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Programme (AIB)

PURPOSE

This document describes the actions related to the Programming for the Asylum and Migration Fund (AMIF), the Internal Security Fund (ISF) and the Integrated Border Management Fund (BMVI), managed by DG HOME and the Member States.

REGULATIONS

More detail regarding the regulation of the Programme AIB can be found in the [About SFC2021](#) section of the portal.

ROLES

Roles involved in the Programme AIB are:

MS Managing Authority (MSMA)	Record the Programme AIB Upload the Programme AIB Documents Consult the Programme AIB Delete the Programme AIB Validate the Programme AIB Send the Programme AIB Create New Version of the Programme AIB
MS Audit Authority (MSAA)	Consult the Programme AIB

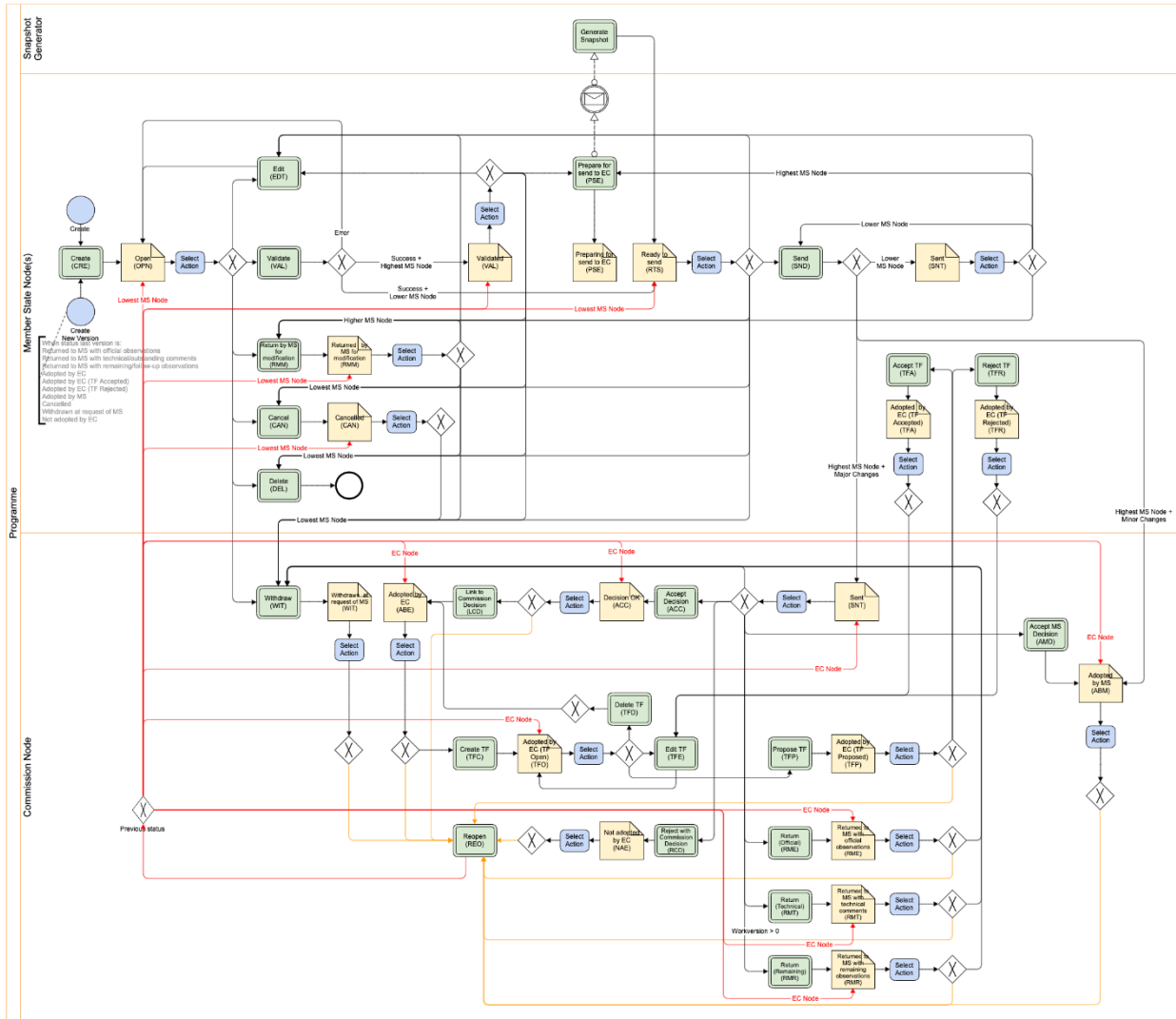
FUNDS

AMIF	ISF	BMVI
------	-----	------

Workflow

This section shows the lifecycle to create and manage a Programme AIB. There is no modifying the Programme AIB once it has been submitted. The Commission cannot change a Programme AIB, only respond.

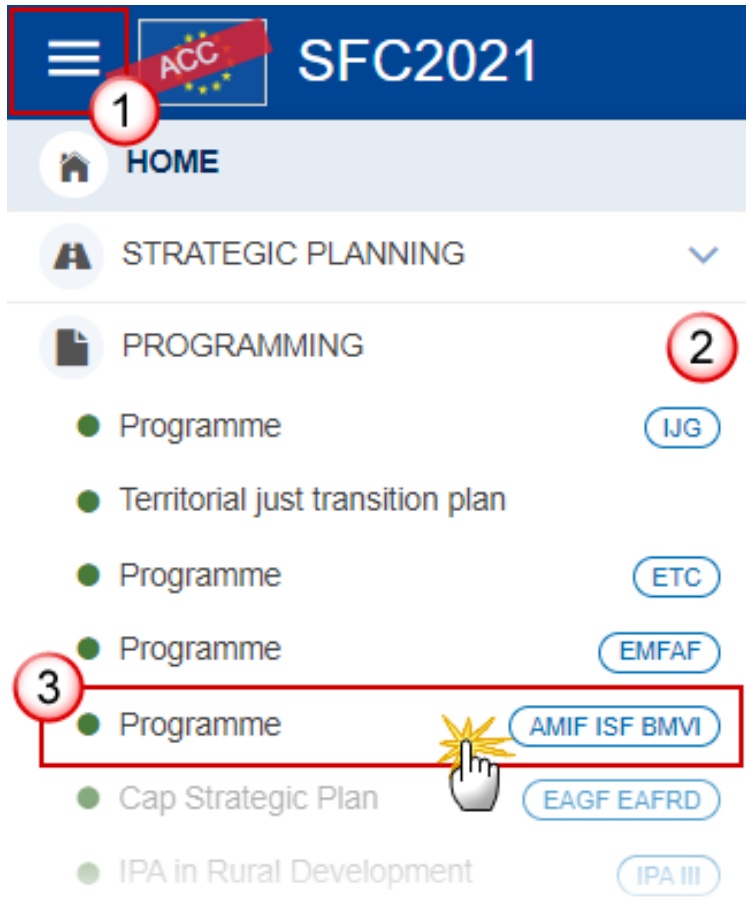
Click [here](#) to see the Programme AIB workflow diagram in high resolution.



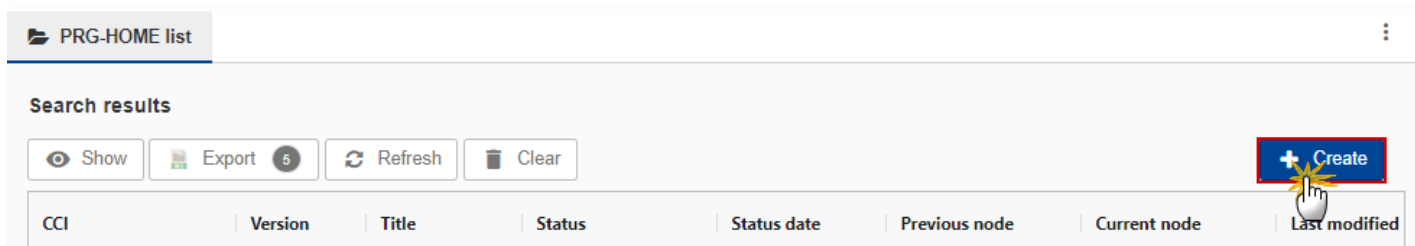
Create the Programme AIB

REMARK	<p>The User is an identified User and has the Role of MS Managing Authority with Update rights (MSMAu) for the AMIF, ISF or BMVI Fund.</p> <p>A CCI number must have been ALLOCATED by the Commission in order to create the Programme AIB.</p>
---------------	---

1. To access the Programme AIB go to the **Programming** menu and select the **Programme AIB** option:



2. In the search screen click on the **CREATE** button to create a new Programme AIB:



You are redirected to the Programme AIB Creation Wizard:

CREATE PROGRAMME

FILL IN THE PROGRAMME INFORMATION

CCI *

2022IT65AMPR001

1

Request a new CCI number ?

Title in English *

SG - Test Programme AIB

2

Title in Italian

SG - Test Programme AIB

238

First year *

2021

Last year *

2027

3

Source language *

Italian

4

Comments

this is a comment

5

Cancel

Create

6

3. Enter or select the following information:

(1) The *CCI* Number.

The CCI list contains all allocated AMIF, ISF, BMVI CCIs for the Country of the User's Node and which contain the Fund for which the User is registered (User needs create permission for the Fund covered by the CCI).

(2) Modify the *Title* if necessary.

(3) Select the *First Year* and *Last Year*.

First Year is pre-filled with 2021 and Last Year with 2027. Both fields can be updated but First Year needs to be smaller or equal than Last Year and between 2021 and 2027.

(4) Enter the *Source Language*.

(5) Add any additional *Comments*.

(6) Click on **CREATE** to confirm creation of the the Programme AIB.

The status of the Programme AIB is **OPEN**.

Version information

Edit

CCI	Version	Last modified	Current node
2021IT65AMPR002	1.0	26/08/2021, 15:33	Italy

OPEN

Title in English

TEST AMIF TOM

Title in Italian

TEST AMIF TOM

PROGRAMME PERIOD

First year	Last year
2021	2027

OTHER

<p>REMARK</p>	<p>The initial Programme AIB structure is created, and a Table of Content (ToC)/Navigation Tree is presented, so the User can enter the structured data of the Programme AIB.</p> <p>When a First Thematic Facility exists for the Programme, it will be created as an accepted Thematic Facility in this first version of the Programme.</p> <p>Additionally, the following records are created:</p> <ul style="list-style-type: none"> • In Table 9, the records for Horizontal Enabling Conditions H1, H3 and H4 and their Criteria. • In Table 10, the 3 Authority Type records valid for the Fund. • In Table 6, <ul style="list-style-type: none"> ○ a record for each mandatory Specific Objective/Type of Action combination for the Fund of the Programme. ○ a record for each Specific Objective/Type of Action combination for the Fund of the Programme with ActionCofinancingType.forThematicFacility true and used in an accepted Thematic Facility for the Programme. • In Table 1 for each distinct Specific Objective created in Table 6, all Common Output Indicators valid for the Specific Objective. For AMIF, only Common Indicators for AMIF will be used. • In Table 2 for each distinct Specific Objective created in Table 6, all Common Result Indicators valid for the Specific Objective. For AMIF, only Common Indicators for AMIF will be used. • For AMIF, in Table 6A, a record for each AMIF Category related to a Specific Objective/Action Type created in Table 6. • In the ToC, the ToC Item structure records for each distinct Specific Objective used in Table 6.
----------------------	--

Record/Edit the Programme AIB

General

This section includes the header data to identify the main characteristics of the Programme AIB.

Version information

NOTE	<p>The Version Information contains information on the identification and status of the Programme AIB like the CCI, the Title, the Version Number, the Status, the Node where it currently resides and eventually the Decision information. It also shows the results of the last validation done on this Programme version.</p> <p>The Eligibility Period will automatically be set to 01/01/2021-31/12/2029 when creating the first version.</p>
-------------	---

1. Click on the **EDIT** button to access the edit form to modify the information:

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GENERAL

Show toolbar ^ v

Version information **Edit**

CCI	Version	Last modified	Current node
2021IT65AMPR002	1.0	26/08/2021, 15:33	Italy

OPEN

Title in English

TEST AMIF TOM

Title in Italian

TEST AMIF TOM

PROGRAMME PERIOD

First year	Last year
2021	2027

OTHER

No validation result available

The Edit details pop-up window appears:

Version information

CCI

2021IT65AMPR002 ▾

Title in English *

TEST AMIF TOM

244

Title in Italian

TEST AMIF TOM

244

PROGRAMME PERIOD

First year *

2021 ▾

Last year *

2027 ▾

OTHER

Comments

Comments

1992

Cancel

Save






2. Only selected fields are modifiable. Once any changes are made click the **SAVE** button to save the information.

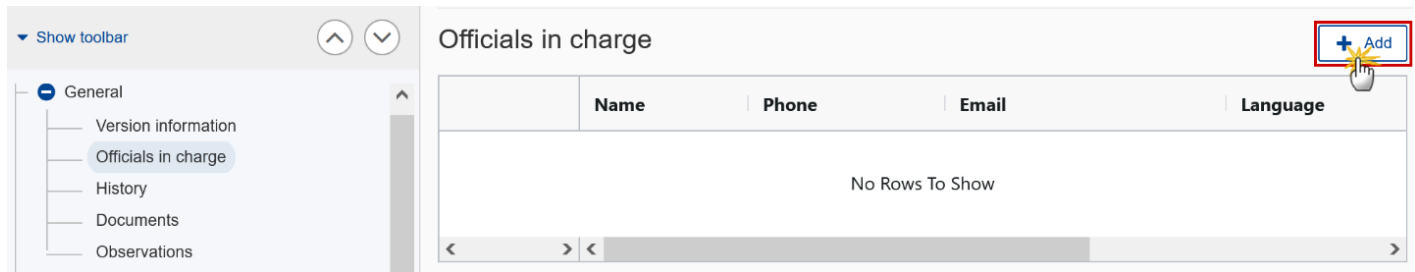
<p>NOTE</p>	<p>CCI can only be updated when Version 1. But it can only be replaced by a CCI with the same BudgetSource and ObjectSubType. The CCI list contains all allocated CCIs of the same BudgetSource and ObjectSubType for the Country of the User's Node and which contain the Fund for which the User is registered (User needs update permission for the Fund covered by the CCI).</p> <p>In Version 1, <i>First Year</i> is pre-filled with 2021 and <i>Last Year</i> with 2027. Both fields can be updated. In subsequent versions, only the <i>Last Year</i> can be extended up until 2027.</p> <p><i>Non-substantial transfer (art. 24(5)), Clerical or editorial corrections (art.24(6)), Clerical or editorial corrections (art.24(6)), Thematic facility (Article 11 AMIF Reg., Article 8 BMVI Reg., Article 8 ISF Reg.), Approved by monitoring committee, MS amending decision number and MS amending decision entry into force date</i> are only available when programme has been previously adopted by the Commission.</p> <p><i>Non-substantial transfer (art. 24(5)), MS amending decision number and MS amending decision entry into force date</i> need to be filled in when the MS wants to create a version containing modifications which do not require a Commission Decision. This kind of version will automatically be set to ADOPTED BY MS when sent to the Commission and when only non-decisional parts of the Programme have been modified, or when it is impossible to verify that only minor changes have been applied then after sending to the Commission, the Commission will be able to set the status to ADOPTED BY MS. <i>When MS amending decision number/MS amending decision entry into force date</i> is not null then <i>MS amending decision entry into force date/MS amending decision number</i> should not be null and <i>Non-substantial transfer</i> should be true. <i>Non-substantial transfer (art. 24(5)) and Clerical or editorial corrections (art.24(6))</i> and <i>Thematic facility (Article 11 AMIF Reg., Article 8 BMVI Reg., Article 8 ISF Reg.)</i> are exclusive.</p>
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Officials in Charge

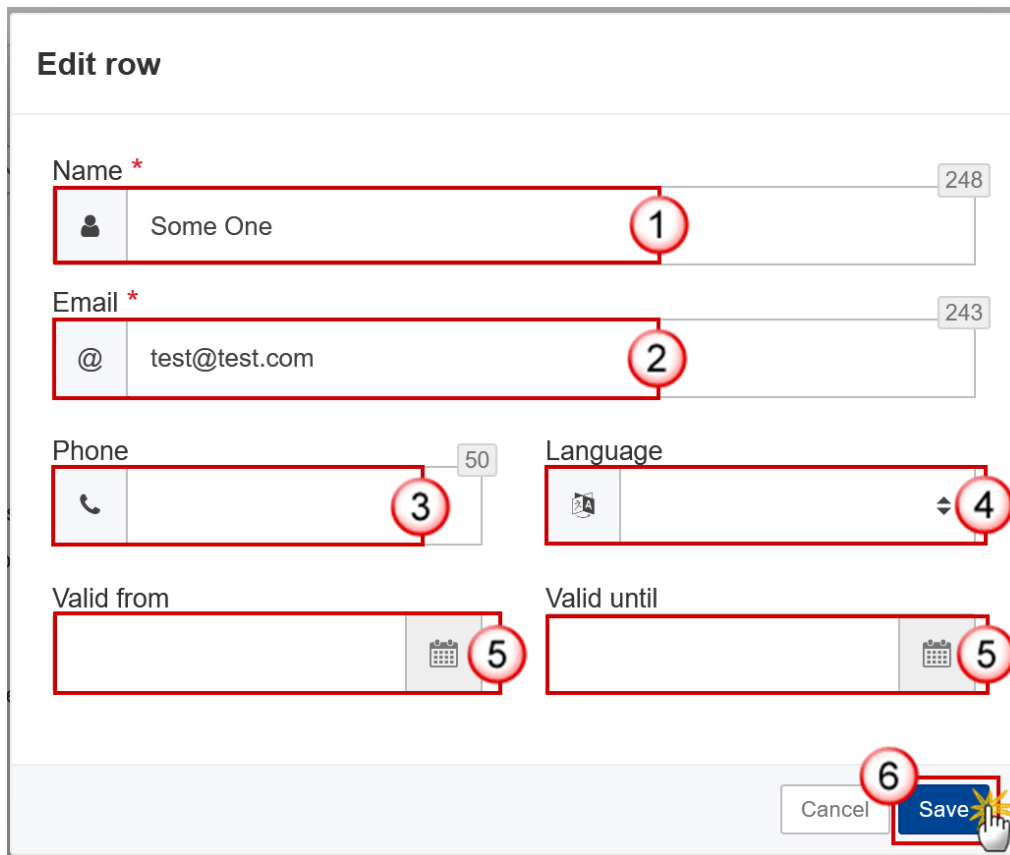
<p>NOTE</p>	<p>Officials in Charge can be updated at any time, independent from the status of the Programme AIB.</p> <p>Commission Officials (email domain "ec.europa.eu") can only be created/updated/deleted by Commission Users.</p>
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- Click on the **ADD** button  to add a new official in charge.
- Clicking on the **EDIT** icon  of a row will allow you to modify the information of this official.
- Clicking on the **DELETE** icon  of a row will allow you to delete the official in charge selected.

1. Click on the **ADD** button to add a new Official in Charge:



The Edit details pop-up window appears:



2. Enter the following information:

(1) Enter the *Name*.

(2) Enter the *Email*.

The format of the Email address will be validated by the system and should be unique.

(3) Enter the *Phone* number.

(4) Select the *Language*.

(5) Enter the *Valid from* and *Valid until* dates.

The *Valid until* date should be greater than the *Valid from* date.

(6) Click on **SAVE** to save the information.

History

This section shows all the actions that have been taken on the Programme AIB since it was created, for example:

The screenshot shows a user interface with a sidebar on the left and a main content area on the right. The sidebar has a 'Show toolbar' dropdown and a list of menu items: 'General', 'Version information', 'Officials in charge', 'History' (highlighted with a blue circle), 'Documents', 'Observations', '1 Strategy', '2 Specific objectives & TA', '3 Financing plan', and '4 Table 9 Enabling conditions'. The main content area is titled 'History' and displays a vertical timeline. Two entries are visible, both dated '26/8/2021 15:33'. Each entry consists of a yellow circle on a vertical line, followed by an 'OPEN' button with a document icon. The first entry is labeled 'Action Edit on node Italy by Curelea, Thomas' and the second is 'Action Create on node Italy by Curelea, Thomas'.

Documents

NOTE	The Documents list shows all documents uploaded against this version of the Programme AIB by Member State and by Commission. Member State Users see all their own Documents and the sent Commission Documents. Commission Users see all their own documents, unsent Integral Member State Documents and sent Member State Documents.
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The following documents will be foreseen:

Description	Internal Code	Non-Integral (1)	Integral (2)	System (3)	Required (4)
Other Member State Document	PRG.OM	X			
Snapshot of data before send	SNP.PRGSNT		X	X	X
Legal Entity Form	PRG.LEF	X			
Bank Account Identification Form	PRG.BAI	X			
MS Request to withdraw programme version	PRG.WIR	X			
MS Request to return programme version for modification	PRG.RER	X			
Supplementary Information	PRG.SUP		X		
Use of enhanced proportionate arrangements (5)	PRG.UEPA	X			
Description of the management and control system	PRG.DMC				X

(1) Document can be sent at any time

(2) Document will be automatically sent when the Object is sent



(3) Document automatically created by the system



(4) Document required in the system before a next action can be executed

(5) 'Use of enhanced proportionate arrangements (PRG.UEPA)' can be sent by MSAA Users with update and send permissions

Uploading & Sending Documents

Multiple documents can be uploaded in the Programme AIB.

- Clicking on the **ADD** button  will open a pop-up window allowing you to add a new document type with attachments.
- Selecting a document row and clicking on the **VIEW** icon  will allow you to view the document information.

- Selecting a document row and clicking on the **EDIT** icon  will allow you to modify the document information. If a document of type 'Other Member State Document' must be sent, you can select the edit icon in order to send the document.
- Selecting a document row and clicking on the **DELETE** icon  will allow you to delete the document and all attachments.

