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## Operational Programme (SME)

### PURPOSE

This document describes the specifications of a Strategic Planning and Follow-Up and more specific those related to the National Programmes for **SME**. All these type of Programmes will be referenced in this document as Operational Programmes.

The SME National Programme is a subset of the information required by **article 96** and only requires the information specified in the following paragraphs:

- 96(2)(b)(i) - Investment priorities and corresponding specific objectives
- 96(2)(b)(ii) - Results for each specific objective and corresponding result indicators
- 96(2)(b)(iv) - Common and specific output indicators
- 96(2)(d) - Financing plan
- 96(5) - Identification of authorities
- 96(6)(b) - Actions for unfulfilled ex-ante conditionalities

### REGULATION

More detail regarding the regulation of Operational Programme can be found in the "[About SFC2014](#)" section of this portal.

## ROLES

The roles involved in the Operational Programme (SME) are:

MS Managing Authority	Record Operational Programme Upload Operational Programme Documents Consult Operational Programme Delete Operational Programme Validate Operational Programme Send Operational Programme Return Operational Programme for Modifications Cancel Operational Programme Create New Version of an Operational Programme
MS Audit Authority MS Certifying Authority	Consult Operational Programme

## FUNDS

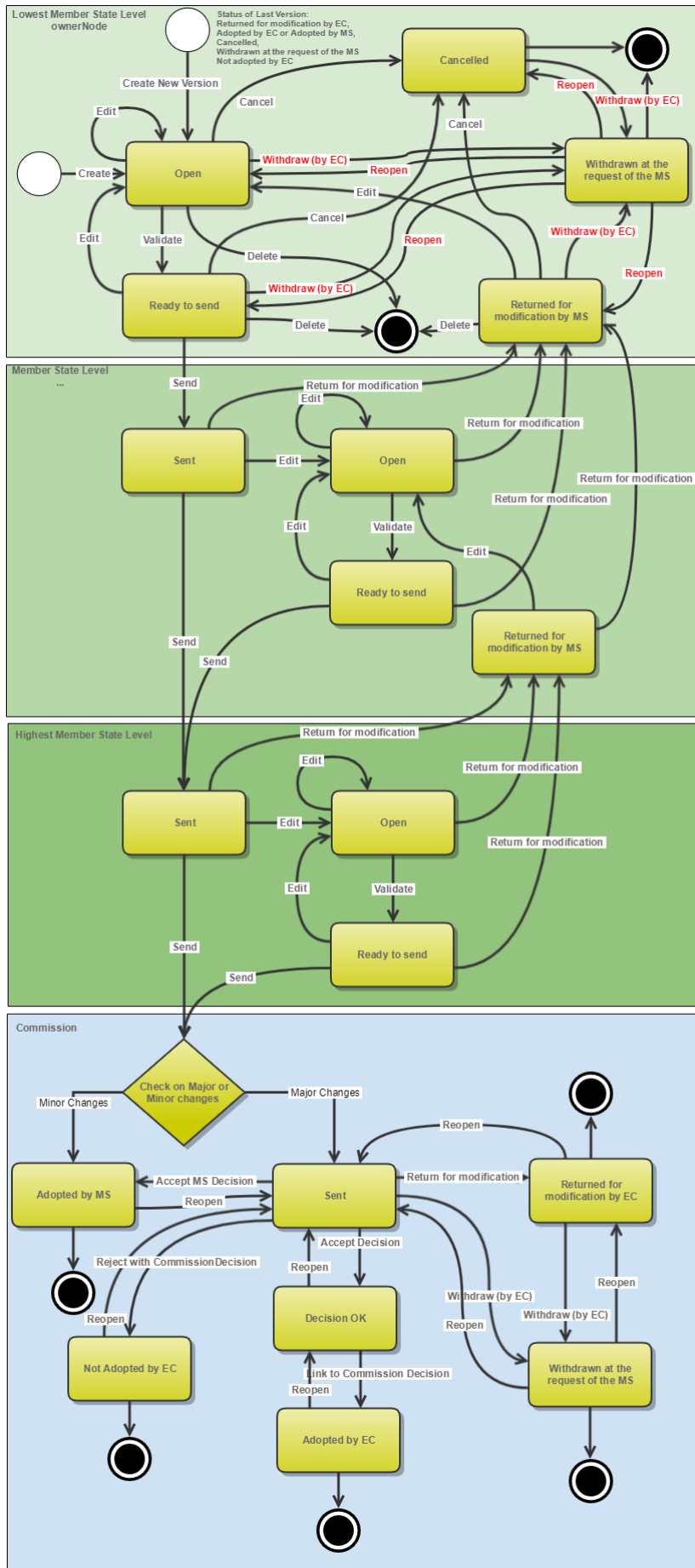
ERDF	CF	ESF	YEI
------	----	-----	-----

## Workflow

This section shows the lifecycle to create and manage an Operational Programme.

Click [here](#) to see the OP SME workflow diagram in high resolution.

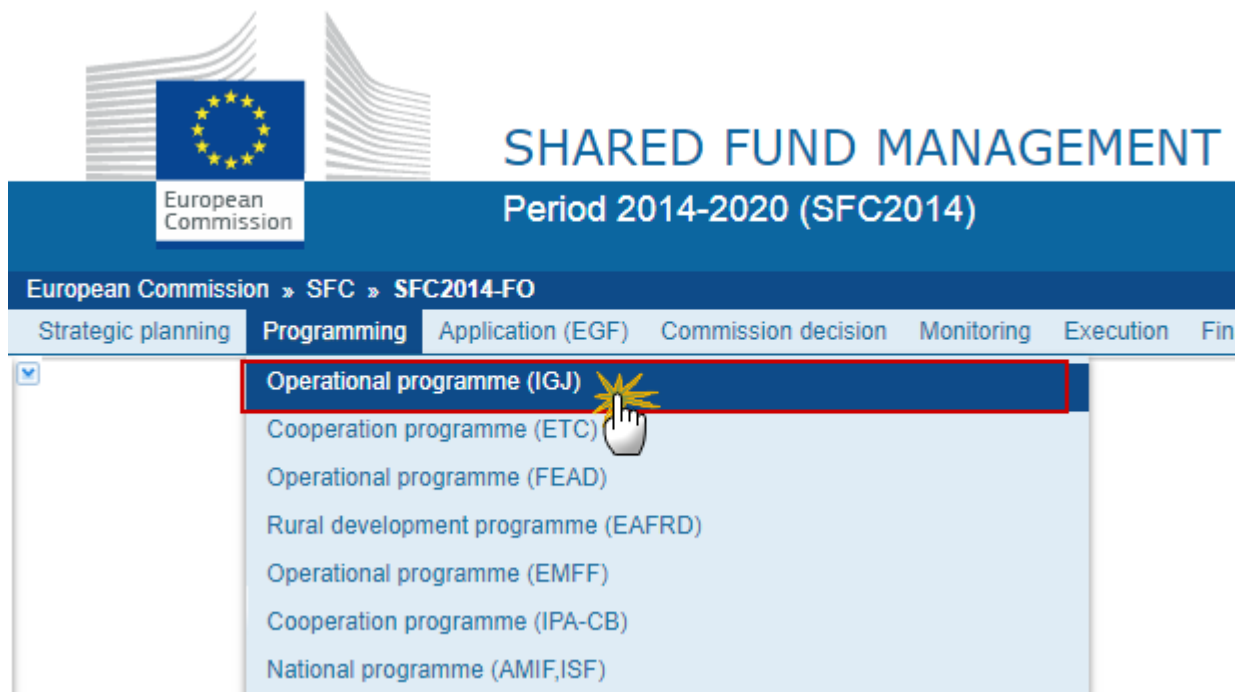
# Programme State Diagram



## Create the Operational Programme (SME)

<b>REMARK</b>	<p>To create the OP you must have MS Managing Authority with Update access for all the funds covered by the CCI.</p> <p>A CCI number must have been ALLOCATED by the Commission in order for you to create an Operational Programme IGJ.</p>
---------------	--

1. To access into **Operational Programme** section first click on the "**Programming**" link in the menu and then on the "**Operational programme (IGJ)**" link.



2. Click on the [Create new programme link](#) to create a new Operational programme.

Work version  Current node

Title  Decision

[+ Create new programme](#) [Show programme](#) [Export to excel](#)

CCI	VERSION	TITLE	STATUS
2014GR05M3OP001	1.0	test - erdf+esf+cf	<input type="checkbox"/> Open
2014GR05SFOP001	1.0	TEST - OP US	<input type="checkbox"/> Open

You are redirected to Operational programme creation wizard:

**Operational programme creation** □ ×

1. General Details

CCI\*  [Request a new CCI number](#) **1**

Title\*  **2**

First year\*  **3**

Last year\*  **4**

Making use of Art. 96(8)

Comments

**5**

3. Enter or Select the following information:

**(1)** Select a CCI.

The CCI list contains all allocated SME CCIs for the Country of the User's Node. If the CCI code is not in the list, the user can request a new CCI via the CCI Request form.

(2) Enter a *Title*.

(3) Select a *First year*.

(4) Select a *Last year*.

First Year is pre-filled with 2014 and Last Year with 2020. Both fields can be updated but First Year needs to be smaller than Last Year and between 2014 and 2020.

(5) Click on the **FINISH** button to confirm the creation.

The status of the Operational programme is **OPEN**.

## Record/Edit the Operational Programme (SME)

Find all the information to complete each screen of the Operational programme below, there are the links to the main sections for SME National Programmes:

- General
- S1 Strategy
- S2 Priority Axes
- S3 Financing plan
- S7 Authorities & bodies
- S9 Ex-ante conditionalities

## General

### ***Version Information***

The Version Information contains information on the identification and status of the Operational Programme Version like the CCI, the Title, the Version Number, the Status, the Node where it currently resides and eventually the Decision information. It also shows the results of the last validation done on this Programme version. The Eligibility Period will be automatically set on the first version when this version is submitted to the Commission.

The Version information for the Operational Programme can be modified once the version has been created.

## GENERAL


### Version information



<i>Title *</i> TEST - OP US	<i>Version</i> 1.0	<i>Last year</i> 2,020
<i>CCI</i> 2014GR05SFOP001	<i>Current node</i> Greece	<i>First year *</i> 2,014
<i>Status</i> Open	<i>Eligible to</i>	<i>Eligible from</i>
<i>EC decision number</i>	<i>EC decision date</i>	
<i>Making use of Art. 96(8)</i> <input type="checkbox"/>		
<i>Comments</i>		

### Latest validation results

DATE	SEVERITY	MESSAGE
------	----------	---------

1. Click on the **EDIT** button  to modify the general information of the operational programme.

The edit details form pop-up window appears:



**Edit Details**

CCI\* 2014GR05SFOP001 (1)

Title\* TEST - OP US (2)

First year\* 2014 (3)

Last year\* 2020 (4)

Making use of Art. 96(8)

Comments

(5)

2. Enter or select the following information:

- (1) Select a *CCI*.
- (2) Enter a *Title*.
- (3) Select a *First year*.
- (4) Select a *Last year*.
- (5) Click on the [Update](#) link the save all the information.

<b>NOTE</b>	<p>CCI can only be updated when Version 1 and also it can only be replaced by a CCI with the same Budget Source and Object subtype.</p> <p>In Version 1, First Year is pre-filled with 2014 and Last Year with 2020. Both fields can be updated. In subsequent versions, only the Last Year can be extended up until 2020.</p>
-------------	--

**Major amendment, Approved by Monitoring Committee, Justification for amendment, MS amending decision number, MS amending decision date and MS amending decision entry into force date** are only available in **versions > 1**.

The MS related fields need to be filled in when the MS wants to create a version containing modifications which do not require a Commission Decision. This kind of version will automatically be set to 'Adopted by MS' when sent to the Commission and when only non-decisional parts of the Operational Programme have been modified.

When Major amendment is set, a Justification is required and the version will need a new Commission Decision, even when only non-decisional parts have been modified.

When Major amendment is not set, the MS amending decision fields are required (number, date, entry into force date). When version is > 1 then an approval by the Monitoring Committee is required.

**REMARK**

CCI 2014BG05M90P001

Title \* OP IGJ

First year \* 2014

Last year \* 2020

Making use of Art. 96(8)

Major amendment

Justification for amendment


MS amending decision number

MS amending decision date

MS amending decision entry into force date

Comments

## Region Coverage

1. Click on the **EDIT** button  to modify the regions of the table.

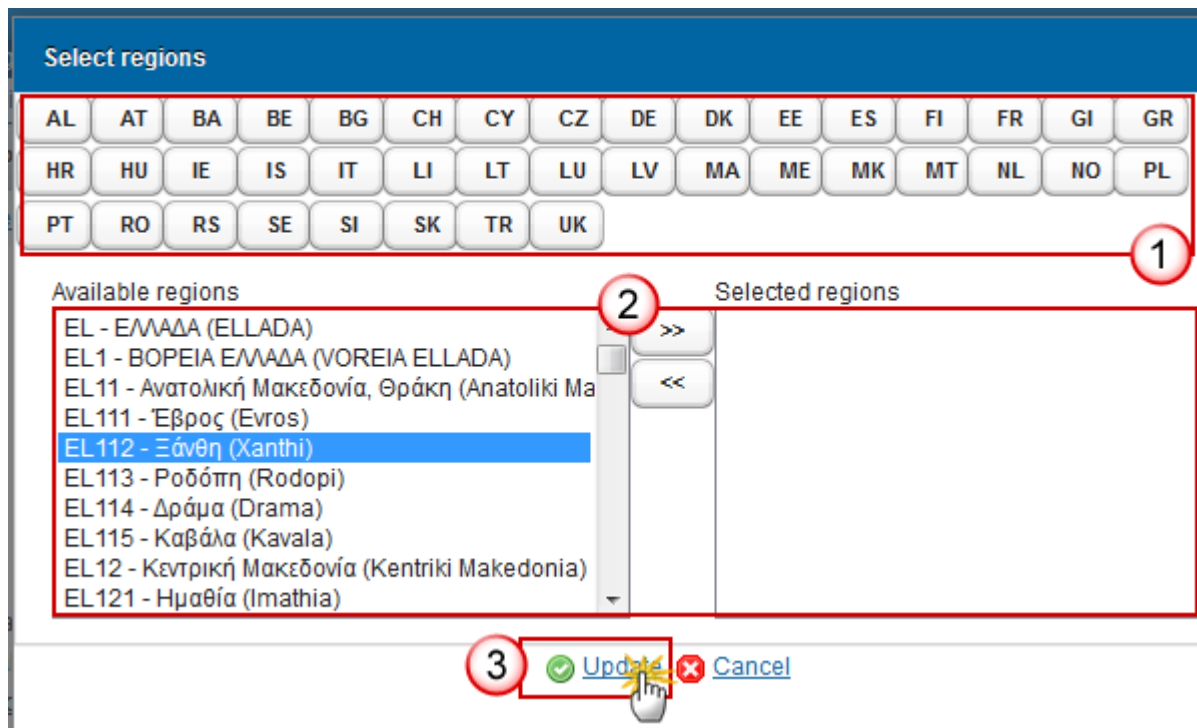
## GENERAL

### NUTS regions covered by the operational programme



	DESCRIPTION

The Select Regions screen appears:



