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# Data on LAGs for LEADER

## PURPOSE

This document describes the actions related to the transmission of data on LAGS (Local Action Groups) and their activities for LEADER, for the programming period 2023-2027 in the SFC2021.

The main purpose of the new LAGS module in SFC2021 is to allow the Member States to declare to the Commission the data on the LAGS identification, LAGS activities for LEADER, their finance & their contribution to the CAP Strategic Plan's result indicators adopted by them, as stipulated in the REGULATION (EU) 2022/1475 of 6 September 2022.

Each Member State should notify their data on LAGS for LEADER to the Commission, by 30, April 2026 & 2030. The Member States have the option to declare yearly their LAGS identification data, by 30, April, starting 2024 for the previous year.

## REGULATIONS

More details regarding the regulation of the LAGs Data can be found in the "[About SFC2021](#)" section of the portal.

## ROLES

Roles involved in the LAGs Data are:

MS Paying Agency (MSPA) MS Coordination Body (MSCB) MS Managing Authority (MSMA)	Record LAGs Data Upload LAGs Data Documents Consult LAGs Data Delete LAGs Data Validate LAGs Data Prepare LAGs Data for send to EC Sign LAGs Data Send LAGs Data
Entity authorised by MS for the transfer of LAGs data (MSTLD)	Record LAGs Data Upload LAGs Data Documents Consult LAGs Data Delete LAGs Data Create New Version of LAGs Data

## FUNDS

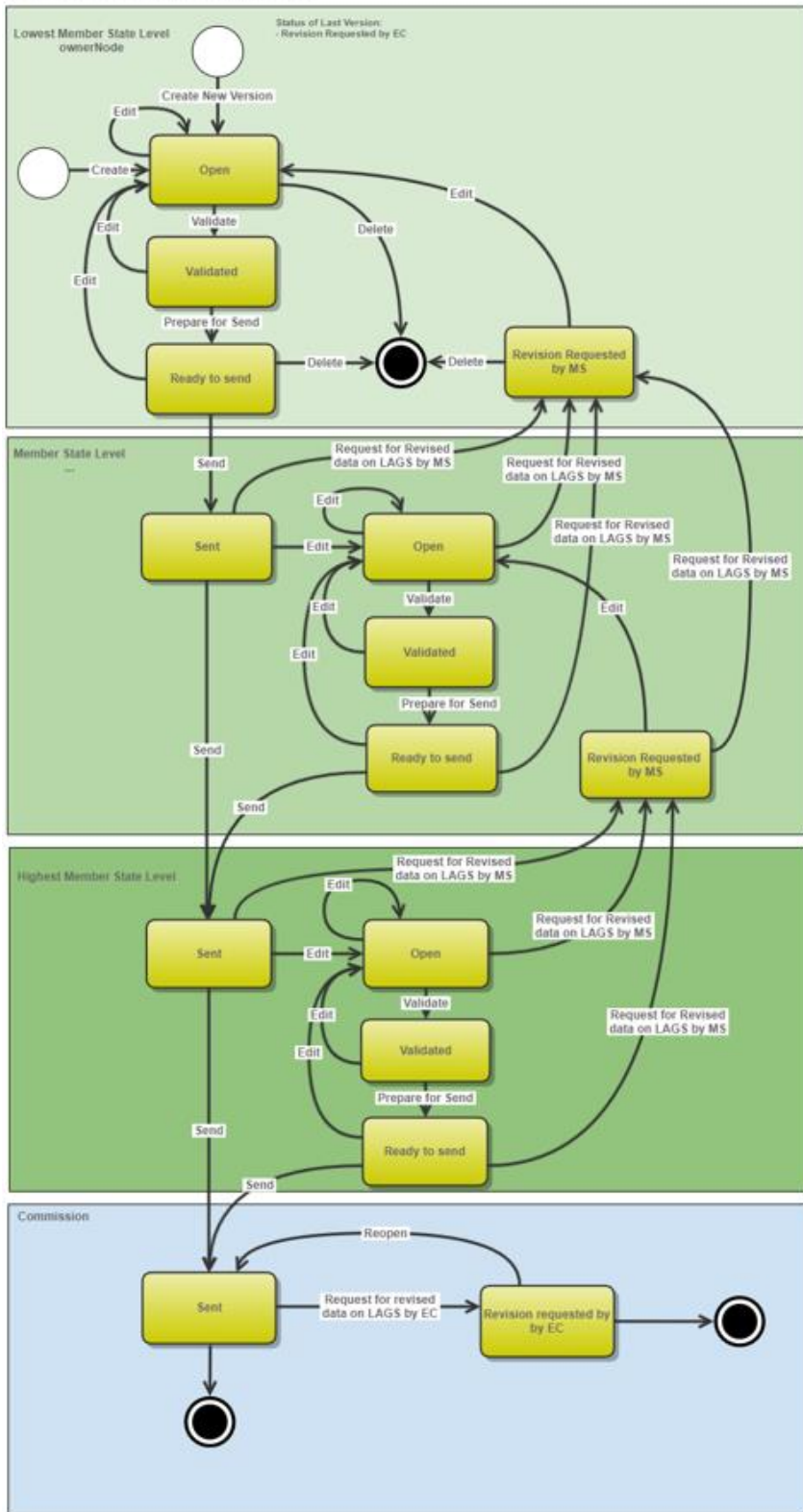
EAFRD

## Workflow

This section shows the lifecycle to create and manage LAGs Data.

