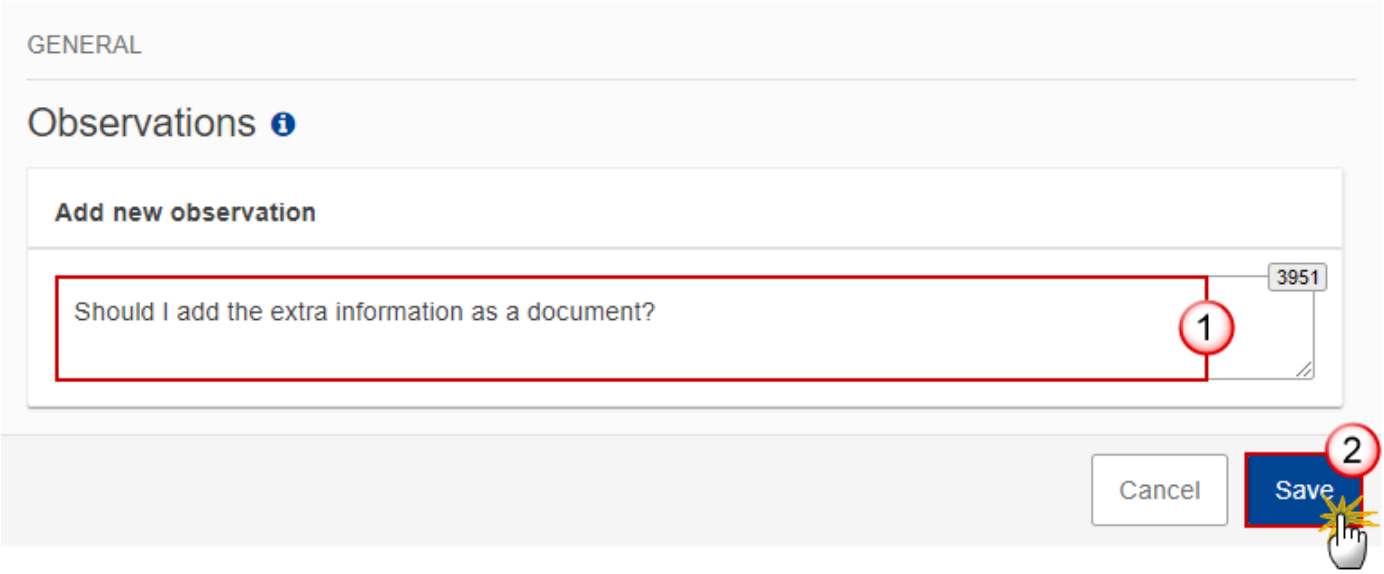
Observations

NOTE	This section is used to provide any relevant information to the Scrutiny Report. It can be used as a type of 'chat' between the Member State and Commission. All Users who have Read permission on the Scrutiny Report will be able to read all observations in the conversation. All Users who have Update permission on the Scrutiny Report will be able to send an observation and participate in the conversation. All observations are kept against the specific version of the Scrutiny Report. The observation is added below the Observations box and includes the username, the date and time of the post.

1. Click on the **ADD** button to add an observation:



The Add new observation screen appears:



2. Enter the following:

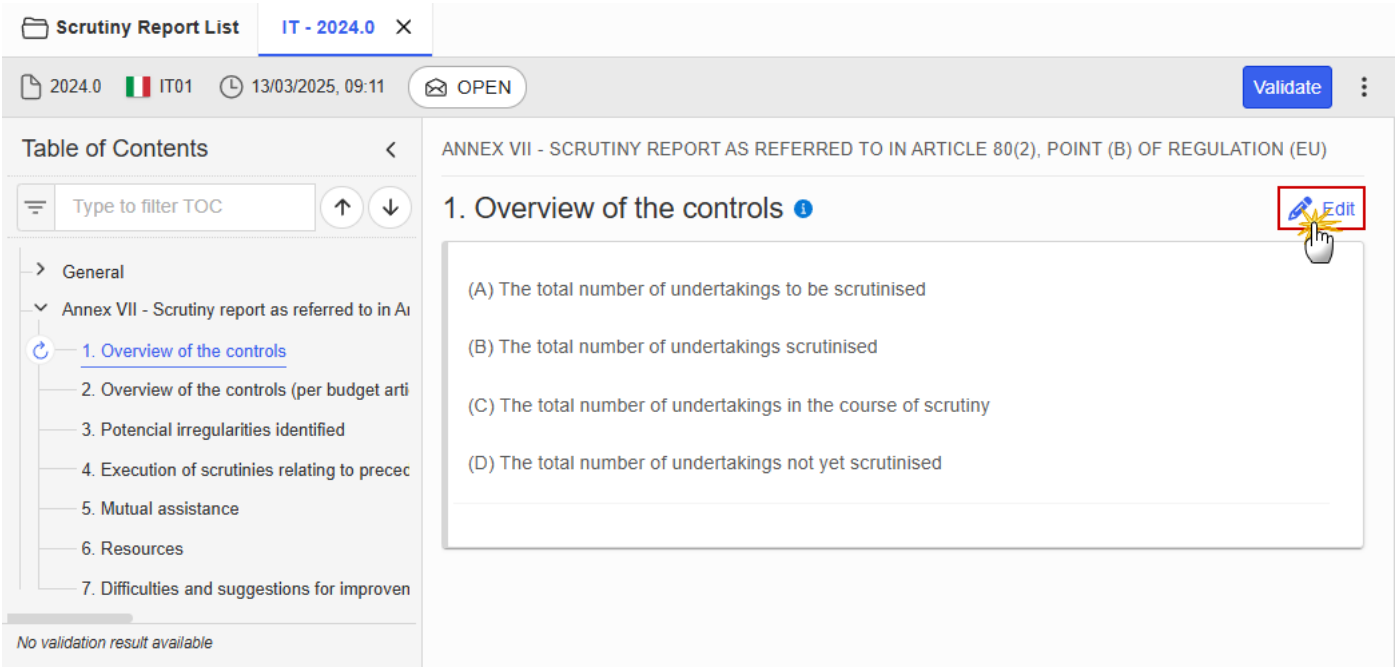
(1) Enter an observation.

(2) Click on **ADD** to save the information.

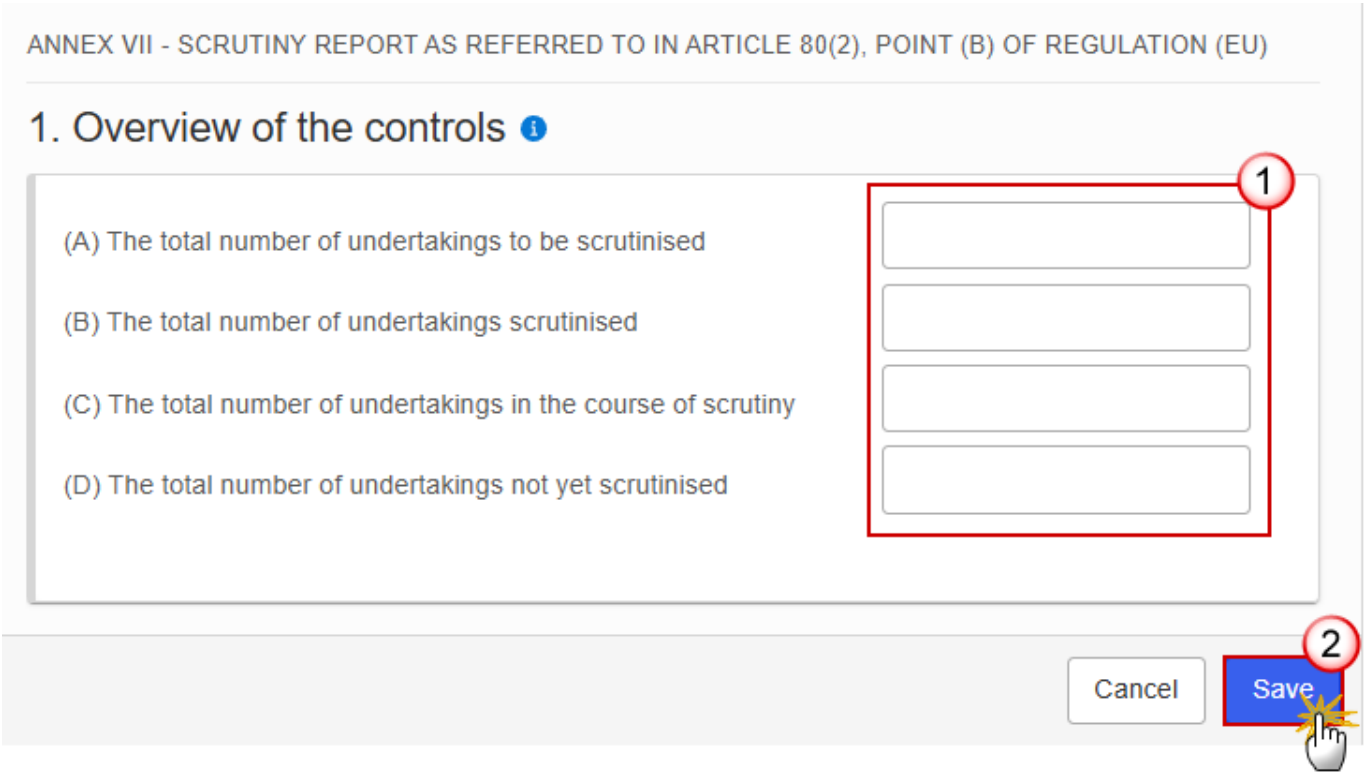
Annex VII –Scrutiny report as referred to in Article 80(2)

1. Overview of the controls

1. Click on the **EDIT** button to enter the values in the fields:



The Edit details pop-up window appears:



2. Enter the following information:

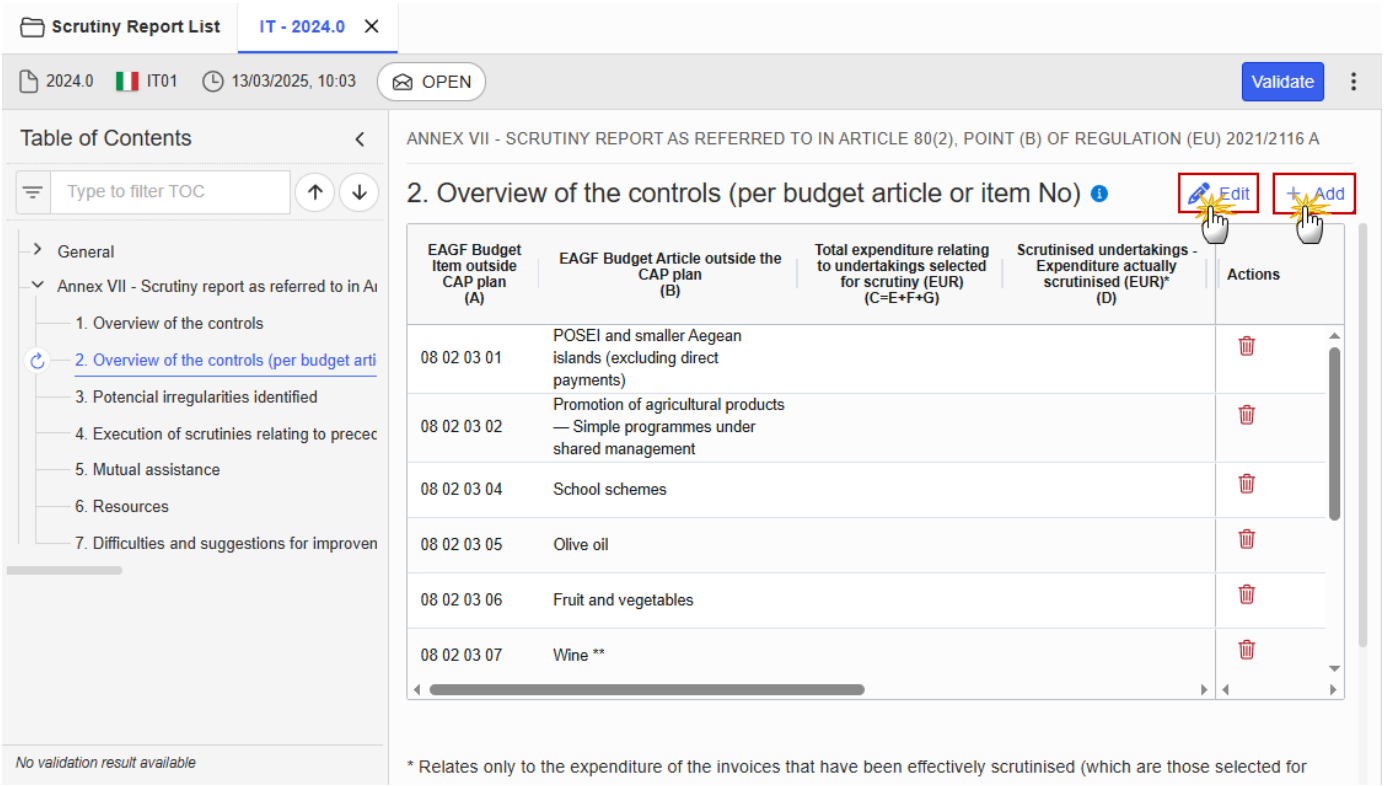
(1) Enter the values in all the fields.