Select regions

AL	AT	BA	BE	BG	CH	CY	CZ	DE	DK	EE	ES	FI	FR	GI	GR
HR	HU	IE	IS	IT	LI	LT	LU	LV	MA	ME	MK	MT	NL	NO	PL
PT	RO	RS	SE	SI	SK	TR	UK								

Available regions

- EL - ΕΛΛΑΔΑ (ELLADA)
- EL1 - ΒΟΡΕΙΑ ΕΛΛΑΔΑ (VOREIA ELLADA)
- EL11 - Ανατολική Μακεδονία, Θράκη (Anatoliki Ma
- EL111 - Έβρος (Evros)
- EL112 - Ξάνθη (Xanthi)**
- EL113 - Ροδόπη (Rodopi)
- EL114 - Δράμα (Drama)
- EL115 - Καβάλα (Kavala)
- EL12 - Κεντρική Μακεδονία (Kentriki Makedonia)
- EL121 - Ημαθία (Imathia)

Selected regions

Update Cancel




2. Enter or select the following information:

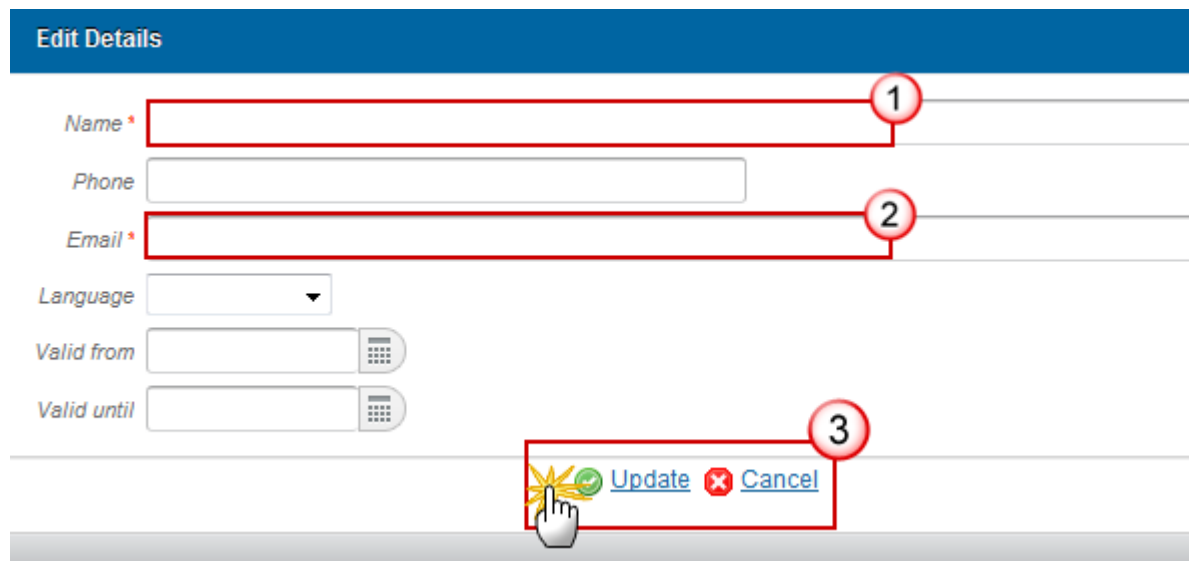
- (1) Select the *country code* to show the corresponding regions
- (2) Choose the *regions* that pertain to the Operational Programme.
- (3) Click on [Update](#) link to save the information.

<b>NOTE</b>	The country button corresponding to the Country of the management node of the programme will be focussed and the corresponding available Regions will be shown. The 2010 NUTS codes will be used.
-------------	--

## Officials in Charge

<b>NOTE</b>	Officials in Charge can be updated at any time, independent from the status of the Operational Programme.
-------------	---

- Click on the **ADD** button  to add a new official in charge.
- Select an official and click in the **EDIT** button  to modify the information of this official.
- Select an official and click on the **DELETE** button  to delete the official in charge selected.



**Edit Details**

Name \*

Phone

Email \*

Language

Valid from

Valid until

1. Enter the following information:

- (1) Enter the *Name*.
- (2) Enter the *Email*.
- (3) Click on [Update](#) to save the information.

<b>NOTE</b>	Commission Officials (email domain "ec.europa.eu") can only be created/updated/deleted by Commission Users.
-------------	---

## History

This section shows all the actions that happened in the Operational Programme since it was created, for example:

### GENERAL

#### History

STATUS	ACTION	COMMENTS	BY LEVEL	DATE
Open	Create		Greece	13/01/2014

## Documents

The following document types will be foreseen:

Description	Non-Integral	Integral	System	Required
Supplementary information		X		
Other Member State Document	X			
Snapshot of data before send		X	X	X
Acknowledgment of Receipt			X	X
Draft Report of the Ex-ante Evaluation with an executive summary		X		X (only on version 1.0)
Documentation on the assessment of the applicability and the fulfilment of ex-ante conditionalities		X		
Opinion of national equality bodies on sections 12.2 and 12.3		X		
Citizens' summary		X		
Standard Funding Agreement for SME Programmes		X		

Legal Entity Form	X			
Bank Account Identification Form	X			
MS Request to withdraw programme version	X			
MS Request to return programme version for modification	X			

## Uploading & Sending Documents

Multiple documents can be uploaded in the OP.



- The first documents list **(1)** shows all documents uploaded against this version of the Programme by the Member State and by the Commission.
- The second documents list **(2)** shows the last version uploaded against this Programme (independent of the Programme version) and sent to the Commission of document types: Programme Snapshot, Report of the Ex-Ante Evaluation, Documentation on the Assessment of the Applicability and the Fulfilment of Ex-ante Conditionalities and Citizens' Summary.

### GENERAL Documents annexed to this programme version **1**

TITLE	DOCUMENT TYPE	DOCUMENT DATE	LOCAL REFERENCE	COMMISSION REFERENCE	FILES
Programme Snapshot 2014GR05M2OP727 2.0	Snapshot of data before send	23-Sep-2014		Ares(2014)66395	<a href="#">1</a>
Programme Acknowledgement 2014GR05M2OP727 2.0	Acknowledgement of receipt	23-Sep-2014		Ares(2014)66394	<a href="#">1</a>

### Submitted annexes by the Commission implementing regulation laying down the model of the programme **2**

TITLE	DOCUMENT TYPE	PROGRAMME VERSION	DOCUMENT DATE	LOCAL REFERENCE	COMMISSION REFER
Report	Report of the ex-ante evaluation	1.0	22-Sep-2014		Ares(2014)66245
Programme Snapshot 2014GR05M2OP727 2.0	Snapshot of data before send	2.0	23-Sep-2014		Ares(2014)66395

- Clicking on the **ADD** button  will open a pop up window allowing you to add a new document type with attachments.
- Selecting a document row and clicking on the **EDIT** button  will allow you to modify the document information. If a document of type 'Other Member State Document' must be sent, you can select the edit button in order to send the document.

<b>REMARK</b>	<p><b>Integral Documents</b> ('Official Proposal', ' Draft Report of the Ex-ante Evaluation with an Executive Summary', 'Documentation on the Assessment of the Applicability and the Fulfilment of Ex-ante Conditionalities', ' Opinion of National Equality Bodies on Sections 12.2 and 12.3', 'Citizens' Summary') are only sent once the Operational Programme is sent.</p> <p><b>Referential/non-integral Documents</b> (ie. 'Other Member State Document') can be sent at any time independently of the status of the Operational programme.</p> <p>The 'Other Member State Document' type demands a manual submission (they are NOT sent automatically within the Programme). The other document types, integral documents, are automatically sent - together with the encoded data – when the Programme is submitted to the EC.</p> <p>A document is only visible to the Commission when the <b>SENT DATE</b> is visible.</p>
---------------	---

1. Click on the **ADD** button  to add a new document.

The document detail pop-up window appears:

Document details □ ×


*Document type* \*

*Title* \*



*Document date* \*



*Local reference*

*Commission reference*

 Not yet sent

**Attached files**

	TITLE	LANGUAGE	FILENAME	
 	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	null	<input type="button" value="Select file to upload"/>



2. Enter or select the following information:

(1) Select a *Document Type*

(2) Enter a *title* for your Document

(3) Enter a *Document Date*

(4) Click on the **ADD** button  to add a new attachment

- You can add multiple attachments by clicking on the **ADD** button 
- You can remove unwanted attachments by selecting the attachment and clicking on the **DELETE** button 

(5) Enter a *Title* for your attachment.

(6) Select the *Language* of the document.

(7) Select the *file* to upload.




(8) Click on [Update](#) to save the information.

The pop-up window closes and the documents are uploaded:

## Sending an unsent non-integral document

1. Once the document and attachment(s) have been uploaded select the document row in the list (1) and click on the **EDIT** Button (2):

**GENERAL**  
Documents annexed to this programme

TITLE	DOCUMENT TYPE	DOCUMENT DATE	LOCAL REFERENCE	COMI
draft test	Draft report of the ex-ante evaluation	01-Jan-2014		
test	Other Member State document	08-Jan-2014		

2. Click on [Update & Send](#) to send the document to the Commission.



Document type \* Other Member State document 🚩 Not yet sent

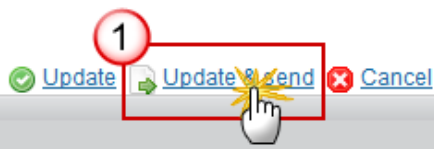
Title \* test

Document date \* 08/01/14 

Local reference

Commission reference

	LANGUAGE	FILENAME	
<input type="checkbox"/>	Czech	calendar.pdf	Select file to upload



**REMARK**


The **Update & Send** option is only shown for documents which are not an integral part of the OP and after at least one attachment was added.

If more than one file are uploaded from the same document table, when clicking the **Update & Send** link, will send all the files and not only the one(s) for which the check-box has been ticked.

**Document details** 🚩 Not yet sent

Document type \* Other Member State Document

Title \* OMSD

Document date \* 31/08/15 

Local reference

Commission reference

When clicking the **Update & Send** link, will send all the files, even the one(s) for which the check-box has not been ticked.

**Attached files**

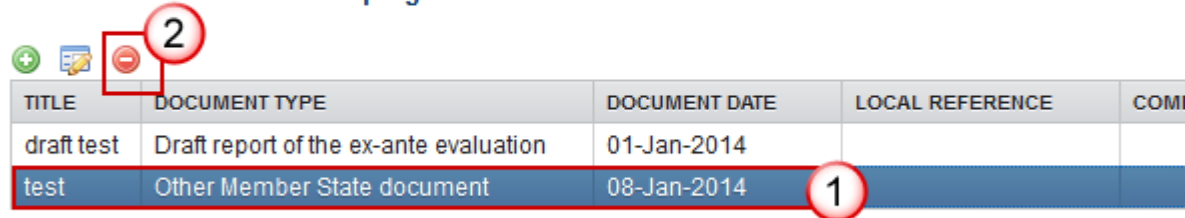
	TITLE	LANGUAGE	FILENAME	
<input checked="" type="checkbox"/>	OMSD	English	report.doc	Select file to upload
<input type="checkbox"/>	Document	English	report.doc	Select file to upload

## Deletion of an unsent document

1. Select a row (1) of a previously uploaded document and click on the DELETE button (2) to delete the document and associated attachments.

### GENERAL

#### Documents annexed to this programme



TITLE	DOCUMENT TYPE	DOCUMENT DATE	LOCAL REFERENCE	COMI
draft test	Draft report of the ex-ante evaluation	01-Jan-2014		
test	Other Member State document	08-Jan-2014		

A confirmation window appears:

**Confirm delete document** ✖

*Title* draft test

*Document type* Draft report of the ex-ante evaluation

Do you really want to delete this document?

[Yes](#)  [No](#)

2. Click on '[Yes](#)' to confirm deletion. Click on '[No](#)' to return to the Partnership Agreement document.


## Hiding a sent document

<b>NOTE</b>	Sent Documents can never be deleted, but the sender can decide to hide the content for the receivers in case of an erroneous and/or accidental send.
-------------	--

1. Select a row **(1)** of a previously sent document and click on the **EDIT** button **(2)** to hide the document and associated attachments.

## GENERAL

### Documents annexed to this programme

+  -

TITLE	DOCUMENT TYPE	DOCUMENT DATE	LOCAL REFERENCE	COMI
draft test	Draft report of the ex-ante evaluation	01-Jan-2014		
test	Other Member State document	08-Jan-2014		

2. Select the '**HIDE CONTENT**' option and click on '[Update](#)' to hide the Operational programme document.

Document details □ ×

 Sent

*docType* Other Member State document

*Title* test

*Document date* 08/01/14

*Local reference*

*Commission reference*

**Attached files**

TITLE	LANGUAGE	FILENAME	HIDE CONTENT
test2	Bulgarian	calendar.pdf	<input type="checkbox"/> <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">1</span>

2  Update  Cancel

### Observations

This section is to provide any relevant information to the Operational Programme. It can be used as a type of 'chat' between the Member State and Commission.

**GENERAL**

Observations ⓘ

2  Add  Cancel

1. Enter the following information:

(1) Enter an *observation*.

All users who have Read and Observation permission on the Operational Programme will be able to send an Observation and participate in the conversation.

(2) Click on the [Add](#) link to save the information.

All Observations are kept against the specific version of the OP.

## S1 Strategy

Strategy for the operational programme's contribution to the union strategy for smart, sustainable and inclusive growth and the achievement of economic, social and territorial cohesion.

### Table 1 TO and IP justification

#### SECTION 1. STRATEGY FOR THE OPERATIONAL PROGRAMME'S CONTRIBUTION TO THE UNION STRATEGY FOR SMART, SUSTAINABLE AND INCLUSIVE GROWTH AND THE ACHIEVEMENT OF ECONOMIC, SOCIAL AND TERRITORIAL COHESION




##### 1.1 Strategy for the operational programme's contribution to the Union strategy for smart, sustainable and inclusive growth and the achievement of economic, social and territorial cohesion

1.1.2 A justification for the choice of thematic objectives and corresponding investment priorities having regard to regional and, where appropriate, national needs including the need to address the challenges identified in the Commission Communication with Article 121(2) TFEU and the relevant Council recommendations adopted in accordance with Article 148 of the Treaty on the Functioning of the European Union.