REMARK	<p>Integral Documents (Official Proposal, etc.) are only sent - together with the encoded data – once the Programme AIB is sent to the EC.</p> <p>Referential/non-integral Documents (ie. 'Other Member State Document') can be sent at any time independently of the status of the Programme AIB.</p> <p>The 'Other Member State Document' type demands a manual submission (they are NOT sent automatically when the object is sent to the EC).</p> <p>A non-integral document is only visible to the Commission when the SENT DATE is visible.</p>
---------------	--

1. Click on the **ADD** button to add a new document:

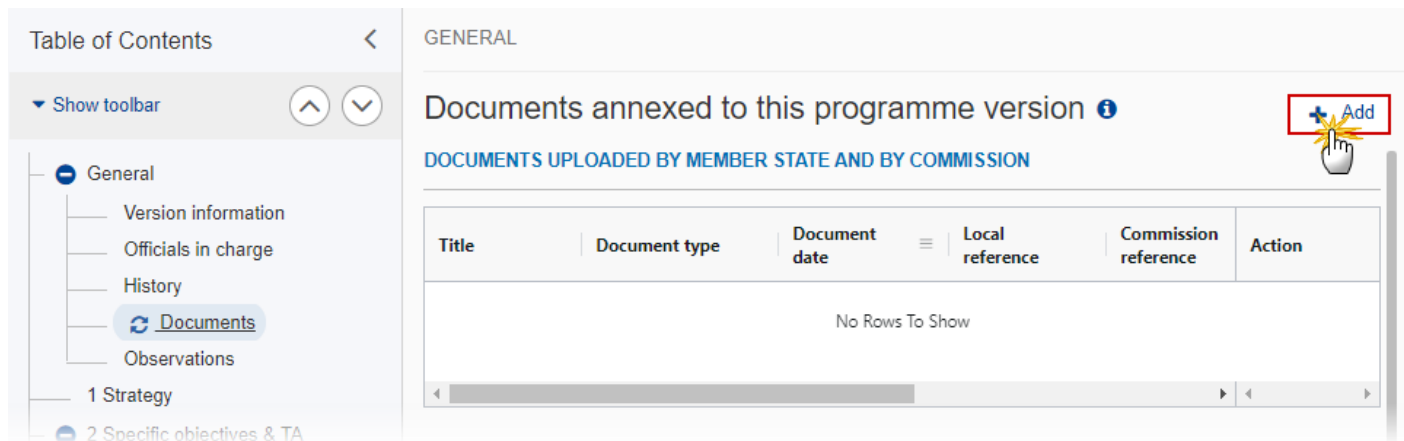


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GENERAL

Documents annexed to this programme version ⓘ

DOCUMENTS UPLOADED BY MEMBER STATE AND BY COMMISSION

Title	Document type	Document date	Local reference	Commission reference	Action
No Rows To Show					

+ Add

The Edit document details pop-up window appears:

Edit document details

Document type * Document date * 17/06/2021

Document title * 255

Local reference 255

ATTACHED FILES + Add

Title	Type	Language	File / Upload
-------	------	----------	---------------

2. Enter or select the following information:

(1) Select a *Document Type*.

The Document Type list in the edit screen will contain all non-System Integral and non-Integral Document Types from the Document Group.

(2) Enter a *Document Date*.

The system automatically fills the field with today's date, but this can be modified.

(3) Enter a *Document Title* for your Document.

(4) Enter a *Local reference*.



(5) Click on the **ADD** button to add a new attachment:

- You can add multiple attachments by clicking on the **ADD** button.
- You can remove unwanted attachments by selecting the attachment and clicking on the **REMOVE** button.

The **Attached files** window becomes editable:

ATTACHED FILES

+ Add

Title	Type	Language	File / Upload	
Integral doc 1	Main 2	English 3	Browse 4 File uploaded!	 

Cancel **5** **Save** 

3. Enter or select the following information:

(1) Enter a *Title* for your attachment.

(2) Select the *Type* of the document.

It is possible to select from these 4 types: Annex, Cover Letter, Main or Translation.

(3) Select the *Language* of the document.

(4) Click on **BROWSE** to select the file that you want to add as an attachment.

(5) After the attachments are uploaded click on **SAVE**.




REMARK	Integral document types will only display the SAVE button and will be sent when the Programme AIB is sent to the Commission. Non-integral document types (such as 'Other Member State Documents') will display the SAVE button and a SAVE & SEND button, and must be sent independently of the Programme AIB.
---------------	--

Sending an unsent non-integral document

1. Once the document and attachment(s) have been uploaded click on the **EDIT** icon in the row containing the unsent document:



▼ Show toolbar ^ v Documents annexed to this programme version ⓘ + Add


DOCUMENTS UPLOADED BY MEMBER STATE AND BY COMMISSION

Title	Document type	Document date	Local reference	
Info	Other Member State document	03/08/2021		  

1 Strategy

2. Click on **SAVE & SEND** to send the document to the Commission:

Title	Type	Language	File / Upload	
Non-integral doc	Main	English	SFCtest.docx	 

Cancel Save Save & Send 

REMARK	The SAVE & SEND button will only be shown for documents which are not integral part of the Object and after at least one attachment was added.
---------------	---

Deletion of an unsent document




REMARK	Only unsent documents can be deleted.
---------------	---------------------------------------

1. In the row of a previously uploaded unsent document click on the **DELETE** icon to delete the document and associated attachments:

▼ Show toolbar

Documents annexed to this programme version ⓘ + Add


DOCUMENTS UPLOADED BY MEMBER STATE AND BY COMMISSION

Title	Document type	Document date	Local reference	
Info	Other Member State document	03/08/2021		  

A confirmation window appears:

version

Warning

 Are you sure you want to delete this row?

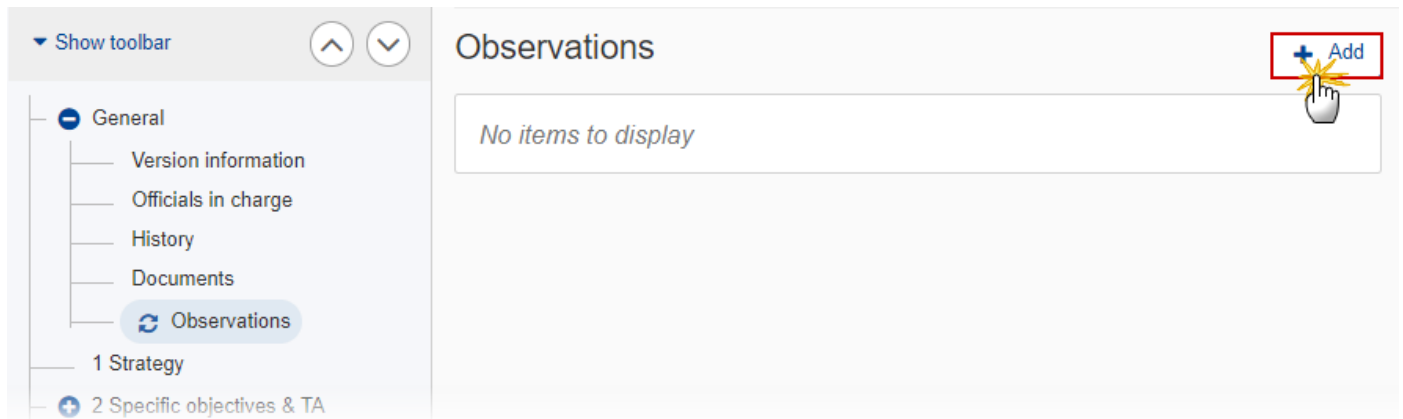
Document date	Local referen
ate	17/06/2021

2. Click on **YES** to confirm deletion. Click on **NO** to return to the document section.

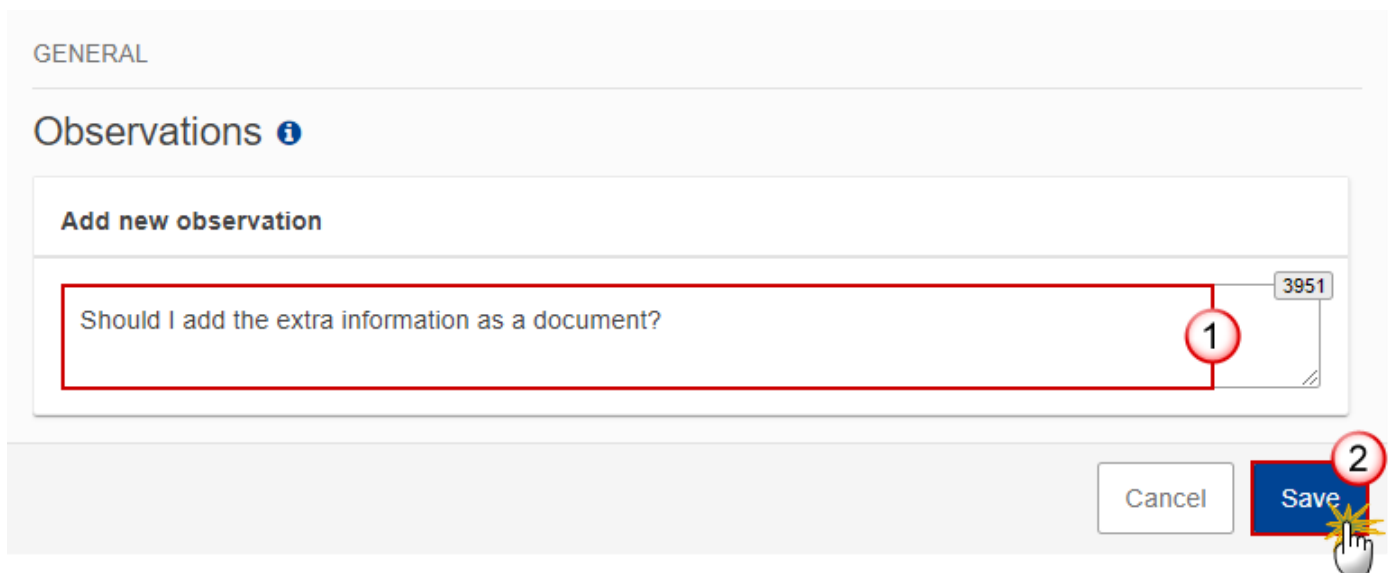
Observations

This section is used to provide any relevant information related to the Programme AIB. It can be used as a type of 'chat' between the Member State and Commission.

1. Click on the **ADD** button to add an observation:



The Add new observation screen appears:



2. Enter the following:

(1) Enter an observation.

All Users who have Update permission on the Programme AIB will be able to send an observation and participate in the conversation.

(2) Click on **ADD** to save the information.

All observations are kept against the specific version of the Programme AIB.

The observation is added below the Observations box and includes the username, the date and time of the post.

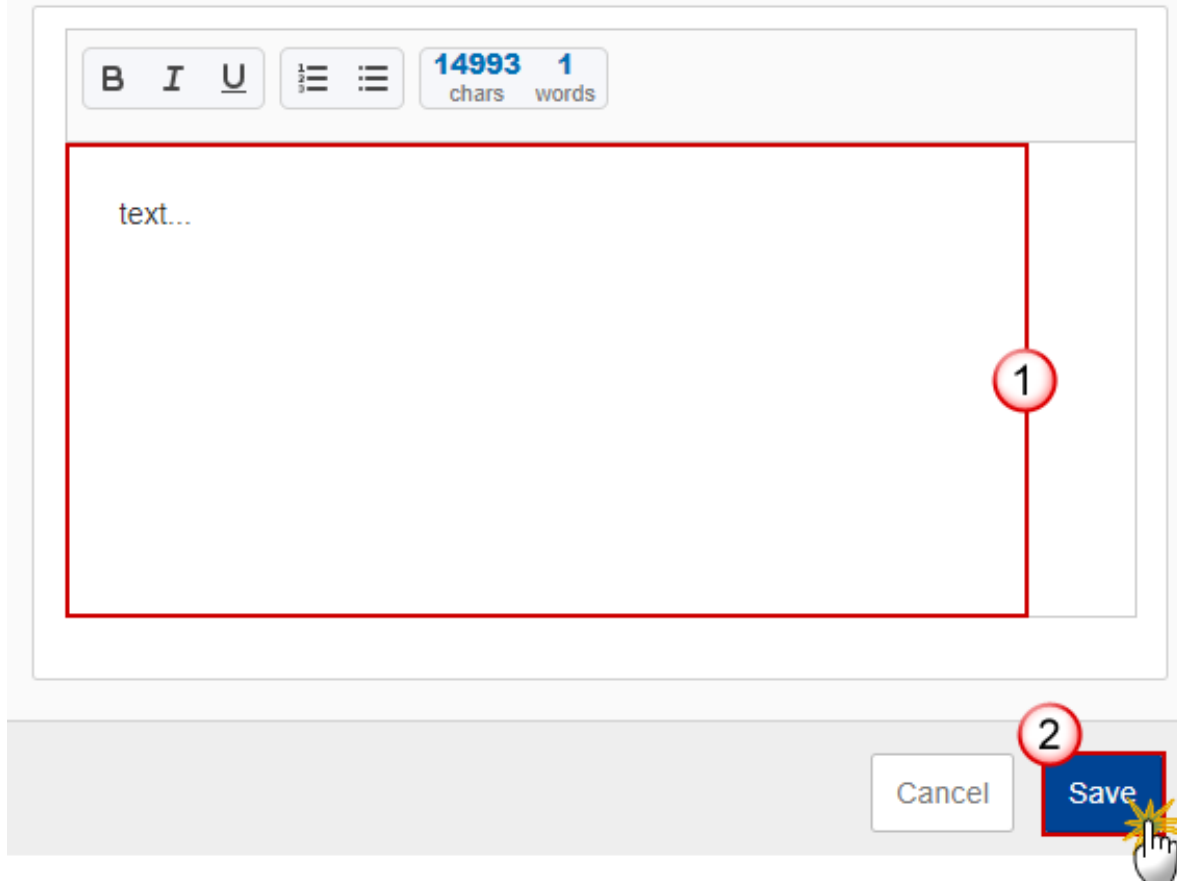
1 Strategy

1. Click on the **EDIT** button to modify the information:



The Edit details pop-up window appears:

1. PROGRAMME STRATEGY: MAIN CHALLENGES AND POLICY RESPONSES



text...

Cancel Save

2. Enter the following:

- (1) Enter the text in the text box provided.
- (2) Click on **SAVE** to save the information.

2 Specific objectives & TA

<p>REMARK</p>	<p>The Specific Objective/Type of Action combinations are Fund specific. For each of the selected items, a record will be automatically foreseen in the Total Financial Allocation table (Table 6) and for each of the selected Specific Objectives an entry will be created in the Table of Content.</p> <p>Specific Objective/Type of Action combinations can only be unselected when:</p> <ul style="list-style-type: none"> • they were initially selected in one of the working versions of the current version, • they do not exist in any Thematic Facility of the Programme, • they are not mandatory. <p>Therefore the checkbox will be disabled for those combinations that cannot be unselected.</p> <p>Mandatory Specific Objective/Type of Action combinations will also be enforced via a validation rule.</p> <p>For each selected/unselected Specific Objective, the system will automatically foresee/remove all Common Output Indicators valid for the Specific Objective in Table 1 and all Common Result Indicators valid for the Specific Objective in Table 2. For AMIF, they are further restricted to those with CommonIndicator.useInProgramme true.</p> <p>For each selected/unselected Specific Objective/TA/Type of Action combination, the system will automatically foresee/remove a record in Table 6. When unselecting, any manually added records in Table 6 for the Specific Objective/TA/Type of Action combination will also be removed.</p> <p>Type of Actions with ActionCofinancingType.forThematicFacility set, can never be manually selected or un-selected. From the moment they are used in an accepted Thematic Facility for the Programme, they will be automatically selected during “Create” or “Create new version” and cannot be un-selected anymore.</p> <p>For each unselected Specific Objective (non-TA and TA), the system will automatically remove all entries for the unselected Specific Objective in Table 3 (non-TA) and Table 4 (TA).</p>
----------------------	--

1. Click on the **EDIT** button to edit the information:

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▼ Show toolbar ^ v

- 1 Strategy
- 2 Specific objectives & TA
- 2.1 Specific objective: 1
- 2.1 Specific objective: 2
- 2.1 Specific objective: 3
- 2.1 Specific objective: 4
- 3 Financing plan

2. SPECIFIC OBJECTIVES & TECHNICAL ASSISTANCE ⓘ


Edit

Selected	Specific objective or Technical assistance	Type of action
<input checked="" type="checkbox"/>	1 . CEAS	Regular actions
<input type="checkbox"/>	1 . CEAS	Specific actions
<input checked="" type="checkbox"/>	1 . CEAS	Annex IV actions
<input type="checkbox"/>	1 . CEAS	Operating support
<input type="checkbox"/>	1 . CEAS	Emergency assistance

The Edit details pop-up window appears:

2. SPECIFIC OBJECTIVES & TECHNICAL ASSISTANCE

Selected	Specific objective or Technical assistance	Type of action
1 <input type="checkbox"/>	1 . CEAS	Regular actions
<input checked="" type="checkbox"/>	1 . CEAS	Specific actions
<input type="checkbox"/>	1 . CEAS	Annex IV actions
<input checked="" type="checkbox"/>	1 . CEAS	Operating support
<input checked="" type="checkbox"/>	1 . CEAS	Emergency assistance
<input type="checkbox"/>	2 . Legal migration and integration	Regular actions
<input type="checkbox"/>	2 . Legal migration and integration	Specific actions
<input type="checkbox"/>	2 . Legal migration and integration	Annex IV actions
<input checked="" type="checkbox"/>	2 . Legal migration and integration	Operating support
<input type="checkbox"/>	2 . Legal migration and integration	Emergency assistance
<input type="checkbox"/>	3 . Return	Regular actions
<input type="checkbox"/>	3 . Return	Specific actions

2 

2. Select the following:

(1) Select the tick box to select the Specific Objective/TA/Type of Action.

(2) Click on **SAVE** to save the information.

Specific objective	Type of action	Simplified name	Used as Modality in appendix 3	Mandatory in Section 2 table	Can be repeated in Table 6
1	Actions co-financed in line with Article 12(1) of ISF or BMVI Regulation or Article 15(1) of AMIF Regulation	Regular actions	no	yes	no
	Actions co-financed in line with Article 12(2) of ISF or BMVI Regulation or Article 15(2) of AMIF Regulation	Specific actions	yes	no	no
	Actions co-financed in line with Article 12(3) of ISF or BMVI Regulation or Article 15(3) of AMIF Regulation	Annex IV actions	no	yes	no
	Actions co-financed in line with Article 12(4) of ISF or BMVI Regulation (excluding Special Transit Scheme) or Article 15(4) of AMIF Regulation	Operating support	no	no	no
	Actions co-financed in line with Article 12(4) of BMVI Regulation (Special Transit Scheme)	STS	yes	no	no
	Actions co-financed in line with Article 12(5) of ISF or Article 12(6) of BMVI Regulation or Article 15(5) of AMIF Regulation	Emergency assistance	yes	no	no
	Actions co-financed in line with Article 12(5) of BMVI Regulation (ETIAS regulation)	ETIAS regulation Art. 85(2)	no	yes	no
	Actions co-financed in line with Article 12(5) of BMVI Regulation (ETIAS regulation)	ETIAS regulation Art. 85(3)	no	yes	no
2	Actions co-financed in line with Article 12(1) of ISF or BMVI Regulation or Article 15(1) of AMIF Regulation	Regular actions	no	yes	no

	Actions co-financed in line with Article 12(2) of ISF or BMVI Regulation or Article 15(2) of AMIF Regulation	Specific actions	yes	no	no
	Actions co-financed in line with Article 12(3) of ISF or BMVI Regulation or Article 15(3) of AMIF Regulation	Annex IV actions	no	yes	no
	Actions co-financed in line with Article 12(4) of ISF or BMVI Regulation or Article 15(4) of AMIF Regulation	Operating support	no	no	no
	Actions co-financed in line with Article 12(5) of ISF Regulation or Article 12(6) of BMVI Regulation or Article 15(5) AMIF Regulation	Emergency assistance	yes	no	no
3	Actions co-financed in line with Article 12(1) of ISF Regulation or Article 15(1) of AMIF Regulation	Regular actions	no	yes	no
	Actions co-financed in line with Article 12(2) of ISF Regulation or Article 15(2) of AMIF Regulation	Specific actions	yes	no	no
	Actions co-financed in line with Article 12(3) of ISF Regulation or Article 15(3) of AMIF Regulation	Annex IV actions	no	yes	no
	Actions co-financed in line with Article 12(4) of ISF Regulation or Article 15(4) of AMIF Regulation	Operating support	No	No	no
	Actions co-financed in line with Article 12(5) of ISF Regulation or Article 15(5) of AMIF Regulation	Emergency assistance	yes	no	no
4	Actions co-financed in line with Article 15(1) of AMIF Regulation	Regular actions	no	yes	no
	Actions co-financed in line with Article 15(2) of AMIF Regulation	Specific actions	yes	no	no
	Actions co-financed in line with Article 15(3) of AMIF Regulation	Annex IV actions	no	yes	no

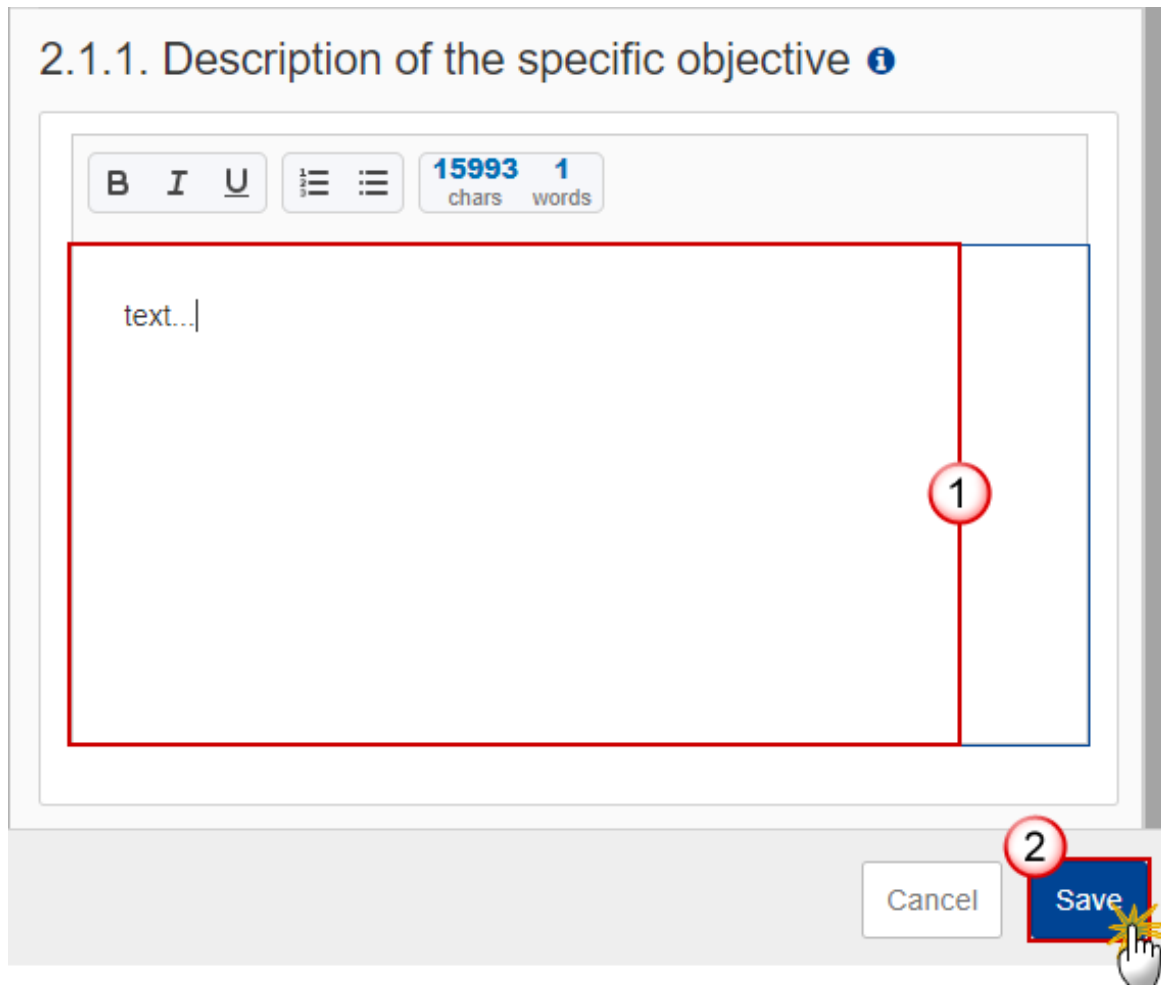
	Actions co-financed in line with Article 15(4) of AMIF Regulation	Operating support	no	no	no
	Actions co-financed in line with Article 15(5) of AMIF Regulation	Emergency assistance	yes	no	no
	Actions co-financed in line with Article 19 of AMIF Regulation	Resettlement and humanitarian admission	yes	no	no
	Actions co-financed in line with Article 20 of AMIF Regulation (transfer in)	Transfer in	yes	no	no
	Actions co-financed in line with Article 20 of AMIF Regulation (transfer out)	Transfer out	yes	no	no

2.1 Specific objective

2.1.1 Description

1. Click on the **Edit** button to modify the information:

The Edit details pop-up window appears:



2. Enter the following:

- (1) Enter the text in the text box provided.
- (2) Click on **SAVE** to save the information.