EPS Report section 1, field (A), should be prefilled with EPS Control Plan, section 2, field (G) of the same Financial year (= last 'Sent to EC' version FY YYYY), with possible modification by MS (Validation rule with Warning will be also implemented – see validation rules section).

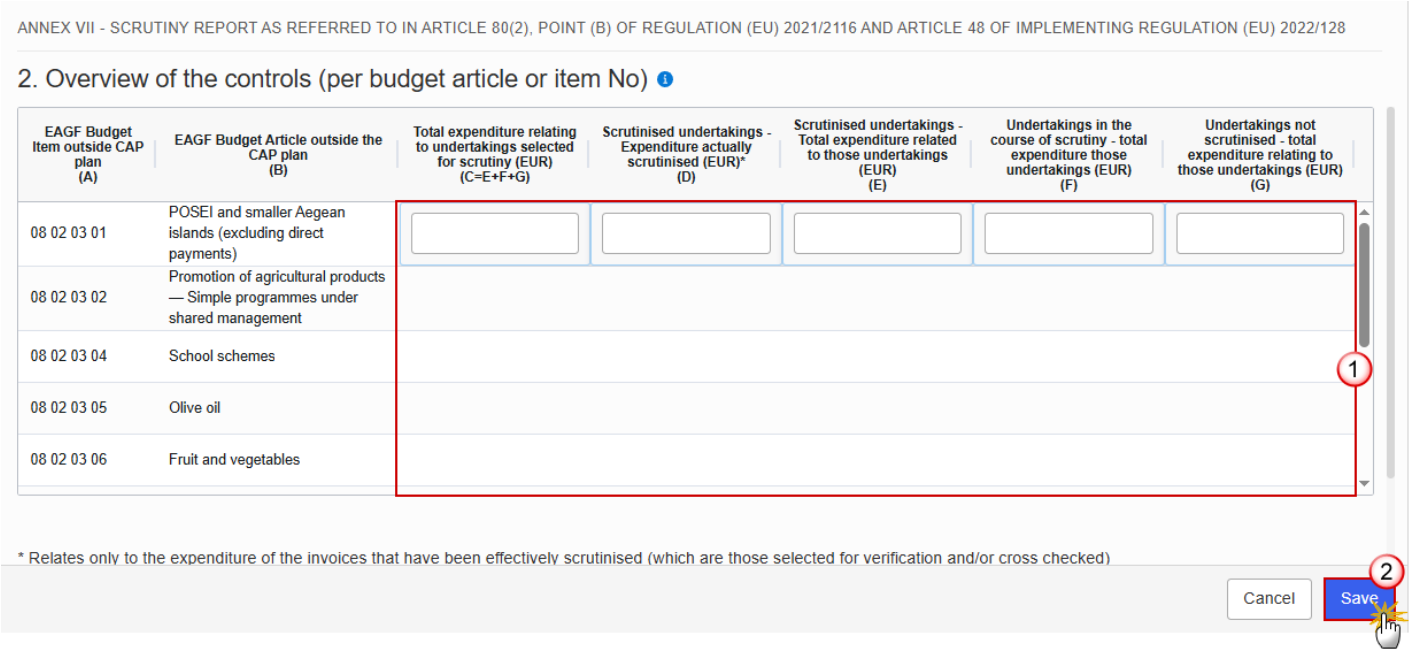
(2) Click on **SAVE** to save the information.

2. Overview of the controls (per budget article or item No)

1. Click on the **EDIT** button to enter the values in the fields or on the **ADD** button to add a new line by selecting a valid EAGF budget item outside CAP plan:



The Edit details pop-up window appears:



2. Enter the following information:

(1) Enter the values in all the fields.

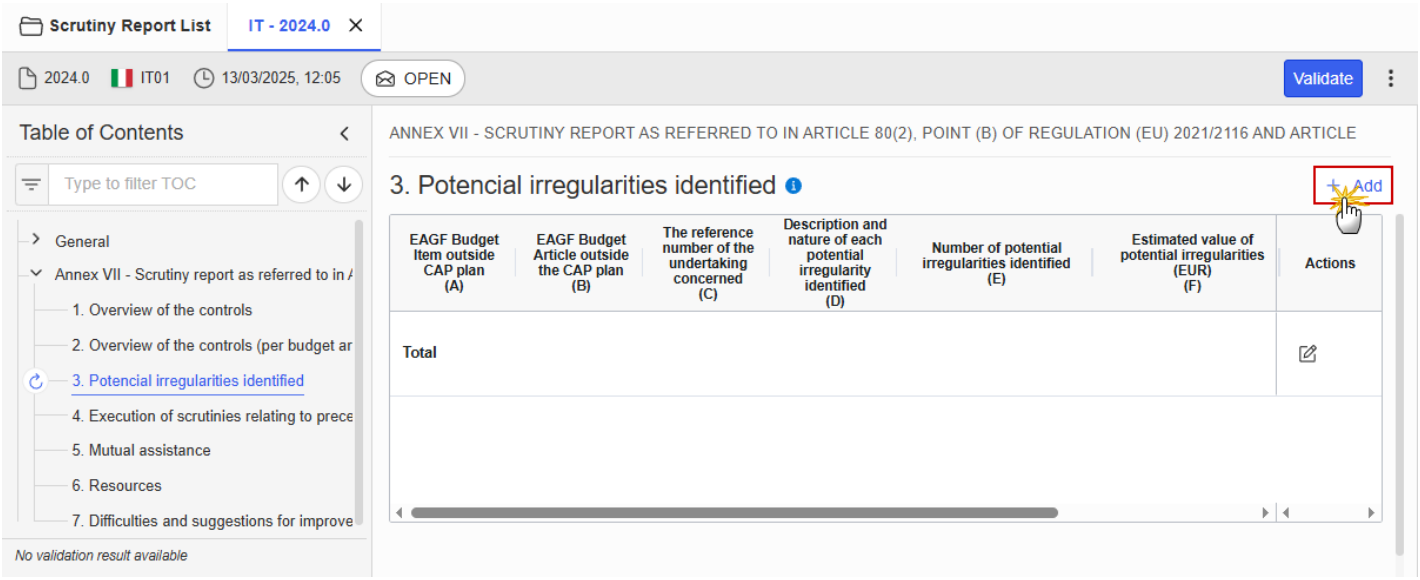
All fields should be filled, amount with 2 decimals.

If not applicable, '0,00' should be entered.

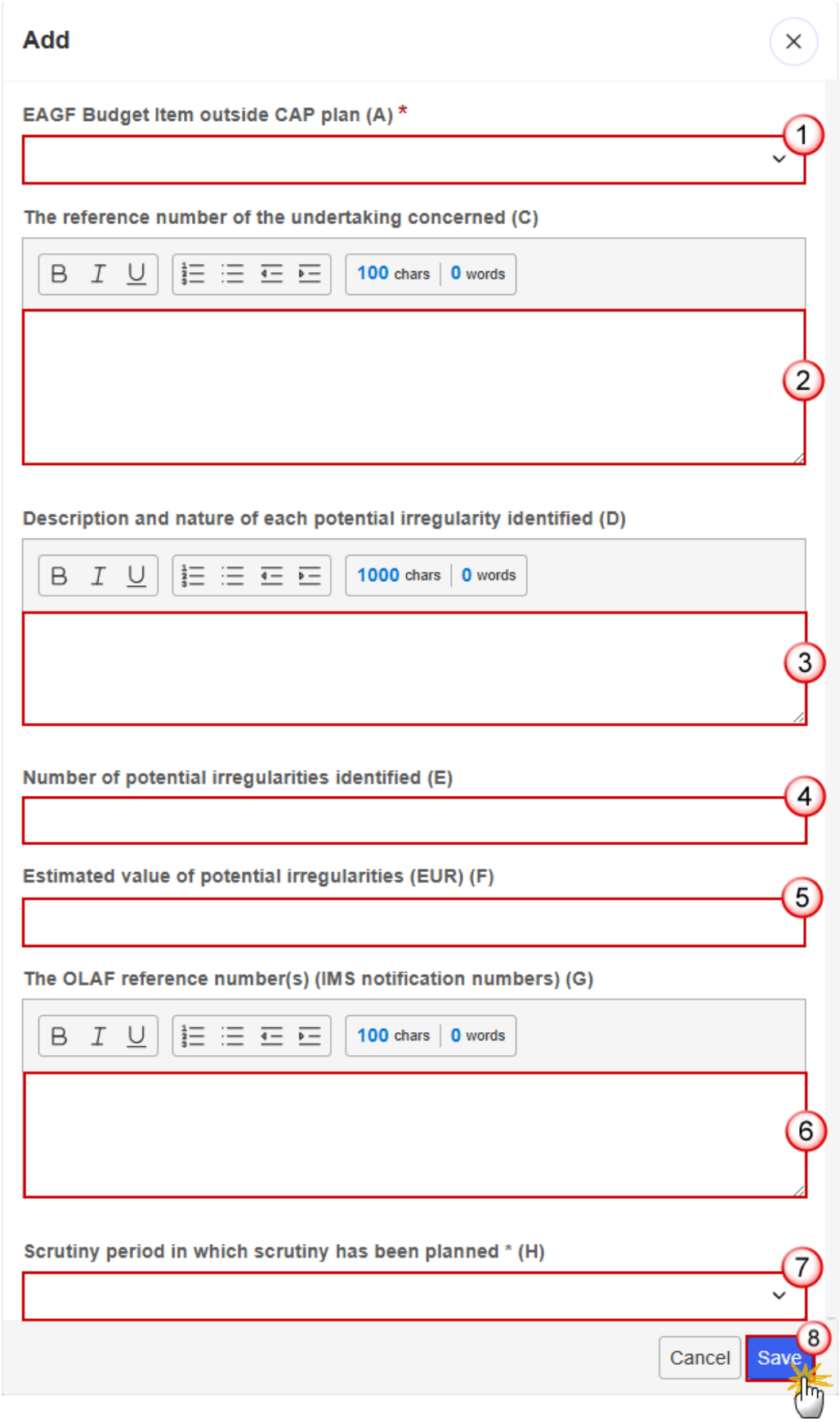
(2) Click on **SAVE** to save the information.

3. Potencial irregularities identified

1. Click on the **ADD** button to enter the values in the fields:



The Add details pop-up window appears:


Add
EAGF Budget Item outside CAP plan (A) *
1
The reference number of the undertaking concerned (C)
100 chars | 0 words
2
Description and nature of each potential irregularity identified (D)
1000 chars | 0 words
3
Number of potential irregularities identified (E)
4
Estimated value of potential irregularities (EUR) (F)
5
The OLAF reference number(s) (IMS notification numbers) (G)
100 chars | 0 words
6
Scrutiny period in which scrutiny has been planned * (H)
7
Cancel
Save
8

2. Enter or select the following information:

(1) Select the *EAGF Budget Item outside CAP plan (A)*.

(2) Enter the *Reference number of the undertaking concerned (C)*.

(3) Enter the *Description and nature of each potential irregularity identified (D)*.