Table 1: Justification for the selection of thematic objectives and investment priorities

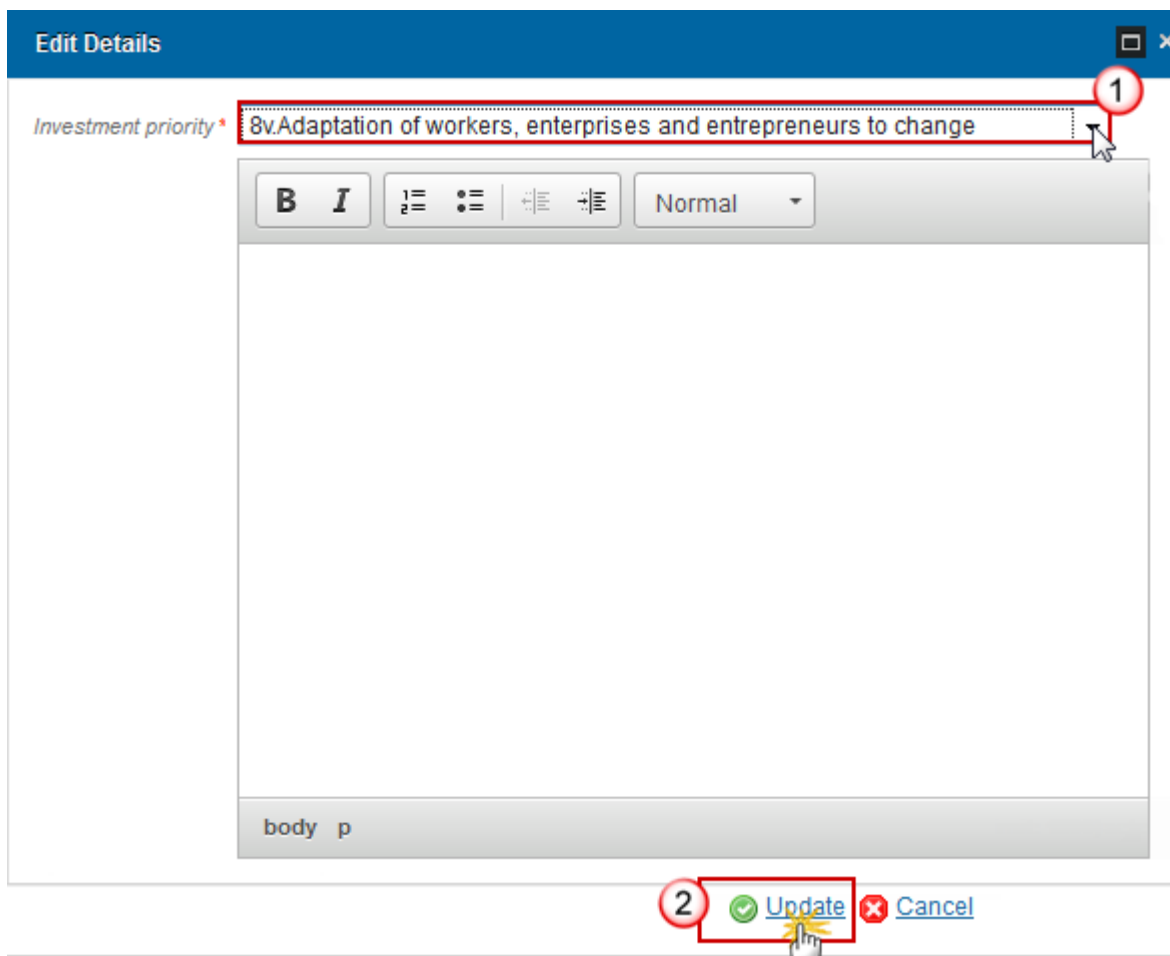


THEMATIC OBJECTIVE	INVESTMENT PRIORITY	JUSTIFICATION FOR SELECTION
08.Promoting sustainable and quality employment and supporting labour mobility	8i.Access to employment for job seekers and inactive people, including the long term unemployed and people far from the labour market, also through local employment initiatives and support for labour mobility	test justification text





- Clicking on the **ADD** button  will allow you to fill a form to add the information.
- Selecting a row and clicking on the **DELETE** button  will remove the data of the selected row.
- Selecting a row and clicking on the **EDIT** button  will open a pop up allowing you to modify the information.

1. Click on the **ADD** button  to add new information.



The table1 form pop-up window appears:



Investment priority \* 8v.Adaptation of workers, enterprises and entrepreneurs to change

**B** *I*     Normal

body p

 [Update](#)  [Cancel](#)

2. Select the following information:

- (1) Select an *Investment priority*.
- (2) Click on the [Update](#) to save the information.

<b>NOTE</b>	The Investment priority List will contain all combinations valid for the Funds covered by the Programme (based on the CCI Budget Source).
-------------	---

## S2 Priority Axes

A description of the priority axes for technical assistance and others.




### *Non-TA priority axes*

#### SECTION 2. PRIORITY AXES

##### 2.A A description of the priority axes other than technical assistance



ID	TITLE	FEI	UNION LEVEL FEI	COMMUNITY-LED LOCAL DEVELOPMENT
1	TEST - Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam rutrum tortor a odio ornare ornare et et neque.	true	true	true

- Click on **ADD** button  to add a priority axes.
- Select a row and click on the **EDIT** button  to modify the information of the priority axes selected.
- Select a priority axes and click on the **DELETE** button  to delete the priority axes selected.

1. Click on the **ADD** button  to add a new priority axes.

The priority axes form pop-up window appears:

2. Enter or select the following information:

- (1) Enter the *ID*.
- (2) Enter the *Title*.
- (3) Click on [Update](#) to save the information.

<b>REMARK</b>	<p>In subsequent versions of the Operational Programme (&gt;1), Priorities created in earlier versions:</p> <ul style="list-style-type: none"> <li>- Cannot be deleted.</li> <li>- The <b>ID</b> cannot be updated.</li> <li>- The <b>Title</b> can be updated to correct or complement the existing Priority Axis as long as it stays the same Priority Axis.</li> </ul>
---------------	---

## Priority axis



## SECTION 2. PRIORITY AXES

### 2.A A description of the priority axes other than technical assistance

Priority axis: 1. TEST - Lorem ipsum dolor sit amet

Investment priorities






THEMATIC OBJECTIVE

Funds, categories of regions and calculation basis



FUND	CATEGORY OF REGION

- Click on **ADD** button  to add the information on this table.
- Select a row and click on the **DELETE** button  in the corresponding table to remove the selected information.
- Select a row and click on the **EDIT** button  in the corresponding table to modify the information of this row.



1. Click on the **ADD** button  on the **Investment priorities** table to enlarge the information.

**Edit Details** □ ×

Priority axis 1

Title TEST - Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam rutrum tortor a odio ornare 1

Investment priority\*

2  Update  Cancel

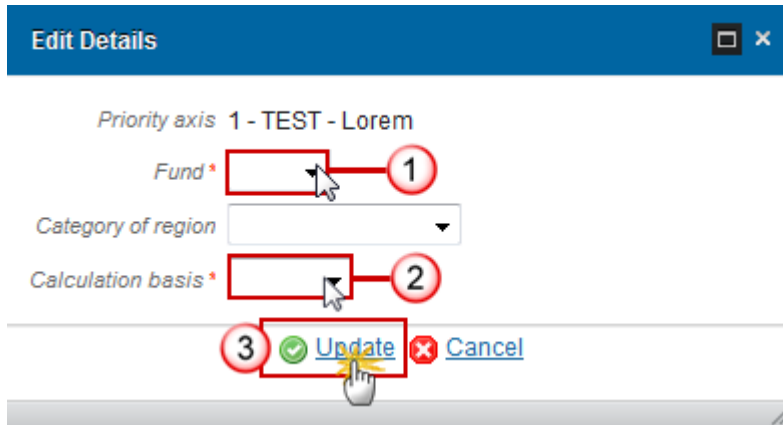
2. Select the following information:

**(1)** Select an *Investment priority*.

<b>NOTE</b>	<p>The <b>Investment Priority</b> List is limited to the Investment Priorities selected in <b>Table1 TO and IP Justification</b> section.</p> <p>The system will automatically maintain the records in the Thematic Objective Plan <b>Table 18c by thematic objective</b> section for Priority/Fund combinations covering more than 1 Thematic Objective and for the Fund / Category of Regions defined.</p>
-------------	--

(2) Click on [Update](#) link to save the information.

3. Click on the **ADD** button  on the **Funds, categories of regions and calculation basis** table to add the information.



4. Select the following information:

- (1) Select a *Fund*.
- (2) Select a *Category of region*.
- (3) Click on [Update](#) to save the information.

<b>REMARK</b>	<p>The Fund List will contain all Funds covered by the Operational Programme as indicated by its CCI code. If the CCI covers only one Fund, this value is set by default.</p> <p>The Category of Region List will contain all entries valid for the Funds covered by the Operational Programme as indicated by its CCI code. It can be null because the Cohesion Fund and YEI have no Category of Region. When Funds ERDF and/or ESF are covered, they should at least have one Category of Region.</p>
---------------	---

<b>NOTE</b>	<p>The system will automatically maintain the records in:</p> <ul style="list-style-type: none"><li>- The Annual Plan on <b>Table17 by year</b> section.</li><li>- The Priority Plan on <b>Table18a by Priority Axis, Table18b YEI Detail</b> (when YEI) sections.</li><li>- The Thematic Objective Plan on the <b>Table 18c by thematic objective</b> section for Priority/Fund combinations covering more than one thematic objective.</li><li>- The ITI on the <b>ITI</b> section.</li></ul>
-------------	---

***Multi-category of region explanation***


**SECTION 2. PRIORITY AXES**

**2.A A description of the priority axes other than technical assistance**

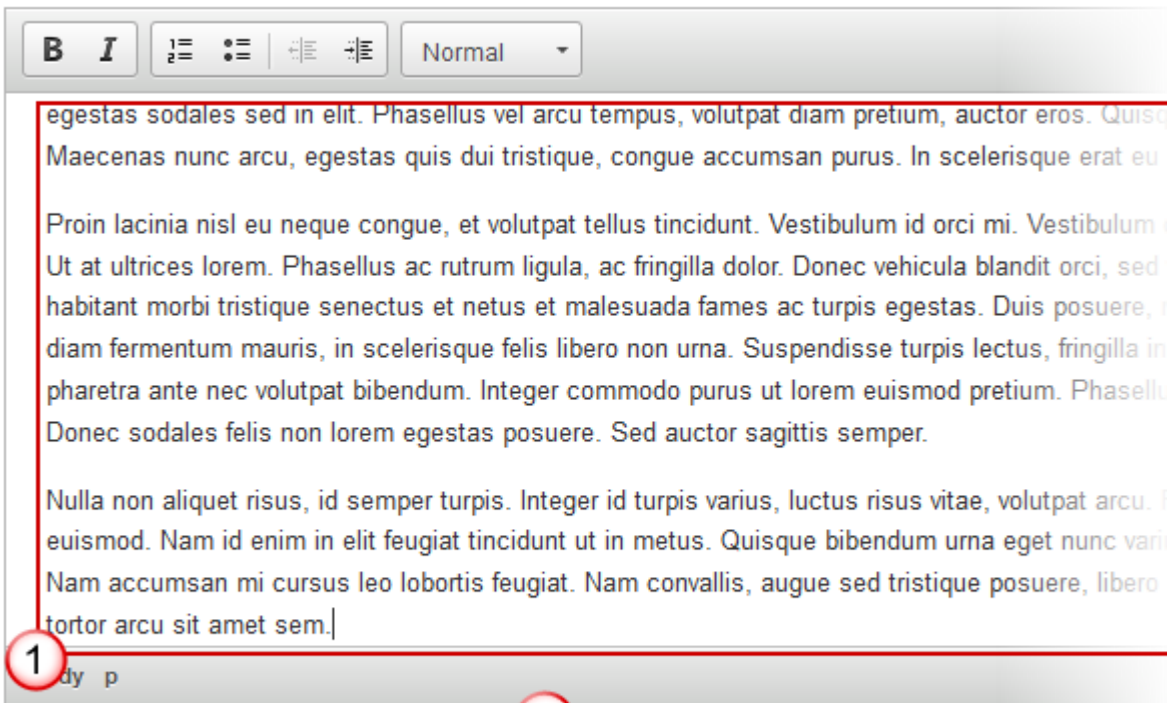
Priority axis: 1. TEST - Lorem ipsum dolor sit amet

2.A.0 Justification for the establishment of a priority axis covering more than one category of region, theme



1. Clicking on the **EDIT** button  will open a pop up window allowing you to add a description text.

## Edit Details



The screenshot shows a web interface for editing details. At the top is a blue header with the text "Edit Details". Below it is a rich text editor toolbar with buttons for bold (B), italic (I), bulleted list, numbered list, link, and unlink, followed by a dropdown menu set to "Normal". The main content area contains several paragraphs of placeholder text in Latin. At the bottom of the editor is a grey bar with a red circle containing the number "1" and the text "dy p". Below the editor is a red horizontal line. At the bottom center, there is a red circle containing the number "2" and a button with a green checkmark, the text "Update", a red 'X' icon, and the text "Cancel". A mouse cursor is pointing at the "Update" button.

2. Enter the following information:

- (1) Enter a *description text*.
- (2) Click on the [Update](#) link to save the information.

### ***Investment priority***

## SECTION 2. PRIORITY AXES




### 2.A A description of the priority axes other than technical assistance

Priority axis: 1. TEST - Lorem ipsum dolor sit amet

Investment priority: 8i. Access to employment for job seekers and inactive people, including the long term u



ID	SPECIFIC OBJECTIVE	THE RESULTS THAT THE MEMBER STATE SEEKS TO ACHIEVE WITH UNION

- Click on **ADD** button  to add an investment priority
- Select a row and click on the **DELETE** button  to remove the investment priority selected.
- Select a row and click on the **EDIT**  button in the corresponding table to modify the information of this row.

1. Click on the **ADD** button  to add an investment priority.

The investment priority detail pop-up window appears:

## Edit Details

*Priority axis* 1 - TEST - Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliqua

*Investment priority* 8i - Access to employment for job-seekers and inactive people,...

*ID* \*  1

*Specific objective* \*  2

**B** **I** Normal ▾

*The results that the Member State seeks to achieve with Union support* \*

body p

4 [Update](#) [Cancel](#)

2. Enter the following information:

(1) Enter an *ID*.

(2) Enter a *Specific objective*.

(3) Enter the *results that the Member State seeks to achieve with Union support*.

(4) Click on [Update](#) link to save the information.

## Specific Objective

### Table3 Result indicators

## SECTION 2. PRIORITY AXES

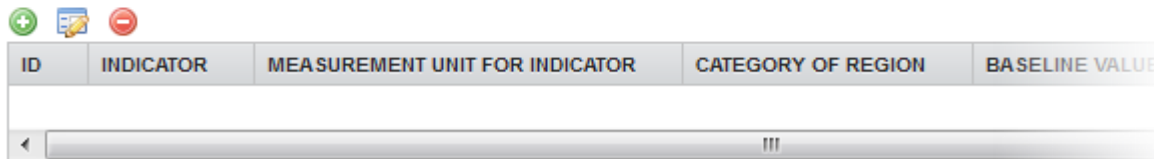
### 2.A A description of the priority axes other than technical assistance

Priority axis: 1. TEST - Lorem ipsum dolor sit amet


Investment priority: 8i. Access to employment for job seekers and inactive people, including the long term u employment initiatives and support for labour mobility

2.A.1 Specific objective: 1. Specific objective test

Table 3: Programme-specific result indicators, by specific objective (for ERDF and Cohesion Fund)



The screenshot shows a table with a header row and a scrollable body. Above the table are three icons: a green plus sign (Add), a blue document with a pencil (Edit), and a red minus sign (Delete). The table header has five columns: ID, INDICATOR, MEASUREMENT UNIT FOR INDICATOR, CATEGORY OF REGION, and BASELINE VALUE. The table body is currently empty and has a scrollbar on the left.