2.1.2 Indicators

Table 1 Output indicators

1. Click on the **EDIT** button to edit the table:

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2. SPECIFIC OBJECTIVES & TECHNICAL ASSIS... → 2.1. Specific objective: 1 - ... → 2.1.2. Indic...

Table 1: Output indicators ⓘ

▼ Show toolbar ⬆ ⬇

- 2 Specific objectives & TA
 - 2.1 Specific objective: 1
 - 2.1.1 Description
 - 2.1.2 Indicators
 - Table 1 Output indicators
 - Table 2 Result indicators
 - 2.1.3 Table 3 Breakdown by type c
 - 2.1 Specific objective: 2
 - 2.1 Specific objective: 3
 - 2.1 Specific objective: 4
 - 2.2 Technical assistance: TA.36(5)

ID	Indicator	Measurement unit	Milestone (2024)	Target (2029)
O.1.1.1	of which number of participants who received legal assistance	number		
O.1.1.3	of which number of vulnerable participants assisted	number		
O.1.4.1	of which number of renovated/refurbished places for unaccompanied minors	number		
O.1.1	Number of participants supported	number		

Edit

The Edit details pop-up window appears:

Table 1: Output indicators ⓘ

ID	Indicator	Measurement unit	Milestone (2024)	Target (2029)
O.1.1.1	of which number of participants who received legal assistance	number	10,000.00	20,000.00
O.1.1.3	of which number of vulnerable participants assisted	number		
O.1.4.1	of which number of renovated/refurbished places for unaccompanied minors	number		
O.1.1	Number of participants supported	number		

Cancel Save

2. Enter the following:

(1) Enter the values for *Milestone (2024)*.

(2) Enter the values for *Target (2029)*.

(3) Click on **SAVE** to save the information.

REMARK	All Common Output Indicators valid for the Specific Objective are automatically foreseen by the system, except for AMIF which are further restricted to those with CommonIndicator.useInProgramme true. <i>Milestone</i> and <i>Target</i> are mandatory. This will be controlled by validation rule 048. <i>Milestone</i> and <i>Target</i> should be plain numbers without decimals.
---------------	--


Table 2 Result indicators

1. Click on the **EDIT** button to edit the table:

The screenshot shows a web application interface. On the left is a 'Table of Contents' sidebar with a tree view. The main area displays 'Table 2: Result indicators' with an 'Edit' button in the top right corner. The table has the following data:

ID	Indicator	Measurement unit	Baseline or reference value	Reference year from
R.1.5	Number of participants who consider the training useful for their work	number		
R.1.6	Number of participants who report three months after the training activity that they are using the skills and	number		

The Edit details pop-up window appears:

Table 2: Result indicators 

ID	Indicator	Measurement unit	Baseline or reference value	Reference year from	Reference
R.1.5	Number of participants who consider the training useful for their work	number	10,000.00	2,021	
R.1.6	Number of participants who report three months after the training activity that they are using the skills and competences acquired during the training	number			
R.1.7	Number of persons placed in alternatives to detention	number	1	2	3

from	Reference year to	Target (2029)	Measurement unit for target	Source of data	Comments
2,021	2,027	20,000.00	number	source	comments
			number		
	3	4	number	5	6

7

2. Enter the following:

(1) Enter the *Baseline or reference value*.

(2) Enter the *Reference year from*.

When specifying a Reference year range, the “from” year should be smaller than the “to” year.

(3) Enter the *Reference year to*.

(4) Enter the *Target (2029) value*.

(5) Enter the *Source of data*.

(6) Enter any additional *Comments*.

(7) Click on **SAVE** to save the information.

REMARK	<p>All Common Output Indicators valid for the Specific Objective are automatically foreseen by the system, except for AMIF which are further restricted to those with CommonIndicator.useInProgramme true.</p> <p><i>Baseline, Reference year from, Target and Source of data</i> are mandatory. This will be controlled by validation rule 049.</p> <p>The <i>Reference years</i> should not be between 2021 and 2027.</p> <p><i>Baseline</i> and <i>Target</i> should be plain numbers without decimals.</p>
---------------	--

2.1.3 Table 3 Breakdown by type of intervention

REMARK	<p>The Type of Intervention is set by the system and will for non-Technical Assistance Specific Objectives be set to <i>Intervention field</i> for AMIF and BMVI, and to <i>Type of Action</i> for ISF. For Technical Assistance Specific Objectives in the equivalent Table 4, the Type of Intervention is set to “Intervention field” for AMIF, ISF and BMVI.</p> <p>The edit screen of Table 3 is identical to the one of Table 4 used under the different Technical Assistance Types.</p>
---------------	---

1. Click on the **ADD** button to add a row in the table:

The screenshot shows a web application interface. On the left is a 'Table of Contents' sidebar with a tree view containing items like '2.1.2 Indicators', '2.1.3 Table 3 Breakdown by type of intervention', and '2.1 Specific objective: 2'. The main content area displays the title '2.1.3. Table 3: Indicative breakdown of the programme resources (EU) by type of intervention' with an information icon and a red-bordered '+ Add' button. Below the title is a table with the following structure:

Type of intervention	Code	Indicative amount (EUR)	Action
No Rows To Show			

The Add row pop-up window appears:

Add row

Specific objective	Type of intervention
CEAS	Intervention field
Code *	Amount (EUR) *
<input type="text" value="Reception conditions"/>	<input type="text" value="10 000"/>
<input type="button" value="Cancel"/> <input type="button" value="Save"/>	

2. Enter the following:

(1) Select a *Code*.

The Code list contains all dimension codes for the selected Type of Intervention and Specific Objective for the Fund covered by the Programme.

(2) Enter the *Amount (EUR)*.

The Amount is mandatory but can be 0.

(3) Click on **SAVE** to save the information.

2.2 Technical assistance

REMARK

Technical Assistance Specific Objectives *TA.36(5)* and *TA.37* can be selected at the very bottom of the list in **Section 2 Specific objectives and TA**.

2. SPECIFIC OBJECTIVES & TECHNICAL ASSISTANCE i

<input type="checkbox"/>	4 . Solidarity	Resettlement and humanitarian admission
<input type="checkbox"/>	4 . Solidarity	Transfer in
<input type="checkbox"/>	4 . Solidarity	Transfer out
<input checked="" type="checkbox"/>	TA.36(5) . Technical assistance - flat rate (Art. 36(5) CPR)	
<input checked="" type="checkbox"/>	TA.37 . Technical assistance - not linked to costs (Art. 37 CPR)	

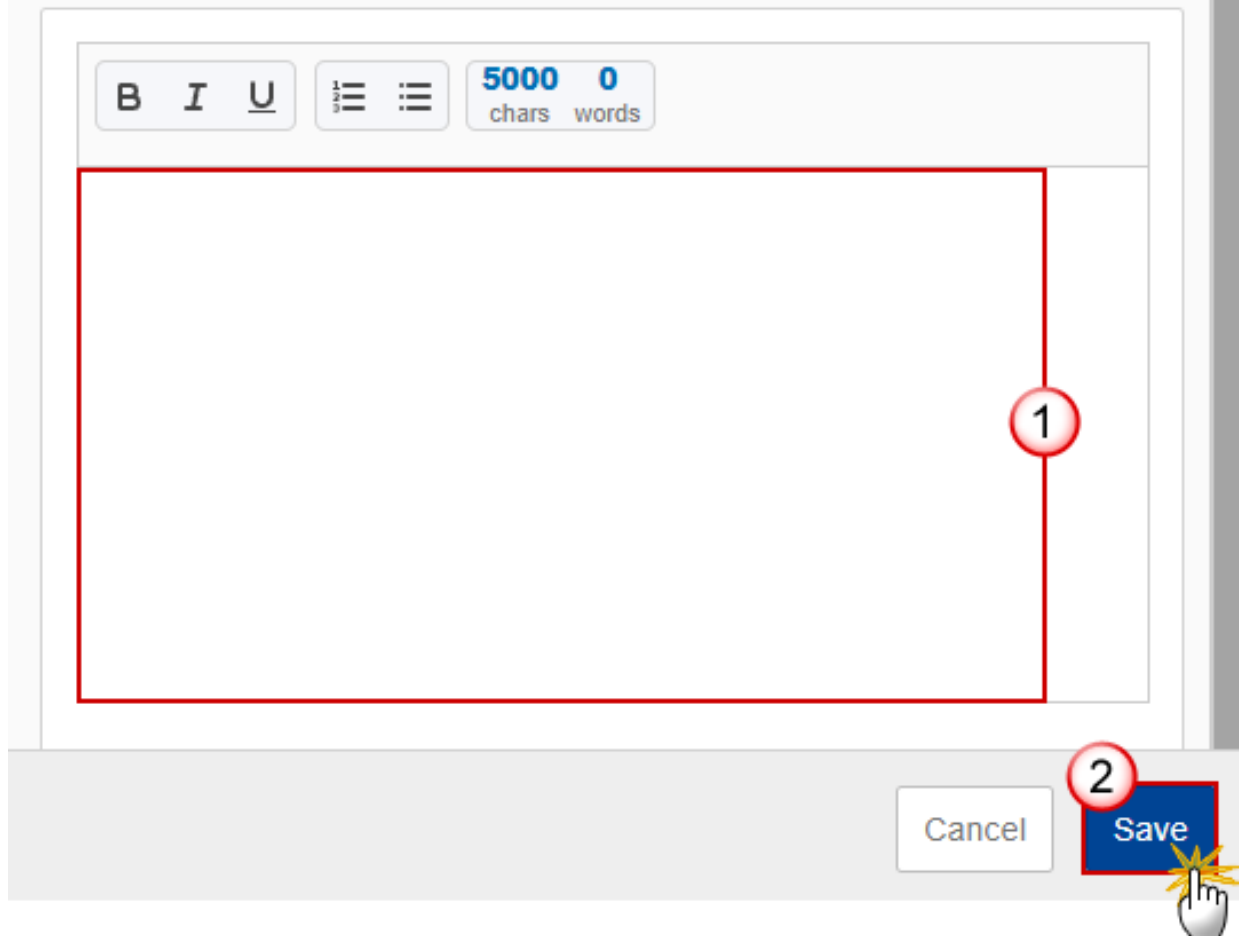
2.2.1 Description



1. Click on the **EDIT** button to edit the table:

The screenshot shows a web interface with a 'Table of Contents' on the left and a main content area on the right. The main content area is titled '2.2.1. Description of the technical assistance' and has an 'Edit' button highlighted with a red box and a hand cursor. The content area contains a dashed box with the text 'No information provided yet.'

The Edit details pop-up window appears:

2.2.1. Description of the technical assistance



B *I* U   **5000** **0**
chars words

1

Cancel Save

2

2. Enter the following:

- (1) Enter the text in the text box provided.
- (2) Click on **SAVE** to save the information.

2.2.2 Table 4 Breakdown by type of intervention

REMARK	<p>For Technical Assistance Specific Objectives in Table 4, the Type of Intervention is set to <i>Intervention field</i> for AMIF, ISF and BMVI.</p> <p>The edit screen of Table 3 is identical to the one of Table 4 used under the different Technical Assistance Types.</p>
---------------	--

1. Click on the **ADD** button to add a row in the table:

The screenshot shows a software interface with a sidebar on the left and a main content area on the right. The sidebar, titled 'Table of Contents', contains a tree view with the following items: '2.2 Technical assistance: TA.36(5)' (expanded), '2.2.1 Description', '2.2.2 Table 4 Breakdown by type of intervention' (selected), '2.2 Technical assistance: TA.37', '3 Financing plan', and '4 Table 9 Enabling conditions'. The main content area displays the breadcrumb '2. SPECIFIC OBJECTIVES & TECHNICAL... → 2.2. Technical assistance: TA.36(5) - Technical assistance - ...' and the title '2.2.2. Table 4: Indicative breakdown of the programme resources (EU) by type of intervention'. Below the title is a table with the following structure:

Type of intervention	Code	Indicative amount (Euro)	
No Rows To Show			

An '+ Add' button is located in the top right corner of the table area, highlighted with a red box and a mouse cursor. The table has four columns: 'Type of intervention', 'Code', 'Indicative amount (Euro)', and an empty column.

The Add row pop-up window appears:

Add row


Specific objective

Type of intervention

Technical assistance - flat rate (Art. 36(5) CPR)

Intervention field


Code *

  1

Amount (EUR) *

 2

3



2. Enter the following:

(1) Select a *Code*.

The Code list contains all dimension codes for the selected Type of Intervention and Specific Objective for the Fund covered by the Programme.

(2) Enter the *Amount (EUR)*.

(3) Click on **SAVE** to save the information.

3 Financial plan

3.1. Table 5 Financial appropriations by year

NOTE	<p>The Table 5 is not editable by Member State Users.</p> <p>During the Accept Decision action, the desk officer will encode/update the 'Financial appropriations by year' (Table 5):</p> <ul style="list-style-type: none"> • When no previous adopted version exists, a record will be created for each Financial Allocation Type for the Fund of the Programme and the desk officer will encode the 'Financial appropriations by year'. • For new programme versions, the 'Financial appropriations by year' (Table 5) from the previous adopted version is copied and records for missing Financial Allocation Types for the Fund of the Programme will be added and the desk officer will have to encode/update the 'Financial appropriations by year' (Table 5) for current and future years only. <p>During the Accept Decision action the system will Validate that the total amount in Table 5 is equal to the total of Table 6, and when equivalent Financial Allocation Types exist in the Financial Allocations that they are identical for the MS, Fund, Allocation Type and Year. If these validations do not pass the Programme will be returned to the Member State and a new version will need to be created in order to make the necessary changes.</p>
-------------	---

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- 3 Financing plan
 - 3.1 Table 5 Financial appropriations by year
 - 3.2 Total financial allocations
 - 3.3 Transfers
- 4 Table 9 Enabling conditions
- 5 Table 10 Programme authorities

3. FINANCING PLAN

3.1. Table 5: Financial appropriations by year ⓘ

Allocation type	2021	2022
Total		

3.2 Total financial allocations

Table 6 Total financial allocations

1. Click on the **EDIT** button to edit the table:

Table of Contents <

3. FINANCING PLAN → 3.2. Total financial allocations

▼ Show toolbar ^ v

- 3 Financing plan
 - 3.1 Table 5 Financial appropriations by year
 - 3.2 Total financial allocations
 - Table 6 Total financial allocations
 - Table 6A Pledging plan
 - 3.3 Transfers
- 4 Table 9 Enabling conditions
- 5 Table 10 Programme authorities
- 6 Partnership
- 7 Communication & visibility
- 8 Use of unit costs, lump sums, flat rates ...
- Appendix 1

Table 6: Total financial allocations by fund and national contribution ⓘ

Specific objective (SO)	Type of action	Basis for calculation Union support	Union contribution	National co
1 . CEAS	Regular actions	Total		
1 . CEAS	Specific actions	Total		
1 . CEAS	Annex IV actions	Total		
1 . CEAS	Operating support	Total		
1 . CEAS	Emergency assistance	Total		

Edit

The Edit details pop-up window appears:

Table 6: Total financial allocations by fund and national contribution ⓘ

Action	Specific objective (SO)	Type of action	Basis for calculation Union support	Union contribution	National contribution	Indicator
	1. CEAS	Regular actions	Total ↕	10,000.00	10,000.00	
	1. CEAS	Annex IV actions	Total			
	Total CEAS		Total	10,000.00	10,000.00	
	2. Legal migration and integration	Regular actions	Total	20,000.00	20,000.00	
	2. Legal migration and integration	Annex IV actions	Total			
	Total Legal migration and integration		Total	20,000.00	20,000.00	
	3. Return	Regular actions	Total			
	3. Return	Annex IV actions	Total			
	Total Return		Total			
	4. Solidarity	Regular actions	Total			
	4. Solidarity	Annex IV actions	Total			
	Total Solidarity		Total			
	Grand total		Total	30,000.00	30,000.00	

Indicative breakdown of national contribution				
Contribution	Public	Private	Total	Co-financing rate
10,000.00	5,000.00	5,000.00	20,000.00	50 %
10,000.00	5,000.00	5,000.00	20,000.00	50 %
20,000.00	15,000.00	5,000.00	40,000.00	50 %
20,000.00	15,000.00	5,000.00	40,000.00	50 %
				0 %
				0 %
				0 %
				0 %
				0 %
				0 %
30,000.00	20,000.00	10,000.00	60,000.00	50 %

2. Enter or select the following:

- (1) Select either 'Total' or 'Public' for *Basis for calculation Union support*.
- (2) Enter the values for *Union contribution*.
- (3) Enter the values for *Public*.
- (4) Enter the values for *Private*.
- (5) Click on **SAVE** to save the information.


REMARK	<p>A record will be automatically foreseen for each Specific Objective / TA / Type of Action combination previously selected.</p> <p>A + sign will be foreseen on the records with a repeatable Type of Action. By clicking on the + sign, the User can add additional lines which should differ in the <i>Co-financing rate</i> from any of the lines with the same Specific Objective / TA / Type of Action combination. These additional lines will automatically receive a  sign, which will allow the User to delete them.</p> <p>The <i>Basis for calculation Union support</i> list will contain the values <i>Total</i> and <i>Public</i> and is mandatory for Types of Actions that don't have the calculated flag set. Types of Action with the calculated flag set (AMIF Art 16 and 17, and TA36(5)) will only contain a calculated Union contribution and will therefore not have a <i>Basis for calculation Union support</i> list, nor <i>National contribution</i> input fields.</p> <p>For each Type of Action requiring a Basis for calculation, the MS can choose once <i>Public</i> or <i>Total</i>. Once decided, this choice would apply to subsequent Actions of this Type.</p> <p>The <i>Private</i> column is disabled when the <i>Basis for calculation of Union support</i> is <i>Public</i>.</p>
---------------	---

Table 6A Pledging plan

REMARK	<p>This Table only exists for the AMIF fund. A record will be automatically foreseen for each AMIF Category related to a Specific Objective/Action Type of Table 6.</p>
---------------	--

1. Click on the **EDIT** button to edit the table:

Table of Contents <

3. FINANCING PLAN → 3.2. Total financial allocations

Table 6A: Pledging plan - Number of persons per year ⓘ

Show toolbar ^ v

- 3 Financing plan
 - 3.1 Table 5 Financial appropriation
 - 3.2 Total financial allocations
 - Table 6 Total financial allocati
 - Table 6A Pledging plan
 - 3.3 Transfers
- 4 Table 9 Enabling conditions
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Category	2021	2022	2023
Resettlement			
Transfer of applicants for or beneficiaries of international protection (Transfer in)			
Transfer of applicants for or beneficiaries of international protection (Transfer			

Edit

The Edit details pop-up window appears:

Table 6A: Pledging plan - Number of persons per year ⓘ

Category	2021	2022	2023	2024
Resettlement	10,000.00			
Transfer of applicants for or beneficiaries of international protection (Transfer in)				
Transfer of applicants for or beneficiaries of international protection (Transfer out)				
admission in line with Article 19(2) of AMIF				
admission of vulnerable persons in line with Article 19(3) of AMIF				

2024	2025	2026	2027	Total

1

2

Cancel Save

2. Enter the following:

(1) Enter the values by year.

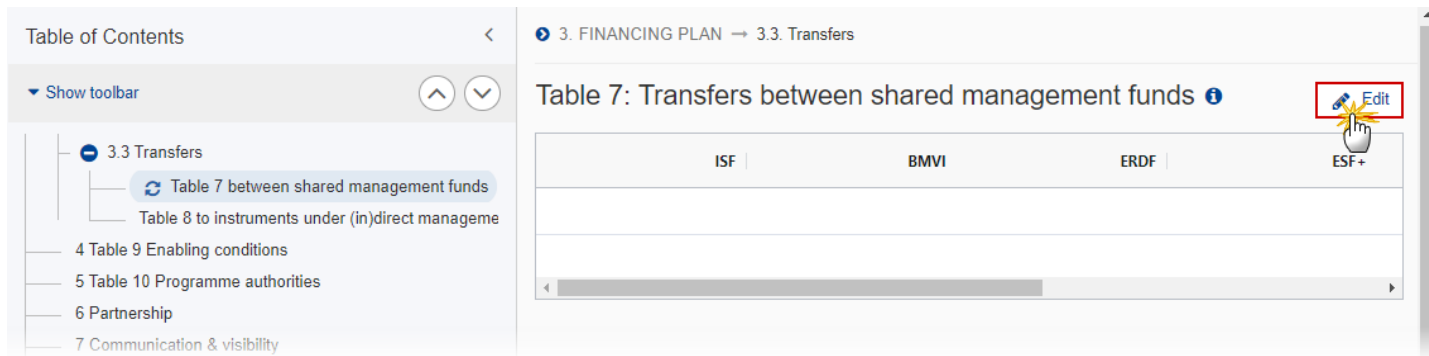
Year values should be plain numbers without decimals.

(2) Click on **SAVE** to save the information.