(4) Enter the *Number of potential irregularities identified (E).*

(5) Enter the *Estimated value of potential irregularities (EUR) (F).*

(6) Enter the *OLAF reference number(s) (IMS notification numbers) (G).*

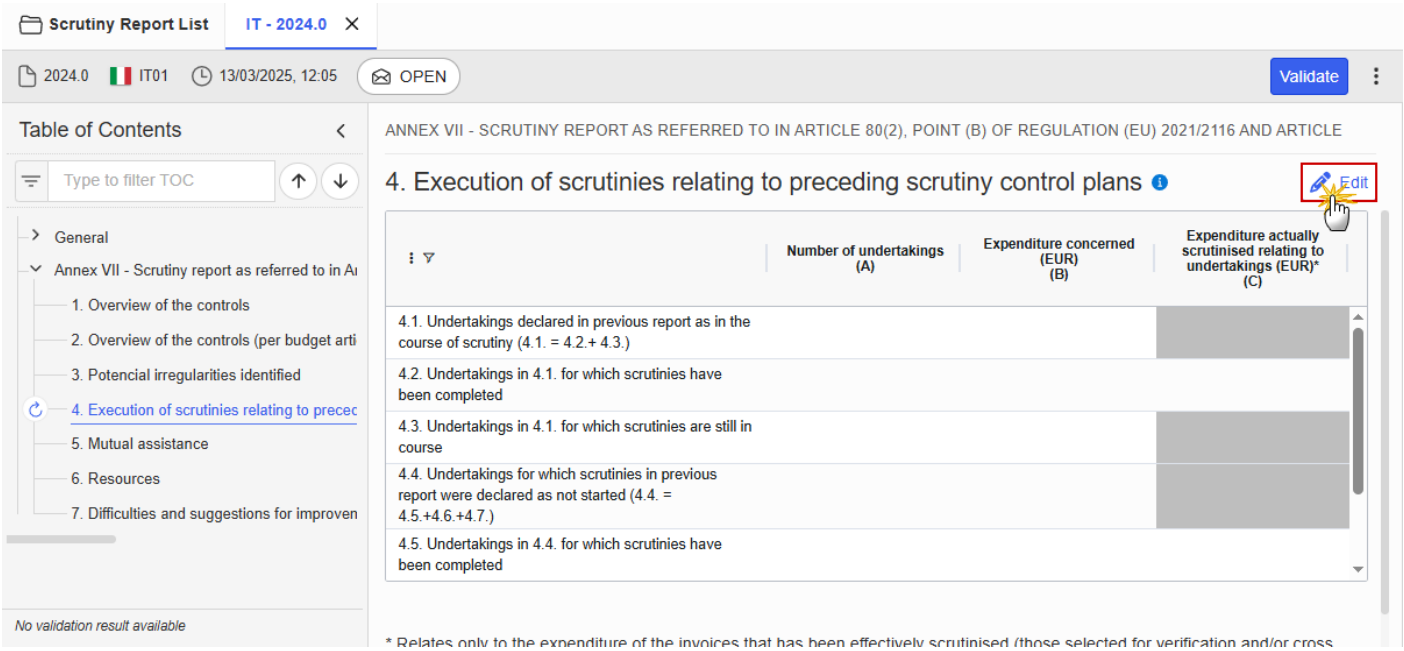
(7) Select the *Scrutiny period in which scrutiny has been planned * (H).*

(8) Click on **SAVE** to save the information.

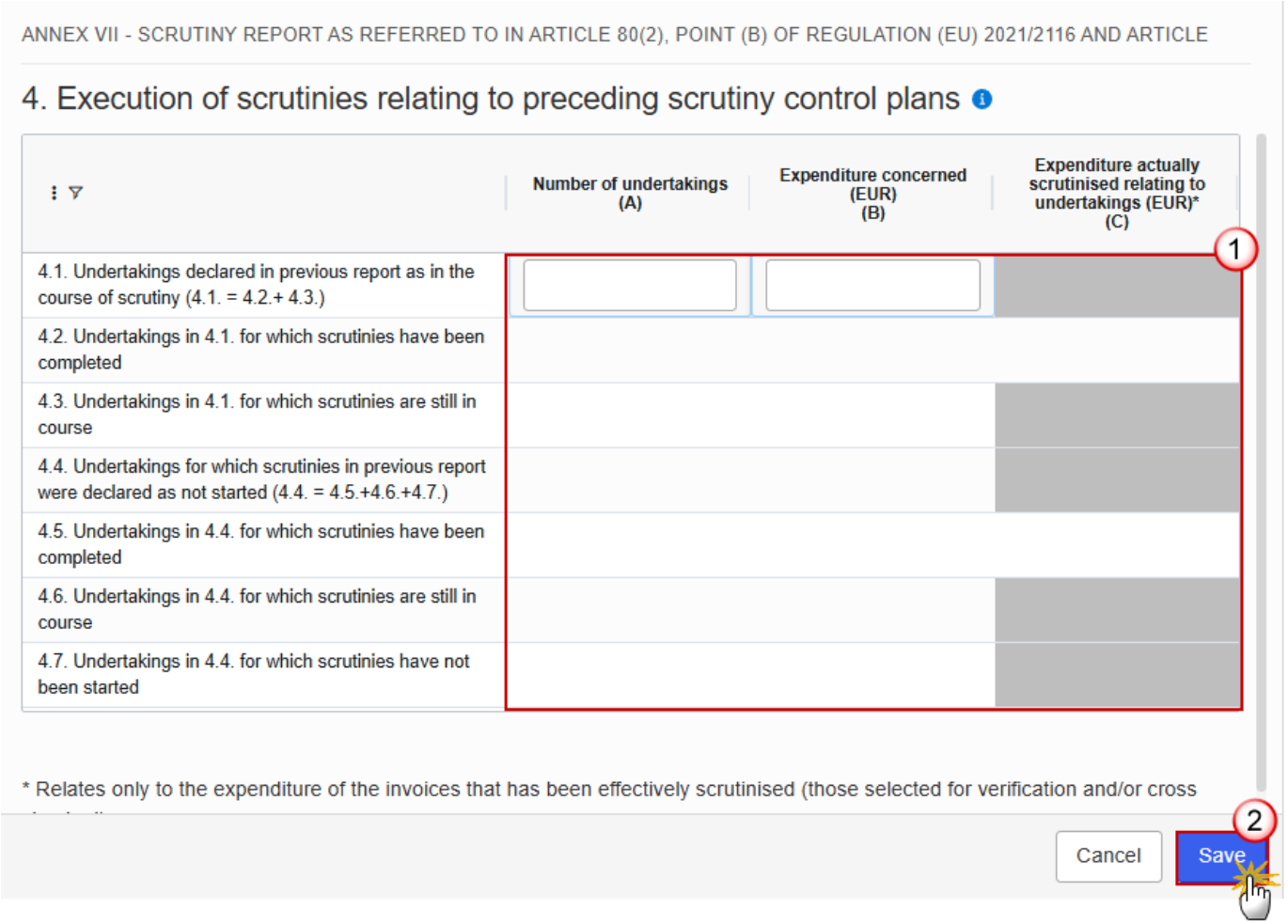
REMARK	For a given budget item row, all fields are mandatory. If not applicable, '0/0.00/NA' should be entered. On Save, the description in column (A) is displayed automatically by the system depending on the Budget Item Column (B).

4. Execution of scrutinies relating to preceding scrutiny control plans

1. Click on the **EDIT** button to enter the values in the fields:



The Edit details pop-up window appears:



2. Enter the following information:

(1) Enter the values in all the fields.

column (A): Mandatory fields, Number without decimals;

column (B): Mandatory fields, Amounts (=Number 2 decimals);

column (C): Mandatory fields for 4.2 and 4.5 (non applicable for other rows), Amounts (=Number 2 decimals);

EPS Report section 4 row 4.1, column (A) will be prefilled with EPS Report section 1, field (C) of previous year (= last 'Sent to EC' version FY YYYY-1);

EPS Report section 4 row 4.4, column (A) will be prefilled with EPS Report section 1, field (D) of previous year (= last 'Sent to EC' version FY YYYY-1);

All prefilled in automatically with possible modification by MS;

EPS Report section 4, row 4.1 column (B) will be prefilled with EPS Report Total of section 2, column (F) of previous year (= last 'Sent to EC' version FY YYYY-1);

Report following year Point 4.4 column (B) will be prefilled with EPS Report Total of section 2, column (G) of previous year (= last 'Sent to EC' version FY YYYY-1);

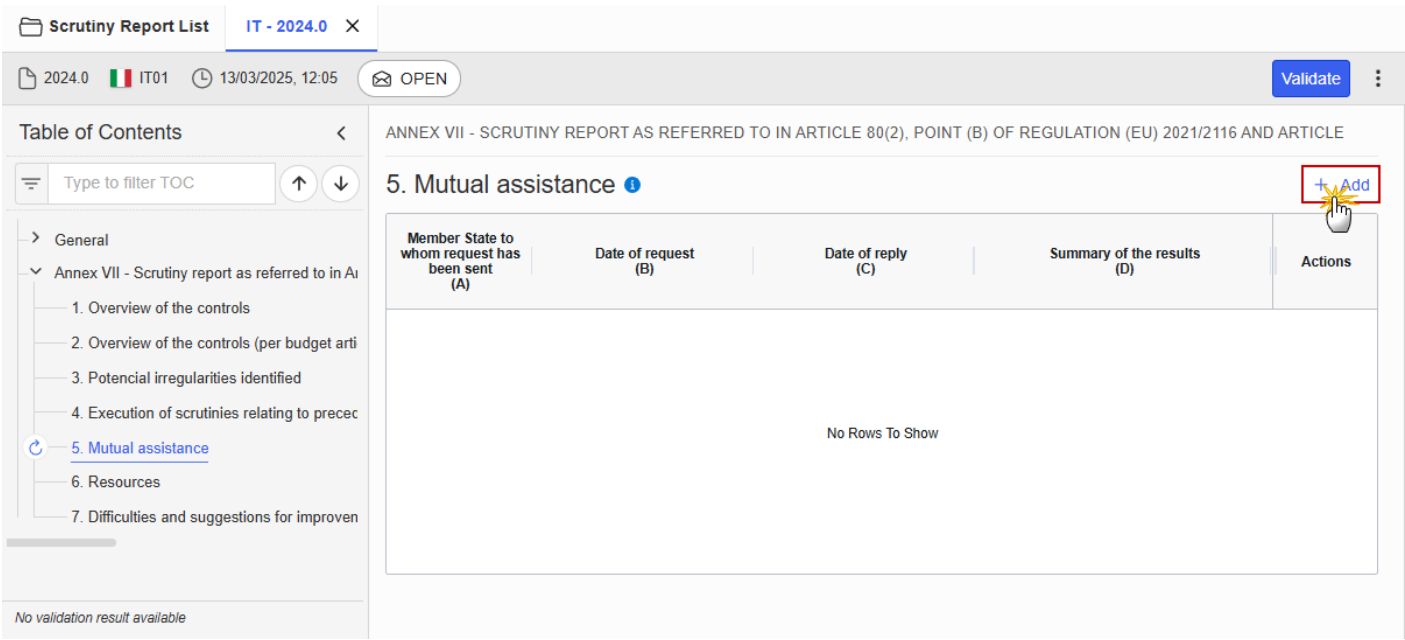
All prefilled in automatically with possible modification by MS;

All fields are manually encoded even for totals 4.1 and 4.4.