- Clicking on the Add button  will open a pop up window allowing you to fill the fields of the form to add the information.
- Selecting row and click in the EDIT  button will allow you to modify the information.
- Selecting a row and clicking on the DELETE button  will delete the selected row.

<b>REMARK</b>	When deleting a record using a Programme Specific Indicator, the Programme Specific Indicator definition gets also deleted when it is not used in any other record of any Indicator Table in any version of this Programme.
---------------	---

1. Click on the **ADD** button  to add information in the table.

<b>NOTE</b>	There are two types of Specific result indicators depend the selection there are different ways to complete the form correctly. See all the possibilities below.
-------------	--

The table detail pop-up window appears:

- First option **Specific result indicators** are selected:

## Edit Details

*Priority axis* 1 - TEST - Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam rutrum

*Investment priority* 8i - Access to employment for job-seekers and inactive people,...

*Specific objective* 1 - Specific objective test

Specific result indicator

 1

New programme specific result indicator

ID

Indicator

Measurement unit for indicator

Has qualitative target

Order

Category of region  2

Baseline value \*  3

Baseline year \*  4

Qualitative target

Total target value (2023)

Source of data \*  5

Frequency of reporting \*  6

7

2. Enter or select the following information:

(1) Select a *Specific result indicator*.

The Programme Specific Result Indicator List contains all Programme Specific Result Indicators previously defined on this Programme.

(2) Select a *Category of region*.



- (3) Enter a *Baseline value*.
- (4) Enter a *Baseline year*.
- (5) Enter a *Source of data*.
- (6) Enter a *Frequency of reporting*.
- (7) Click on [Update](#) to save the information.

<b>NOTE</b>	The programme Specific Indicators can be defined under a Specific Objective and re-used under other Specific Objectives or for another Category of Region etc.
-------------	--

- Second option **New programme specific result indicator** is selected.

## Edit Details

Priority axis 1 - TEST - Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam rutrum

Investment priority 8i - Access to employment for job-seekers and inactive people,...

Specific objective 1 - Specific objective test

Specific result indicator

New programme specific result indicator

ID  1

Indicator  2

Measurement unit for indicator  3

Has qualitative target

Order  4

Category of region  5

Baseline value \*  6

Baseline year \*  7

Qualitative target

Total target value (2023)  8

Source of data \*  9

Frequency of reporting \*  10

11

### REMARK

When the Indicator has a qualitative target, foresee a String field and store in "qualitativeTarget", otherwise foresee a Number field and store in "targetValue".

3. Enter or select the following information:

(1) Enter an ID.

<b>NOTE</b>	<p>The Programme Specific Indicator IDs are defined by the managing authority.</p> <ul style="list-style-type: none"> <li>If they manage different OPs or if the different managing authorities can arrange to use the same ID for identical indicators, then they should. MS are encouraged to use the same IDs over the different programmes for consistency and for aggregation.</li> </ul> <p>The IDs are 5 characters long and can consist of both numbers and letters.</p>
-------------	--

- (2) Enter an *Indicator*.
- (3) Enter a *Measurement unit for indicator*.
- (4) Enter an *Order*.
- (5) Select a *Category of region*.
- (6) Enter a *Baseline value*.
- (7) Enter a *Baseline year*.
- (8) Enter a *Total target value (2023)*.
- (9) Enter a *Source of data*.
- (10) Enter a *Frequency of reporting*.
- (11) Click on [Update](#) to save the information.

## Table5 Output indicators

### SECTION 2. PRIORITY AXES

#### 2.A A description of the priority axes other than technical assistance

Priority axis: 1. TEST - Lorem ipsum dolor sit amet


Investment priority: 8i. Access to employment for job seekers and inactive people, including the long term unemployed



##### 2.A.2.5 Output indicators by investment priority and, where appropriate by category of region

Table 5: Common and programme-specific output indicators

+
📄
-

ID	INDICATOR	MEASUREMENT UNIT FOR INDICATOR	FUND	CATEGORY OF REGION

- Clicking on the **ADD** button  will open a pop up window allowing you to fill the fields of the form to add the information.

- Selecting row and click in the **EDIT**  button will allow you to modify the information.
- Selecting a row and clicking on the **DELETE** button  will delete the selected row.

<b>REMARK</b>	When deleting a record, the Output Indicator definition gets also deleted when it is not used in any other record of any Indicator Table in any version of this Programme.
---------------	--

1. Click on the **ADD** button  to add information on the table.

<b>NOTE</b>	There are three types of Output indicators depend the selection there are different ways to complete the form correctly. See all the possibilities below.
-------------	---

The table detail pop-up window appears:

- First option **Common output indicator used as basis** is selected.

## Edit Details

Priority axis 1 - TEST - Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam rut

Investment priority 8i - Access to employment for job-seekers and inactive people,...

### Selection or definition of output indicator

Common output indicator used as basis

 1

Programme specific output indicator

New programme specific output indicator

ID

Indicator

Measurement unit for indicator

Order

Category of region  2

Total target value (2023)  3

Men target value (2023)  4

Women target value (2023)  5

Source of data \*  6

Frequency of reporting \*  7

8

2. Enter or select the following information:

- (1) Select a *Common output indicator used as basis* from the list.
- (2) Select a *Category of region*.
- (3) Enter a *Total target value (2023)*.
- (4) Enter a *Men target value (2023)*.
- (5) Enter a *Women target value (2023)*.

(6) Enter a *Source of data*.

(7) Enter a *Frequency of reporting*.

(8) Click on [Update](#) link to save the information.

<b>NOTE</b>	The Common output Indicator List contains all ESF Common Result Indicators. Common Indicators are always quantitative.
-------------	--

- Second option **Programme specific output indicator** is selected.

## Edit Details

Priority axis 1 - TEST - Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam rutrum  
Investment priority 8i - Access to employment for job-seekers and inactive people,...

### Selection or definition of output indicator

Common output indicator used as basis

Programme specific output indicator

 1

New programme specific output indicator

ID

Indicator

Measurement unit for indicator

Order

Category of region  2

Total target value (2023)  3

Men target value (2023)

Women target value (2023)

Source of data \*  4

Frequency of reporting \*  5

6

3. Enter or select the following information:

- (1) Select a *Programme specific output indicator* from the list.
- (2) Enter a *Category of region*.
- (3) Enter a *Total target value (2023)*.
- (4) Enter *Source of data*.
- (5) Enter *Frequency of reporting*.

(6) Click on the [Update](#) to save the information.

<b>NOTE</b>	The Programme Specific output Indicator never needs a Gender Breakdown. Therefore, Men and Women Target Value fields will be disabled in that case
-------------	--

- Third option **New programme specific output indicator** is selected.

**Edit Details**

*Priority axis* 1 - TEST - Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam rutr  
*Investment priority* 8i - Access to employment for job-seekers and inactive people,...

---

Selection or definiton of output indicator

Common output indicator used as basis

Programme specific output indicator

▼

**New programme specific output indicator**

*ID*  **1**

*Indicator*  **2**

*Measurement unit for indicator*  **3**

*Order*  **4**

---

*Category of region*  **5**

*Total target value (2023)*  **6**

*Men target value (2023)*

*Women target value (2023)*

*Source of data \**  **7**

*Frequency of reporting \**  **8**

---

**9**



4. Enter or select the following information:

- (1) Enter an *ID*.
- (2) Enter an *Indicator*.
- (3) Enter a *Measurement unit for indicator*.
- (4) Enter an *Order*.
- (5) Enter a *Category of region*.
- (6) Enter a *Total target value (2013)*.
- (7) Enter a *Source of data*.
- (8) Enter a *Frequency of reporting*.
- (9) Click on [Update](#) link to save the information.

## S3 Financing plan


### *Table17 by year*

<b>NOTE</b>	The Annual plan is presented for all years between First Year and Last Year and for all Funds and Categories of Region covered by the Programme
-------------	---


### SECTION 3. FINANCING PLAN

#### 3.1 Financial appropriation from each fund and amounts for performance reserve

Table 17



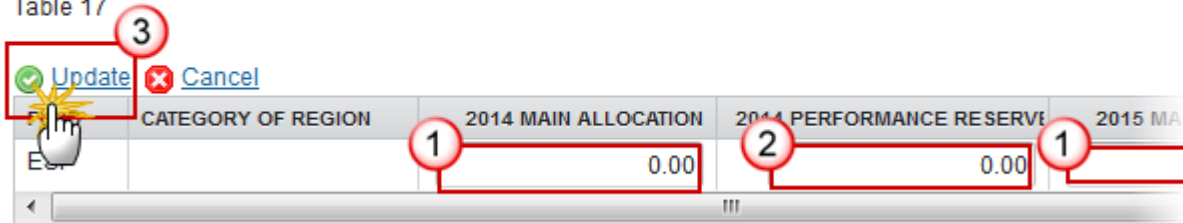
FUND	CATEGORY OF REGION	2014 MAIN ALLOCATION	2014 PERFORMANCE	2015 MAIN ALLOCATION
ESF		0.00	0.00	0.00
<b>Total</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

1. Clicking on the **EDIT** button  will open a pop up window allowing you to modify the information about the annual plan.

### SECTION 3. FINANCING PLAN

#### 3.1 Financial appropriation from each fund and amounts for performance reserve

Table 17



	CATEGORY OF REGION	2014 MAIN ALLOCATION	2014 PERFORMANCE RESERVE	2015 MA
Est		0.00	0.00	

2. Enter the following information:
  - (1) Enter the *main allocation for each year*.
  - (2) Enter the *performance reserve for each year*.
  - (3) Click on [Update](#) to save the information.

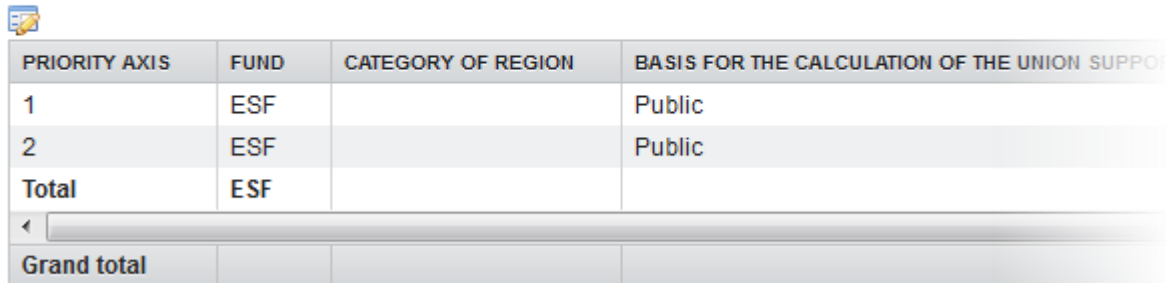
#### ***Table18A by priority axis***

<b>NOTE</b>	The Priority Axis plan is presented for all Priority, Fund, Category of Region combinations defined in this Programme.
-------------	--


### SECTION 3. FINANCING PLAN

#### 3.2 Total financial appropriation by fund and national co-financing (€)

Table 18A: Financing plan




PRIORITY AXIS	FUND	CATEGORY OF REGION	BASIS FOR THE CALCULATION OF THE UNION SUPPORT
1	ESF		Public
2	ESF		Public
<b>Total</b>	ESF		
Grand total			

1. Clicking on the **EDIT** button  will open a pop up window allowing you to modify the information about the financing planning.

### SECTION 3. FINANCING PLAN

#### 3.2 Total financial appropriation by fund and national co-financing (€)

Table 18A: Financing plan



PRIORITY AXIS	FUND	CATEG	BASIS FC	UNION SUPPORT (A)	NATIONAL	NATIONAL PUBLIC FUNI
1	ESF		Public	0.00	0.00	0
2	ESF		Public	0.00	0.00	0

Update Cancel

2

1

1

2. Enter the following information:

(1) Enter the values for the fields:

- Union Support (A)
- National public funding (C)
- National private funding (D)
- EIB contributions (The EIB Contribution can only be updated on the first occurrence of a Priority Axis.)
- Performance Reserve Union Support (J)

(2) Click on [Update](#) to save the information.

<b>NOTE</b>	Column K is only calculated when the MS defines Union Support Performance Reserve in column J. For YEI Priority Axes there is normally no performance reserve so K is not calculated.
-------------	--

<b>NOTE</b>	The formula $K=b*(j/a)$ is only applicable on the individual rows, NOT on the total. The total performance reserve national counterpart must be calculated by summing the individual values of column K and not by applying the formula on the total. This is because the total of column b and of column a contain amounts which have no performance reserve.
-------------	---

## S7 Authorities & bodies

### *Table23 Relevant authorities and bodies*

#### SECTION 7. AUTHORITIES AND BODIES RESPONSIBLE FOR MANAGEMENT, CONTROL

##### 7.1 Relevant authorities and bodies

Table 23: Relevant authorities and bodies

  	AUTHORITY TYPE	NAME	HEAD	ADDRESS	E-MAIL

- Clicking on the **ADD** button  will open a pop up window allowing you to add the information.
- Selecting a row and clicking on the **DELETE** button  will delete the selected row.
- Selecting row and click in the **EDIT** button  will allow you to modify the selected row.

1. Click on the **ADD** button  to add information in the table.

The table detail pop-up window appears:

**Edit Details**

*Name of the authority* \* Name of the Authority 1

*Authority* \* Certifying authority 2

*Name of the person responsible for the authority* \* Name of the person responsible for the Authority 3

*Address* Address of the Authority

*Email* \* Email address 4

Note: This information must be identical to the information provided under article 123 and 124, and does not constitute a notification under article 124.

5 Update Cancel

2. Enter or select the following information:

(1) Enter the *Name of the authority*.

(2) Select an *Authority type*.

The following Authority/Body Types are foreseen:

- Managing Authority
- Certifying Authority
- Audit Authority
- Body to which Commission will make payments

(3) Enter the *Name of the person responsible for the Authority*.

(4) Enter the *E-Mail*.

The Email Address is not required by the regulation, but is used by SFC2014 for automatic notification purposes.

(5) Click on the [Update](#) link to save the information.

## *Involvement of relevant partners*

### **Role of partners**

#### **SECTION 7. AUTHORITIES AND BODIES RESPONSIBLE FOR MANAGEMENT, CONTROL**


##### **7.2 Involvement of relevant partners**

7.2.1 Actions taken to involve the relevant partners in the preparation of the operational programme, and the



---

---

1. Clicking on the **EDIT** button  will open a pop up window allowing you to add a description text.

## Edit Details

egestas sodales sed in elit. Phasellus vel arcu tempus, volutpat diam pretium, auctor eros. Quisque  
Maecenas nunc arcu, egestas quis dui tristique, congue accumsan purus. In scelerisque erat eu  
Proin lacinia nisl eu neque congue, et volutpat tellus tincidunt. Vestibulum id orci mi. Vestibulum  
Ut at ultrices lorem. Phasellus ac rutrum ligula, ac fringilla dolor. Donec vehicula blandit orci, sed  
habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Duis posuere,  
diam fermentum mauris, in scelerisque felis libero non urna. Suspendisse turpis lectus, fringilla in  
pharetra ante nec volutpat bibendum. Integer commodo purus ut lorem euismod pretium. Phasellu  
Donec sodales felis non lorem egestas posuere. Sed auctor sagittis semper.