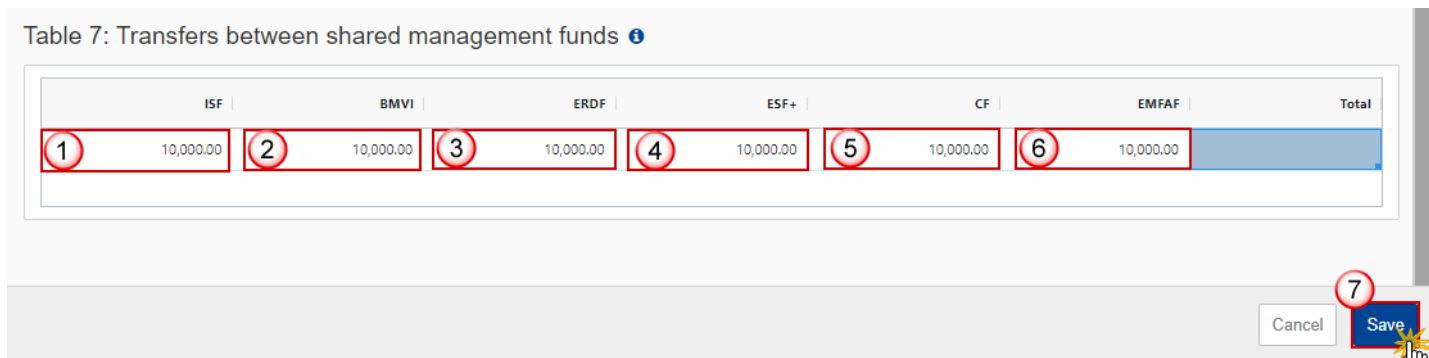
3.3 Transfers

Table 7 between shared management funds

1. Click on the **EDIT** button to edit the table:



The Edit details pop-up window appears:



2. Enter the following:

- (1) Enter the values for *ISF*.
- (2) Enter the values for *BMVI*.
- (3) Enter the values for *ERDF*.
- (4) Enter the values for *ESF+*.
- (5) Enter the values for *CF*.
- (6) Enter the values for *AIB*.
- (7) Click on **SAVE** to save the information.

Table 8 to instruments under (in)direct management

1. Click on the **ADD** button to add a row in the table:

Table of Contents <

3. FINANCING PLAN → 3.3. Transfers

Table 8: Transfers to instruments under direct or indirect management ⓘ + Add

Instrument	Transfer Amount	Action
No Rows To Show		
Total	0.00	

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 - Table 8 to instruments under (in)direct management
 - Table 9 Enabling conditions
 - Table 10 Programme authorities
 - Partnership
 - Communication & visibility
 - Use of unit costs, lump sums, flat rates ...

The Add row pop-up window appears:

Add row

Instrument * 1

Connecting Europe Facility

Transfer Amount * 2

10 000

3 Cancel Save

2. Enter or select the following:

(1) Select an *Instrument*.

The Instrument list contains all pre-defined Instruments valid for all CPR Funds.

(2) Enter the *Transfer Amount*.

(3) Click on **SAVE** to save the information.

4 Table 9 Enabling conditions





REMARK	<p>The system automatically foresees the records for the H1, H3 and H4 Horizontal Enabling conditions and their Criteria.</p> <p>For each of the Enabling Conditions, the User must indicate if it was fulfilled and provide References and a Justification. The Reference is only mandatory when the Criterion was fulfilled.</p>
---------------	--







1. Click on the **EDIT** button to edit the table:

The screenshot shows a user interface for managing a table of contents. On the left, a sidebar titled 'Table of Contents' contains a search bar and a list of sections. Section 4, 'Table 9 Enabling conditions', is selected. The main area displays '4. TABLE 9: HORIZONTAL ENABLING CONDITIONS' with three rows of data. Each row includes a red 'X' icon, a title, and a status indicator (e.g., 5 red, 0 green). An 'Edit' button with a pencil icon is highlighted in the top right corner of the main content area.

The Edit details pop-up window appears:

4. TABLE 9: HORIZONTAL ENABLING CONDITIONS

 1. Effective monitoring mechanisms of the public procurement market
 5  0 

Criteria	Fulfillment details	Fulfilled
Monitoring mechanisms are in place that cover all public contracts and their procurement under the Funds in line with Union procurement legislation. That requirement includes: 1. Arrangements to ensure compilation of effective and reliable data on public procurement procedures above the Union thresholds in accordance with reporting obligations under Articles 83 and 84 of Directive 2014/24/EU and Articles 99 and 100 of Directive 2014/25/EU.	<div style="display: flex; align-items: center;">  Details not filled in </div> <div style="display: flex; align-items: center; margin-top: 5px;"> Add details 2 </div>	<div style="display: flex; justify-content: space-around; align-items: center;"> Yes... No </div> <div style="font-size: 24px; border: 2px solid red; border-radius: 50%; padding: 2px 8px; margin: 10px auto;">1</div>
2. Arrangements to ensure the data cover at least the following elements: a. Quality and intensity of competition: names of winning bidder, number of initial bidders and contractual value; b. Information on final price after completion and on participation of SMEs as direct bidders, where national systems provide such information.	<div style="display: flex; align-items: center; margin-top: 5px;">  Reference added </div> <div style="display: flex; align-items: center; margin-top: 5px;">  Justification added </div> <div style="display: flex; align-items: center; margin-top: 5px;"> Edit details </div>	<div style="display: flex; justify-content: space-around; align-items: center;"> Yes... No </div>
3. Arrangements to ensure monitoring and analysis of the data by the competent national authorities in accordance with article 83 (2) of directive 2014/24/EU and article 99 (2) of directive 2014/25/EU.	<div style="display: flex; align-items: center;">  Details not filled in </div> <div style="display: flex; align-items: center; margin-top: 5px;"> Add details </div>	<div style="display: flex; justify-content: space-around; align-items: center;"> Yes... No </div>
4. Arrangements to make the results of the analysis available to the public in accordance with article 83 (3) of directive 2014/24/EU and article 99 (3) directive 2014/25/EU.	<div style="display: flex; align-items: center;">  Details not filled in </div> <div style="display: flex; align-items: center; margin-top: 5px;"> Add details </div>	<div style="display: flex; justify-content: space-around; align-items: center;"> Yes... No </div>
5. Arrangements to ensure that all information pointing to suspected bid-rigging situations is communicated to the competent national bodies in accordance with Article 83(2) of Directive 2014/24/EU and Article 99(2) of Directive 2014/25/EU.	<div style="display: flex; align-items: center;">  Details not filled in </div> <div style="display: flex; align-items: center; margin-top: 5px;"> Add details </div>	<div style="display: flex; justify-content: space-around; align-items: center;"> Yes... No </div>

Save

3

2. Enter or select the following:

(1) Select *Yes* or *No* to indicate if the Enabling Conditions were fulfilled.

If *Yes* is selected, the User has to provide *Reference to relevant documents* and a *Justification*.

(2) Click on *Add / Edit details* to add or edit the fulfillment details.

(3) Click on **SAVE** to save the information.

5 Table 10 Programme authorities

REMARK	<p>On the last Programme version, Authorities can be updated at any time, independent from the status of the Programme version. Updating the Authorities will not change the Status.</p> <p>Records for the Managing Authority, the Audit Authority and the Body receiving payments from the Commission are automatically foreseen on creation of the Programme and cannot be deleted.</p> <p>The Name of the institution, the Contact name and the Email are mandatory.</p> <p>The User needs the permission to Update Authorities.</p> <p>When updating the Programme Authority when the Programme Version is on the Commission Node, the system generates an event to inform the Commission that the Programme Authority was updated.</p>
---------------	--





1. Click on the **EDIT** icon  to edit the *Managing Authority*, the *Audit Authority* and the *Body receiving payments from the Commission*:

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- 1 Strategy
- + 2 Specific objectives & TA
- + 3 Financing plan
- 4 Table 9 Enabling conditions
- ↻ 5 Table 10 Programme authorities
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5. TABLE 10: PROGRAMME AUTHORITIES ?

Programme Authority	Name of the institution	Contact name	Position	Email	Action
Managing authority					
Audit authority					
Body which receives payments from the Commission					

The Edit details pop-up window appears:

Edit row

Programme Authority *

Managing authority

Name of the institution *

Institution

Contact name *

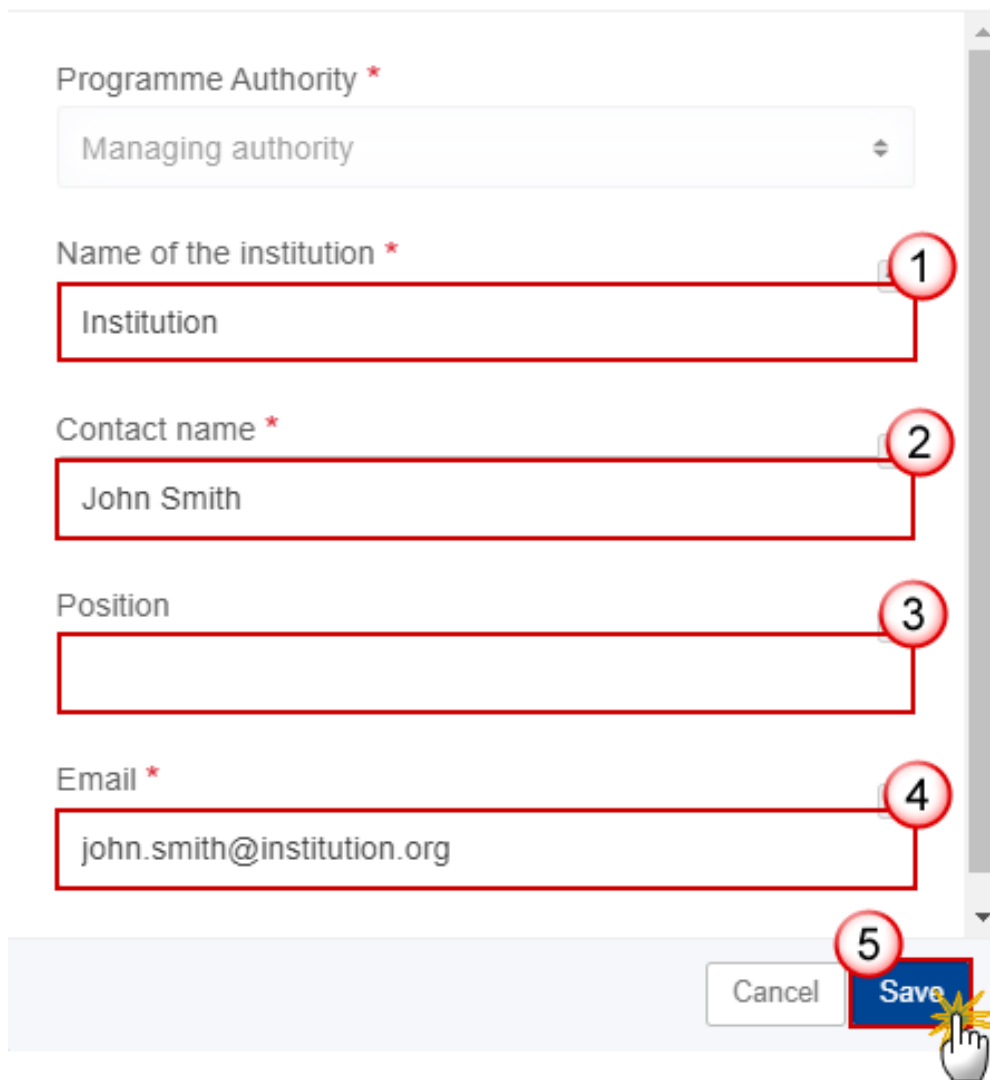
John Smith

Position

Email *

john.smith@institution.org

Cancel Save

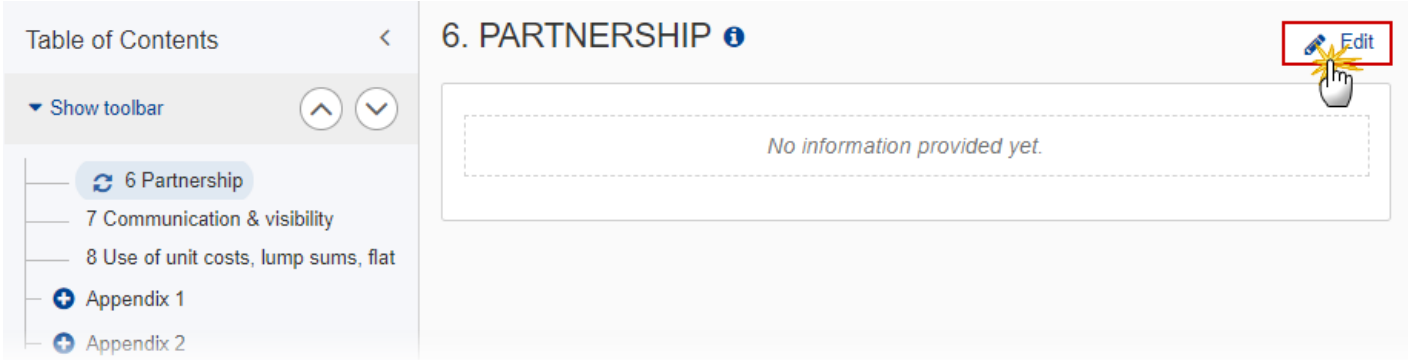


2. Enter or select the following:

- (1) Enter the *Name of the institution*.
- (2) Enter the *Contact name*.
- (3) Enter the *Position* (optional).
- (4) Enter the *Email*.
- (5) Click on **SAVE** to save the information.

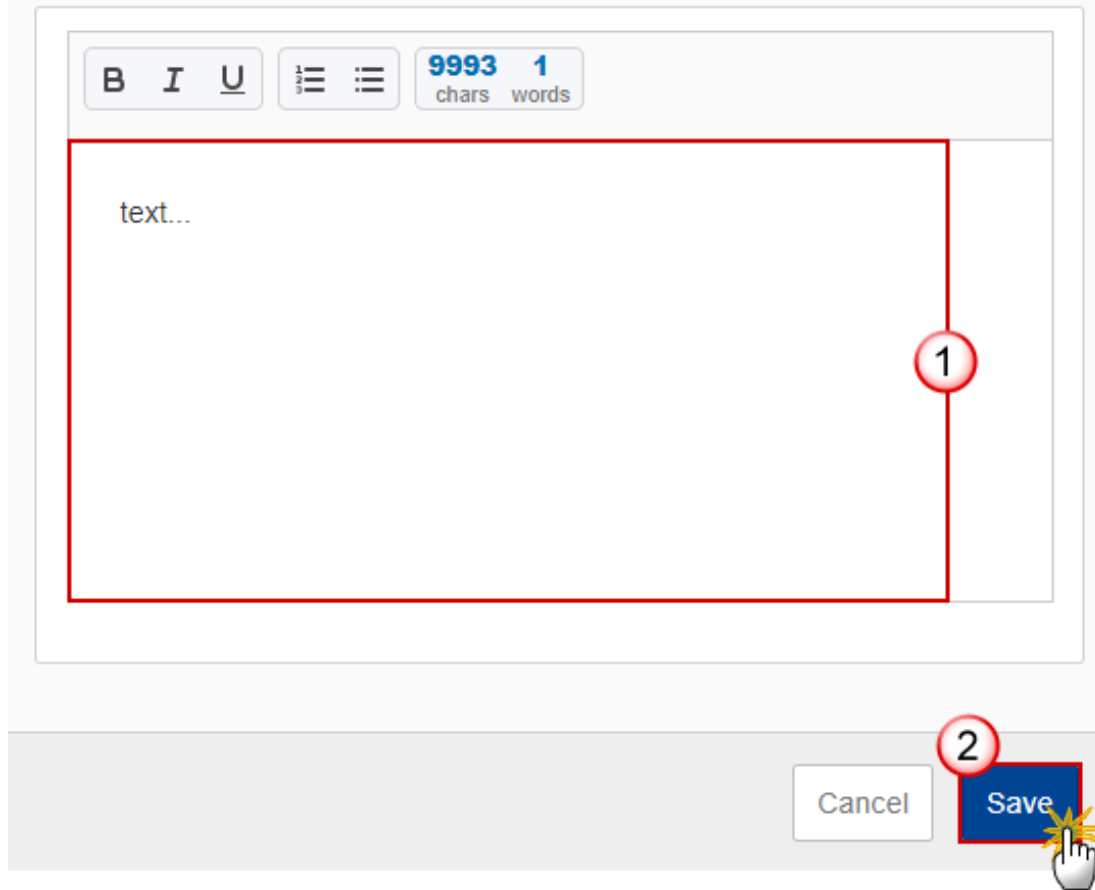
6 Partnership

1. Click on the **EDIT** button to modify the information:



The Edit details pop-up window appears:

6. PARTNERSHIP



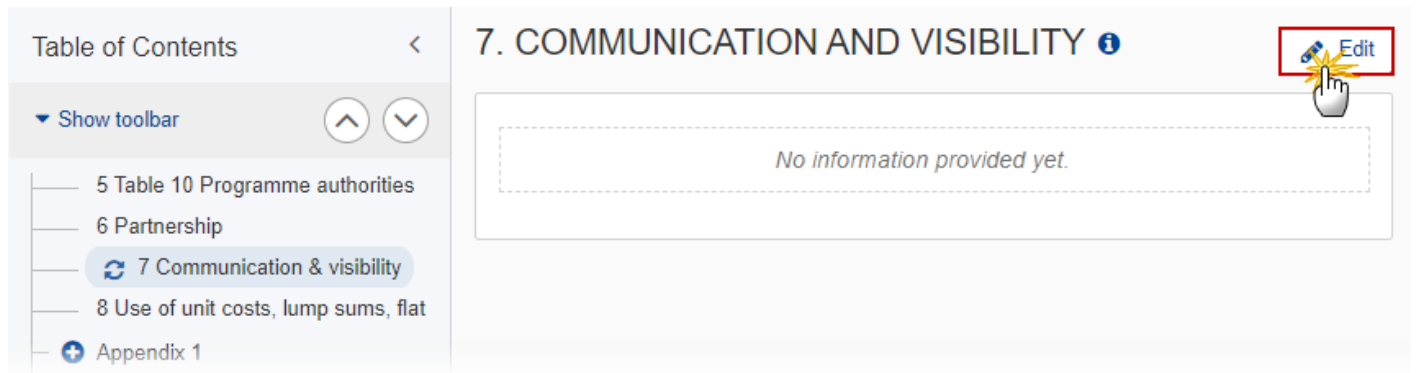
The screenshot shows a form interface for editing partnership information. At the top, there is a title "6. PARTNERSHIP" followed by an information icon. Below the title is a toolbar with formatting options: Bold (B), Italic (I), Underline (U), and two list icons. To the right of the toolbar, it displays "9993" characters and "1" word. The main area is a large text input field containing the placeholder text "text...". A red rectangular box highlights the text input field, with a red circle containing the number "1" positioned on the right side of the box. At the bottom right of the form, there are two buttons: a white "Cancel" button and a blue "Save" button. A red circle containing the number "2" is positioned above the "Save" button, and a mouse cursor is clicking on the "Save" button.

2. Enter the following:

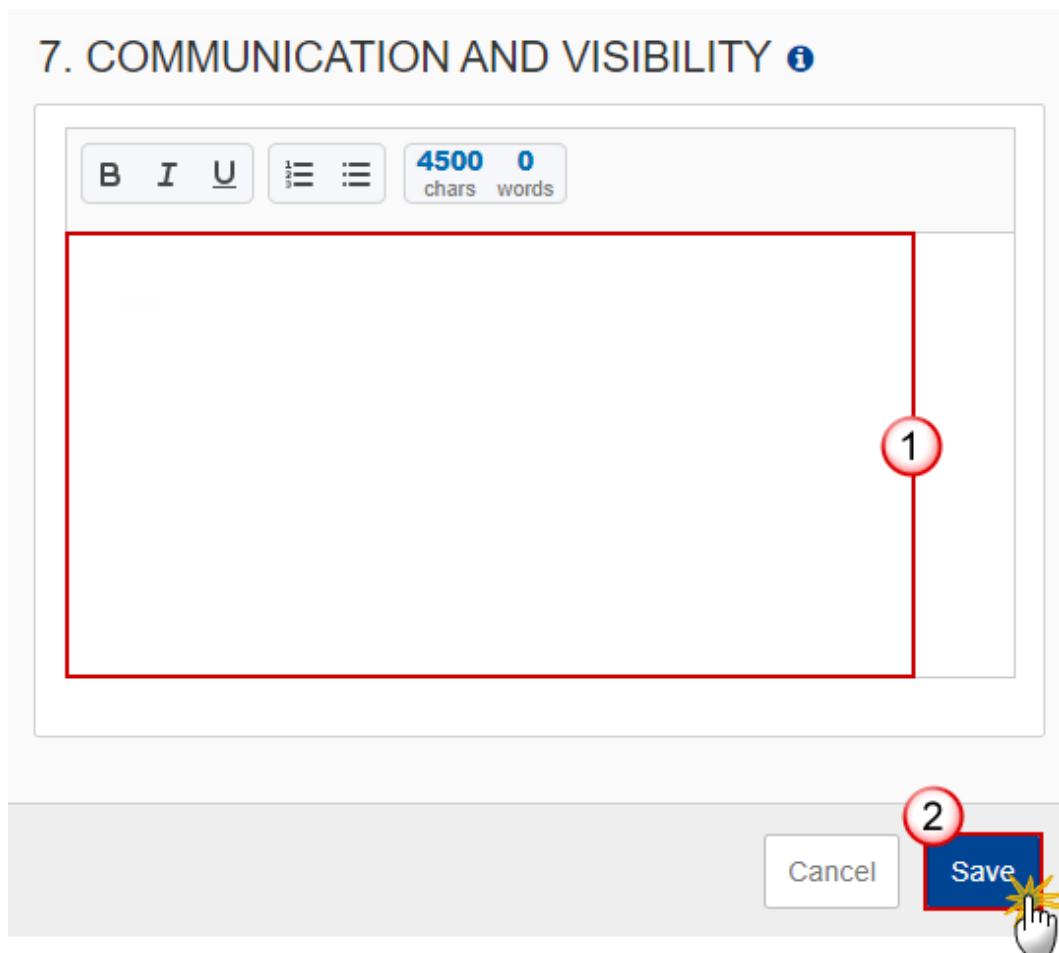
- (1) Enter the text in the text box provided.
- (2) Click on **SAVE** to save the information.

7 Communication & visibility

1. Click on the **EDIT** button to modify the information:



The Edit details pop-up window appears:



2. Enter the following:

- (1) Enter the text in the text box provided.
- (2) Click on **SAVE** to save the information.