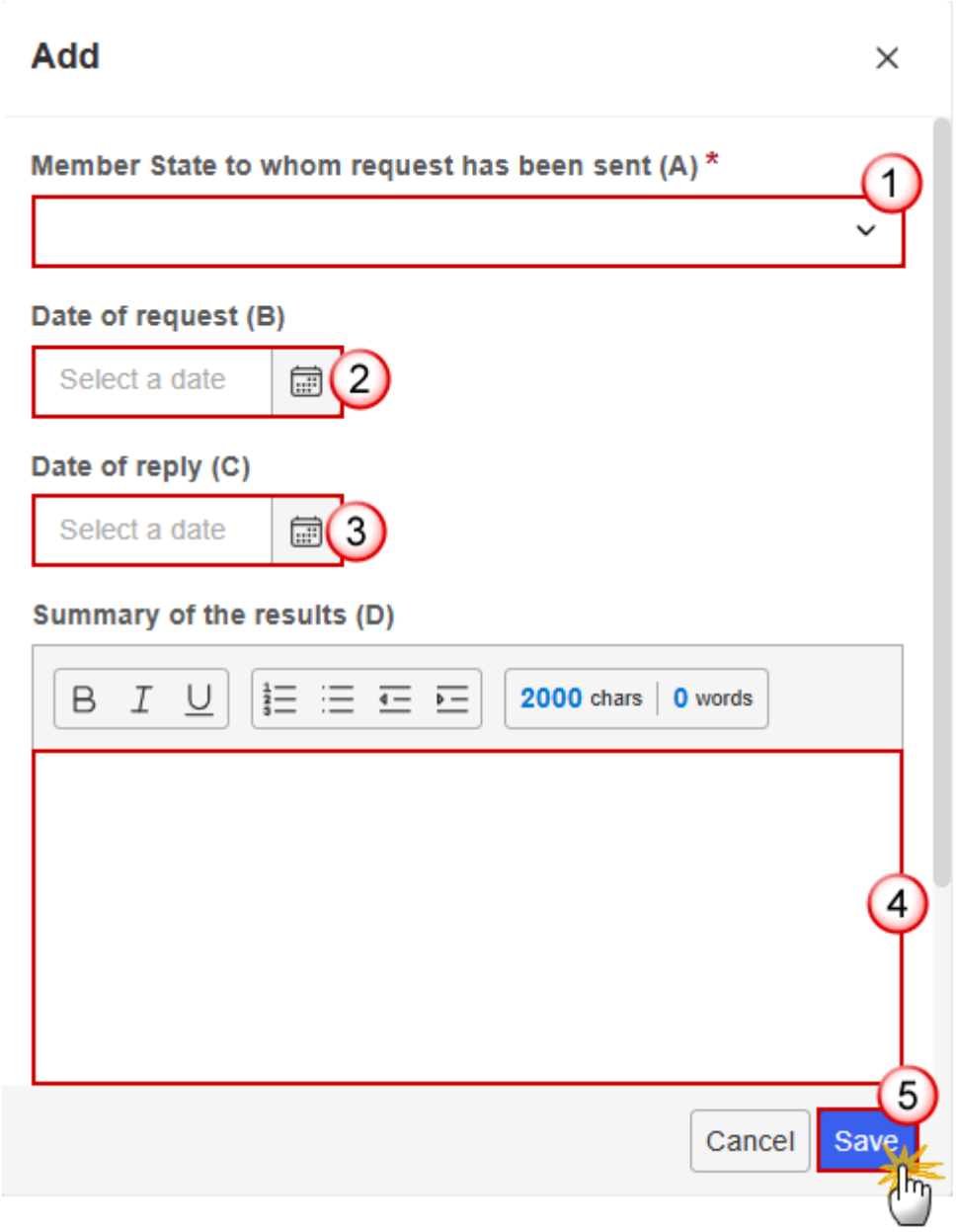
(2) Click on **SAVE** to save the information.

5. Mutual assistance

1. Click on the **ADD** button to enter the values in the fields:



The Add details pop-up window appears:



2. Enter or select the following information:

(1) Select the *Member State to whom request has been sent (A).*

(2) Select the *Date of request (B)*.

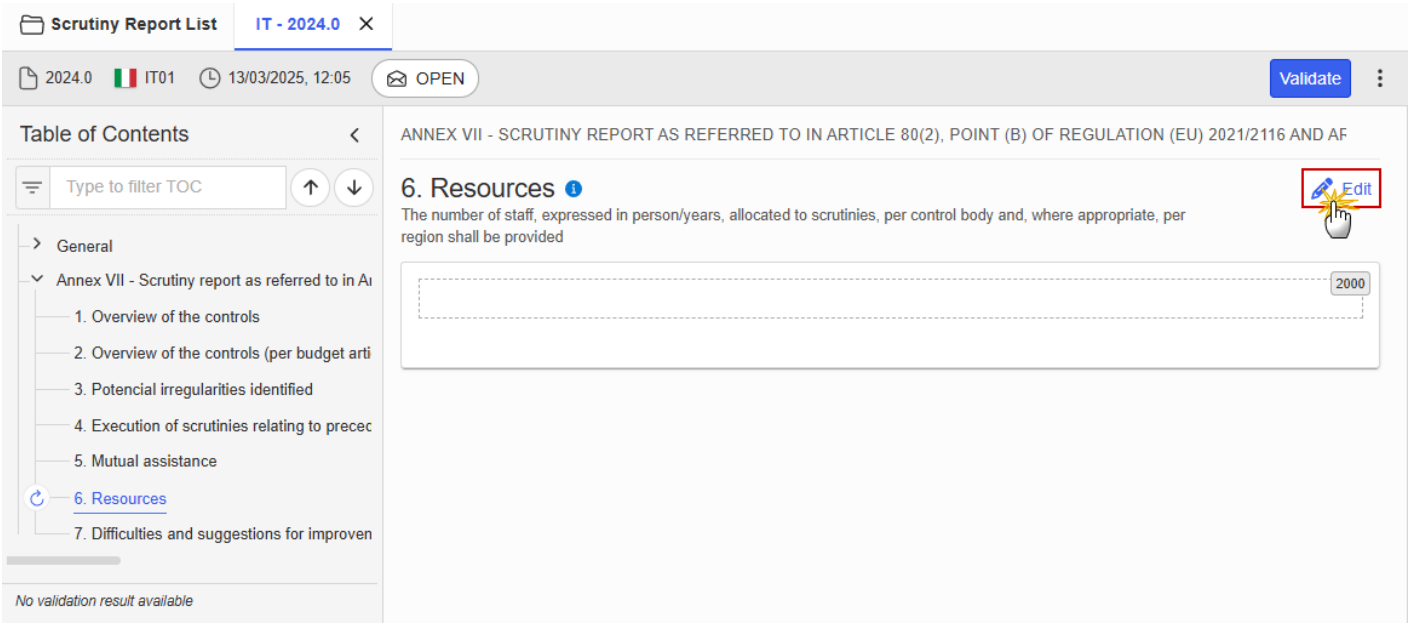
(3) Select the *Date of reply (C).*

(4) Enter a *Summary of the results (D).*

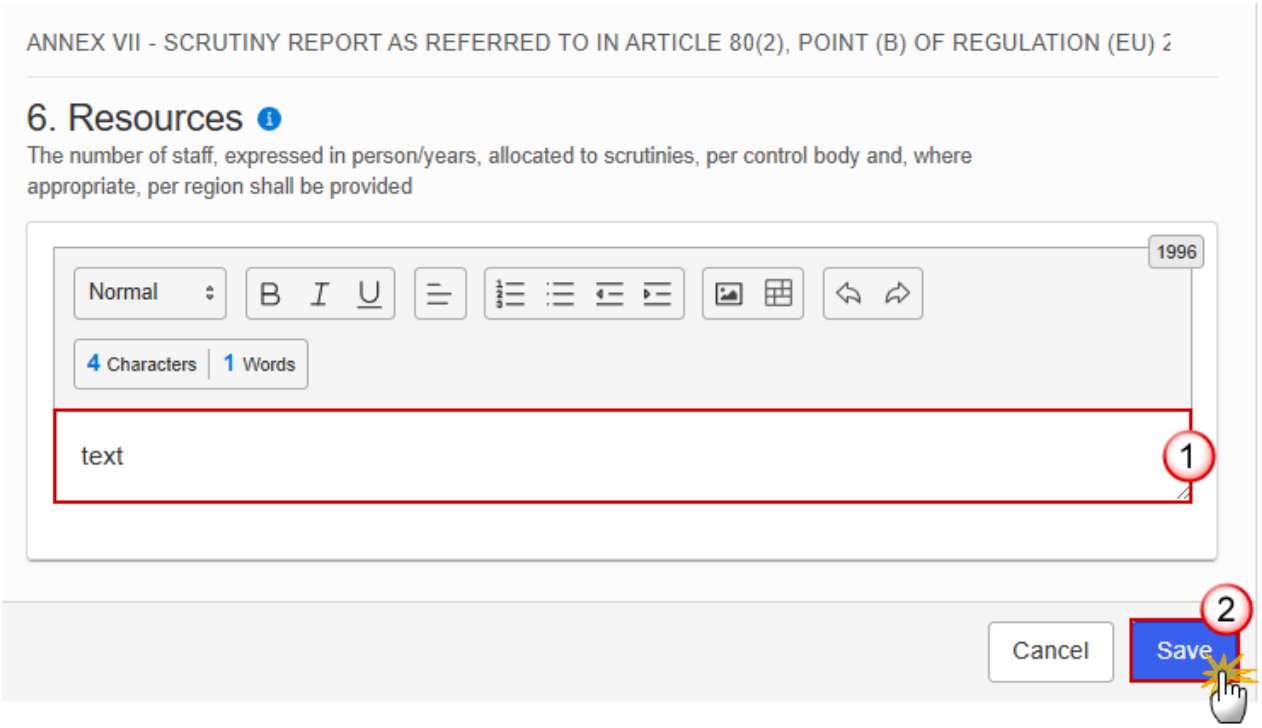
(5) Click on **SAVE** to save the information.

6. Resources

1. Click on the **EDIT** button to enter the text in the text box:



The Edit details pop-up window appears:



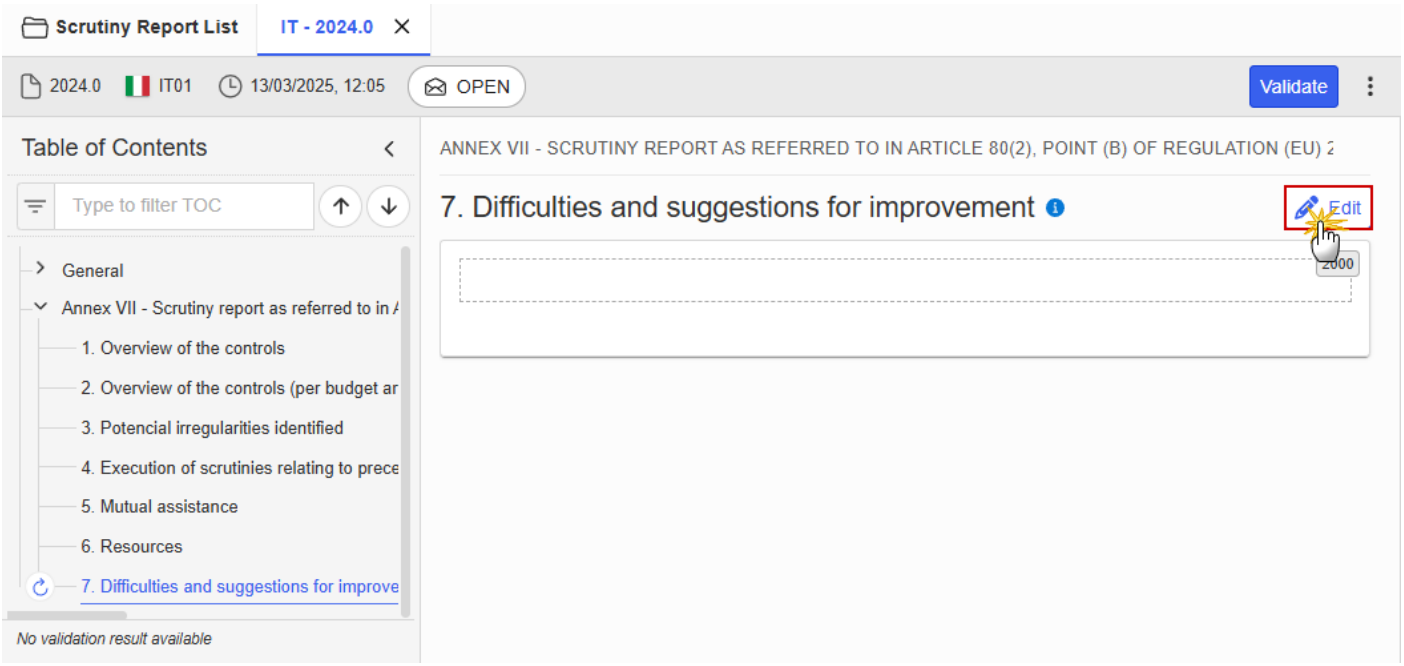
2. Enter the following information:

(1) Enter the text in the text box provided.