Nulla non aliquet risus, id semper turpis. Integer id turpis varius, luctus risus vitae, volutpat arcu. f  
euismod. Nam id enim in elit feugiat tincidunt ut in metus. Quisque bibendum urna eget nunc vari  
Nam accumsan mi cursus leo lobortis feugiat. Nam convallis, augue sed tristique posuere, libero  
tortor arcu sit amet sem.]

1

2

2. Enter the following information:

- (1) Enter a *description text*.
- (2) Click on the [Update](#) link to save the information.

## S9 Ex-ante conditionalities

### Assessment


## SECTION 9. EX-ANTE CONDITIONALITIES

### 9.1 Ex-ante conditionalities

Information on the assessment of the applicability and the fulfilment of ex-ante conditionalities (optional)



---

1. Clicking on the **EDIT** button  will open a pop up window allowing you to add a description text.

#### Edit Details

**B I** [List icons] [List icons] [List icons] [List icons] Normal

egestas sodales sed in elit. Phasellus vel arcu tempus, volutpat diam pretium, auctor eros. Quisq  
Maecenas nunc arcu, egestas quis dui tristique, congue accumsan purus. In scelerisque erat eu  
Proin lacinia nisl eu neque congue, et volutpat tellus tincidunt. Vestibulum id orci mi. Vestibulum  
Ut at ultrices lorem. Phasellus ac rutrum ligula, ac fringilla dolor. Donec vehicula blandit orci, sed  
habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Duis posuere, r  
diam fermentum mauris, in scelerisque felis libero non urna. Suspendisse turpis lectus, fringilla in  
pharetra ante nec volutpat bibendum. Integer commodo purus ut lorem euismod pretium. Phasellu  
Donec sodales felis non lorem egestas posuere. Sed auctor sagittis semper.

Nulla non aliquet risus, id semper turpis. Integer id turpis varius, luctus risus vitae, volutpat arcu. f  
euismod. Nam id enim in elit feugiat tincidunt ut in metus. Quisque bibendum urna eget nunc vari  
Nam accumsan mi cursus leo lobortis feugiat. Nam convallis, augue sed tristique posuere, libero  
tortor arcu sit amet sem.]

1

2  Update  Cancel

2. Enter the following information:

(1) Enter a *description text*.

(2) Click on the [Update](#) link to save the information.

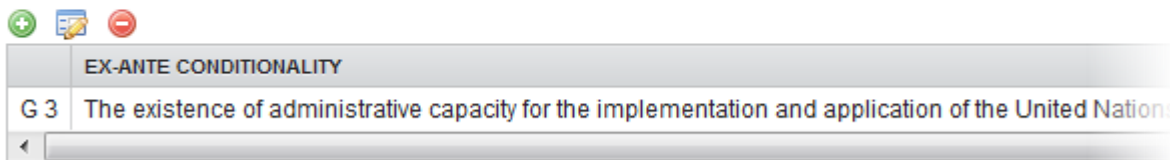


## Table24 Ex-ante conditionalities



### SECTION 9. EX-ANTE CONDITIONALITIES

#### 9.1 Ex-ante conditionalities

Table 24: Applicable ex-ante conditionalities and assessment of their fulfilment

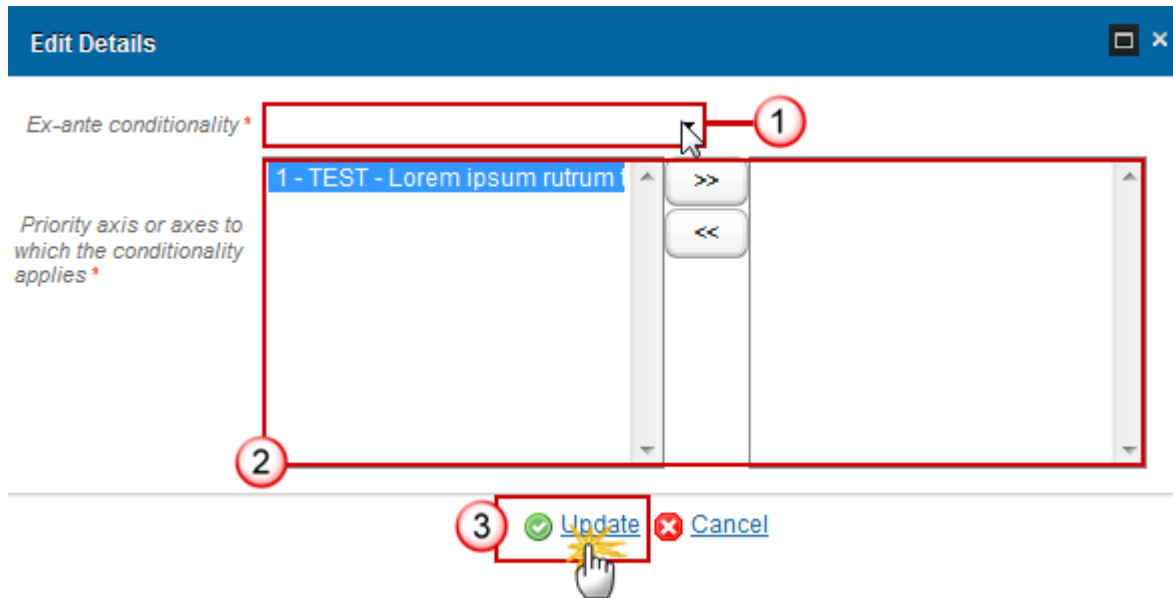


EX-ANTE CONDITIONALITY	
G 3	The existence of administrative capacity for the implementation and application of the United Nations

- Clicking on the **ADD** button  will open a pop up window allowing you to add the information.
- Selecting a row and clicking on the **DELETE** button  will delete the selected row.
- Selecting row and click in the **EDIT** button  will allow you to modify the selected row.

1. Click on the **ADD** button  to add information in the table.

The table detail pop-up window appears:



**Edit Details**

Ex-ante conditionality <sup>\*</sup>

Priority axis or axes to which the conditionality applies <sup>\*</sup>

- 1 - TEST - Lorem ipsum rutrum

<b>NOTE</b>	<p>The list of available Ex-ante Conditionalities will contain both Thematic and General Ex-ante Conditionalities.</p> <p>For each of the selected Ex-ante Conditionalities, the system will create all their Criteria in the table on the fulfilment of Criteria with fulfilled set to false. For each Criterion the system automatically foresees an Action to be taken record with description "To be defined". When deleting, the delete is also cascaded.</p> <p>This means that if you select in table 24:</p> <ul style="list-style-type: none"> <li>• general ex-ante conditionalities (<b>starting with G</b>) and criterion is set to Unfulfilled it will populate <b>Table 25</b></li> <li>• thematic ex-ante conditionalities (<b>starting with T</b>) and criterion is set to Unfulfilled it will populate <b>Table 26</b></li> </ul>
-------------	--

2. Select the following information:

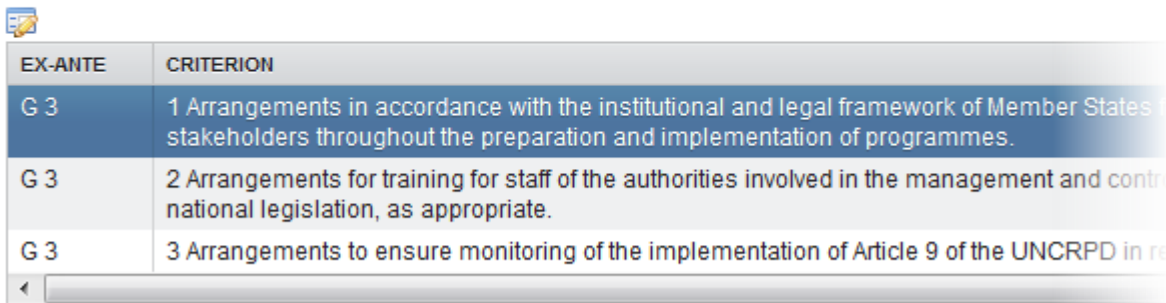
- (1) Select an *Ex-ante conditionality*.
- (2) Select the necessary *Priority axis or axes to which the conditionality applies*.
- (3) Click on the [Update](#) link to save the information.

### **Table24 Criteria**


## **SECTION 9. EX-ANTE CONDITIONALITIES**

### **9.1 Ex-ante conditionalities**

Table 24: Applicable ex-ante conditionalities and assessment of their fulfilment



EX-ANTE	CRITERION
G 3	1 Arrangements in accordance with the institutional and legal framework of Member States and stakeholders throughout the preparation and implementation of programmes.
G 3	2 Arrangements for training for staff of the authorities involved in the management and control of national legislation, as appropriate.
G 3	3 Arrangements to ensure monitoring of the implementation of Article 9 of the UNCRPD in relation to the programme.

1. Clicking on the **EDIT** button  will open a pop up window allowing you to modify the information of the ex-ante conditionalities selected.

The table detail pop-up window appears:

**Edit Details**

EX-ANTE G - 100357

CRITERION 1 - 213538

Fulfilled \*  **1**

**B I** Normal ▾

REFERENCE

body p

EXPLANATION

**2**  [Update](#)  [Cancel](#)

2. Select the following information:

**(1)** Select if *Fullfilled*.

**(2)** Click on [Update](#) to save the information.




<b>NOTE</b>	<p>For each of the Criteria of the selected Ex-ante Conditionalities, the user must indicate if it was fulfilled and provide References and an Explanation. The Reference is only mandatory when the Criterion was fulfilled.</p> <p>When setting a fulfilled Criterion to unfulfilled, the system will create a record in the Actions to be taken table, with description "To be defined". When setting an unfulfilled Criterion to fulfilled, the system will automatically remove its Actions to be taken.</p>
-------------	---

**Tables 25 & 26 Actions to be taken**

**SECTION 9. EX-ANTE CONDITIONALITIES**

**9.2 Description of actions to fulfil ex-ante conditionalities, responsible bodies and timetable**

Table 25: Actions to fulfil applicable general ex-ante conditionalities




EX-ANTE	CRITERION	ACTION TO BE TAKEN
G 3	1	To be Defined
G 3	2	To be Defined
G 3	3	To be Defined


Table 26: Actions to fulfil applicable thematic ex-ante conditionalities





EX-ANTE	CRITERION	ACTION TO BE TAKEN

- Click on **ADD** button  to add the information on this table.
- Select a row and click on the **DELETE** button  in the corresponding table to remove the selected information.
- Select a row and click on the **EDIT** button  in the corresponding table to modify the information of this row.

1. Click on the **ADD** button  on the table 25 to add the information.

## Edit Details

EX-ANTE G 3 - The existence of administrative capacity for the implementation and application

CRITERION 1 - Arrangements in accordance with the institutional and legal framework of Member

The screenshot shows a web form titled 'Edit Details'. At the top, there is a blue header bar. Below it, the text 'EX-ANTE G 3 - The existence of administrative capacity for the implementation and application' and 'CRITERION 1 - Arrangements in accordance with the institutional and legal framework of Member' is displayed. The main form area is titled 'ACTION TO BE TAKEN\*' and contains a rich text editor with a toolbar (bold, italic, bulleted list, numbered list, link, unlink) and a text area with a vertical cursor. A red circle with the number '1' is placed at the top left of the text area. Below the text area is a 'body p' label. To the right of the text area is a 'DEADLINE' field with the value '30/01/2014' and a calendar icon. Below the deadline field is a 'Bodies responsible' field. At the bottom right of the form, there are two buttons: 'Update' (with a green checkmark icon) and 'Cancel' (with a red X icon). A red circle with the number '2' is placed over the 'Update' button, and a hand cursor is pointing at it.

2. Enter the following information:

(1) Enter an *action to be taken*.

*Deadline* and *Bodies responsible* are optional

(2) Click on [Update](#) to save the information.

## Validate the Operational Programme (SME)

<b>REMARK</b>	The OP version can be validated when is in status ' <b>OPEN</b> ' and resides at your Node. It is a must to have the role of <b>MS Managing Authority Update</b> .
---------------	---

1. Click on the [Validate](#) link to validate the operational programme.



The system validates the following information:

<b>REMARK</b>	An <b>ERROR</b> will block you from sending the OP. The error(s) should be resolved and the OP must be revalidated. Note that a <b>WARNING</b> does not block you from sending the OP.
---------------	--

CODE	VALIDATION RULES	SEVERITY
2	The system validates the integrity of the input fields	INFO
2.1	Validate that the First Year and the Last Year are $\geq 2014$ and $\leq 2020$ and that First Year is $\leq$ Last Year.	ERROR
2.2	Validate that at least one Priority Axis has been defined.	ERROR
2.4	Validate that Technical Assistance Priority Axes are mono-Fund.	ERROR

2.6	<p>Validate that the Financing Plan per Priority Axis (Table 18a) contains EU Support for all Priority Axis, Fund and Category of Region combinations defined in the Programme.</p> <p>In versions &gt; 1 this EU Support can be 0.</p>	<p><b>ERROR</b></p> <p><b>WARNING</b></p>
2.8	Validate that one and only one Managing Authority has been specified	<b>ERROR</b>
2.9	Validate that one and only one Audit Authority has been specified	<b>ERROR</b>
2.10	Validate that one and only one Certifying Authority has been specified	<b>ERROR</b>
2.11	<p>Validate that for each of the Categorisation Breakdowns (Tables 7-10 and 14-16), the total Union Support per Priority Axis and Fund equals the total Union Support (main + performance) per Priority Axis and Fund in Table 18a, and vice versa. When Programme Version Major Amendment is true then (<b>error</b>) else (<b>warning</b>). For Table 11 the Total does not have to add up. This rule doesn't apply for SME Programmes since they do not have Categorisation.</p>	<p><b>ERROR</b></p> <p><b>WARNING</b></p>
2.14	Validate that at least one official in charge of the Member State exists.	<b>WARNING</b>
2.15	<p>Validate that the CCI code matches the regular expression:</p> <p>(.....16..OP... .....05(?!FM)OP... .....05(?!FS)OP... .....05..TA... .....16..TA... .....16..SM... 2020..16RFRE... 2020..05SFRE... 2020..16M2RE... 2020..05M2RE... 2020..16MORE... 2020..05MORE... 2020..05M9RE...)</p>	<b>ERROR</b>
2.17	Validate that the Partnership Agreement of the Country of the OP has already been sent except for a Dedicated YEI Programmes and SME Programmes who will not be in the Partnership Agreement.	<b>ERROR</b>
2.21	Validate that in Table 22, the Priority Axis, Investment Priority, Fund, and Category of Region combination is defined for the Programme.	<b>ERROR</b>
2.22	Validate that Major Projects defined against this Programme in the Major Project module are listed in Table 27 by comparing the Priority Axis, Investment Priority and Major Project Title information.	<b>ERROR</b>
2.23	Validate that for SME Programmes the co-financing rate at Priority Axis is 100%.	<b>WARNING</b>
2.24	Validate that SME Programmes and SME Priority Axes only use Thematic Objective 3.	<b>ERROR</b>
2.25	Validate that SME Programmes have no data on Section 1 (except Table 1), Section2A Tables 4, 4a, 6, 7-11, Section 2B, Table 18b, Table 18c, Table	<b>ERROR</b>