8 Use of unit costs, lump sums, flat rates ...

1. Click on the **EDIT** button to modify the information:

The screenshot shows a web interface with a table of contents on the left and a detailed view of section 8 on the right. The table of contents includes items 3 through 8, with item 8 highlighted. The detailed view of section 8 is titled "8. USE OF UNIT COSTS, LUMP SUMS, FLAT RATES AND FINANCING NOT LINKED TO COSTS" and contains two radio button options under the heading "Intended use of Articles 94 and 95 CPR". The "EDIT" button is highlighted with a red box and a hand cursor.

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- 6 Partnership
- 7 Communication & visibility
- 8 Use of unit costs, lump sums, flat rates ...

No validation result available

8. USE OF UNIT COSTS, LUMP SUMS, FLAT RATES AND FINANCING NOT LINKED TO COSTS

Intended use of Articles 94 and 95 CPR

From the adoption, the programme will make use of reimbursement of the Union contribution based on unit costs, lump sums and flat rates under the priority according to Article 94 CPR (if yes, fill in appendix 1):

From the adoption the programme will make use of reimbursement of the Union contribution based on financing not linked to costs according to Article 95 CPR (if yes, fill in appendix 2):

The Edit details pop-up window appears:

8. USE OF UNIT COSTS, LUMP SUMS, FLAT RATES AND FINANCING NOT LINKED TO COSTS

Intended use of Articles 94 and 95 CPR

1



From the adoption, the programme will make use of reimbursement of the Union contribution based on unit costs, lump sums and flat rates under the priority according to Article 94 CPR (if yes, fill in appendix 1):



From the adoption the programme will make use of reimbursement of the Union contribution based on financing not linked to costs according to Article 95 CPR (if yes, fill in appendix 2):

Cancel

2

Save



2. Select the following:

(1) Select the tick box to select the *Intended use of Articles 94 and 95 CPR*.

(2) Click on **SAVE** to save the information.

REMARK	<p>When checking the Article 94 option, a Table of content entry for Appendix 1 will be created with 1 default Operation Type 1 and 1 default Indicator 1.</p> <p>When checking the Article 95 option, a Table of content entry for Appendix 2 will be created with 1 default Operation Type 1.</p> <p>When un-checking the Article 94 option, an alert will be issued saying “Indicating that you will not make use of Article 94 will remove Appendix 1 and all its data” OK/Cancel. On OK, all data on Appendix 1 will be deleted and the Appendix Table of content will be removed.</p> <p>When un-checking the Article 95 option, an alert will be issued saying “Indicating that you will not make use of Article 95 will remove Appendix 2 and all its data” OK/Cancel. On OK, all data on Appendix 2 will be deleted and the Appendix Table of content will be removed.</p>
---------------	---

Appendix 1

A Summary

NOTE	A record is automatically foreseen by the system for each Operation Type detail (Operation Type, Specific Objective, Indicator). The Estimated Proportion % and the Intervention Field Code are mandatory.
-------------	---

1. Click on the **EDIT** button to modify the information:

Table of Contents <

APPENDIX 1: UNION CONTRIBUTION BASED ON UNIT COSTS, LUMP SUMS AND FLAT RATES

▼ Show toolbar ^ v

3.3 Transfers

- Table 7 between shared m
- Table 8 to instruments und

4 Table 9 Enabling conditions

5 Table 10 Programme authorities

6 Partnership

7 Communication & visibility

8 Use of unit costs, lump sums, flat

Appendix 1

- A Summary**
- B Detail
- C Calculation

Appendix 2

A. Summary of the main elements ⓘ Edit

	Type(s) of operation covered	Indicator triggering reimbursement	
Specific objective or Technical assistance	Code	Description	Code Description
Estimated proportion of the total financial allocation within the specific objective to which the SCO will be applied in % (estimate)			Unit of measurement for the indicator triggering reimbursement

No Rows To Show

The Edit details pop-up window appears:

A. Summary of the main elements

Specific objective or Technical assistance	Estimated proportion of the total financial allocation within the specific objective to which the SCO will be applied in % (estimate)	Type(s) of operation covered		Indicator triggering reimbursement		Unit of measurement for the indicator triggering reimbursement	Type of SCO	Amount(in EUR) or percentage of the SCO
		Code	Description	Code	Description			
1. CEAS	45 %	002	1	O 1.2	1			

O.1.1 (number)
 O.1.1.1 (number)
O.1.1.2 (number)
 O.1.1.3 (number)
 O.1.2 (number)
 O.1.3 (number)

Cancel Save

2. Enter or select the following:

(1) Enter a percentage for *Estimated proportion of the total financial allocation within the specific objective to which the SCO will be applied in % (estimate)*.

The sum of the Estimated Proportion % per Specific Objective must be 100. This will be checked by a Validation rule.

(2) Enter the *Code* for the *Type(s) of operation covered*.

For AMIF and BMVI, the Operation Type Code list contains all Intervention Field codes (and their description) valid for the Specific Objective, Fund and selected in Table 3 for that Fund, Specific Objective.

For ISF, the Operation Type Code list contains all Type of action codes (and their description) valid for the Specific Objective, Fund and selected in Table 3 for that Fund, Specific Objective.

(3) Select the *Code* from the drop-down list for *Indicator triggering reimbursement*.

The Indicator Code list contains all Common Indicator codes (and their description), Output and Result, already used in Tables 1 and 2, for the Specific Objective.

(4) Click on **SAVE** to save the information.

B Detail

REMARK	<p>The Operation Type Short Title is mandatory and needed to enable the User to link an Intervention Field Code to the Operation Type in Appendix 1 Part A. For each Operation Type created/deleted, an entry is created/deleted in the Table of contents.</p> <p>There should be at least 1 Operation Type and that one can never be deleted.</p>
---------------	---

Edit the existing Operation Type "1"

1. Click on the Edit icon  to edit the default Operation Type "1":

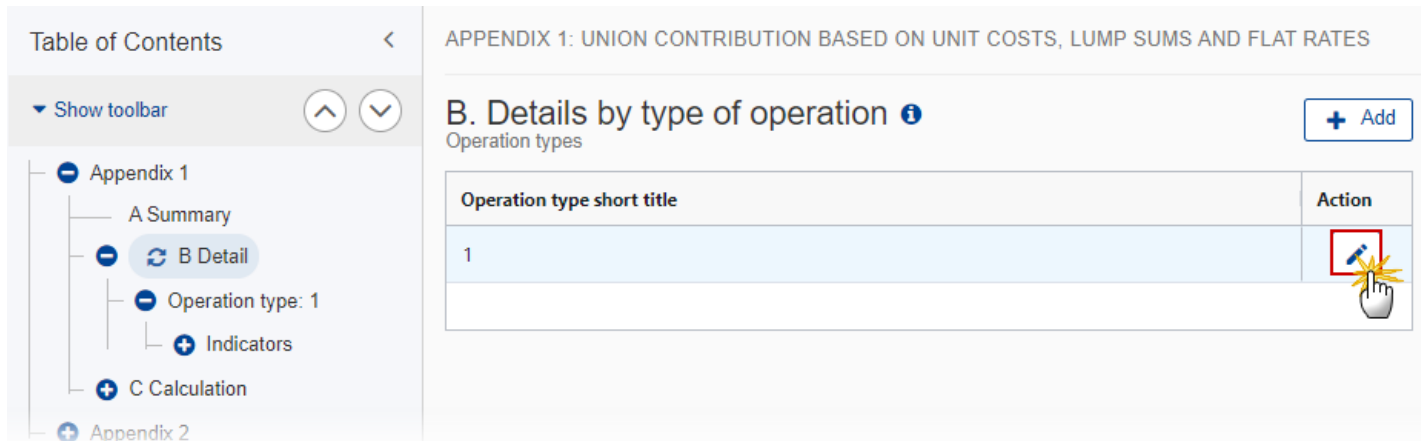


Table of Contents <

APPENDIX 1: UNION CONTRIBUTION BASED ON UNIT COSTS, LUMP SUMS AND FLAT RATES

▼ Show toolbar ^ v

Appendix 1


- A Summary
- B Detail
 - Operation type: 1
 - Indicators
- C Calculation

Appendix 2

B. Details by type of operation ⓘ

Operation types

+ Add

Operation type short title	Action
1	

The Edit details pop-up window appears:

Edit row



Operation type short title *

1

1

Cancel Save

2

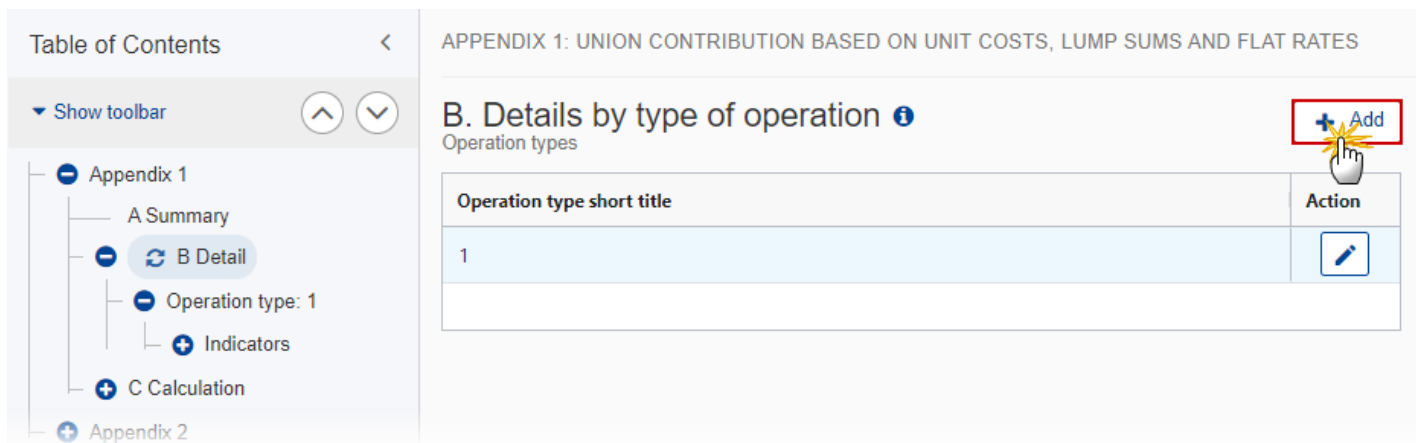
2. Enter the following:

(1) Enter the *Operation type short title* in the text box provided.


(2) Click on **SAVE** to save the information.

Add a new Operation Type

1. Click on the **ADD** button to add a new operation type:



The screenshot shows a software interface with a sidebar on the left and a main content area on the right. The sidebar is titled 'Table of Contents' and contains a tree view with the following items: Appendix 1 (expanded), A Summary, B Detail (selected), Operation type: 1 (expanded), Indicators, C Calculation, and Appendix 2. The main content area is titled 'APPENDIX 1: UNION CONTRIBUTION BASED ON UNIT COSTS, LUMP SUMS AND FLAT RATES' and contains a section 'B. Details by type of operation' with a sub-section 'Operation types'. A table is displayed with the following structure:

Operation type short title	Action
1	

An '+ Add' button is located in the top right corner of the table area, highlighted with a red box and a hand cursor icon.

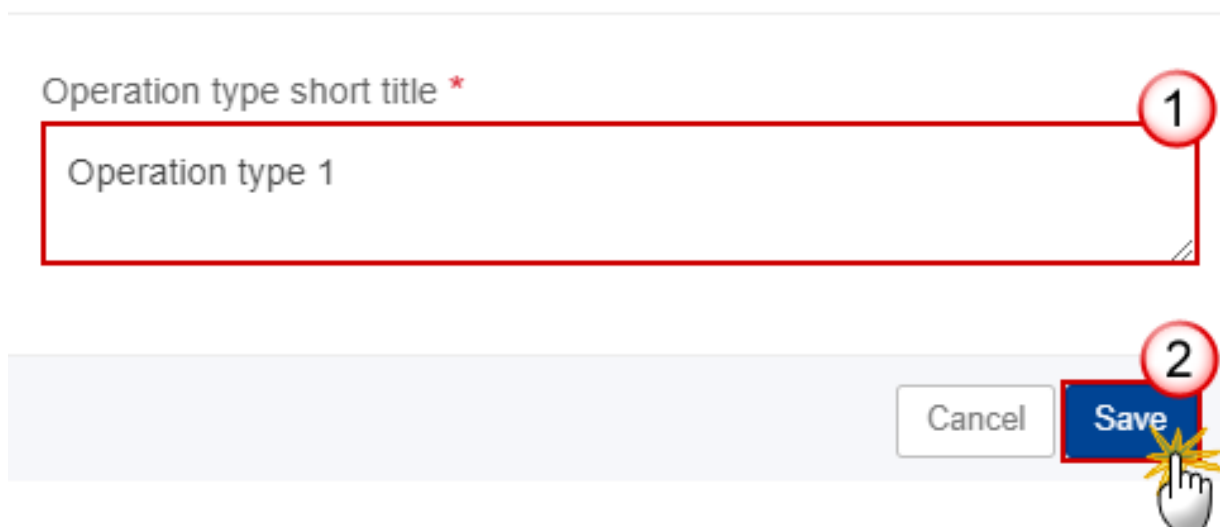
The Add row pop-up window appears:

Add row

Operation type short title *

Operation type 1

Cancel Save



2. Enter the following:

- (1) Enter the *Operation Type Short Title* in the text box provided.
- (2) Click on **SAVE** to save the information.

Operation type

REMARK	<p>The Operation Type Short Title is needed to enable the User to link an Intervention Field Code to the Operation Type in Appendix 1 Part A. The Specific Objective list contains all Specific Objectives selected in the Programme Section 2.</p> <p>When updating the Specific Objective(s), update the related records in Part A.</p>
---------------	--

1. Click on the **EDIT** button to modify the information:

Table of Contents <

APPENDIX 1: UNION CONTRIBUTION BASED ON UNIT COSTS, LU... → B. Details by type ...

Show toolbar ^ v

6 Partnership

7 Communication & visibility

8 Use of unit costs, lump sums, flat

Appendix 1

- A Summary
- B Detail
 - Operation type: 1**
 - Indicators
- C Calculation

Appendix 2

Operation type: 1 ⓘ

Edit

Operation type short title

1

The managing authority received support from an external company to set out the simplified costs

Name of external company

1. Description of the operation

The Edit details pop-up window appears:

Operation type: Operation type 1

Operation type short title *

Operation type 1

The managing authority received support from an external company to set out the simplified costs



Name of external company

Name

1. Description of the operation type including the timeline for implementation *

Description

2. Specific objective(s) *

2. Legal migration and integration

3. Return

4. Solidarity



1. CEAS

12. Total amount (national and Union) expected to be reimbursed by the Commission on this basis *

10,000

Cancel

Save

2. Enter or select the following:

(1) Edit the *Operation type short title* if needed.

(2) Tick the box if *The managing authority received support from an external company to set out the simplified costs*.

(3) Enter the *Name of external company*.

(4) Enter the *Description of the operation*.

(5) Select the *Specific objective(s)* that the operation type refers to by moving them from the left column to the right one.


(6) Enter the *Total amount (national and Union) expected to be reimbursed by the Commission on this basis*.

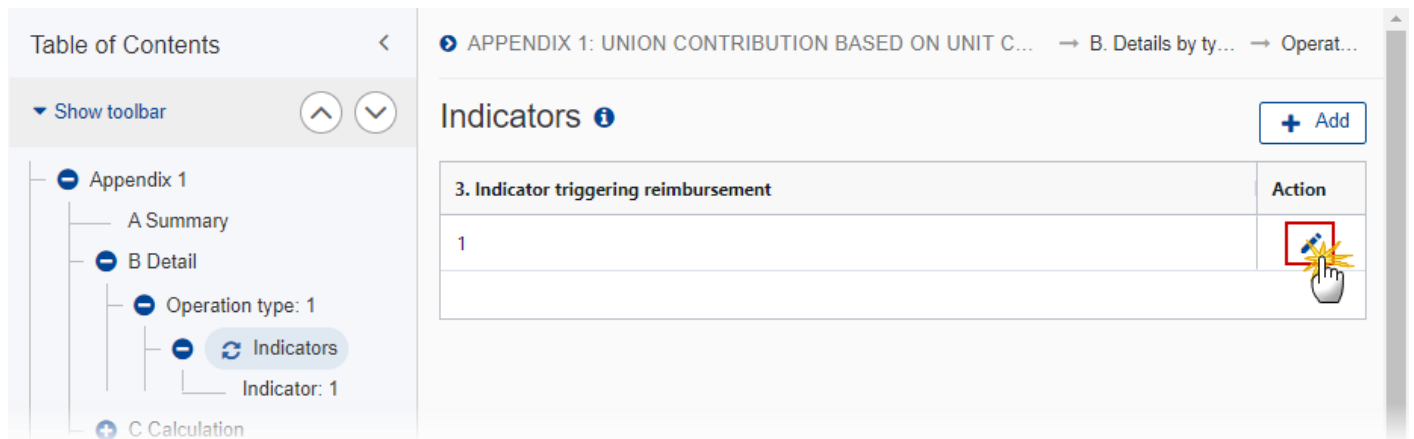
(7) Click on **SAVE** to save the information.

Indicators

REMARK	<p>For each Indicator created/deleted, an entry is created/deleted in the Table of content under its Operation Type. The Indicator Short Title is mandatory.</p> <p>There should be at least 1 Indicator and that one can never be deleted.</p>
---------------	--

Edit the existing Indicator “1”

1. Click on the Edit icon  to edit the default Indicator “1”:



The screenshot shows a software interface with a 'Table of Contents' sidebar on the left and a main content area. The sidebar shows a tree structure: Appendix 1 (expanded) -> A Summary -> B Detail (expanded) -> Operation type: 1 (expanded) -> Indicators (expanded) -> Indicator: 1. The main content area is titled 'APPENDIX 1: UNION CONTRIBUTION BASED ON UNIT C...' and 'B. Details by ty...'. It features a table titled 'Indicators' with an 'Add' button. The table has two columns: '3. Indicator triggering reimbursement' and 'Action'. The first row contains the number '1' in the first column and an edit icon (a pencil) in the second column. A red box highlights the edit icon, and a hand cursor is shown clicking on it.

The Edit details pop-up window appears:

Edit row

3. Indicator triggering reimbursement *

1

Cancel

Save

2. Enter the following:

- (1) Enter a name for *Indicator triggering reimbursement*.
- (2) Click on **SAVE** to save the information.

Add a new Indicator

1. Click on the **ADD** button to add a new Indicator:

The screenshot shows a software interface with a 'Table of Contents' sidebar on the left and a main content area. The sidebar lists 'Appendix 1' with sub-items 'A Summary', 'B Detail', 'Operation type: 1', 'Indicators', and 'Indicator: 1', and 'C Calculation'. The main content area is titled 'APPENDIX 1: UNION CONTRIBUTION BASED ON UNIT C...' and 'B. Details by ty...'. Below this is a section titled 'Indicators' with an 'Add' button (a plus sign in a square) highlighted with a red box and a hand cursor. Below the 'Add' button is a table with one row. The table has two columns: the first column contains the text '3. Indicator triggering reimbursement' and the second column contains the text 'Action'. Below this row is another row with the number '1' in the first column and an edit icon (a pencil in a square) in the second column.

3. Indicator triggering reimbursement	Action
1	

The Add row pop-up window appears:

Add row

3. Indicator triggering reimbursement *

Indicator 1

Cancel Save

2. Enter the following:

- (1) Enter the *Indicator triggering reimbursement* in the text box provided.
- (2) Click on **SAVE** to save the information.

Indicator

REMARK	When updating the Indicator, create or update related records in Part A.
---------------	---

1. Click on the **EDIT** button to modify the information:

Table of Contents <

APPENDIX 1: UNION CONTRIBUTION BASED ON U... → B. Details by... → Operation typ... → I...

Show toolbar ^ v

8 Table 14 Use of unit costs, lump sums, flat

- Appendix 1
 - A Summary
 - B Detail
 - Operation type: Operation type 1
 - Indicators
 - Indicator: Indicator 1

All validation rules were passed

Indicator: Indicator 1 ⓘ

[Edit](#)

Indicator triggering reimbursement

Indicator 1

4. Unit of measurement for the indicator triggering reimbursement

5. SCO type

The Edit details pop-up window appears:

Indicator: Indicator 1

3. Indicator triggering reimbursement *

Indicator 1

1

4. Unit of measurement for the indicator triggering reimbursement *

Measurement unit 1

2

5. SCO type

Unit cost

3

6. Amount per unit of measurement or percentage (for flat rates) of the SCO *

10000

4

7. Categories of costs covered by the unit cost, lump sum or flat rate *

text...

5

8. Do these categories of costs cover all eligible expenditure for the operation?


Yes

6

9. Adjustment(s) method *

text...

7

10. Verification of the achievement of the units delivered  *

text...

8

11. Possible perverse incentives, mitigating measures and the estimated level of risk *
(high/medium/low)

text...

9

Cancel

Save

10



2. Enter or select the following (all fields are mandatory):

(1) Enter the *Indicator triggering reimbursement*.

(2) Enter the *Unit of measurement for the indicator triggering reimbursement*.

(3) Select the *SCO type*.

The SCO Type list contains all SCO Types (Lump sum, Unit cost, Flat rate).

(4) Enter the *Amount per unit of measurement or percentage (for flat rates) of the SCO*.

(5) Enter the *Categories of costs covered by the unit cost, lump sum or flat rate*.

(6) Select “Yes” or “No” for the question *Do these categories of costs cover all eligible expenditure for the operation?*

(7) Enter the *Adjustment(s) method*.

(8) Enter the *Verification of the achievement of the units delivered*.

(9) Enter the *Possible perverse incentives, mitigating measures and the estimated level of risk (high/medium/low)*.

(10) Click on **SAVE** to save the information.

C Calculation

1 Source of data

1. Click on the **EDIT** button to modify the information:

Table of Contents <

APPENDIX 1: UNION CONTRIBUTION BASED ON... → C. Calculation of the standard scale...