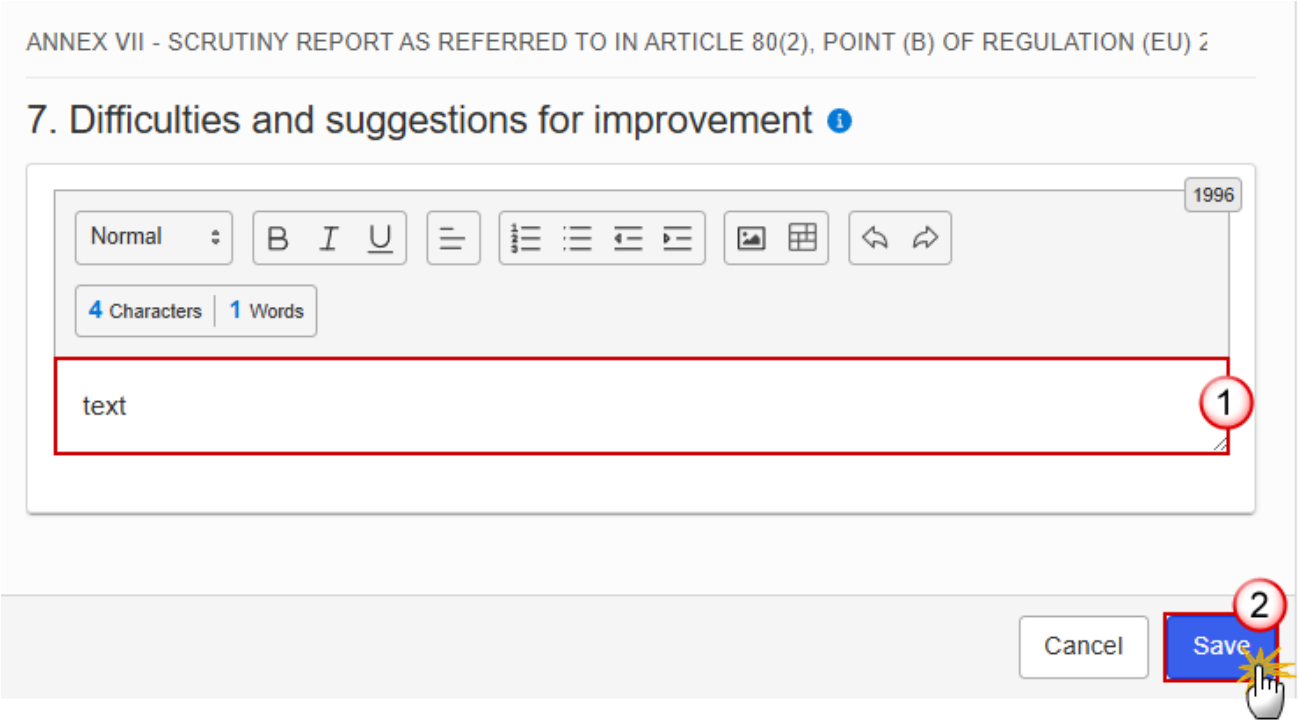
(2) Click on **SAVE** to save the information.

7. Difficulties and suggestions for improvement

1. Click on the **EDIT** button to enter the text in the text box:



The Edit details pop-up window appears:



2. Enter the following information:

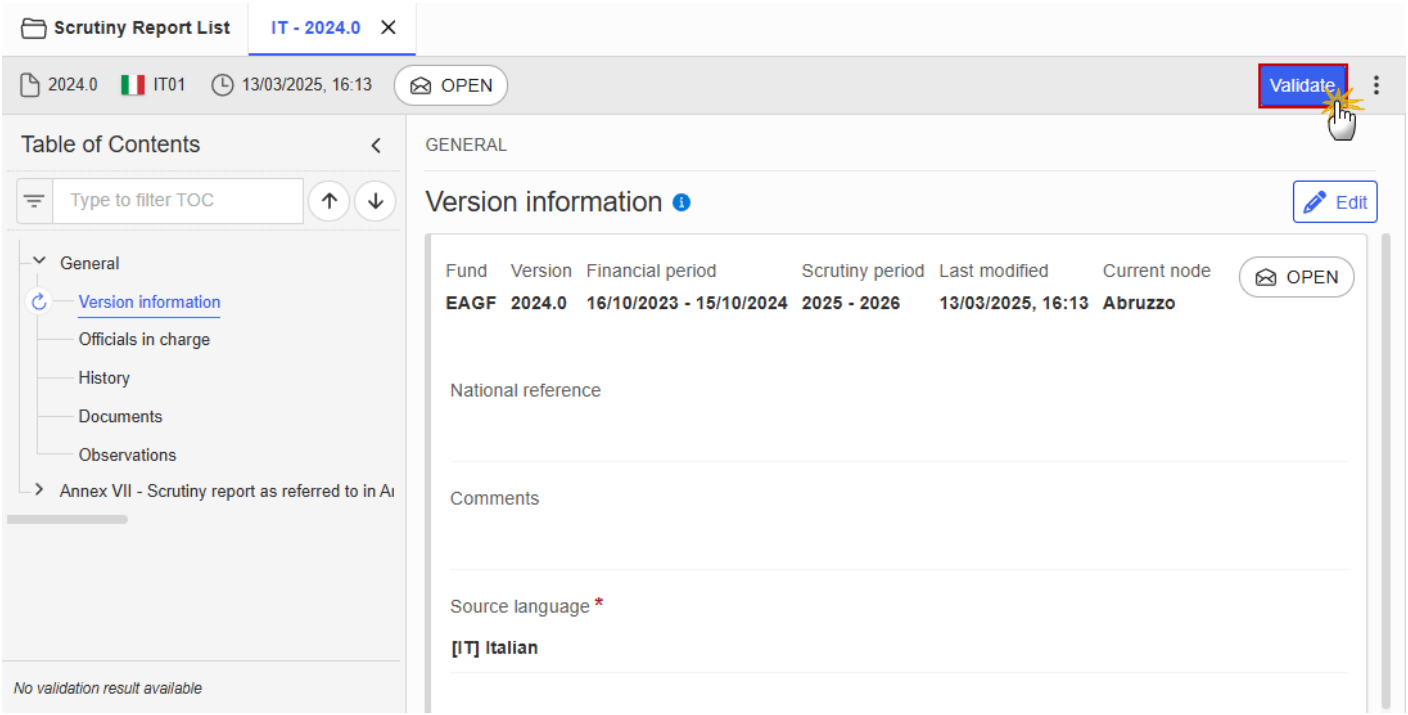
(1) Enter the text in the text box provided.

(2) Click on **SAVE** to save the information.

Validate the Scrutiny Report

REMARK	The Scrutiny Report can be validated **at any time**, when the current version is in status **OPEN** and resides at the User's Node. The User must have the role of **MS Paying Agency** or **MS Coordination Body** with **Update** or **Send** rights (**MSPAu/s** or **MSCBu/s**), for the EAGF fund. If an MS has several Paying Agency and therefore has nominated an MS Coordination Body, then this action should be performed by the MS Coordination Body.

Click on the **VALIDATE** button to validate the Scrutiny Report:



REMARK	An **ERROR** will block you from sending the Scrutiny Report. The error(s) should be resolved and the Scrutiny Report must be revalidated. Note that a **WARNING** does not block you from sending the Scrutiny Report.

The system validates the following information:

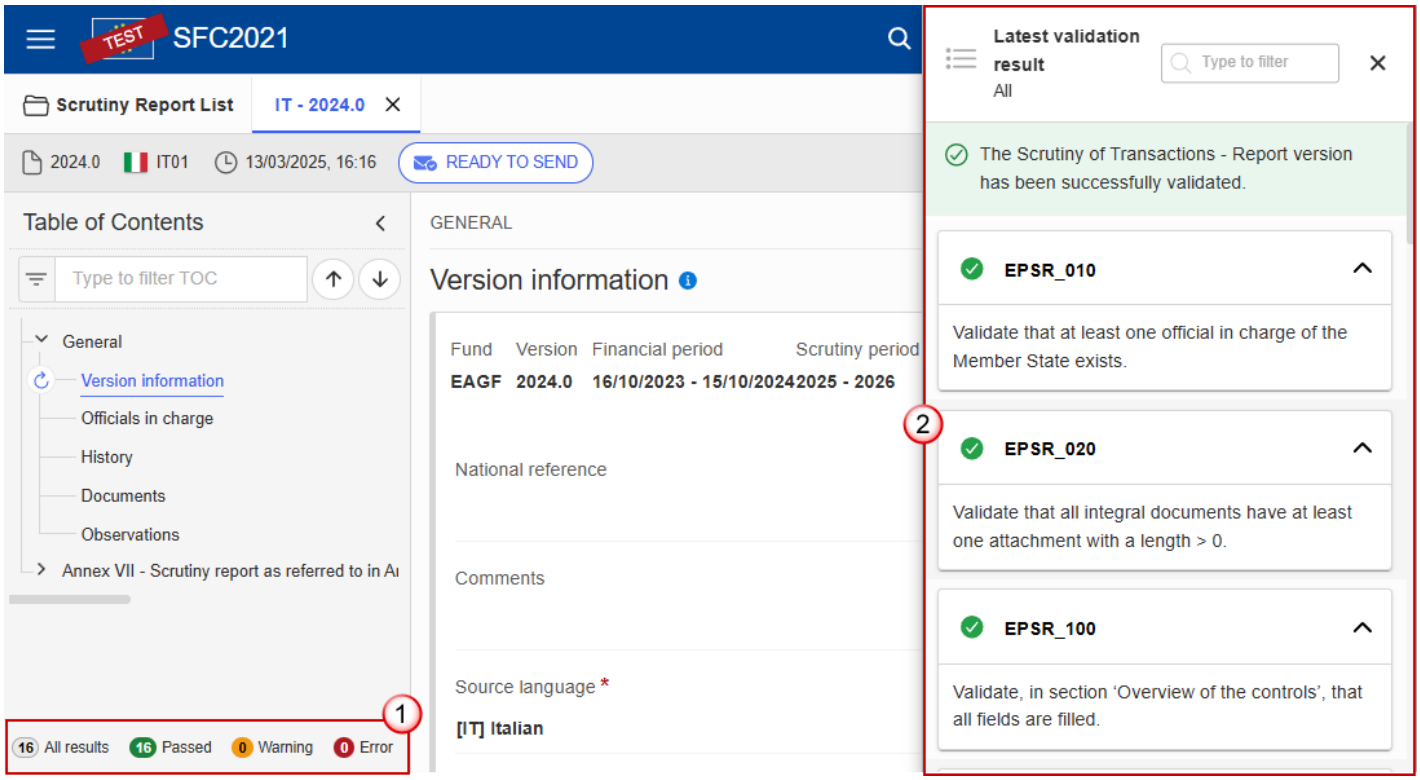
Code	Severity	Validation Rule
010	WARNING	Validate that at least one official in charge of the Member State exists.
020	ERROR	Validate that all integral documents have at least one attachment with a length > 0.
100	ERROR	Validate, in section 'Overview of the controls', that all fields are filled
110	ERROR	Validate that value in section 1, field (A), is equal to the value of section 2, field (G) in the linked EPS Control Plan (last 'Sent to EC' or 'no Comment by EC' version of the same Financial year)
200	ERROR	Validate, in section '2. Overview of controls (per budget article or item No)', that all columns are filled

210	ERROR	Validate that Section 2 contains the same Budget Items than the ones in section 2.2 of the linked Control plan (last 'Sent to EC' or 'no Comment by EC' version of the same Financial year)
220	ERROR	Validate, that values in section 2, column (C) are equals to the values of section 2.2, column (E) of the linked Control plan (last 'Sent to EC' or 'no Comment by EC' version of the same Financial year)
230	ERROR	Validate, that values in section 2, column (C) are equals to the values of columns (E) + (F) + (G)
240	ERROR	Validate, that Totals in section 2 are correct
400	ERROR	Validate, in section '4. Execution of scrutinies relating to preceding scrutiny control plans', that all relevant fields are filled
410	ERROR	Validate, in section '4. Execution of scrutinies relating to preceding scrutiny control plans', for all columns (A) and (B), that 4.1. = 4.2. + 4.3.
420	ERROR	Validate, in section '5. Execution of scrutinies relating to preceding scrutiny control plans', for all columns (A) and (B), that 4.4. = 4.5. + 4.6. + 4.7.
430	ERROR	Validate, that value in section 4, row 1 column (A) is equal to the value of section 1, field (C) of the previous Report (last 'Sent to EC' version of previous Financial Year)
440	ERROR	Validate, that value in section 4, row 4 column (A) is equal to the value of section 1, field (D) of the previous Report (last 'Sent to EC' version of previous Financial Year)
450	ERROR	Validate, that value in section 4, row 1 field (B) is equal to the Total value of section 2, column (F) of the previous Report (last 'Sent to EC' version of previous Financial Year)
460	ERROR	Validate, that value in section 4, row 4 field (B) is equal to the Total value of section 2, column (G) of the previous Report (last 'Sent to EC' version for previous Financial Year)
500	ERROR	Validate, in section '5. Mutual Assistance', that all columns are filled for all mutual assistance requests
600	ERROR	Validate that section '6. resources' is filled
700	ERROR	Validate that section '7.1 Difficulties' is filled

710	WARNING	Validate that section ‘7.2 Suggestions for improvement’ is filled

An example of a validation window:

You can check the list of validation results at any time throughout the Scrutiny Report:



To see the last validation results:

(1) Click on one of the 4 categories: *All results*, *Passed*, *Warning*, *Error*.