	19, Section 4, Section 5, Section 6, Paragraph 7.2.2, Paragraph 7.2.3, Section 8, Section 10, Section 11, Section 12 (implicit in web).	
2.27	Validate that TA Programmes have no data on Section 1 Table 1, Section 2A, Section 3 Tables 18b and 18c, Section 7.2.2, Section 9.2 Table 26, Section 12.1 Table 27 and Section 12.2 Table 28 (implicit in web).	<b>ERROR</b>
2.31	Validate that in Table 27 on the Major Projects, the notification date <= the start date <= completion date.	<b>ERROR</b>
2.32	Validate that in Table 18b per Priority Axis, the ESF matching support is at least equal to the YEI specific allocation.	<b>ERROR</b>
2.33	Validate that there are no Technical Assistance Priority Axes for Fund YEI (implicit in web)	<b>ERROR</b>
2.34	validate that in Table 18b, on the YEI record the amounts for the National Public and National Private Funding are 0 or null (implicit in web)	<b>ERROR</b>
2.35	Validate that at least one Investment Priority with one Specific Objective is defined for each non-Technical Assistance Priority Axis	<b>ERROR</b>
2.36	Validate that at least one Specific Objective is defined for each Technical Assistance Priority Axis where the Union Support exceeds €15M	<b>ERROR</b>
2.37	Validate that for each YEI related Investment Priority, all Common Indicators are foreseen in Table 4a (implicit in web).	<b>ERROR</b>
2.38	Validate that for SME Programmes, only Investment Priorities of Thematic Objective 3 are selected Table 1.	<b>ERROR</b>
2.39	Validate that baseline is not null in Table 3. "Indicator {0} has no baseline in Table 3 for priority axis {1}, investment priority {2} and specific objective {3}"	<b>WARNING</b>
2.40	Validate that total baseline is not null when total target is not null in Table 4. "Indicator {0} with a target has no total baseline in Table 4 for priority axis {1} and investment priority {2}"	<b>WARNING</b>
2.41	Validate that when baseline men or women is not null that baseline total is null and that when baseline men and women are null that baseline total is not null in Table 4. "Indicator {0} has both a total baseline value and a gender breakdown or no baseline value at all in Table 4 for priority axis {1} and investment priority {2}"	<b>WARNING</b>



2.42	Validate that when target men or women is not null that target total is null and that when target men and women are null that target total is not null in Table 4. "Indicator {0} has both a total target value and a gender breakdown or no target value at all in Table 4 for priority axis {1} and investment priority {2}"	WARNING
2.43	Validate that total baseline is not null when total target is not null in Table 4a. "Indicator {0} with a target has no total baseline in Table 4a for priority axis {1} and investment priority {2}"	WARNING
2.44	Validate that when baseline men or women is not null that baseline total is null and that when baseline men and women are null that baseline total is not null in Table 4a. "Indicator {0} has both a total baseline value and a gender breakdown or no baseline value at all in Table 4a for priority axis {1} and investment priority {2}"	WARNING
2.45	Validate that when target men or women is not null that target total is null and that when target men and women are null that target total is not null in Table 4a. "Indicator {0} has both a total target value and a gender breakdown or no target value at all in Table 4a for priority axis {1} and investment priority {2}"	WARNING
2.46	Validate that baseline is not null when target is not null in Table 12 for ESF. "Indicator {0} for ESF with a target has an empty baseline in Table 12" for priority axis {1} and specific objective {2}"	WARNING
2.47	Validate that when baseline men or women is not null that baseline total is null and that when baseline men and women are null that baseline total is not null in Table 12. "Indicator {0} has both a total baseline value and a gender breakdown or no baseline value at all in Table 12" for priority axis {1} and specific objective {2}"	WARNING
2.48	Validate that when target men or women is not null that target total is null and that when target men and women are null that target total is not null in Table 12. "Indicator {0} has both a total target value and a gender breakdown or no target value at all in Table 12 for priority axis {1} and specific objective {2}"	WARNING
2.49	Validate that total target is not null in Table 12 for ERDF/CF. "Indicator {0} for ERDF/CF has no target in Table 12 for priority axis {1} and specific objective {2}"	WARNING
2.51	Validate that all programme specific output and result indicators are quantitative in Table 6. "Indicator {0} is not a quantitative indicator in Table 6 for priority axis {1}".	WARNING

2.52	<p>Validate that there is at least one target value defined, either in total, either in men or either in women in Table 6.</p> <p>"Indicator {0} has no target value at all in Table 6 for priority axis {1}"</p>	<b>WARNING</b>
2.53	<p>Validate for non-CARE and CARE Priority Axes, that there is at least one milestone value defines, either in total, either in men or either in women in Table 6.</p> <p>"Indicator {0} has not milestone value at all in Table 6 for priority axis {1}"</p>	<b>WARNING</b>
2.55	<p>Validate that in Table 11 (Dimension 6 – ESF Secondary Theme) only Funds ESF and YEI are used.</p>	<b>ERROR</b>
2.56	<p>Validate for non-CARE Priority Axes that the list of Funds of the Investment Priorities defined under a Priority Axes is equal to the list of Funds defined under that Priority Axis in "Funds, Categories of Region and Calculation Basis".</p>	<b>ERROR</b>
2.58	<p>Validate in Table 18c that the total amounts over Priority Axis, Fund, Category of Region equal the amounts per Priority Axis, Fund, Category of Region of Table 18a:</p> <ul style="list-style-type: none"> <li>• T18c Union Support = T18a Union Support (A)</li> <li>• T18c National Counterpart = T18a National Counterpart (B)</li> </ul>	<b>ERROR</b>
2.59	<p>Validate for subsequent major versions that compared to the previous major version</p> <ul style="list-style-type: none"> <li>• The title was not modified. We implement this via a validation rule, because in some exceptional cases the title can change. In that case we can just lower the validation level to warning, so the MS can do the update and we do not have to do the update directly in the database. In order to easily and independently switch the validation level we should not implement this rules together with rule 2.16</li> </ul>	<b>ERROR</b>
2.60	<p>Validate that all integral documents have at least one attachment with a length &gt; 0.</p>	<b>ERROR</b>
2.61	<p>Validate that in Table 17, the Main Allocation and the Performance Reserve amounts have no decimals. "The annual financing plan must be in euros, without decimals".</p>	<b>ERROR</b>
2.62	<p>Validate for each YEI Priority Axis in Table 18a that the Union Support (A) equals the total Union Support (A) for that Priority Axis in Table 18b</p>	<b>ERROR</b>

2.63	validate that Investment Priorities of Thematic Objective 12 can only be used under Priority Axes for ERDF with Category of Region 'Outermost or Northern Sparsely Populated'	<b>ERROR</b>
2.64	Validate that in Table 18a, the Union Support (a), the National Public Funding (c), the National Private Funding (d), the EIB Contribution (g) and the Performance Reserve Union Support (j) have no decimals. "The financing plan must be in euros, without decimals"	<b>ERROR</b>
2.66	Validate when Total Funding (E) is > 0 that the (Union Support (A) / (Union Support (A) + National Public Funding (C))) * 100 of each Programme Priority Plan record in Table 18a is minimum 20% (Art. 120(6) of Reg. 1303/2013 says that "the contribution from the funds for each priority axis shall not be less than 20% of <u>the eligible public expenditure</u> ")	<b>ERROR</b>
2.67	<p>Validate for <u>non-SME Programmes</u> that the co-financing rate of each non-YEI Programme Priority Plan record in Table 18a doesn't exceed the maximum allowed co-financing rate</p> <p>The maximum allowed co-financing rate for a ProgrammePriorityPlan record and the severity level for the rule are determined as followed:</p> <p>IF NonTaPriorityAxisSfCf.unionFinancialInstruments is true or NonTaPriorityAxisSfCf.sme is true or FosteringCrisisRepair is true</p> <p>THEN set maximum co-financing rate = 100% (error);</p> <p>ELSIF ProgrammePriorityPlan.Fund = CF and (NonTaPriorityAxisSfCf.financialInstruments is true or NonTaPriorityAxisSfCf.localDevelopment is true) THEN set maximum co-financing rate = 95% (error);</p> <p>ELSIF NonTaPriorityAxisSfCf.naturalDisasters is true</p> <p>THEN set maximum co-financing rate = 95% (error);</p> <p>ELSIF ProgrammePriorityPlan.Fund = CF</p> <p>THEN set maximum co-financing rate = 85% (error);</p> <p>ELSE</p> <p>Get distinct maximum co-financing rate(s) from MaxCofinancingRateErdfEsf for CCI.Country/PriorityPlanSfCf.RegionCategory;</p> <p>IF it returns no value</p> <p>THEN no maximum co-financing rate (no validation needed);</p> <p>ELSIF it returns one distinct value</p> <p>THEN save it as maximum co-financing rate (error);</p> <p>ELSE (It returned a list of distinct values)</p> <p>get distinct maximum co-financing rate(s) from MaxCofinancingRateErdfEsf for CCI.Country/PriorityPlanSfCf.RegionCategory/NUTS</p> <p>for each NUTS region covered by the Programme (ProgrammeRegion);</p> <p>IF it returns no value</p> <p>THEN save highest rate from the previous list as maximum co-financing rate (warning);</p>	<b>ERROR</b>

```

ELSIF it returns one distinct value
THEN save as maximum co-financing rate (error);
ELSE (It returned a list of distinct values) save highest rate as maximum co-financing rate
(warning);
END IF;
END IF;
-- Determine if an increase must be applied to the maximum co-financing rate
IF NonTaPriorityAxisSfCf.socialInnovation is true or
NonTaPriorityAxisSfCf.financialInstruments is true or NonTaPriorityAxisSfCf.localDevelopment
is true
THEN add 10% to maximum co-financing rate, not exceeding 100%;
END IF;
END IF;

```

2.68

### Validate that the co-financing rate of each non-YEI Priority Plan record in Table 18b doesn't exceed the maximum allowed co-financing rate

**ERROR**

The maximum allowed co-financing rate for a YeiPriorityPlan record and the severity level for the rule are determined as followed:

```

IF NonTaPriorityAxisSfCf.unionFinancialInstruments is true or PriorityAxisSfCf.reactEu is true
THEN set maximum co-financing rate = 100% (error);
ELSE
Get distinct maximum co-financing rate(s) from MaxCofinancingRateErdfEsf
for the CCI.Country/YeiPriorityPlan.RegionCategory combinations covered by in the
Programme;
IF it returns no value
THEN no maximum co-financing rate (no validation needed);
ELSIF it returns one distinct value
THEN save it as maximum co-financing rate (error);
ELSE (It returned a list of distinct values)
get the maximum co-financing rate from MaxCofinancingRateErdfEsf
for the CCI.Country/YeiPriorityPlan.RegionCategory/NUTS combinations covered by the
Programme
IF it returns no value (Can happen when covered NUTS codes are not in line with covered
Categories of regions)
THEN save highest rate from the previous list as maximum co-financing rate (warning);
ELSE
save as maximum co-financing rate (error);
END IF;
END IF;
-- Determine if an increase must be applied to the maximum co-financing rate
IF NonTaPriorityAxisSfCf.socialInnovation is true or
NonTaPriorityAxisSfCf.financialInstruments is true or NonTaPriorityAxisSfCf.localDevelopment
is true
THEN add 10% to maximum co-financing rate, not exceeding 100%;

```

	END IF; END IF;	
2.69	Validate that there is at least one record in the Region Coverage.	<b>ERROR</b>
2.71	Validate that in Table 27 on the Major Projects, that each record has at least one Priority Axis/Investment Priority reference.	<b>ERROR</b>
2.72	Validate that the "Number of Bodies to whom payments will be made by the Commission in Table 23 is not bigger than the number of Funds covered by the Programme".	<b>ERROR</b>
2.73	Validate when version > 1 that when Major Amendment is set, that the Justification for amendment is not null.	<b>ERROR</b>
2.74	Validate when version > 1 that when Major Amendment is not set, that the MS amending decision information is not null (Number, Date and Entry into force date)	<b>ERROR</b>
2.75	Validate when version > 1 that the Approval by the monitoring committee is ticked ("In accordance with Article 210(2)(e) CPR, any amendment of the programme needs the approval by the monitoring committee).	<b>ERROR</b>
2.76	Validate when Priority Axis is dedicated to natural disasters that it only covers ERDF.	<b>ERROR</b>
2.77	Validate when Programme contains a natural disasters Priority Axis that the total Union support on natural disasters over all Member State Programmes is <= 5% of the Total ERDF Union support over all Member State Programmes.	<b>WARNING</b>
2.78	Validate that the "use of Art.96(8) CPR" is not set for countries other than 'AT', 'CY', 'DK', 'EE', 'HR', 'LT', 'LU', 'LV', 'SI'.  Error message should say "Your Programme cannot make use of Article 96(8)".	<b>ERROR</b>
2.79	Validate that the 2023 Target Values (Total, Men and Women) per PA/IP in Table 4 and 4A on Common Result Indicators with a "measurement unit for baseline and target" = Number, and with an "Output Indicator as basis for target setting", are <= the 2023 Target Values (Total, Men and Women) for the same PA/IP of the referred Output Indicator in Table 5.  => "Total target value entered in table {0} is > total target value entered in table 5 for priority axis: {1}, investment priority: {2}, region category: {3}, result indicator: {4}, output indicator: {5} {{6} > {7}}"	<b>ERROR</b>