Show toolbar ^ v


- C. Calculation
 - ↻ 1 Source of data
 - 2 Relevance
 - 3 Calculations
 - 4 Ensurance
 - 5 Assessment

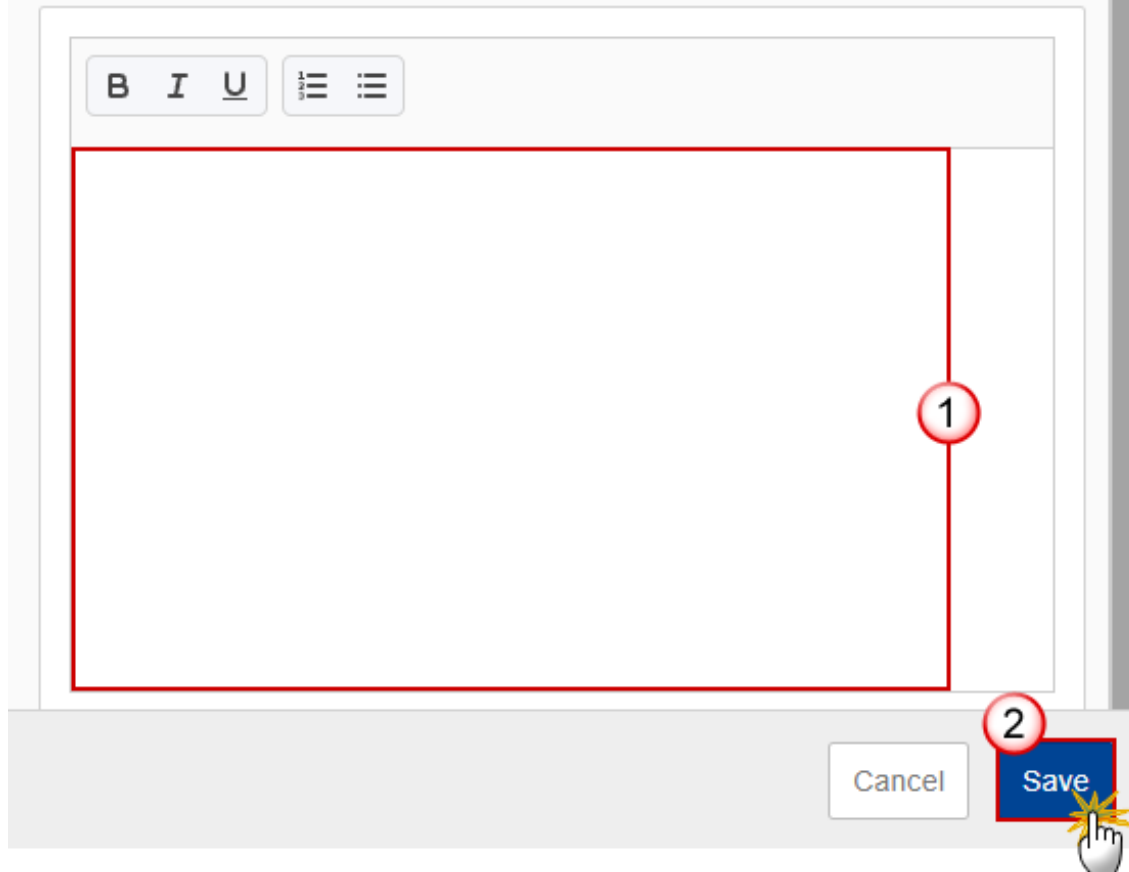
Appendix 2

1. Source of data used to calculate the standard scale of unit costs, lump sums or flat rates (who produced, collected and recorded the data; where the data are stored; cut-off dates; validation, etc.). **Edit**

No information provided yet.

The Edit details pop-up window appears:

1. Source of data used to calculate the standard scale of unit costs, lump sums or flat rates (who produced, collected and recorded the data; where the data are stored; cut-off dates; validation, etc.). 



The screenshot shows a software interface with a text input field. The field has a red border and a red circle with the number '1' on its right side. Below the field are two buttons: 'Cancel' and 'Save'. The 'Save' button is highlighted with a red circle containing the number '2', and a hand cursor is clicking it.

2. Enter the following:

(1) Enter the *Source of data* in the text box.

(2) Click on **SAVE** to save the information.

2 Relevance


1. Click on the **EDIT** button to modify the information:

Table of Contents < APPENDIX 1: UNION CONTRIBUTION BASED... → C. Calculation of the standard sc...

▼ Show toolbar ^ v

- [-] C Calculation
 - 1 Source of data
 - [+] 2 Relevance
 - 3 Calculations
 - 4 Ensurance
 - 5 Assessment

2. Please specify why the proposed method and calculation based on Article 94(2) CPR is relevant to the type of operation. ⓘ


 Edit


No information provided yet.

The Edit details pop-up window appears:


2. Please specify why the proposed method and calculation based on Article 94(2) is relevant to the type of operation. ⓘ

B I U ☰ ☷

 1

 2

Cancel Save



2. Enter the following:

(1) Enter the information about the *Proposed method and calculation* in the text box provided.

(2) Click on **SAVE** to save the information

3 Calculations

1. Click on the **EDIT** button to modify the information:

Table of Contents <

APPENDIX 1: UNION CONTRIBUTION BASED... → C. Calculation of the standard sc...

Show toolbar ^ v


- C Calculation
 - 1 Source of data
 - 2 Relevance
 - ↻ 3 Calculations
 - 4 Ensurance
 - 5 Assessment
- + Appendix 2
- Appendix 3

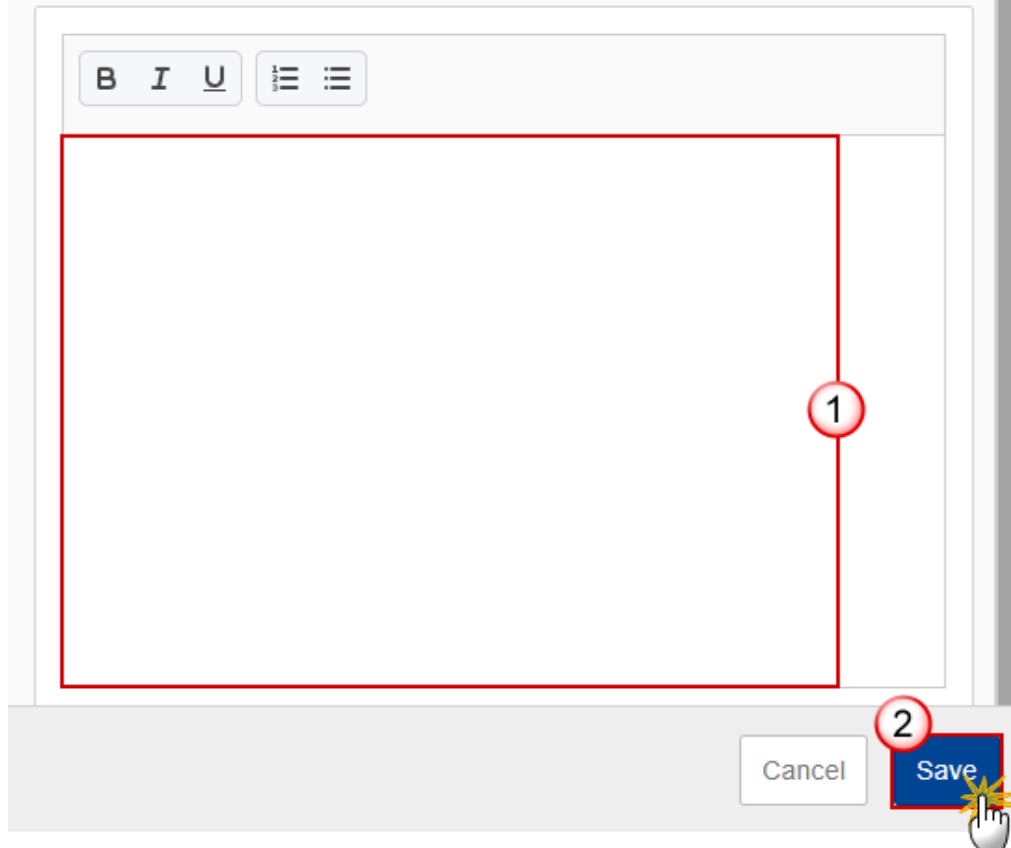
3. Please specify how the calculations were made, in particular including any assumptions made in terms of quality or quantities. Where relevant, statistical evidence and benchmarks should be used and, if requested, provided in a format that is usable by the Commission. ⓘ

No information provided yet.

Edit

The Edit details pop-up window appears:

3. Please specify how the calculations were made, in particular including any assumptions made in terms of quality or quantities. Where relevant, statistical evidence and benchmarks should be used and, if requested, provided in a format that is usable by the Commission. 



The screenshot shows a form with a text box and two buttons. The text box is empty and has a red border. A red circle with the number '1' is positioned to the right of the text box, indicating where to enter information. Below the text box are two buttons: 'Cancel' and 'Save'. A red circle with the number '2' is positioned above the 'Save' button, and a hand cursor is clicking on it, indicating where to click to save the information.

2. Enter the following:

- (1) Enter the information about *how the calculations were made* in the text box provided.
- (2) Click on **SAVE** to save the information.

4 Insurance

1. Click on the **EDIT** button to modify the information:

Table of Contents < APPENDIX 1: UNION CONTRIBUTION BASED ... → C. Calculation of the standard sc...

▼ Show toolbar ^ v

- C Calculation
 - 1 Source of data
 - 2 Relevance
 - 3 Calculations
 - 4 Ensurance
 - 5 Assessment

Appendix 2

4. Please explain how you have ensured that only eligible expenditure was included in the calculation of the standard scale of unit cost, lump sum or flat rate. ⓘ

[Edit](#)

No information provided yet.

The Edit details pop-up window appears:

4. Please explain how you have ensured that only eligible expenditure was included in the calculation of the standard scale of unit cost, lump sum or flat rate. ⓘ

B I U [List Icons]

1

2

Cancel Save

2. Enter the following:

(1) Enter the information about *ensurance* in the text box provided.

(2) Click on **SAVE** to save the information.

5 Assessment

1. Click on the **EDIT** button to modify the information:

The screenshot shows a software interface with a table of contents on the left and a main content area on the right. The table of contents lists 'C Calculation' with sub-items: '1 Source of data', '2 Relevance', '3 Calculations', '4 Ensurance', and '5 Assessment'. The main content area displays the title '5. Assessment of the audit authority(ies) of the calculation methodology and amounts and the arrangements to ensure the verification, quality, collection and storage of data.' followed by a dashed box containing the text 'No information provided yet.' An 'Edit' button with a pencil icon is highlighted with a red box and a hand cursor.

The Edit details pop-up window appears:

5. Assessment of the audit authority(ies) of the calculation methodology and amounts and the arrangements to ensure the verification, quality, collection and storage of data. ⓘ

The screenshot shows a software interface for data entry. At the top, there is a text box with a red border and a blue border. Above the text box is a toolbar with icons for bold (B), italic (I), underline (U), and list (☰). A red circle with the number '1' is positioned on the right side of the text box. Below the text box, there are two buttons: 'Cancel' and 'Save'. The 'Save' button is highlighted with a blue background and a hand cursor, and a yellow starburst effect is visible next to it. A red circle with the number '2' is positioned above the 'Save' button.

2. Enter the following:

(1) Enter the information about *Assessment* in the text box provided.

(2) Click on **SAVE** to save the information.

Appendix 2

A Summary

NOTE	A record is automatically foreseen by the system for each Operation Type detail (Operation Type, Specific Objective, Indicator). The Amount Covered and the Intervention Field Code are mandatory.
-------------	---

1. Click on the **EDIT** button to modify the information:

Table of Contents <

APPENDIX 2: UNION CONTRIBUTION BASED ON FINANCING NOT LINKED TO COSTS

Show toolbar ^ v

- Operation type: 1
 - Indicators
 - Indicator: 1
- C Calculation
 - 1 Source of data
 - 2 Relevance
 - 3 Calculations
 - 4 Ensurance
 - 5 Assessment
- Appendix 2
 - A Summary.**
 - B Detail
 - Operation type: 1

No validation result available

A. Summary of the main elements ⓘ

Edit

	Type(s) of operation covered			Indicator triggering reimbursement		
Specific objective or Technical assistance	The amount covered by the financing not linked to costs	Code	Description	Conditions to be fulfilled/results to be achieved	Code	Description
No Rows To Show						

The Edit details pop-up window appears:

A. Summary of the main elements

		Type(s) of operation covered		
Specific objective or Technical assistance	The amount covered by the financing not linked to costs	Code	Description	Conditions to be fulfilled/results to be achieved
1 . CEAS	10,000.00	002	1	text

Indicator triggering reimbursement				
Conditions to be fulfilled/results to be achieved	Code	Description	Unit of measurement for the conditions to be fulfilled/results to be achieved triggering reimbursement by the Commission	Envisaged type of reimbursement method used to reimburse the beneficiary or beneficiaries
text	O.1.2	text	text	Unit cost

2. Enter or select the following:

- (1) Enter *The amount covered by the financing not linked to costs*.
- (2) Select the *Code* for the *Type(s) of operation covered* from the drop-down list.

For AMIF and BMVI, the Operation Type Code list contains all Intervention Field codes (and their description) valid for the Specific Objective, Fund and selected in Table 3 for that Fund, Specific Objective.

For ISF, the Operation Type Code list contains all Type of action codes (and their description) valid for the Specific Objective, Fund and selected in Table 3 for that Fund, Specific Objective.

- (3) Select the *Code* for the *Indicator triggering reimbursement* from the drop-down list.

The Indicator Code list contains all Common Indicator codes (and their description), Output and Result, already used in Tables 1 and 2, for the Specific Objective.

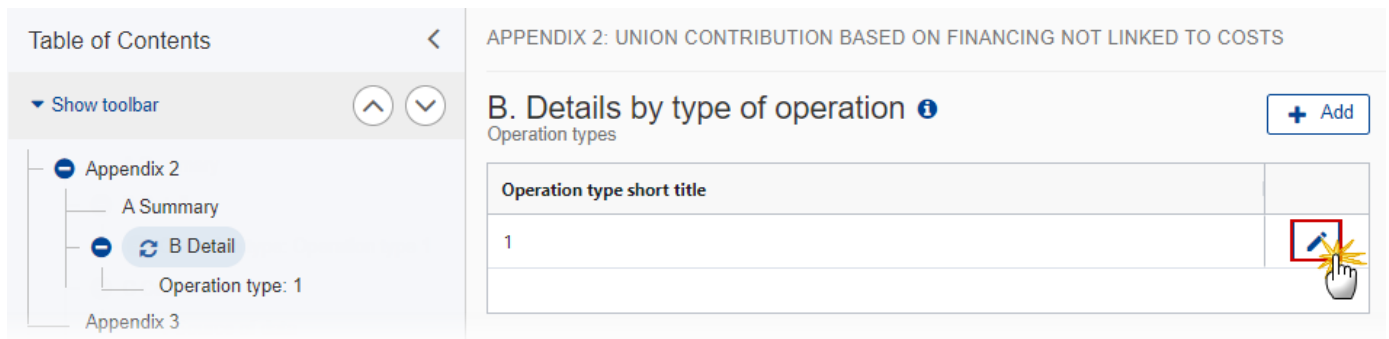
- (4) Click on **SAVE** to save the information.

B Detail


REMARK	<p>The Operation Type Short Title is mandatory and needed to enable the User to link an Intervention Field Code to the Operation Type in Appendix 2 Part A. For each Operation Type created/deleted, an entry is created/deleted in the Table of contents.</p> <p>There should be at least 1 Operation Type and that one can never be deleted.</p>
---------------	---

Edit the existing Operation Type “1”

1. Click on the Edit icon  to edit the default Operation Type “1”:



The screenshot shows a software interface with a sidebar on the left and a main content area on the right. The sidebar is titled 'Table of Contents' and contains a tree view with the following items: Appendix 2 (expanded), A Summary, B Detail (selected), Operation type: 1, and Appendix 3. The main content area is titled 'APPENDIX 2: UNION CONTRIBUTION BASED ON FINANCING NOT LINKED TO COSTS' and contains a section 'B. Details by type of operation' with an 'Add' button. Below this is a table with the following structure:

Operation type short title	
1	

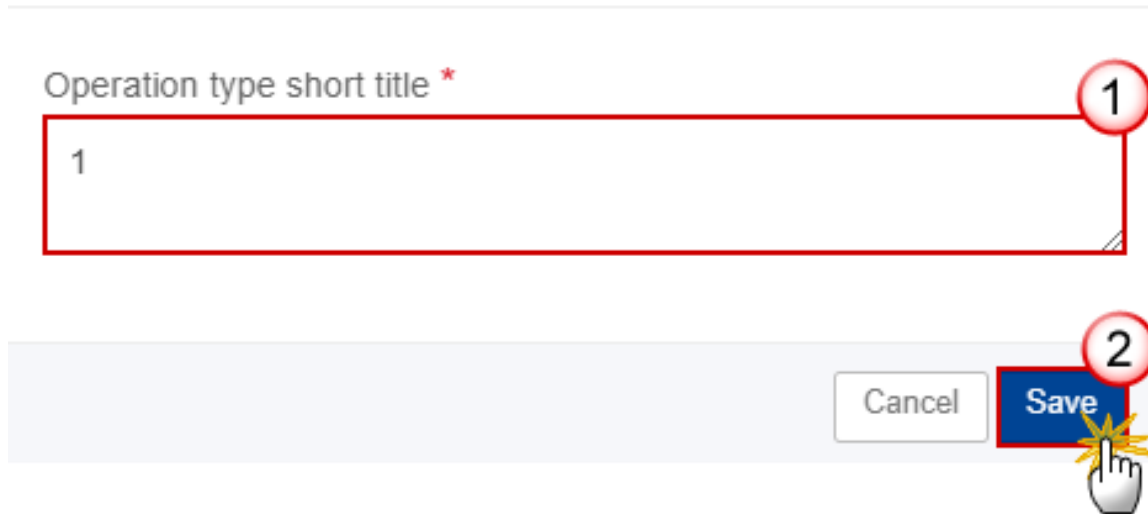
The Edit details pop-up window appears:

Edit row

Operation type short title *

1

Cancel Save



2. Enter the following:

- (1) Enter the *Operation type short title* in the text box provided.
- (2) Click on **SAVE** to save the information.

Add a new Operation Type

1. Click on the **ADD** button to add a new operation type:

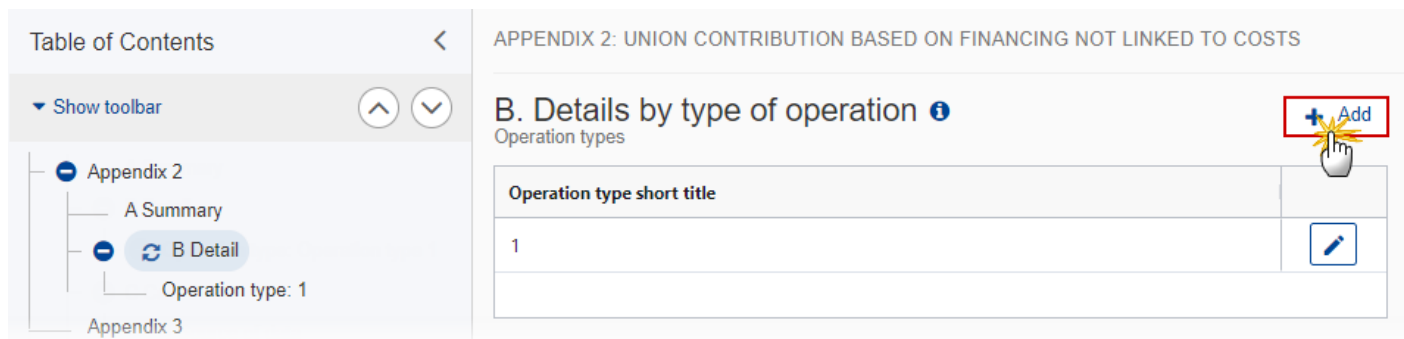


Table of Contents < APPENDIX 2: UNION CONTRIBUTION BASED ON FINANCING NOT LINKED TO COSTS

▼ Show toolbar ^ v

Appendix 2


- A Summary
- B Detail
- Operation type: 1

Appendix 3

B. Details by type of operation ⓘ

Operation types

+ Add

Operation type short title	
1	

The Add row pop-up window appears:

Add row

Operation type short title *

Operation type 2

Cancel Save

2. Enter the following:

- (1) Enter the *Operation Type Short Title* in the text box provided.
- (2) Click on **SAVE** to save the information.

Operation type

REMARK	<p>The Operation Type Short Title is needed to enable the User to link an Intervention Field Code to the Operation Type in Appendix 2 Part A.</p> <p>When updating the Specific Objective(s), update the related records in Part A.</p>
---------------	--

1. Click on the **EDIT** button to modify the information:

Table of Contents <

APPENDIX 2: UNION CONTRIBUTION BASED ON FINANCING NOT ... → B. Details by type of ...

▼ Show toolbar ^ v

Operation type: 1 ⓘ ✎ Edit

Indicators
Indicator: 1

C Calculation

- 1 Source of data
- 2 Relevance
- 3 Calculations
- 4 Ensurance
- 5 Assessment

Appendix 2

- A Summary
- B Detail
 - [Operation type: 1](#)

No validation result available

Operation type short title
1

1. Description of the operation type
Not set

2. Specific objective(s)
There are no specific objectives selected yet

3. Conditions to be fulfilled or results to be achieved
Not set

4. Deadline for fulfilment of conditions or results to be achieved

The Edit details pop-up window appears:

Operation type: 1

Operation type short title *

1

1

1. Description of the operation *

description

2

2. Specific objective(s) *

2 . Legal migration and integration

3 . Return

4 . Solidarity

TA.36(5) . Technical assistance - flat rate (Art. 36(5))

TA.37 . Technical assistance - not linked to costs (Art. 37)

1 . CEAS

3

3. Conditions to be fulfilled or results to be achieved *

text...

4

4. Deadline for fulfilment of conditions or results to be achieved *

31/12/2021



5

5. Indicator definition *

Indicator 1

6

6. Unit of measurement for conditions to be fulfilled/results to be achieved triggering reimbursement by the Commission *

Measurement unit

7

7. Intermediate deliverables (if applicable) triggering reimbursement by the Commission with schedule for reimbursements

Intermediate deliverables *	Envisaged date *	Amounts(EUR) *	
<input type="text" value="Deliverable 1"/> <small>287</small>	<input type="text" value="31/12/2021"/>	<input type="text" value="100"/>	
			8 <input type="button" value="Add deliverable"/>

7.1. Envisaged type of reimbursement method used to reimburse the beneficiary or beneficiaries *

10

8. Total amount (including Union and national funding) *

11

9. Adjustment(s) method *

12

10. Verification of the achievement of the result or condition (and where relevant, the intermediate deliverables) *

13

11. Use of grants in the form of financing not linked to costs *

14

12. Arrangements to ensure the audit trail. Please list the body(ies) responsible for these arrangements *

15

16

2. Enter or select the following (all fields are mandatory, except the intermediate deliverables):

- (1) The *Operation type short title*. is the one created previously, the field can be edited.
- (2) Enter the *Description of the operation*.
- (3) Select the *Specific objective(s)* that the operation type refers to by moving them from the left column to the right one.

The Specific Objective list contains all Specific Objectives selected in the Programme Section 2.

- (4) Enter the *Conditions to be fulfilled or results to be achieved* in the text box provided.
- (5) Select the *Deadline for fulfilment of conditions or results to be achieved*.