Click [here](#) to see the LAGs Data workflow diagram in high resolution.

# Generic Workflow



## Create LAGs Data

<b>REMARK</b>	<p>The User is an identified User and has the role of <b>MS Paying Agency, MS Coordinating Body</b> or <b>MS Managing Authority</b> with <b>Update</b> rights (<b>MSPAu, MSCBu</b> or <b>MSMAu</b>) for EAFRD fund.</p> <p>When creating a new LAGs Data, all existing versions (last working version) for the same CCI and Fund must be <b>SENT</b> to the Commission.</p> <p>For this LAGs Data, several versions (= work version) could be created when a previous version has been requested for revision by EC.</p>
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1. To create LAGs Data, go to the **MONITORING > DATA ON MONITORING AND EVALUATION** menu and select the **DATA ON LAGs FOR LEADER** option:

The image shows a navigation menu for 'SFC2021'. At the top left, there is a blue header with a hamburger menu icon, a 'TEST' banner, and the text 'SFC2021'. A red circle with the number '1' highlights the hamburger menu icon. Below the header, the menu items are: 'HOME', 'STRATEGIC PLANNING', 'PROGRAMMING', 'APPLICATION' (with an 'EGF' button), 'MONITORING' (with a red circle '2'), 'Transmission of data' (with 'IJG', 'ETC', 'EMFAF', 'AMIF ISF BMVI' buttons), 'Annual Performance Report' (with 'EAGF EAFRD' button), 'Data on Monitoring and Evaluation' (with 'EAGF EAFRD' button and a red circle '3'), 'European Innovation Partnership' (with 'EAFRD' button), 'Data on LAGs for LEADER' (with 'EAFRD' button and a red circle '4'), 'Ratio of the permanent grassland' (with 'EAGF EAFRD' button), 'Enabling conditions', and 'Monitoring committee'.

2. In the search screen click on the **CREATE** button to create new LAGs Data:

LAGs Data List

Show Export Refresh Clear

+ Create

CCI	Version	Financial period	Title	Status	Status date	Previous node
-----	---------	------------------	-------	--------	-------------	---------------

You are redirected to the LAGs Data Creation Wizard:



## CREATE LAGS DATA



Please make sure that the versions for the LAGs Data are created only at the National level/nodes!

CCI \*

2023BG06AFSP001 Strategic plan

1

Fund

EAFRD

Version \*

2

Financial period \*

3

National reference

4

Age of Young Members \*

5

Source language \*

Select a language

6

Cancel

Create

7



3. Enter or select the following information:

(1) Select the *CCI*.

The CCI list contains the adopted CSP for 2021-2027 (last adopted version present at the last date of the financial period) managed at the User's Node, and which contain Funds for which the User is registered. The list returns the CCI, the CSP Title in English, and the CSP version.

(2) Select the *Version*.

(3) Select the *Financial period*.

For the financial period YYYY, the first version of the LAGs data can only be created during the encoding period which is defined as the day following the end of last financial period (01/01/23-31/12/23) until the 30/04 starting the year 2024 and the following years for the LAGS identification data, respectively until 30/04/2026 for years 2023 to 2025, cumulatively and until 30/04/2030 for years 2023-2029 cumulatively for the data on LAGS activities & finances (including their contribution to the CAP Plan results indicators each LAG has adopted).

The submission of the data is not blocked after the deadline.

The financial & encoding periods are defined for all MS identically; it means it's not possible to advance or postpone a Financial/Encoding period for only one MS or for a subset of MS. Therefore, any modifications of a financial/encoding period will impact all MS.

Financial & Encoding periods are managed manually in the SFC2021 Database by IT team.

(4) Enter the *National reference* if applicable.

(5) Enter the *Age of Young Members*.

(6) Select the *Source language*.

(7) Click on **CREATE**.

The status of the LAGs Data is **OPEN**.

<b>REMARK</b>	On Create, when the preconditions are met, the initial LAGs Data structure is created and a Table of Content (ToC)/Navigation Tree is presented, so the User can continue to populate the structured data of the LAGs Data.
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## Record/Edit the LAGs Data

<b>REMARK</b>	<p>The User is an identified User and has the role of <b>MS Paying Agency, MS Coordinating Body</b> or <b>MS Managing Authority</b> with <b>Update</b> rights (<b>MSPAu, MSCBu</b> or <b>MSMAu</b>).</p> <p>When editing a version of a LAGS Data, its status is <b>OPEN, VALIDATED, READY TO SEND</b> or <b>REVISION REQUESTED BY MS</b> at the level of the Member State or and currently resides on the User's Node.</p>
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## General