	<p>=&gt; "Men target value entered in table {0} is &gt; men target value entered in table 5 for priority axis: {1}, investment priority: {2}, region category: {3}, result indicator: {4}, output indicator: {5} {{6} &gt; {7}}"</p> <p>=&gt; "Women target value entered in table {0} is &gt; women target value entered in table 5 for priority axis: {1}, investment priority: {2}, region category: {3}, result indicator: {4}, output indicator: {5} {{6} &gt; {7}}"</p>	
2.83	<p>Validate in Table 4, that Common Indicators CO12, CO13 and CO14 are not used as basis for target setting.</p> <p>=&gt; <i>"Common Indicators CO12, CO13 and CO14 are obsolete following the omnibus regulation. They should eventually be replaced by programme specific indicators. If you want to keep using household indicators as basis for target setting, you have to encode them as programme specific indicators: Table 4, priority axis: {0}, investment priority: {1}, region category: {2}, result indicator: {3}, output indicator: {4}"</i></p>	WARNING
2.84	<p>Validate in Table 4A, that Common Indicators CO12, CO13 and CO14 are not used as basis for target setting.</p> <p>=&gt; <i>"Common Indicators CO12, CO13 and CO14 are obsolete following the omnibus regulation. They should eventually be replaced by programme specific indicators. If you want to keep using household indicators as basis for target setting, you have to encode them as programme specific indicators: Table 4A, priority axis: {0}, investment priority: {1}, result indicator: {2}, output indicator: {3}"</i></p>	WARNING
2.85	<p>Validate in Table 5, that Common Indicators CO12, CO13 and CO14 are not used anymore.</p> <p>=&gt; <i>"Common Indicators CO12, CO13 and CO14 are obsolete following the omnibus regulation. They should eventually be replaced by programme specific indicators. If you want to keep using household indicators in the programme as output indicators with a quantitative target, you have to encode them as programme specific indicators: Table 5, priority axis: {0}, investment priority: {1}, region category: {2}, output indicator: {3}"</i></p>	WARNING
2.86	<p>Validate in Table 6, that Common Indicators CO12, CO13 and CO14 are not used anymore.</p> <p>=&gt; <i>"Common Indicators CO12, CO13 and CO14 are obsolete following the omnibus regulation. They should eventually be replaced by programme specific indicators. If you want to keep using household indicators in the performance framework, you have to encode them as programme specific indicators: Table 6, priority axis: {0}, fund: {1}, region category: {2}, output indicator: {3}"</i></p>	WARNING

2.87	<p>Validate in Table 13, that Common Indicators CO12, CO13 and CO14 are not used anymore.</p> <p>=&gt; <i>"Common Indicators CO12, CO13 and CO14 are obsolete following the omnibus regulation. They should eventually be replaced by programme specific indicators. If you want to keep using household indicators in the programme as output indicators with a quantitative target, you have to encode them as programme specific indicators: Table 13, priority axis: {0}, output indicator: {1}"</i></p>	WARNING
2.88	<p>Validate in Table 18a, when minor amendment, that the Union Support (A) for a Priority/Fund/ [Category of Region] does not decrease by more than 8% compared to the value existing in the last adopted programme version existing at 01.02.2020</p>	WARNING
2.89	<p>Validate in Table 18a, when minor amendment, that the Union Support (A) for a Priority/Fund/ [Category of Region] does not decrease by more than 4% of the Programme Total Union Support (A) in the last adopted programme version existing at 01.02.2020</p>	WARNING
2.90	<p>Validate in Table 18a, when minor amendment, that the total Union Support (A) for a Fund/ [Category of region] has not changed compared to the value existing in the last adopted programme version</p>	ERROR
2.106	<p>Validate in table 18a that there is no priority axis selected in the column '100% co-financing rate for accounting year 2020-2021'.</p>	ERROR
2.116	<p>Validate in the categorisation tables 7, 8, 9, 10 and 11, that the Fund is a Fund defined under the Priority Axis in "Funds, Categories of Region and Calculation Basis" (PriorityAxisFundRegionCategory).</p>	ERROR
2.117	<p>Validate in Table 4 for Result Indicators different from CR05 and CR09, when the Measurement unit for baseline and target is Ratio that a Common Output Indicator used as basis for target setting is selected.</p> <p>=&gt; "In Table 4 when the Measurement unit for baseline and target is Ratio, a Common Output Indicator used as basis for target setting is expected: priority axis: {0}, investment priority: {1}, region category: {2}, result indicator: {3}"</p>	WARNING
2.118	<p>Validate in Table 4a for Result Indicators different from CR05 and CR09, when the Measurement unit for baseline and target is Ratio that a Common Output Indicator used as basis for target setting is selected</p> <p>=&gt; "In Table 4a when the Measurement unit for baseline and target is Ratio, a Common Output Indicator used as basis for target setting is expected: priority axis: {0}, investment priority: {1}, result indicator: {2}"</p>	WARNING

2.119	<p>Validate in Table 4 for Result Indicators, that the Measurement unit for baseline and target has a value</p> <p>=&gt; "In Table 4 the Measurement unit for baseline and target should have a value: priority axis: {0}, investment priority: {1}, region category: {2}, result indicator: {3}", output indicator: {4}"</p>	<b>WARNING</b>
2.120	<p>Validate in Table 4a for Result Indicators, that the Measurement unit for baseline and target has a value</p> <p>=&gt; "In Table 4a when a Common Output Indicator used as basis for target setting is selected, the Measurement unit for baseline and target should have a value: priority axis: {0}, investment priority: {1}, result indicator: {2}", output indicator: {3}"</p>	<b>WARNING</b>
2.122	<p>Validate in the table 14 for ESF that Intervention field codes 102 to 120 are not used (error)</p> <p>=&gt; "In Table 14 for priority axis "{1}", Fund "{2}" and category of region "{3}", Intervention field codes 102 to 120 cannot be used"</p>	<b>ERROR</b>

After all errors have been resolved the status of the OP becomes '**READY TO SEND**'.

An example of a validation window.

✕

Title \* TEST - OP US

CCI 2014GR05SFOP001 Version 1.0 Status Open

**Latest validation results**

DATE	SEVERITY	MESSAGE
22/01/2014	Error	2.5 Validate that the Financing Plan by Year (Table 17) contains EU Support for all the years between First Year and Last Year. fund ESF, region category:More developed, missing years: 2017
22/01/2014	Error	2.8 Validate that one and only Managing Authority has been specified
22/01/2014	Error	2.9 Validate that one and only Audit Authority has been specified
22/01/2014	Error	2.10 Validate that one and only Certifying Authority has been specified
22/01/2014	Error	2.12 Validate that for version 1, the Draft Report of the EX-ante Evaluation (PRG.EEVA) was uploaded in the system
22/01/2014	Info	Programme version could not be validated. Please correct errors.

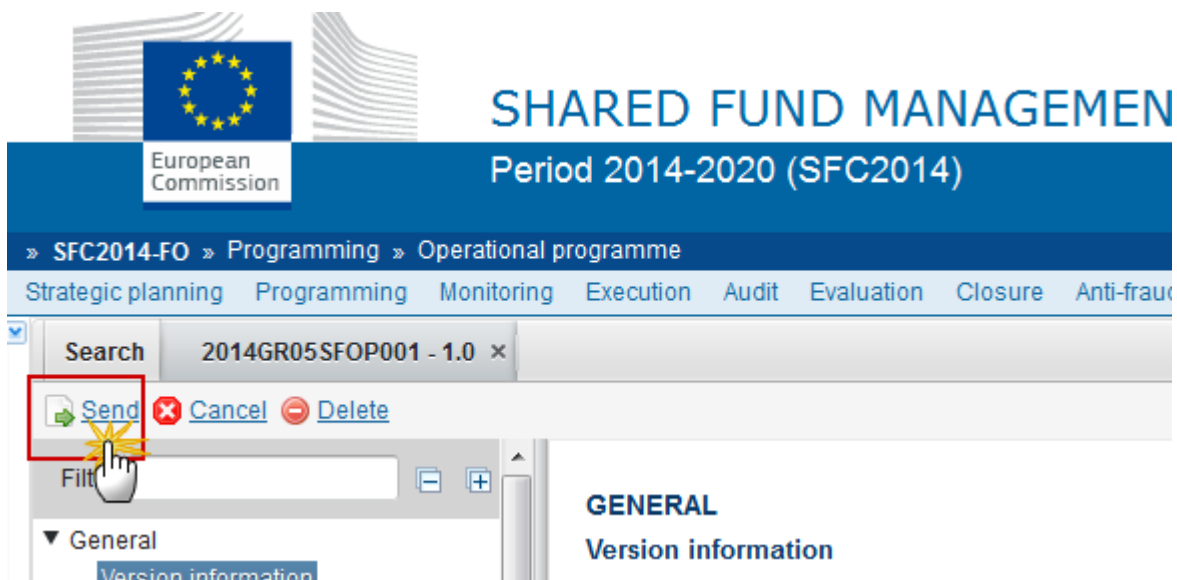
 [Ok](#)



## Send the Operational Programme (SME)

<b>REMARK</b>	<p>The OP can only be sent once any Validation Errors have been removed and the status of the OP is <b>VALIDATED</b>.</p> <p>It is a must to have the role of <b>MS Managing Authority Send</b>.</p> <p>The Operational Programme version currently resides at your Node and has a status '<b>READY TO SEND</b>' or '<b>SENT</b>'.</p> <p>The Sending of information by a Member State to the Commission should be <b>electronically signed in accordance with Directive 1999/93/EC</b>. Sending of the different objects is generating a snapshot document and after the sending an acknowledge document is generated by the European Commission.</p>
---------------	--

1. Click on the [Send](#) link to send the Operational programme.



The system will ask you to confirm the send action:

CCI 2014GR05SFOP001

Version 1.0

Title \* TEST - OP US

Status Ready to send

Do you really want to send this programme version?

---

 [Yes](#)  [No](#)

2. Click on '[Yes](#)' to confirm. The status of the PA is '**SENT**'. Click on '[No](#)' to return to the Operational programme.
3. The Sending of information by a Member State to the Commission should be electronically signed in accordance with **Directive 1999/93/EC**.

Sending of the different objects is generating a snapshot document and after the sending an acknowledge document is generated by the European Commission.

This acknowledge document is signed but the Member State was not signing the snapshot document. The EU Login now provides a functionality of signing without forcing the user to have a certificate. The action to sign will only be triggered when sending to the European Commission:



## Sign a transaction

Welcome **SFCtestSilvia SUPPORT** to the EU Login Signature page. This page allows you to digitally sign a transaction using your EU Login password.

### Sign a transaction for sfc2014

Description: **Accounts Snapshot of data before send 2014AT65ISNP001 2016.0**

Reason: **Electronic signature required in accordance with Directive 1999/93/EC**

Password

 1


[Printer-friendly Version](#) | [> See the complete transaction](#)

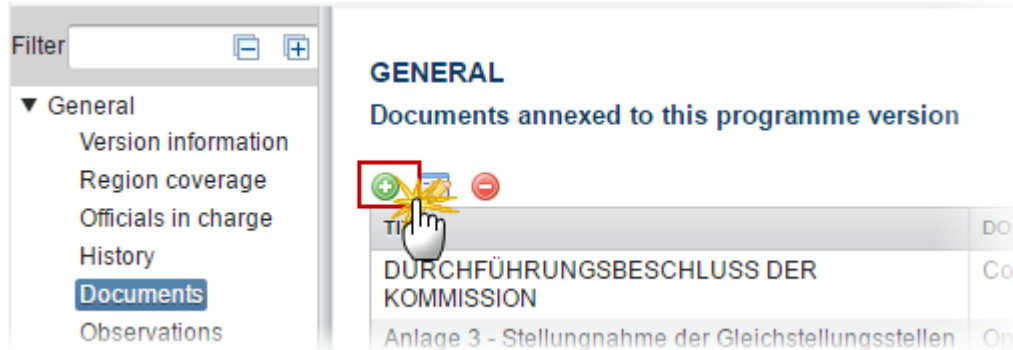
**(1)** Enter your SFC2014 *Password*

**(2)** Click on the 'SIGN' button

## Return the Operational Programme (SME) for Modification

<b>REMARK</b>	<p>The Member State must request to return the OP uploading a document called '<b>MS REQUEST TO RETURN PROGRAMME VERSION FOR MODIFICATION</b>'.</p> <p>The Operational Programme version is in a status '<b>SENT</b>' at the level of the Commission, or in a status '<b>SENT</b>', '<b>OPEN</b>', '<b>READY TO SEND</b>' or '<b>RETURNED FOR MODIFICATION BY MS</b>' at the owner node of the Member State and a lower Node exists.</p> <p>This scenario occurs when at the request of the Member State the Commission return an OP Version for modification because it is incomplete or incorrect and needs to be modified.</p>
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1. Click on the **ADD** button  to add the return document called 'MS Request to return programme version for modification'.



The Documents Details screen appears:

The screenshot shows a 'Document details' form with the following elements:

- Document type \***: A dropdown menu with the selected value 'MS Request to return programme version for modification' (callout 1).
- Title \***: A text input field containing 'Title' (callout 2).
- Document date \***: A date picker showing '01/02/17' (callout 3).
- Local reference**: An empty text input field.
- Commission reference**: An empty text input field.
- Attachments**: A section titled 'Attachments' (callout 4) containing a table:
 

	TITLE	LANGUAGE	FILENAME	
<input type="checkbox"/>	Return for Modification (callout 5)	English (callout 6)	report.docx	Select file to upload (callout 7)
- Buttons**: At the bottom, there are three buttons: 'Update' (with a green checkmark), 'Update & send' (with a green checkmark and a yellow starburst icon, callout 8), and 'Cancel'.



2. Enter or select the following information:

(1) Select a Document Type called 'MS Request to return programme version for modification'.

(2) Enter a *title* for your Document

(3) Enter a *Document Date*

(4) Click on the **ADD** button  to add a new attachment

- You can add multiple attachments by clicking on the **ADD** button 
- You can remove unwanted attachments by selecting the attachment and clicking on the **DELETE** button 

(5) Enter a *Title* for your attachment.

(6) Select the *Language* of the document.

(7) Select the *file* to upload.

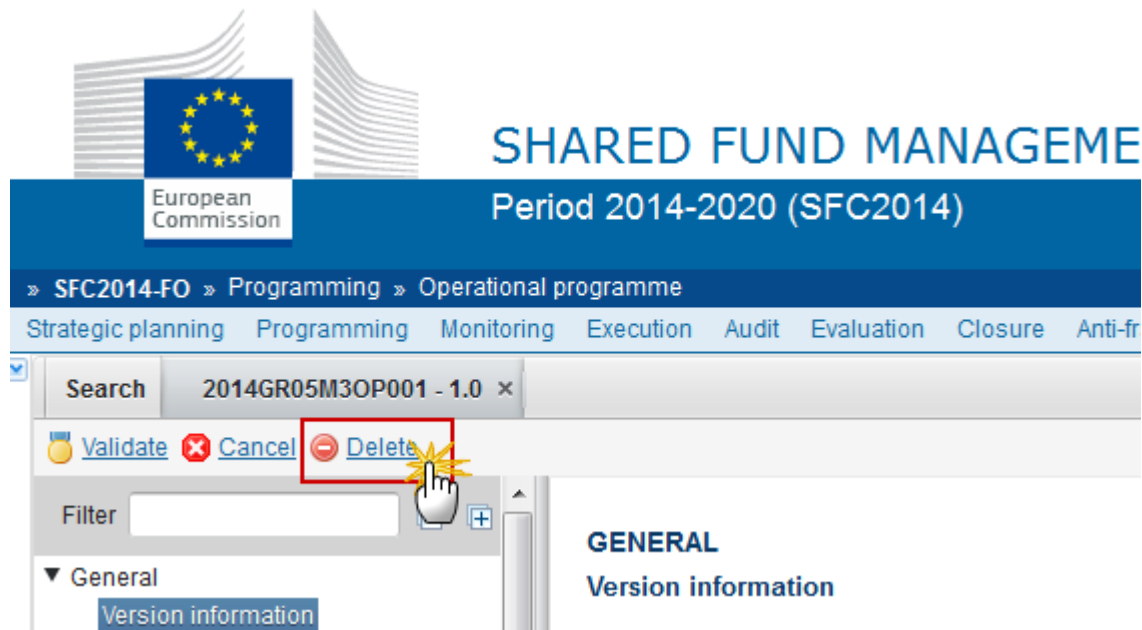
(8) Click on [Update & send](#) to send the information.