- (6) Enter the *Indicator definition* in the text box provided.
- (7) Enter the *Unit of measurement for conditions to be fulfilled/results to be achieved triggering reimbursement by the Commission* in the text box provided.
- (8) Click on **ADD DELIVERABLE** (if applicable) to add a new record in the table.
- (9) Enter the *fields* for each record.
- (10) Select the *Envisaged type of reimbursement method used to reimburse the beneficiary or beneficiaries* from the list.
- The Reimbursement Method list contains all Reimbursement methods (Reimbursement of eligible costs actually incurred, Unit cost, Lump sum, Financing not linked to costs).
- (11) Enter the *Total amount (including Union and national funding)*.
- (12) Enter the Adjustment(s) method.
- (13) Enter the *Adjustment(s) method Verification of the achievement of the result or condition (and where relevant, the intermediate deliverables)*.
- (14) Enter the *Use of grants in the form of financing not linked to costs*.
- (15) Enter the *Arrangements to ensure the audit trail. Please list the body(ies) responsible for these arrangements*.
- (16) Click on **SAVE** to save the information.

Appendix 3

REMARK	A Commission User can create the Thematic Facility (Appendix 3) when the last version of the Programme is in status ADOPTED BY EC . The Thematic Facility will be based on an adopted Commission Work Plan, to inform the MS what should be modified in a next amendment of the Programme. Only 1 Thematic Facility is allowed per Programme version. A Member State User will be able to Accept or Decline a Thematic Facility proposed by the Commission. It will be possible for the Commission to edit the Thematic Facility even after acceptance/decline by the Member State.
---------------	--

Accept the Thematic Facility

1. Click on the **ACCEPT TF** button to accept the Thematic Facility:

PRG-HOME list 2021ES65AMPR003 - 1.0

Accept TF Decline TF

Table of Contents < APPENDIX 3: THEMATIC FACILITY ⓘ

Procedure reference: C(2022)8201 - 2022-11-18 - 1
Thematic Facility initiated under this Programme version

Programme version	Status	Accept/Decline date	Comments
1.0	Proposed		

THEMATIC FACILITY DETAIL

Specific objective	Modality	Type of intervention	Union contribution	Pre-financing rate	Description of the action
1. CEAS	Specific actions	001. Reception conditions	2,000.00		text

67 All results 65 Passed 2 Warning 0 Er

The system will ask you to confirm the acceptance of the Thematic Facility:

i Accept thematic facility

x Attention: By accepting this thematic facility, you agree to submit to the Commission, as soon as possible, a programme amendment including the elements of the thematic facility

CCI	Version
2021ES65AMPR003	1.0

Title in English
PRG AIB - TEST SG

Reason in case indicators are not going to be updated

1

2

Cancel Confirm

2. Enter the following:

- (1) Enter the *Reason in case indicators are not going to be updated* in the text box provided.
- (2) Click on **CONFIRM** to save the information.

Decline the Thematic Facility

1. Click on the **DECLINE TF** button to decline the Thematic Facility:

PRG-HOME list 2021ES65AMPR003 - 1.0

Accept TF Decline TF

Table of Contents < APPENDIX 3: THEMATIC FACILITY ⓘ

Procedure reference: C(2022)8201 - 2022-11-18 - 1
Thematic Facility initiated under this Programme version


Programme version	Status	Accept/Decline date	Comments
1.0	Proposed		

THEMATIC FACILITY DETAIL

Specific objective	Modality	Type of intervention	Union contribution	Pre-financing rate	Description of the action
1. CEAS	Specific actions	001. Reception conditions	2,000.00		text

67 All results 65 Passed 2 Warning 0 Er

The system will ask you to confirm the decline of the Thematic Facility:

 **Decline thematic facility**


CCI	Version
2021ES65AMPR003	1.0

Title in English
PRG AIB - TEST SG

Reason for decline *

1

2







2. Enter the following:

- (1) Enter the *Reason for decline* in the text box provided.
- (2) Click on **CONFIRM** to save the information.

Validate the Programme AIB

REMARK	<p>The Programme AIB can be validated at any time, when the current version is in status OPEN.</p> <p>The User can edit and revalidate as many times as necessary before sending.</p> <p>To validate the Programme, the User must have the role of Member State Managing Authority with Update access (MSMAu).</p>
---------------	---

Click on the **VALIDATE** button to validate the Programme AIB:


SFC2021
Compact
  





PRG-HOME list
2021IT65AMPR003 - 1.0
Validate


Table of Contents
<
GENERAL

Show toolbar
 
Version information 
Edit

REMARK	An ERROR will block you from sending the Programme AIB. The error(s) should be resolved and the Programme AIB must be revalidated. Note that a WARNING does not block you from sending the Programme AIB.
---------------	---

The system validates the following information:

Code	Severity	Validation Rule
001	ERROR	Validate that the "First year" and the "Last year" are ≥ 2021 and ≤ 2027 and that "First year" is \leq "Last year".
002	ERROR	Validate that only specific objectives corresponding to the Fund of the programme are used (implicit in web).
003	ERROR	Validate when programme was once adopted by EC and Non-substantial transfer is true that MS amending decision number and MS amending decision entry into force date are not null, and when Non-substantial transfer is false that MS amending decision number and MS amending decision entry into force date are null.
004	ERROR	Validate that the type of action "Special Transit Scheme" is only used in the BMVI Programme for Lithuania (implicit in web).
005	ERROR	Validate that the mandatory specific objective / type of action combinations are selected (ActionCofinancingType.mandatory is true).
006	ERROR	Validate in table 3 for AMIF and for BMVI programmes that only intervention fields are encoded (implicit in web).
007	ERROR	Validate in table 4 that only technical assistance intervention fields are encoded (implicit in web).
008	ERROR	Validate in table 3 for ISF programmes that only types of actions are encoded (implicit in web).

009	WARNING	Validated in table 3 for ISF programmes that the total indicative amount over all specific objectives for action types 8, 9, 10 does not exceed 35% of the total Union contribution (a) in table 6.
010	ERROR	Validate per specific objective that the total indicative amount per type of intervention in table 3 equals the total Union contribution (a) for the same specific objective in table 6.
011	ERROR	Validate per type of technical assistance that the total indicative amount per type of intervention in table 4 equals the total Union contribution (a) for the same type of technical assistance in table 6.
012	ERROR	Validate that the total amount transferred in tables 7 and 8 does not exceed 5% of the total amount of the initial financial allocation as pre-defined in the system for the Member State and fund (FinancialAllocation).
013	ERROR	Validate in table 9 that only horizontal enabling conditions, state aid excluded, are used and all mandatory fields are filled in (H1, H3, H4) (implicit in web).
014	ERROR	Validate in table 10 that one and only one "Managing authority" record exists and that all three mandatory fields "name of institution", "contact name" and "email" are filled in (not empty) (Implicit in web).
015	ERROR	Validate in table 10 that one and only one "Audit authority" record exists and that all three mandatory fields "name of institution", "contact name" and "email" are filled in (not empty) (Implicit in web).
016	ERROR	Validate in table 10 that one and only one "Body which receives payments from the Commission" record exists and that all three mandatory fields "name of institution", "contact name" and "email" are filled in (not empty) (Implicit in web).
017	WARNING	Validate that at least one official in charge of the Member State exists.
018	ERROR	Validate that the CCI code matches the following regular expression: (.....65AMPR...65ISPR...65BVPR...) (Implicit in web).
019	ERROR	Validate when programme was once adopted by EC that the "First Year" is not modified compared to the previous adopted version (Implicit in web).
020	ERROR	Validate when programme was once adopted by EC that the "Last Year" is not decreased compared to the previous adopted version.
021	ERROR	Validate when programme was once adopted by EC, that compared to the previous adopted version, no specific objective / type of action combinations were removed (implicit in web).
022	ERROR	Validate when programme was never adopted by EC, that "non-substantial transfer (Article 24(5) CPR)" and "Clerical or editorial corrections (Article 24(6))

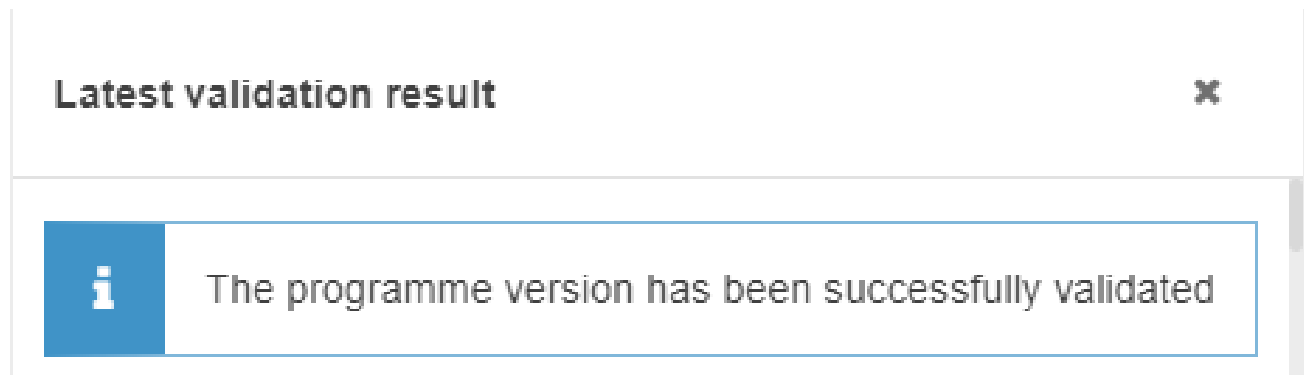
		CPR)” and “Approved by monitoring committee” are false (Implicit in web).
023	ERROR	Validate that all integral documents have at least one attachment with a length > 0.
024	ERROR	Validate that the following text fields are not empty: 1. Programme strategy, 2.1.1 Description of specific objectives, 2.2.1 Technical assistance – text box for the flat rate, 6. Partnership, 7. Communication and visibility.
025	WARNING	Validate when an accepted thematic facility (appendix 3) exists in the last version adopted by EC without a justification that table 1 for the thematic facility specific objective/action type is updated. Doesn't apply for specific objective TA.36(5).
026	WARNING	Validate when an accepted thematic facility (appendix 3) exists in the last version adopted by EC without a justification that table 2 for the thematic facility specific objective/action type is updated. Doesn't apply for specific objective TA.36(5).
027	ERROR	Validate when an accepted thematic facility (appendix 3) exists that table 3 is in line with the proposed Union contributions per specific objective, type of intervention (not null) in all the thematic facilities. Doesn't apply for specific objective TA.36(5).
028	ERROR	Validate when an accepted thematic facility (appendix 3) exists, that in table 6, the sum of Union contributions per thematic facility related specific objective / type of action, is between 94% and 100% of the proposed specific objective / type of action Union contributions in the thematic facilities. Doesn't apply for specific objective TA.36(5) and for the BMVI type of action STS (1.5).
029	ERROR	Validate when a thematic facility (appendix 3) exists in last version adopted by EC, that it is accepted or declined (implicit in web).
030	ERROR	Validate in table 6 that a type of action always uses the same basis for calculation.
031	ERROR	Validate that table 6 doesn't contain any thematic facility driven action types (ActionCofinancingType.forThematicFacility) when not existing in any of the accepted thematic facilities of the programme (implicit in web).
032	ERROR	Validate when an action type exists in an accepted thematic facility of the programme that it also exists in table 6 (implicit in web).
033	ERROR	Validate for AMIF in table 6A that the AMIF categories are related to specific objective/action type combinations existing in table 6 (implicit in web).

034	ERROR	Validate for AMIF that in table 6A all AMIF categories relating to a specific objective/action type combination of table 6 exist (implicit in web).
035	ERROR	Validate in table 1 for each output indicator with a code format 'O.x.y' that the milestone is equal or exceeds the milestone of each of its sub-indicators with code format 'O.x.y.z'.
036	ERROR	Validate in table 1 for each output indicator with a code format 'O.x.y' that the target is equal or exceeds the target of each of its sub-indicators with code format 'O.x.y.z'.
037	ERROR	Validate in table 2 for each result indicator with a code format 'R.x.y' that the target is equal or exceeds the target of each of its sub-indicators with code format 'R.x.y.z'.
038	ERROR	Validate in table 1 for each output indicator with associated result indicator that the target under the output indicator is equal or exceeds the target under the associated result indicator. (IndicatorLink.indicator1 >= IndicatorLink.indicator2).
039	ERROR	Validate in table 2 for each result indicator with associated output indicator(s) that the target under the result indicator is equal or below the sum of the targets under the associated output indicators.
040	WARNING	Validate for AMIF programmes that at least 15% of the total of the initial allocation and Mid-term review allocation is allocated to specific objective 1 in table 6.
041	WARNING	Validate for AMIF programmes that at least 15% of the total of the initial allocation and Mid-term review allocation is allocated to specific objective 2 in table 6.
042	WARNING	Validate for BMVI programmes that at least 10% of the total of the initial allocation and Mid-term review allocation is allocated to specific objective 2 in table 6.
043	WARNING	Validate for ISF programmes that at least 10% of the total of the initial allocation and Mid-term review allocation is allocated to specific objective 1 in table 6.
044	WARNING	Validate for ISF programmes that at least 10% of the total of the initial allocation and Mid-term review allocation is allocated to specific objective 2 in table 6.
045	WARNING	Validate in table 6 that the operating support is not higher than 15% (AMIF) 33% (BMVI) or 20% (ISF) of the Union contribution to the programme.
046	ERROR	Validate that only types of actions for specific objectives corresponding to the Fund of the programme are used (implicit in web).
047	ERROR	Validate in table 1 that the milestone is less than or equal to the target.

048	ERROR	Validate in table 1 that milestone and target have a value.
049	ERROR	Validate in table 2 that baseline, reference year from, target and source of data have a value.
050	ERROR	Validate when an accepted thematic facility (appendix 3) exists that table 3 is in line with the proposed Union contributions per specific objective in all the thematic facilities. Doesn't apply for specific objective TA.36(5).
051	ERROR	Validate when an accepted thematic facility (appendix 3) exists that table 4 is in line with the proposed Union contributions per specific objective (TA36(5)) in all the thematic facilities.
052	ERROR	Validate, when specific objective TA36(5) exists in an accepted thematic facility (appendix 3), that table 4 is in line with the proposed Union contributions in all the thematic facilities for specific objective TA 36(5), type of intervention (not null).
073	ERROR	Validate in appendix 1.A (when appendix 1 exists) that the intervention type code is one of the selected ones in table 3 under the relevant specific objective.
074	ERROR	Validate in appendix 1.A (when appendix 1 exists) that the sum of the estimated proportion % per specific objective is lower than or equal to 100.
075	ERROR	Validate in appendix 1.B that the specific objective(s) were selected in section 2.
076	ERROR	Validate in appendix 1.B that there is at least one indicator for an operation type.
077	ERROR	Validate in appendix 2.A (when appendix 2 exists) that the intervention type code is one of the selected ones in table 3 under the relevant specific objective.
089	ERROR	Validate when Appendix 1 exists that all records of part A summary have an intervention type code and that this intervention code is selected in table 3 of the programme.
090	ERROR	Validate when Appendix 2 exists that all records of part A summary have an intervention type code and that this intervention code is selected in table 3 of the programme.
098	ERROR	Validate when in section 8 'unit cost' was chosen, that appendix 1 has at least 1 operation type.
099	ERROR	Validate when in section 8 'financing not linked to costs' was chosen, that appendix 2 has at least 1 operation type.
116	ERROR	Validate when programme was once adopted that "Approved by monitoring committee" was selected when "Non-substantial transfer (Article 24(5) CPR)" and "Clerical or editorial corrections (Article 24(6) CPR)" have not been selected,

		or when “Non-substantial transfer (Article 24(5) CPR)” was selected.
117	ERROR	Validate when programme was once adopted that “Non-substantial transfer (Article 24(5) CPR)” and “Clerical or editorial corrections (Article 24(6) CPR)” and “Thematic facility (Article 11 AMIF Reg., Article 8 BMVI Reg., Article 8 ISF Reg.)” are exclusive.
181	ERROR	Validate in appendix 1.A (when appendix 1 exists) that the selected common indicator field code is one of the selected ones in tables 1 and 2 under the relevant specific objective.
182	ERROR	Validate in appendix 2.A (when appendix 2 exists) that the selected common indicator field code is one of the selected ones in tables 1 and 2 under the relevant specific objective.
183	ERROR	Validate in table 6 that the total union contribution of the programme is equal to the total amount of financial allocations for all financial allocation types as pre-defined in the system for the Member State and fund (FinancialAllocation).
184	ERROR	Validate in table 2 on result indicators that the baseline is 0.

An example of a validation window:



You can check the list of validation results at any time throughout the Programme AIB:

The screenshot shows the PRG-HOME list interface for the programme version 2023IT65AMPR001 - 1.0. The 'Table of Contents' (TOC) is visible on the left, with 'Version information' selected. The 'Version information' section displays details for CCI 2023IT65AMPR001, Version 1.0, including titles in English and Italian, the programme period, first year (2021), and eligible from date (01/01/2021). A 'Latest validation result' pop-up window is open, showing a success message: 'The programme version has been successfully validated'. Below this, three validation rules are listed: PRG_AIB_001, PRG_AIB_002, and PRG_AIB_003, each with a green checkmark and a detailed description. A red box highlights the 'All results' category in the bottom left of the TOC and the validation results pop-up. Red circles with numbers 1 and 2 indicate the steps to view the validation results.

To see the last validation results:

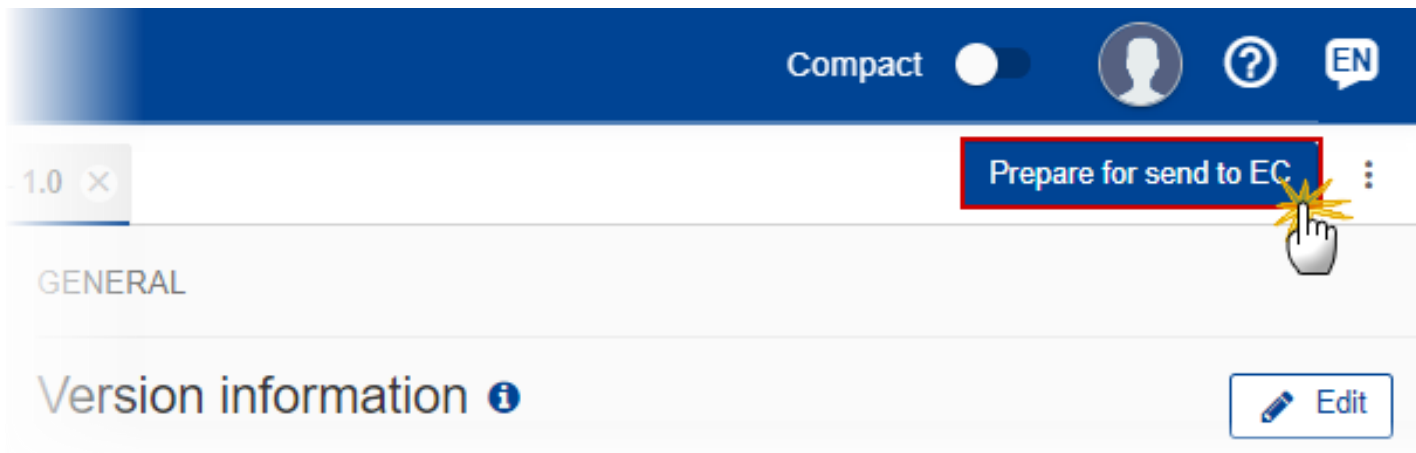
- (1) Click on one of the 4 categories: *All results*, *Passed*, *Warning*, *Error*.
- (2) The list of latest validation results for the chosen category is displayed.

After all errors have been resolved the status of the Programme AIB becomes **VALIDATED**.

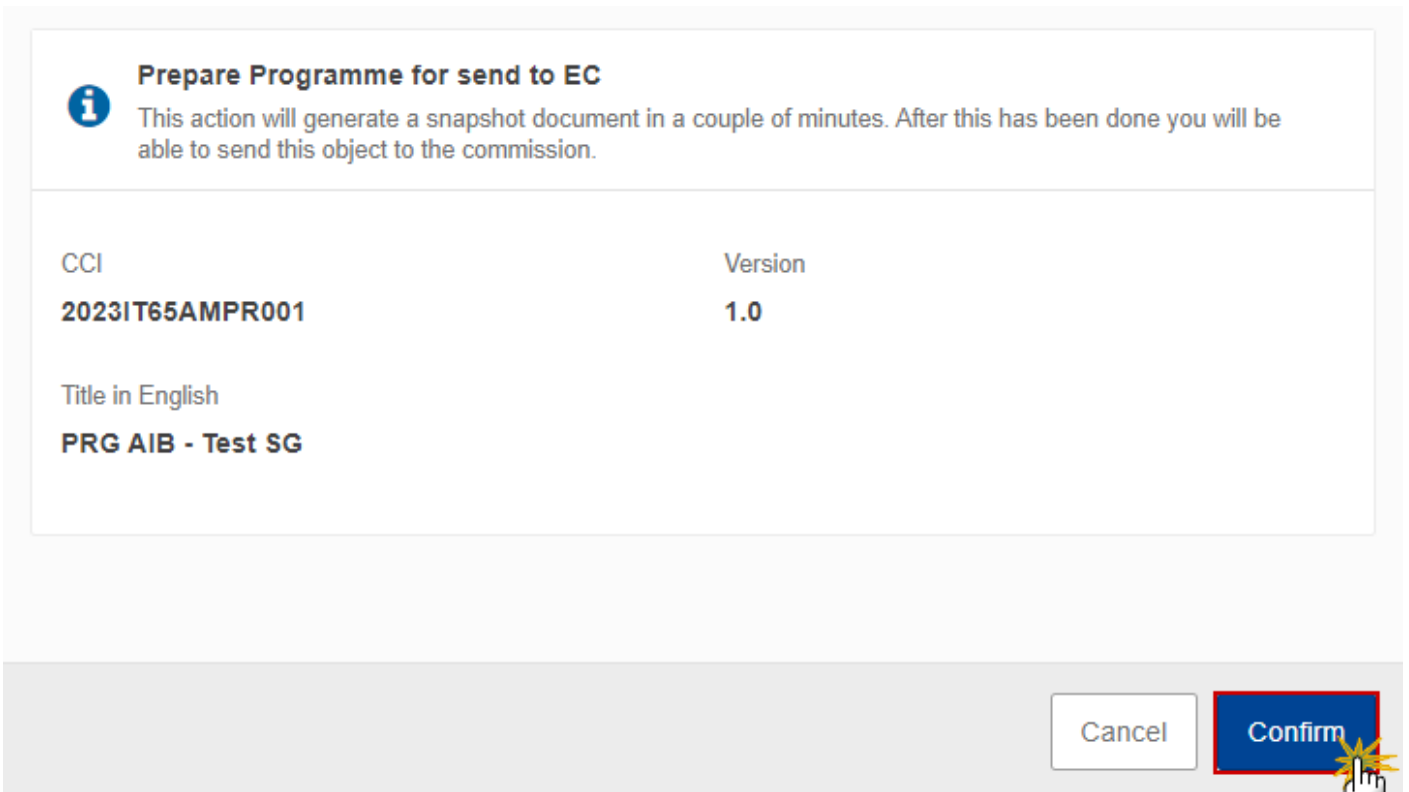
Prepare Programme AIB for send to EC

REMARK	<p>The Prepare for Send can occur when a User on the highest MS Node wants to indicate that the Programme AIB version can be prepared for sending to the Commission, once the VALIDATION ERRORS have been removed and the status is VALIDATED.</p> <p>To prepare the send of the Programme, the User must have the role of Member State Managing Authority with Update or Send access (MSMAu / MSMAs).</p>
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1. Click on the **PREPARE FOR SEND TO EC** button to prepare to send the Programme AIB to the Commission:



The system will ask you to confirm the send action:



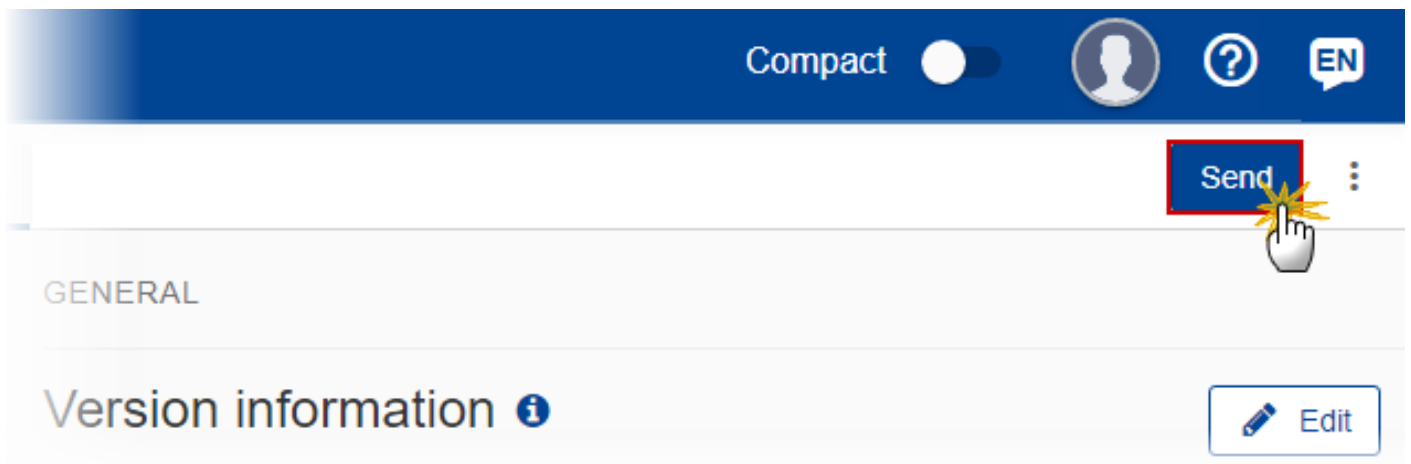
2. Click on **CONFIRM** to confirm.