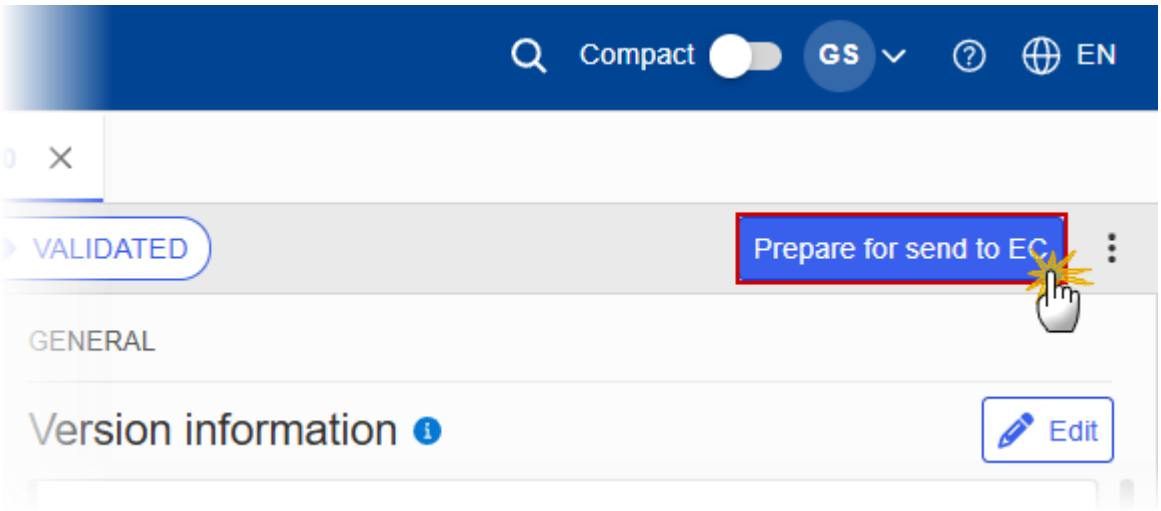
(2) The list of latest validation results for the chosen category is displayed.

After all errors have been resolved the status of the Scrutiny Report becomes **VALIDATED**.

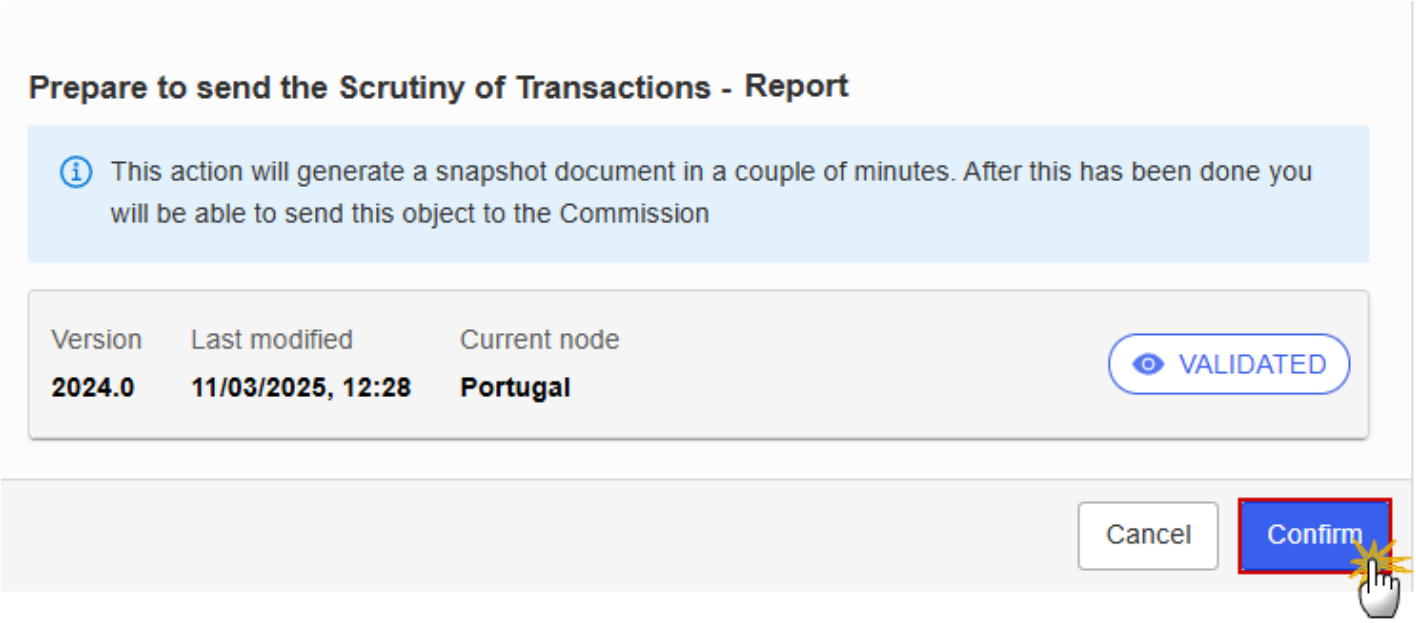
Prepare Scrutiny Report for send to EC

REMARK	The Prepare for Send can occur when a User on the **highest MS Node** wants to indicate that the Scrutiny Report version can be prepared for sending to the Commission, once the **VALIDATION ERRORS** have been removed and the status is **VALIDATED** or **SENT** (from a lower Node). The User must have the role of **MS Paying Agency** or **MS Coordination Body** with **Update** or **Send** rights (**MSPAu/s** or **MSCBu/s**), for the EAGF fund. If the MS has several Paying Agency and therefore has nominated an MS Coordination Body, then this action should be performed by the MS Coordination Body.

1. Click on the **PREPARE FOR SEND TO EC** button to prepare to send the Scrutiny Report to the Commission:



The system will ask you to confirm the send action:



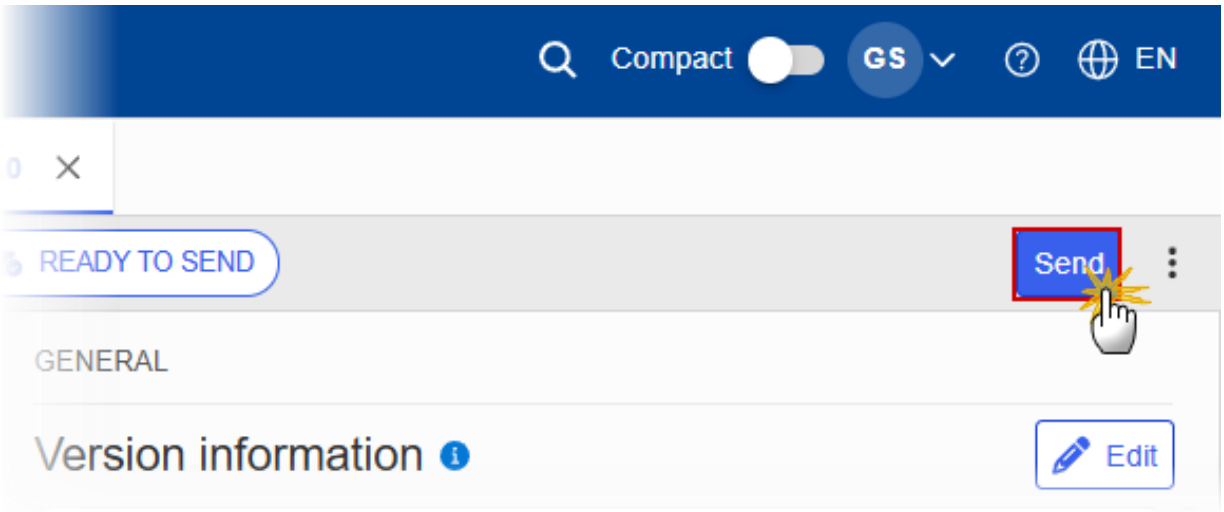
2. Click on **CONFIRM** to confirm.

The status of the Scrutiny Report is set to **PREPARING FOR SEND TO EC**.

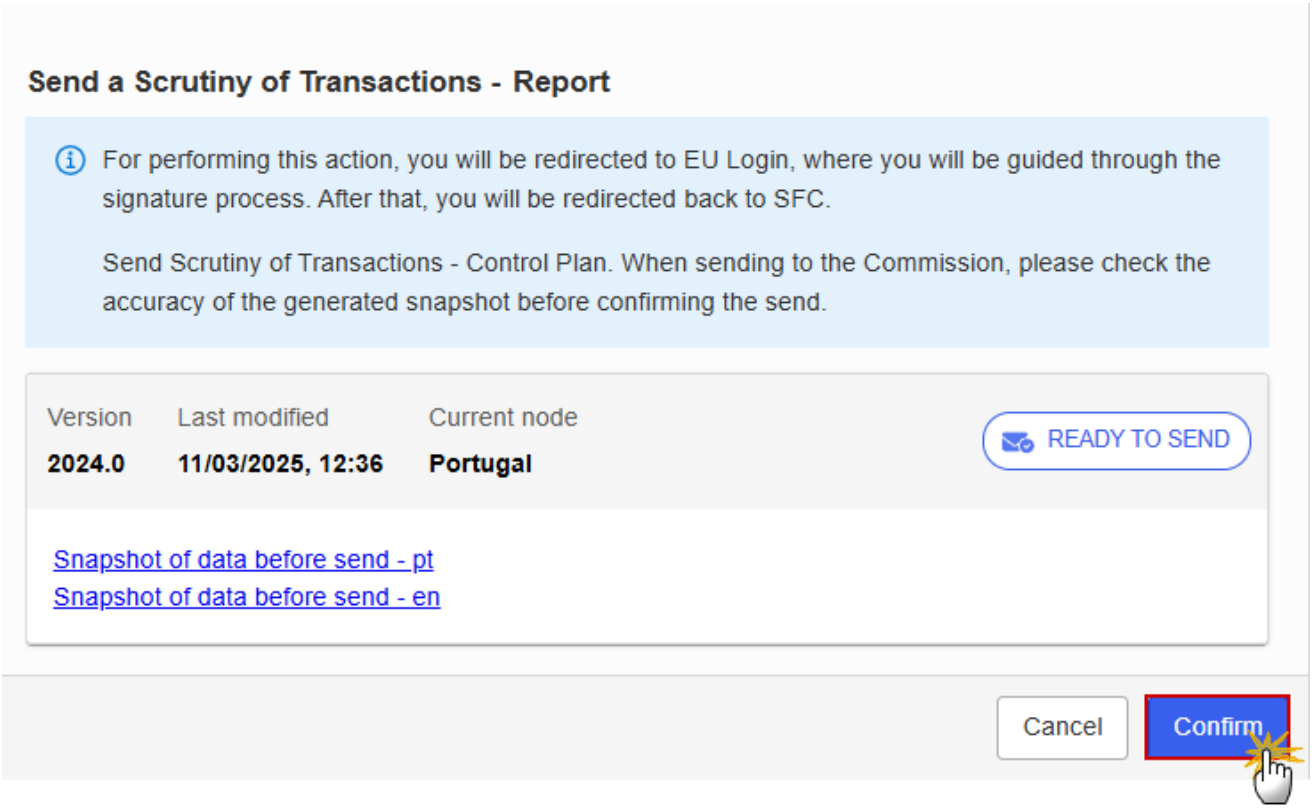
Send the Scrutiny Report

REMARK	The Send can occur when a User wants to send its recorded data on Scrutiny Report version to the Commission or to an upper Node. The Scrutiny Report can only be sent once the **VALIDATION ERRORS** have been removed and the status is **READY TO SEND** or **SENT** (from a lower node). The **"4 eyes principle"** must be respected. Therefore, the User sending must be different from the User who last validated. The User must have the role of **MS Paying Agency** or **MS Coordination Body** with **Send** rights (**MSPAs/MSCBs**), for the EAGF fund. If an MS has several Paying Agency and therefore has nominated an MS Coordination Body, then this action should be performed by the MS Coordination Body.