On success, the Operational Programme has been set in status 'RETURN FOR MODIFICATION BY MS'.

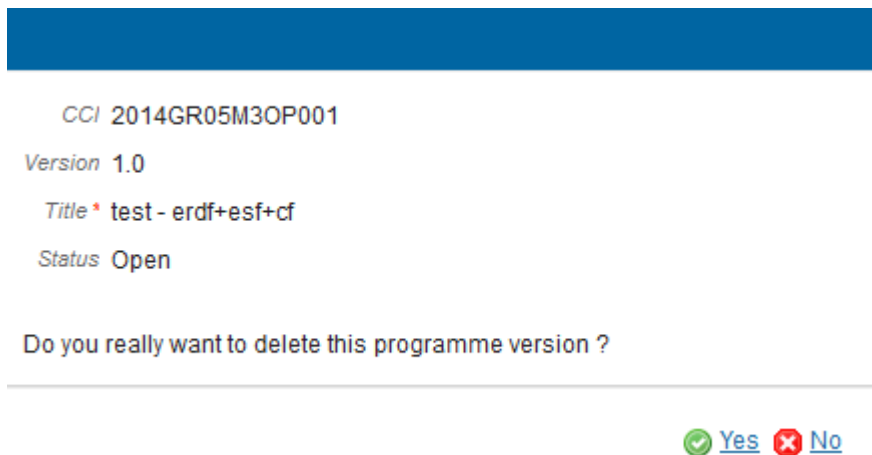
## Delete the Operational Programme (SME)

<b>REMARK</b>	<p>An Operational Programme can be deleted only if its status is <b>OPEN, READY TO SEND</b> or <b>RETURNED FOR MODIFICATION BY MS</b> and has never been sent to the Commission before and has no sent documents attached.</p> <p>It is a must to have the role of <b>MS Managing Authority Update</b> to delete the Operational Programme.</p>
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1. Click on the [Delete](#) link to remove the Operational programme from the system.



The system will ask you to confirm the delete action:



2. Click on '[Yes](#)' to confirm or click on '[No](#)' to return to the Operational programme.

On success, the Operational Programme is removed physically from the system.

## Cancel the Operational Programme (SME)

<b>REMARK</b>	<p>An Operational programme can be cancelled only if its status is <b>OPEN, READY TO SEND</b> or <b>RETURNED FOR MODIFICATION BY MS</b> and has never been adopted by the Commission before and contains sent Documents or is referred by a SENT Standalone Document.</p> <p>It is a must to have the role of <b>MS Managing Authority Update</b> to cancel the Operational Programme.</p>
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1. Click on the [Cancel](#) link to cancel the Operational programme.



The system will ask you to confirm the cancel action:

×

CCI 2014GR05SFOP001

Version 1.0

Title \* TEST - OP US

Status Open

Do you really want to cancel this programme version?

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[Yes](#)
 [No](#)

2. Click on '[Yes](#)' to confirm or click on '[No](#)' to return to the Operational programme.

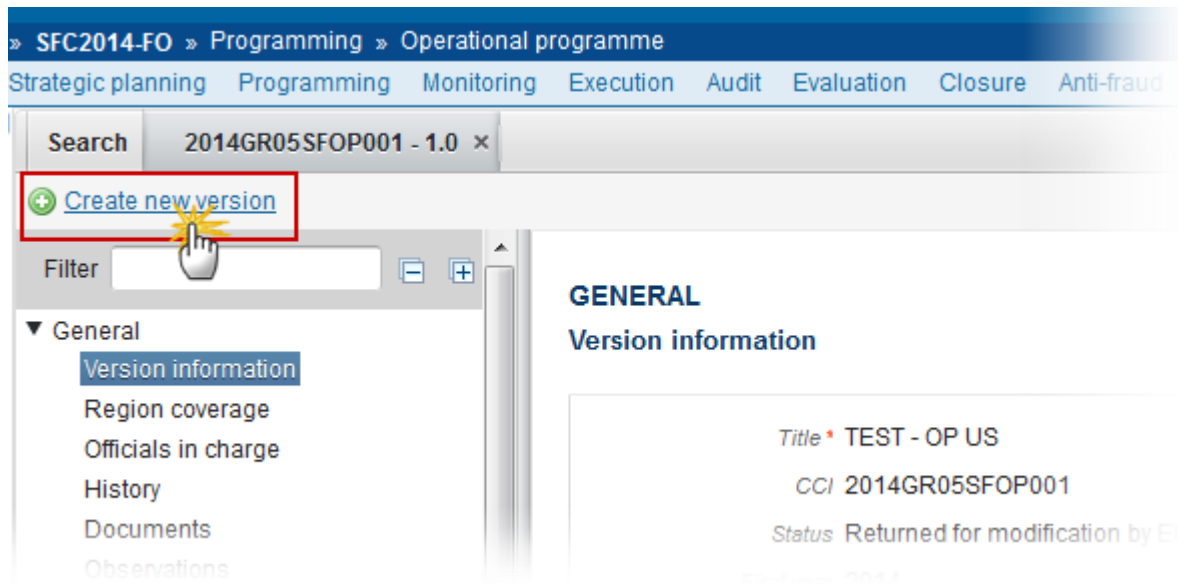
On success, the OP has been cancelled and its status was set to **CANCELLED**.

## Create a New Version of the Operational Programme (SME)

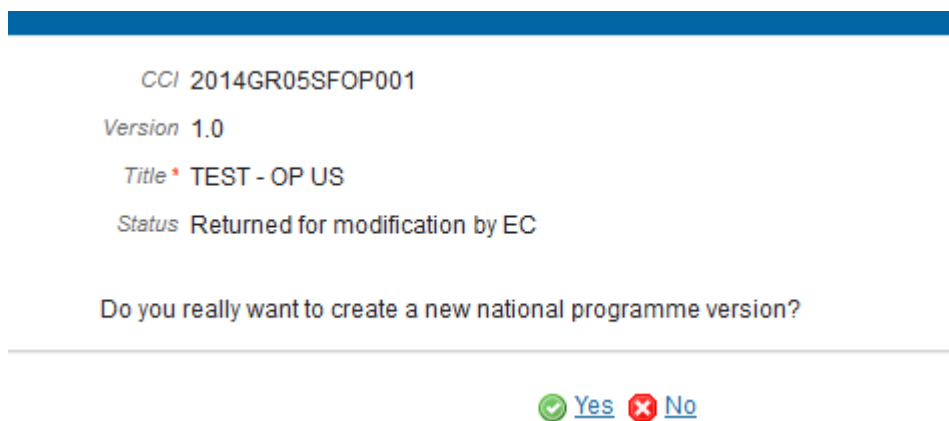
<b>REMARK</b>	<p>It is a must to have the role of <b>MS Managing Authority Update</b>.</p> <p>A New Version can only be created when the current OP version is:</p> <ul style="list-style-type: none"> <li>• <b>'RETURNED FOR MODIFICATION BY EC'</b>.</li> <li>• The last version was <b>'ADOPTED BY EC/MS'</b>.</li> <li>• The last version was <b>'NOT ADOPTED BY EC'</b>.</li> <li>• The last version was <b>'CANCELLED'</b> by the Member State.</li> <li>• <b>'WITHDRAWN AT THE REQUEST OF THE MS'</b>.</li> </ul>
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1. Click on the [Create New Version](#) link to create a new version of the Operational programme.





The system will ask you to confirm the creation of a new version:

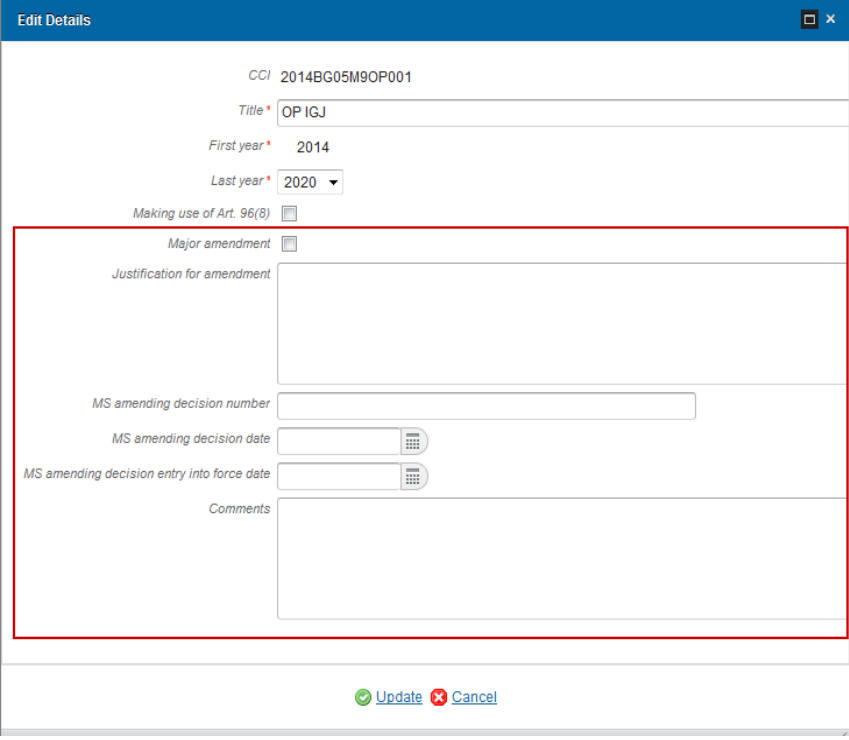


2. Click on '[Yes](#)' to confirm. Click on 'No' to return to the Operational programme.

On success a new version of the Operational Programme has been created as a copy of the last version. Its status was set to **OPEN** and the version number was incremented by one when the previous version was '**ADOPTED BY MS**' or '**BY EC**' (ex. 1.0 ->2.0) or the working version was incremented by one when the previous version was '**RETURNED FOR MODIFICATION BY THE COMMISSION**' or '**CANCELLED**' (ex. 1.0 -> 1.1).


When the status of the last version was '**WITHDRAWN AT THE REQUEST OF THE MS**' and the user has chosen to create a new version based on the withdrawn version or on the last adopted version, then the version is incremented by one (ex. 1.0 -> 2.0).

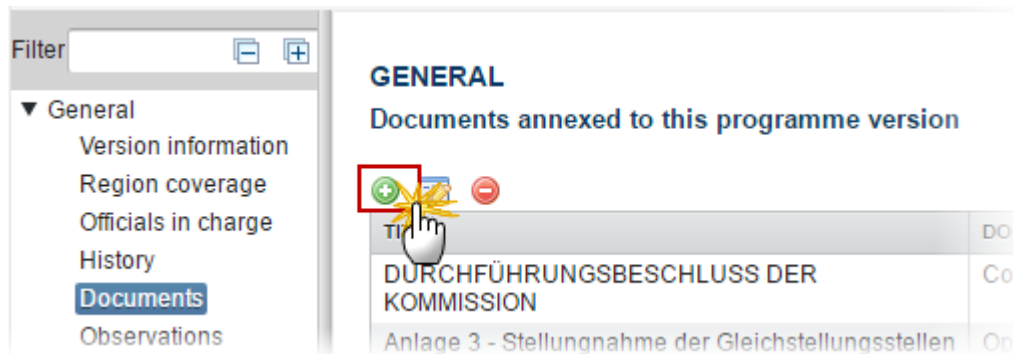
When the status of the last version was 'NOT ADOPTED BY EC' then the new version should be based on the last adopted version and the version should be incremented by one (ex. 1.0 → 2.0)

<b>REMARK</b>	<p><b>Major amendment, Justification for amendment, MS amending decision number, MS amending decision date and MS amending decision entry into force date</b> are only available in <u>versions &gt; 1</u>.</p> <p>The MS related fields need to be filled in when the MS wants to create a version containing modifications which do not require a Commission Decision. This kind of version will automatically be set to 'Adopted by MS' when sent to the Commission and when only non-decisional parts of the Operational Programme have been modified.</p> <p>When Major amendment is set, a Justification is required and the version will need a new Commission Decision, even when only non-decisional parts have been modified.</p>
	

## Withdraw the Operational Programme (SME)

<b>REMARK</b>	<p>The Member State must request to withdraw the OP uploading a document called <b>'MS REQUEST TO WITHDRAW PROGRAMME VERSION'</b>.</p> <p>The Operational Programme version is in a status <b>'SENT'</b> or <b>'RETURNED FOR MODIFICATION BY EC'</b> at the level of the Commission, or in a status <b>'OPEN'</b>, <b>'READY TO SEND'</b>, <b>'RETURNED FOR MODIFICATION BY MS'</b> or <b>'CANCELLED'</b> at the owner node of the Member State and <u>has previously been sent to the Commission.</u></p> <p>This scenario occurs when at the request of the Member State the Commission withdraw an OP Version and stop the amendment procedure.</p>
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1. Click on the **ADD** button  to add the withdraw document called **'MS REQUEST TO WITHDRAW PROGRAMME VERSION'**



2. The Member State must request to withdraw the OP uploading a document called **'MS REQUEST TO WITHDRAW PROGRAMME VERSION'**

**Document details** Not yet sent

*Document type \** MS Request to withdraw programme version **1**

*Title \** Request to withdraw **2**

*Document date \** 25/04/17 **3**

*Local reference*

*Commission reference*

Warning:  
As a consequence of the withdrawal, the ongoing programme amendment will be deemed as never submitted and have no legal effect.

**4** **ADD** files

	TITLE <b>5</b>	LANGUAGE <b>6</b>	FILENAME	<b>7</b>
<input type="checkbox"/>	Request to withdraw	English	Report.doc	Select file to upload

**8** [Update](#) [Update & send](#) [Cancel](#)



3. Enter or select the following information:

**(1)** Select a Document Type called 'MS Request to withdraw Programme version'.

**(2)** Enter a *title* for your Document

**(3)** Enter a *Document Date*

**(4)** Click on the **ADD** button  to add a new attachment

- You can add multiple attachments by clicking on the **ADD** button 
- You can remove unwanted attachments by selecting the attachment and clicking on the **DELETE** button 

**(5)** Enter a *Title* for your attachment.

**(6)** Select the *Language* of the document.

**(7)** Select the *file* to upload.

**(8)** Click on [Update](#) to save the information or on [Update & send](#) to save the information and send the document to the Commission.

On success, the Operational Programme version status was set to '**WITHDRAWN AT THE REQUEST OF THE MS**'.

<b>REMARK</b>	Withdrawals are subject to confirmation by the Commission. As a consequence of the withdrawal, the ongoing programme amendment will be deemed as never submitted and have no legal effect.
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