The status of the Programme AIB is set to **PREPARING FOR SEND TO EC**.

Send the Programme AIB

REMARK	<p>The Programme AIB can only be sent once the VALIDATION ERRORS have been removed and the status is READY TO SEND.</p> <p>The "4 eyes principle" must be respected. Therefore, the User sending must be different from the User who last validated.</p> <p>To send the Programme, the User must have the role of Member State Managing Authority with Send access (MSMAs).</p>
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1. Click on the **SEND** button to send the Programme AIB to the Commission or to an upper Node:



The system will ask you to confirm the send action:



Prepare Programme for send to EC

This action will generate a snapshot document in a couple of minutes. After this has been done you will be able to send this object to the commission.

CCI

2023IT65AMPR001

Version

1.0

Title in English

PRG AIB - Test SG

Cancel

Confirm



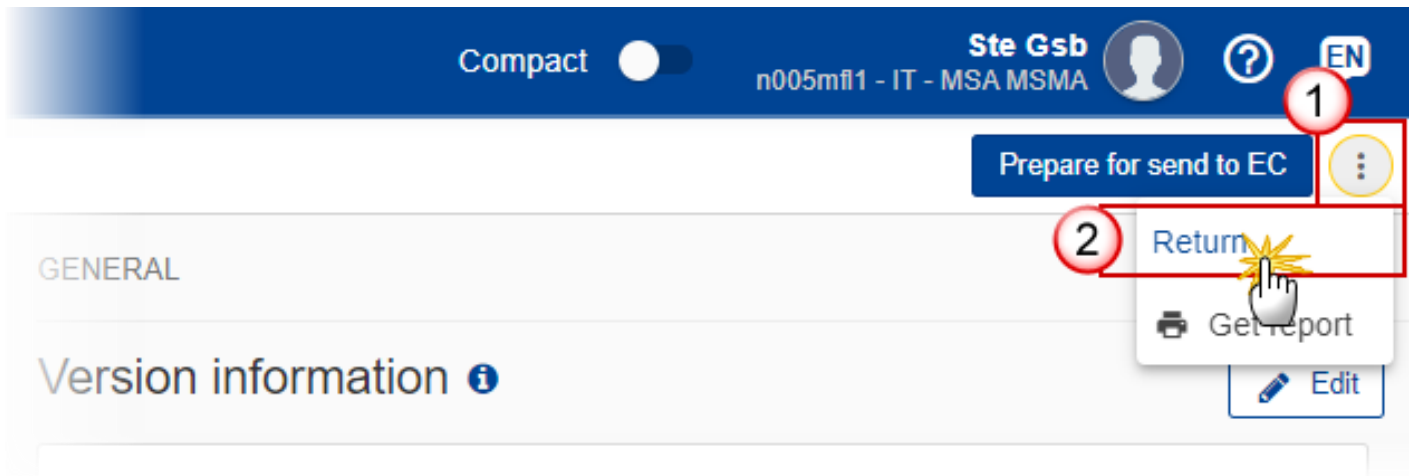
2. Click on **CONFIRM** to confirm.

REMARK	<p>On success, the Programme version has been sent to the Commission or to an upper Node. When sent to an upper Member State Node, the status is set to SENT. When sent to the Commission and when it concerns a Minor modification, the status is set to ADOPTED BY MS else the status is set to SENT.</p> <p>A Minor modification is a modification which does not modify data which is part of the Commission Decision and for which the Member State has indicated that it does not concern a Major Amendment.</p> <p>The automatic transition to ADOPTED BY MS will not be implemented unless the requirements for it are 100% clear.</p> <p>When on the highest MS node, different versions of the generated “Snapshot before send” document will be available so that the sender can first verify what will be sent to the Commission:</p> <ul style="list-style-type: none"> • A version containing the untranslated content with the template in the Source language. • When the Source language is different from English, a version containing the untranslated content with the template in English. • When the Source language is different from English, a version containing a machine translation of the content in English with the template in English.
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Return the Programme AIB by MS for Modification

REMARK	<p>The Programme AIB can only be returned by MS for modification when a lower Node exists and the status is SENT (to a higher MS node), OPEN, VALIDATED, READY TO SEND or RETURNED BY MS FOR MODIFICATION.</p> <p>This action can be used when a user wants to return the Programme version sent by the Region because it is incomplete or incorrect and needs to be modified. The notification utility will be called to notify the return to the Region.</p> <p>To return the Programme AIB by MS for modification, the User must have the role of Member State Managing Authority with Update access (MSMAu).</p>
---------------	---

Follow the steps to Return Programme AIB by MS for Modification:



1. Select the following:

(1) Select the icon with 3 vertical dots.

(2) Click on the **RETURN** button to Return Programme AIB by MS for Modification.

The system will ask you to confirm the Return Programme AIB by MS for Modification action:

i Return application by MS for Modification

CCI	Version
2021IT65AMPR003	1.0

Title in English
SG - AMIF - TEST

Reason *

Reason

Cancel Confirm

2. Enter the following:

- (1) Enter the *Reason* in the text box provided.
- (2) Click on **CONFIRM** to save the information.

On success, the status of the Programme will be changed to status **RETURNED BY MS FOR MODIFICATION** and the sender is notified of the return and its reason.

Delete the Programme AIB

REMARK	<p>The Programme AIB can only be deleted when the status is OPEN, VALIDATED or READY TO SEND, and has never been sent to the Commission before and has no sent documents attached.</p> <p>To delete the Programme, the User must have the role of Member State Managing Authority with Update access (MSMAu).</p> <p>The delete is a physical delete and cannot be recovered!</p>
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Follow the steps to remove the Programme AIB from the system:



1. Select the following:

- (1) Select the icon with 3 vertical dots.
- (2) Click on the **DELETE** button to remove the Programme AIB from the system.

The system will ask you to confirm the delete action:

REMARK	The delete is a physical delete and the Programme AIB cannot be recovered!
---------------	---

Delete Programme

This action cannot be undone!

CCI	Version
2023IT65AMPR001	2.0
Title in English	
PRG AIB - Test SG	

Cancel

Confirm

2. Click on **CONFIRM** to confirm or click on **CANCEL** to return to the Programme AIB.

Cancel the Programme AIB

REMARK	<p>The Programme AIB can only be canceled when a Programme version with documents was sent to the Commission or with a previous version returned by the Commission, before it reaches a first Adoption by the Commission. The notification utility will be called to notify the Commission of the cancel of the version.</p> <p>The Programme version must currently resides on the User's Node and its status is OPEN or VALIDATED or READY TO SEND or RETURNED BY MS FOR MODIFICATION and has never been adopted by the Commission and (contains a sent Document or when version=1.0 has a sent referring Document linked to it).</p> <p>To cancel the Programme, the User must have the role of Member State Managing Authority with Update access (MSMAu).</p>
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Follow the steps to cancel the Programme AIB from the system:

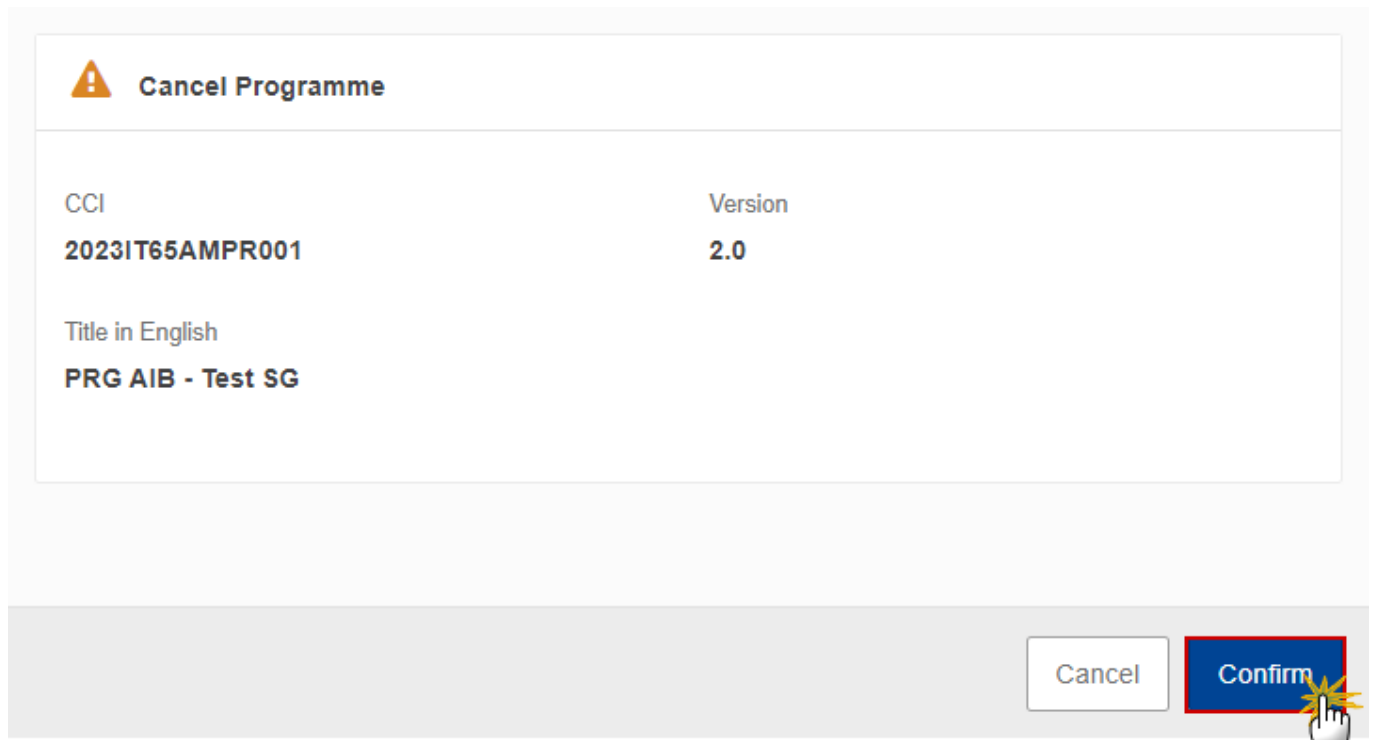


1. Select the following:

(1) Select the icon with 3 vertical dots.

(2) Click on the **CANCEL** button to cancel the Programme AIB from the system.

The system will ask you to confirm the delete action:




2. Click on **CONFIRM** to confirm or click on **CANCEL** to return to the Programme AIB.

On success, the status of the Programme will be changed to **CANCELLED**.

Create a New Version of the Programme AIB

REMARK	<p>When the last version contains a Thematic Facility, that is not yet accepted or declined by the MS, the MS will not be able to create a new work version.</p> <p>A new version of the Programme AIB can only be created when the last version is in status ADOPTED BY EC, ADOPTED BY EC (TF ACCEPTED), ADOPTED BY EC (TF DECLINED), ADOPTED BY MS, NOT ADOPTED BY EC, RETURNED TO MS WITH OFFICIAL OBSERVATIONS LETTER, RETURNED TO MS WITH TECHNICAL/OUTSTANDING COMMENTS, RETURNED TO MS WITH REMAINING/FOLLOW-UP OBSERVATIONS, WITHDRAWN AT THE REQUEST OF THE MS or CANCELLED, and no other previous versions in status ACCEPTED BY EC (TF OPEN) AND (TF PROPOSED) exist.</p> <p>To create a new version of the Programme, the User must have the role of Member State Managing Authority with Update access (MSMAu).</p>
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1. Click on the **CREATE** button to create a new version of the Programme AIB:


Create 

GENERAL


Version information

Title in English SG - AMIF - TEST			
CCI 2021IT65AMPR003	Current node European Commission	Version 1.0	Last modified 18/08/2021 12:06
First year 2021	Last year 2027	Status Not adopted by EC	Status date 18/08/2021

The system will ask you to confirm the creation of a new version:

 **Create new Programme**

CCI 2021IT65AMPR003	Version 1.0
Title in English SG - AMIF - TEST	



2. Click on **CONFIRM** to confirm. Click on **CANCEL** to return to the Programme AIB.

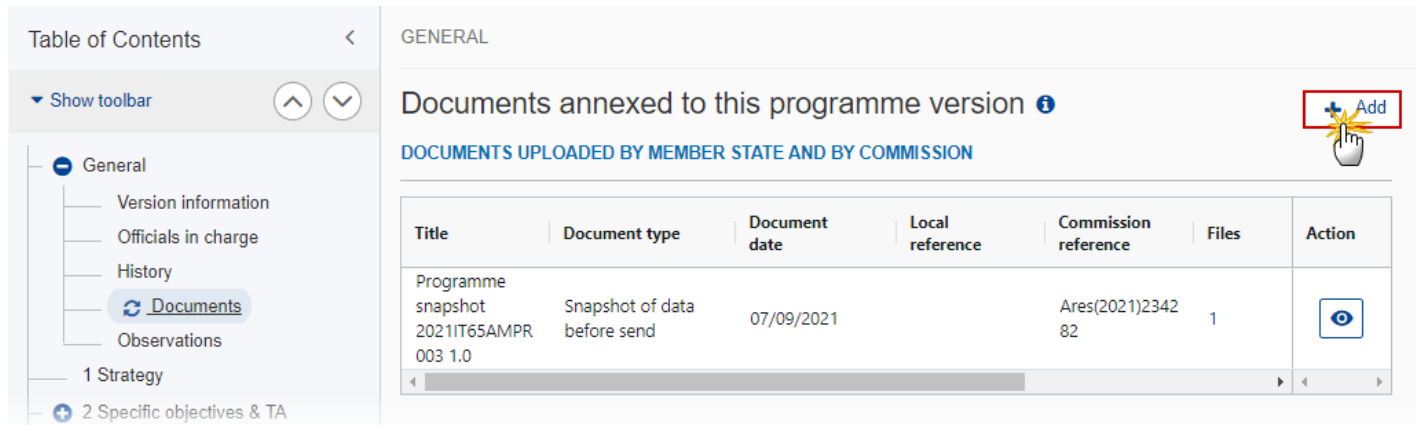
A new version of the Programme AIB has been created as a copy of the last version. Its status is set to **OPEN**.

<p>REMARK</p>	<p>When the status of the last version was different from WITHDRAWN AT THE REQUEST OF THE MS, a new version of the Programme is created as a copy of the last version and the version number is incremented by one when the previous version was adopted (by MS or by EC) (ex. 1.0 to 2.0) or the working version is incremented by one when the previous version was returned by the Commission for modification or cancelled (ex. 1.0 to 1.1).</p> <p>When the status of the last version was WITHDRAWN AT THE REQUEST OF THE MS and the User has chosen to create the new version based on the withdrawn version or on the last adopted version, then the version is incremented by one (ex. 1.0 to 2.0).</p> <p>When the status of the last version was NOT ADOPTED BY EC then the new version should be based on the last adopted version by EC or MS, and the version should be incremented by one (ex. 1.0 to 2.0).</p> <p>While creating a work version for the first version of the Programme (1.x), when a First Thematic Facility exists for the Programme (ThematicFacility) that does not yet exist in the Programme version, based on the composed Procedure Reference (Commission Decision + Part), create it as an accepted Thematic Facility.</p> <p>Create the following additional records when not yet existing:</p> <ul style="list-style-type: none">• In Table 6,<ul style="list-style-type: none">- a record for each mandatory Specific Objective/Type of Action combination for the Fund of the Programme.- a record for each Specific Objective/Type of Action combination for the Fund of the Programme with ActionCofinancingType.forThematicFacility true and used in an accepted Thematic Facility for the Programme.• In Table 1 for each distinct Specific Objective created in Table 6, all Common Output Indicators valid for the Specific Objective. For AMIF, only use indicators with CommonIndicator.useInProgramme true.• In Table 2 for each distinct Specific Objective created in Table 6, all Common Result Indicators valid for the Specific Objective. For AMIF, only use indicators with CommonIndicator.useInProgramme true.• For AMIF, in Table 6A, a record for each AMIF Category related to a Specific Objective/Action Type created in Table 6.• In the Table of Content, the ToC Item structure records for each distinct Specific Objective used in Table 6. <p>Update the Thematic Facility records when not up to date. This can only happen when this version was created based on a version that was ADOPTED BY MS, WITHDRAWN or CANCELLED, before the Thematic Facility in the last adopted version was modified.</p>
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Request to Withdraw the Programme AIB

REMARK	<p>The Member State can request to withdraw the Programme AIB and can optionally upload a document called MS Request to withdraw programme version.</p> <p>The Programme AIB version is in a status SENT or RETURNED TO MS WITH OFFICIAL OBSERVATIONS' or RETURNED TO MS WITH TECHNICAL/OUTSTANDING COMMENTS or RETURNED TO MS WITH REMAINING/FOLLOW-UP OBSERVATIONS at the level of the Commission, or in a status OPEN, VALIDATED, READY TO SEND, RETURNED BY MS FOR MODIFICATION or CANCELLED at the level of the Member State and has previously been sent to the Commission.</p> <p>This scenario occurs when, at the request of the Member State, the Commission User withdraw a programme version and stop the amendment procedure.</p> <p>To withdraw the Programme, the User must have the role of Member State Managing Authority with Update and Send access (MSMAu, MSMAs).</p>
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1. Go to the **Documents** section and click on the **ADD** button to add the **MS request to withdraw programme version** document type:



The screenshot displays the 'Documents annexed to this programme version' section. On the left, there is a 'Table of Contents' sidebar with a 'Show toolbar' option and a list of menu items: General, Version information, Officials in charge, History, Documents (highlighted), Observations, 1 Strategy, and 2 Specific objectives & TA. The main content area is titled 'GENERAL' and 'Documents annexed to this programme version'. Below this, it says 'DOCUMENTS UPLOADED BY MEMBER STATE AND BY COMMISSION'. A table lists the documents, and an 'Add' button is visible in the top right corner, highlighted with a red box and a hand cursor.

Title	Document type	Document date	Local reference	Commission reference	Files	Action
Programme snapshot 2021IT65AMPR 003 1.0	Snapshot of data before send	07/09/2021		Ares(2021)2342 82	1	


The Add row pop-up window appears:

Add row

× Document has not yet been sent

Document type * <div style="border: 1px solid red; padding: 2px; display: inline-block;">MS Request to withdraw programme version 1</div>	Document date * <div style="border: 1px solid red; padding: 2px; display: inline-block;">18/08/2021 📅 2</div>
Document title * <div style="border: 1px solid red; padding: 2px; display: inline-block;">Withdraw request 3</div>	
Local reference 255 <div style="border: 1px solid red; padding: 2px; display: inline-block;"> 4</div>	

ATTACHED FILES 5 + Add



2. Enter or select the following information:

(1) Select the **MS request to withdraw programme version** *Document Type*.

(2) Enter a *Document Date*.

The system automatically fills the field with today's date, but this can be modified.

(3) Enter a *Document Title* for your Document.

(4) Enter a *Local reference* (optional).

(5) Click on the **ADD** button to add a new attachment:

- You can add multiple attachments by clicking on the **ADD** button.
- You can remove unwanted attachments by selecting the attachment and clicking on the **REMOVE** button.

The **Attached files** window becomes editable:

ATTACHED FILES

+ Add

Title	Type	Language	File / Upload
withdraw doc	Main	English	Browse File uploaded!

Cancel Save **Save & Send**

3. Enter or select the following information:

(1) Enter a *Title* for your attachment.

(2) Select the *Type* of the document.

It is possible to select from these 4 types: Annex, Cover Letter, Main or Translation

(3) Select the *Language* of the document.

(4) Click on **BROWSE** to select the file that you want to add as an attachment.

(5) After the attachments are uploaded click on **SAVE & SEND** to save and send the document.

REMARK	After the document is uploaded, it is up to the Commission User to perform the withdrawal action and stop the amendment procedure. On success, the Programme version status will be set to WITHDRAWN AT REQUEST OF THE MS .
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