1. Click on the **SEND** button to send the Scrutiny Report to the Commission or to an upper Node:



The system will ask you to confirm the send action:



2. Click on **CONFIRM** to confirm. For completing this action, the User will be redirected to the EU Login signature page.

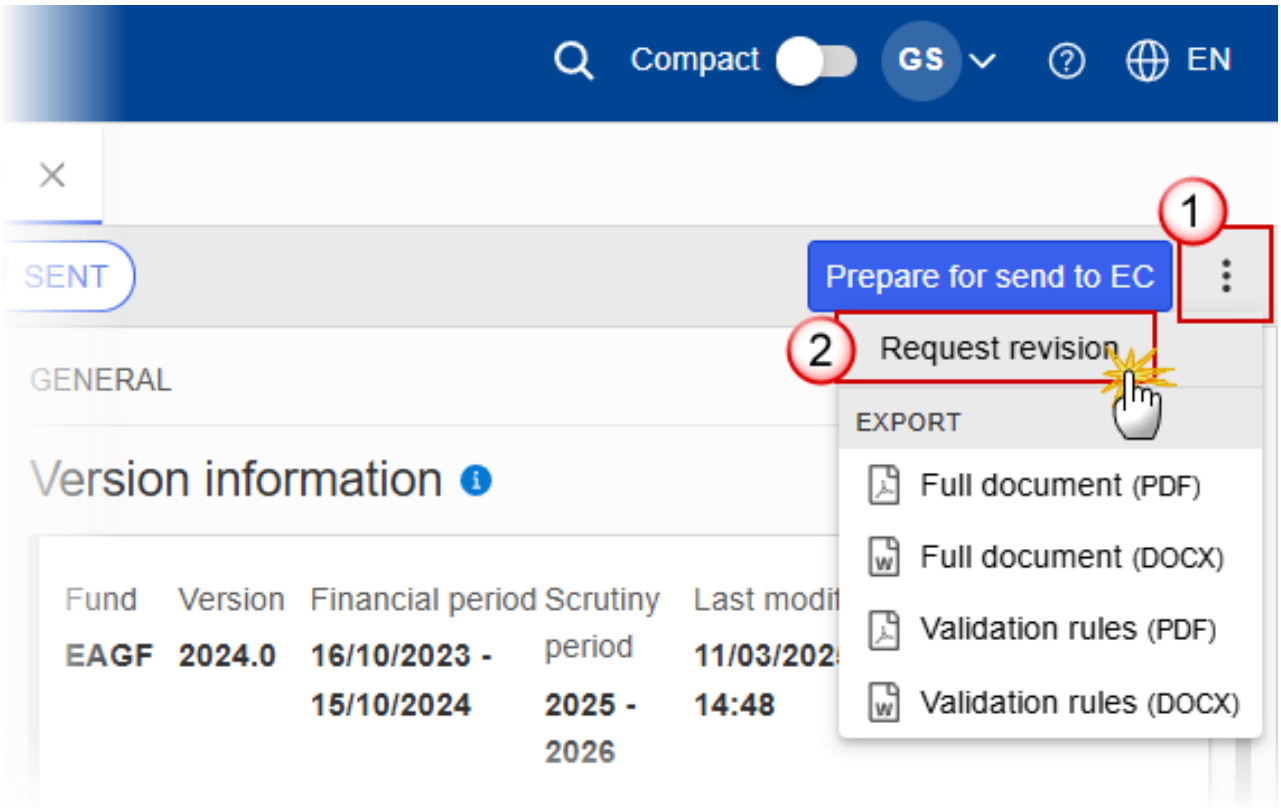
On success, the Scrutiny Report version has been sent to the Commission or to an upper Node. When sent, the status is set to **SENT**.

REMARK	When on the highest MS node, different versions of the generated "Snapshot before send" document will be available so that the sender can first verify what will be sent to the Commission: • A version containing the untranslated content with the template in the Source language. • When the Source language is different from English, a version containing the untranslated content with the template in English. • When the Source language is different from English, a version containing a machine translation of the content in English with the template in English.

Request for Revised Scrutiny Report by MS

REMARK	The Scrutiny Report can only be revised by MS **when a lower Node exists** and the status is **SENT** (to a higher MS node), **OPEN, VALIDATED, READY TO SEND** or **REVISION REQUESTED BY MS**. This action can be used when a User wants to request a revision for the Scrutiny Report version sent by the Member State/Region because it is incomplete or incorrect. The User must have the role of **MS Paying Agency** or **MS Coordination Body** with **Update** rights (**MSPAu**/**MSCBu**), for the EAGF fund. If an MS has several Paying Agency and therefore has nominated an MS Coordination Body, then this action should be performed by the MS Coordination Body.

Follow the steps to request for revised Scrutiny Report by MS:



1. Select the following:

(1) Select the icon with 3 vertical dots.

(2) Click on the **REQUEST REVISION** button to request revision from the lower Node.

The system will ask you to confirm the request for revision:

1. Enter the following:

(1) Enter the *Reason* in the text box provided.

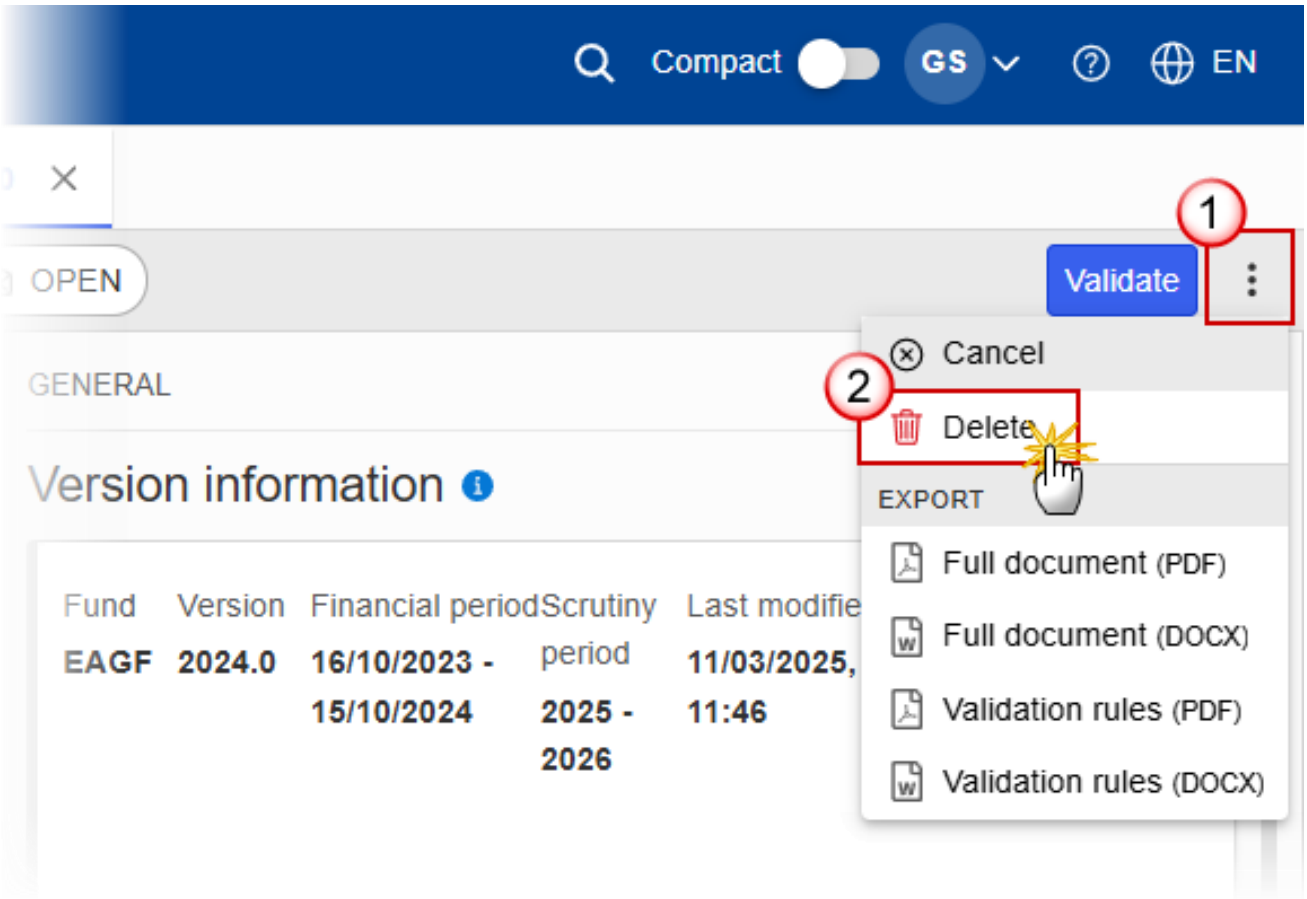
(2) Click on **CONFIRM** to save the information.

On success, the status of the Scrutiny Report will be changed to **REVISION REQUESTED BY MS** and the sender is notified of the action and its reason.

Delete the Scrutiny Report

REMARK	The Scrutiny Report can only be deleted when: • it resides on the owner Node • the status is **OPEN, VALIDATED, READY TO SEND** or **REVISION REQUESTED BY MS** • it has **never been sent to the Commission** before • it has **no sent documents attached**. The User must have the role of **MS Paying Agency** or **MS Coordination Body** with **Update** rights (**MSPAu/MSCBu**), for the EAGF fund. If an MS has several Paying Agency and therefore has nominated an MS Coordination Body, then this action should be performed by the MS Coordination Body. The delete is a physical delete and **cannot be recovered!**

Follow the steps to remove the Scrutiny Report from the system:

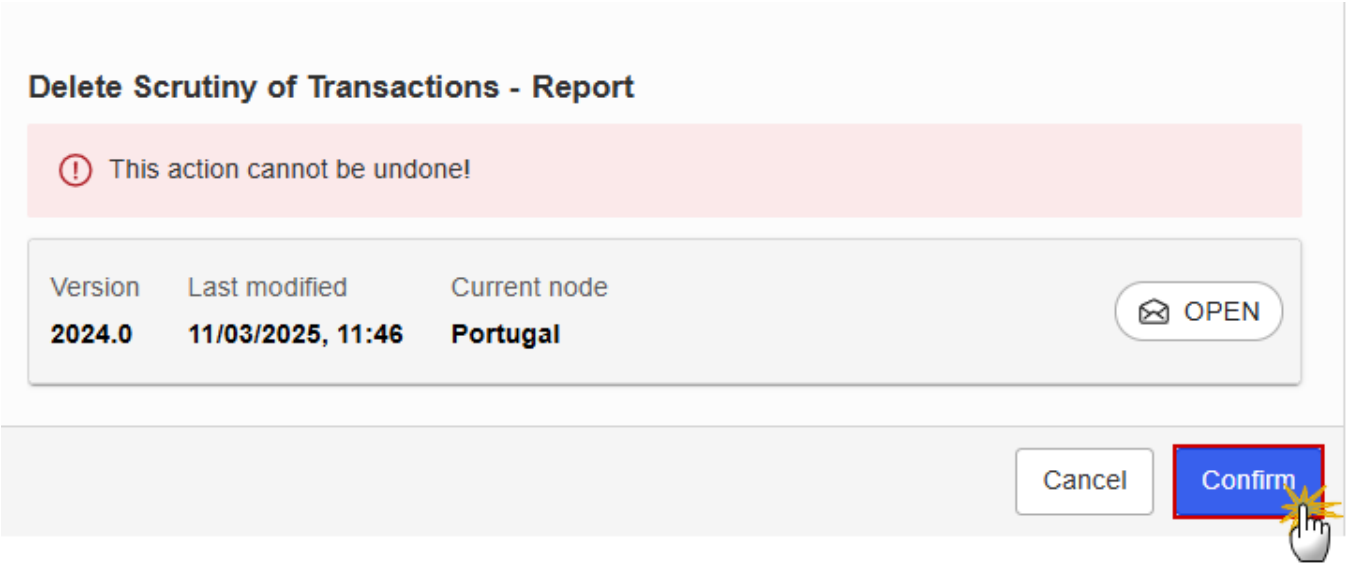


1. Select the following:

(1) Select the icon with 3 vertical dots.

(2) Click on the **DELETE** button to remove the Scrutiny Report from the system.

The system will ask you to confirm the delete action:

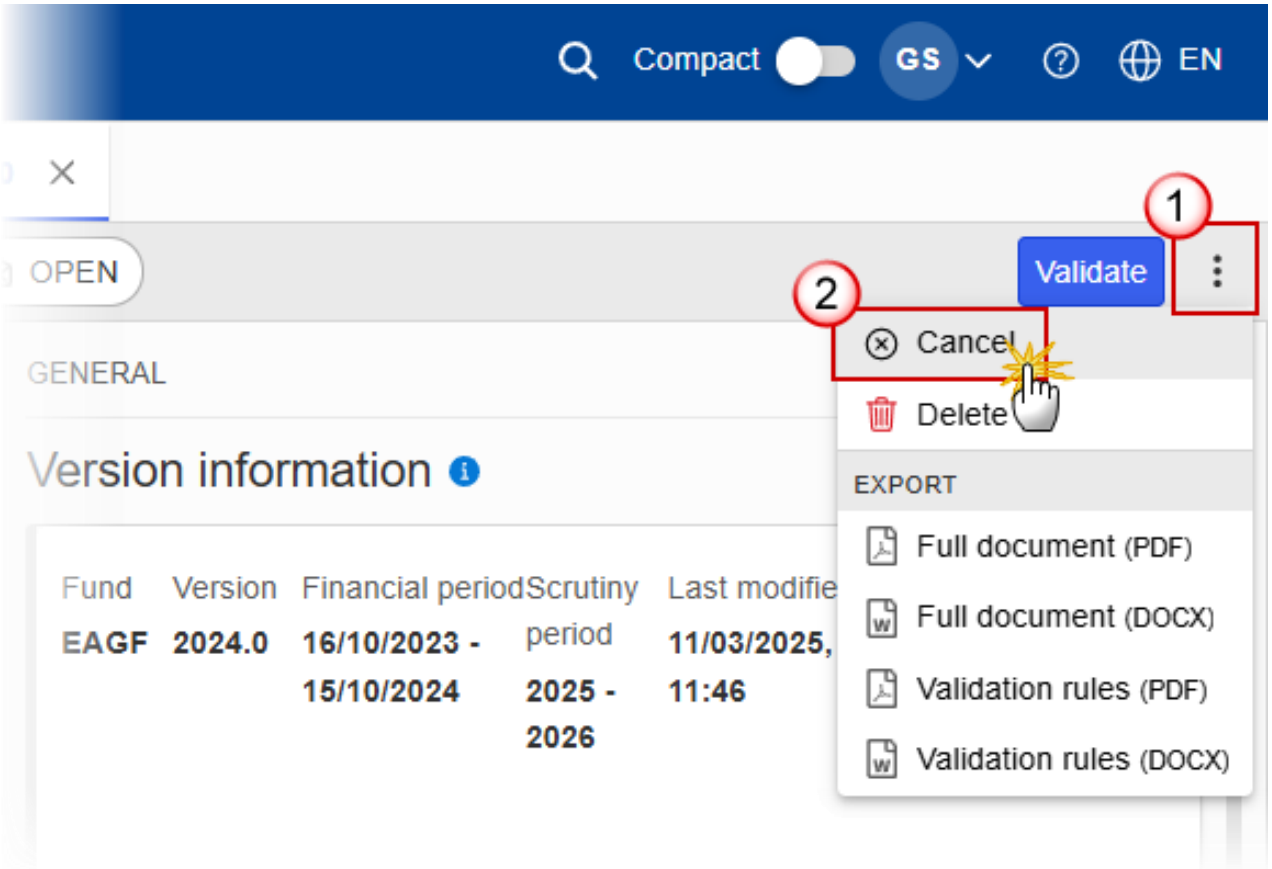


2. Click on **CONFIRM** to confirm or click on **CANCEL** to return to the Scrutiny Report.

Cancel the Scrutiny Report

REMARK	The Scrutiny Report can only be cancelled when Scrutiny Report version with documents was sent to the Commission and without any previous work version in status **REVISION REQUESTED BY EC**. The notification utility will be called to notify the Commission of the cancel of the version. The Scrutiny Report version must currently reside on the User's Node and its status is **OPEN, VALIDATED, READY TO SEND** or **REVISION REQUESTED BY MS** and contains a sent Document and has no previous working version of the same major version in status **REVISION REQUESTED BY EC**. The User must have the role of **MS Paying Agency** or **MS Coordination Body** with **Update** rights (**MSPAu/MSCBu**), for the EAGF fund. If an MS has several Paying Agency and therefore has nominated an MS Coordination Body, then this action should be performed by the MS Coordination Body.

Follow the steps to cancel the Scrutiny Report from the system:

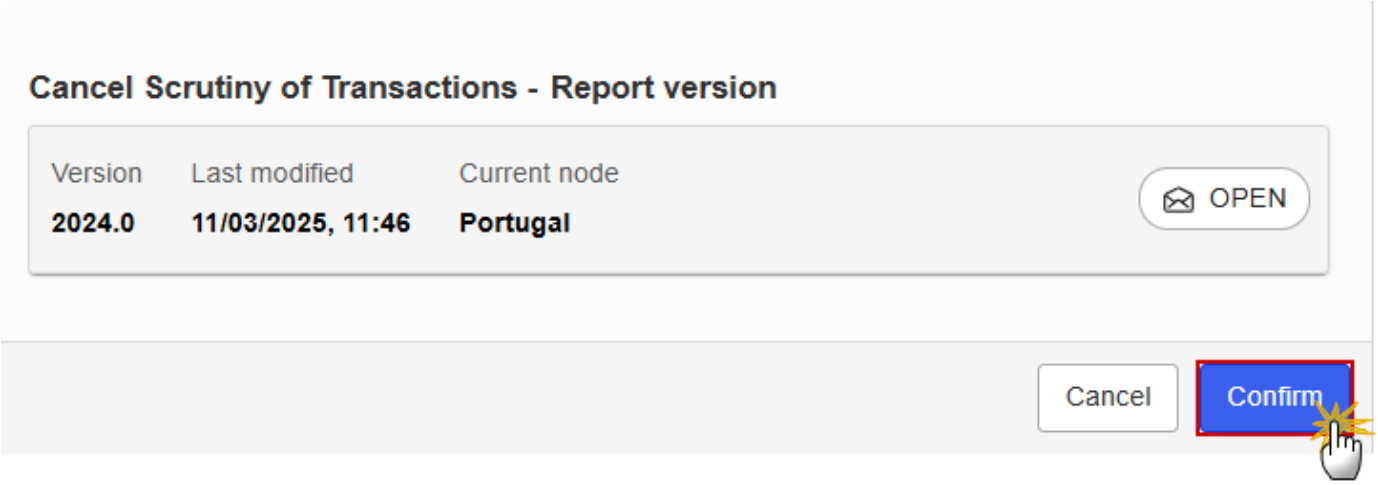


1. Select the following:

(1) Select the icon with 3 vertical dots.

(2) Click on the **CANCEL** button to cancel the Scrutiny Report from the system.

The system will ask you to confirm the cancel action:



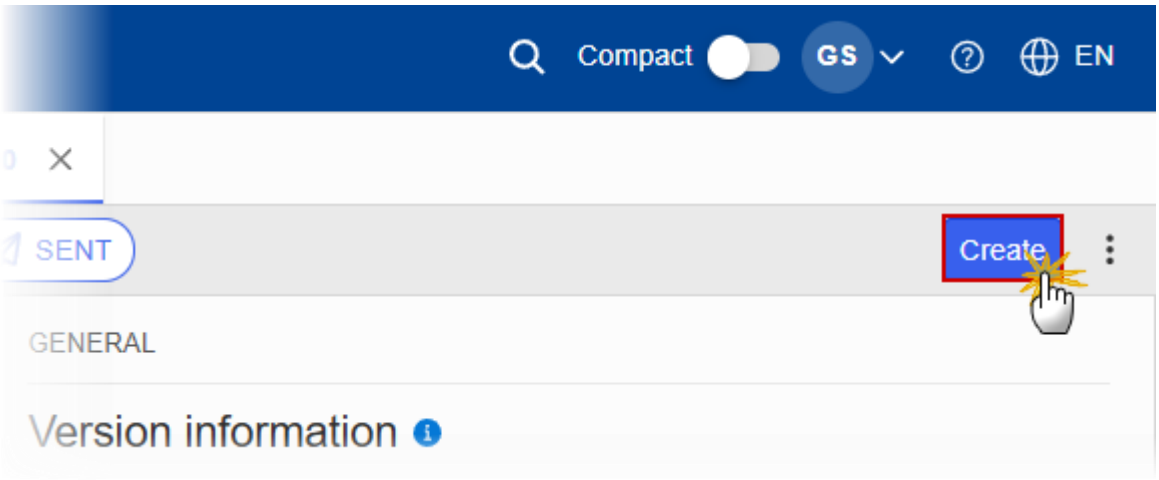
2. Click on **CONFIRM** to confirm or click on **CANCEL** to return to the Scrutiny Report.

On success, the status of the Scrutiny Report will be changed to **CANCELLED**.

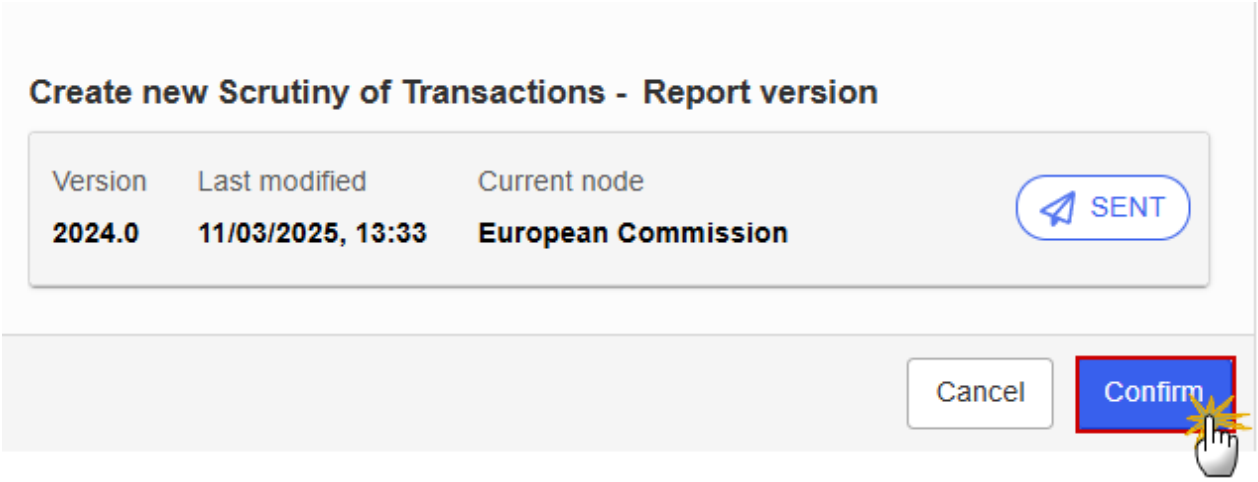
Create New Version of the Scrutiny Report

REMARK	A new version of the Scrutiny Report needs to be created when on the last version a revision was requested by the Commission, or can be created when the Member State feels the need to send a revised version. A new version of the Scrutiny Report can only be created when the last working version for the submission period of the Scrutiny Report is in status **REVISION REQUESTED BY EC**, **CANCELLED**, **SENT** to the Commission or **NO COMMENT BY EC**. The User must have the role of **MS Paying Agency** or **MS Coordination Body** with **Update** rights (**MSPAu**/**MSCBu**), for the EAGF fund. If an MS has several Paying Agency and therefore has nominated an MS Coordination Body, then this action should be performed by the MS Coordination Body.

1. Click on the **CREATE** button to create a new version of the Scrutiny Report:



The system will ask you to confirm the creation of a new version:



2. Click on **CONFIRM** to confirm. Click on **CANCEL** to return to the Scrutiny Report.

On success, a new version of the Scrutiny Report has been created as a copy of the last version, with a version number identical to the previous and a working version number incremented by one. Its status is set to **OPEN**.