### *Version Information*

<b>NOTE</b>	<p>The <b>Version Information</b> contains information on the identification and status of the LAGS Data Version like the CCI, the Fund, the Version Number, the Financial Period, the Status, the Node where it currently resides, the Title in English, the National reference and information from the linked CAP Strategic Plan.</p> <p>Only the National reference, the age of young members and the Source language can be updated.</p>
-------------	---

1. Click on the Edit button to enter or modify the *National reference*, the *age of young members* or the *Source language*:

Table of Contents <

GENERAL

Version information ⓘ

2023.0 16/10/2023 - 15/10/2024 01/03/2024, 12:12 Balgarija OPEN

National reference Age of Young Members \* Source language \*

35 [BG] Bulgarian

Comments

**LINKED CAP STRATEGIC PLAN**

Title in English Programme version

**Strategic plan 1.2**

Commission decision number Commission decision date

C(2022)8749 07/12/2022

General

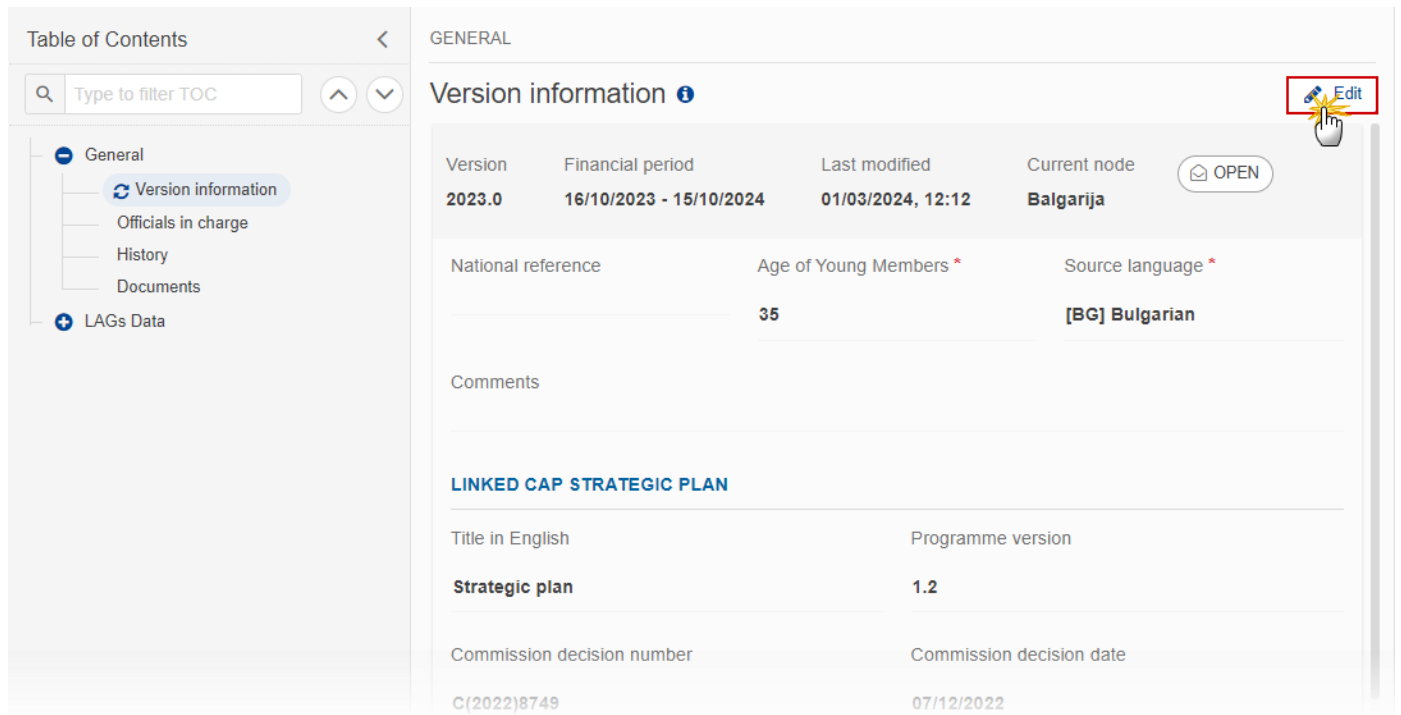
- Version information
- Officials in charge
- History
- Documents

LAGs Data

Type to filter TOC

↑ ↓


✎ Edit







The Edit details pop-up window appears:

GENERAL

## Version information



Version	Financial period	Last modified	Current node	 OPEN
2023.0	16/10/2023 - 15/10/2024	01/03/2024, 12:12	Balgarija	

National reference 	Age of Young Members * 	Source language * 
<input type="text"/>	<input type="text" value="35"/>	<input data-bbox="1127 590 1463 621" type="text" value="[BG] Bulgarian"/>

Comments 

### LINKED CAP STRATEGIC PLAN

Title in English	Programme version
<b>Strategic plan</b>	<b>1.2</b>
Commission decision number	Commission decision date
<b>C(2022)8749</b>	<b>07/12/2022</b>
Eligible from	Eligible until




 

2. Enter or modify the following information if needed:

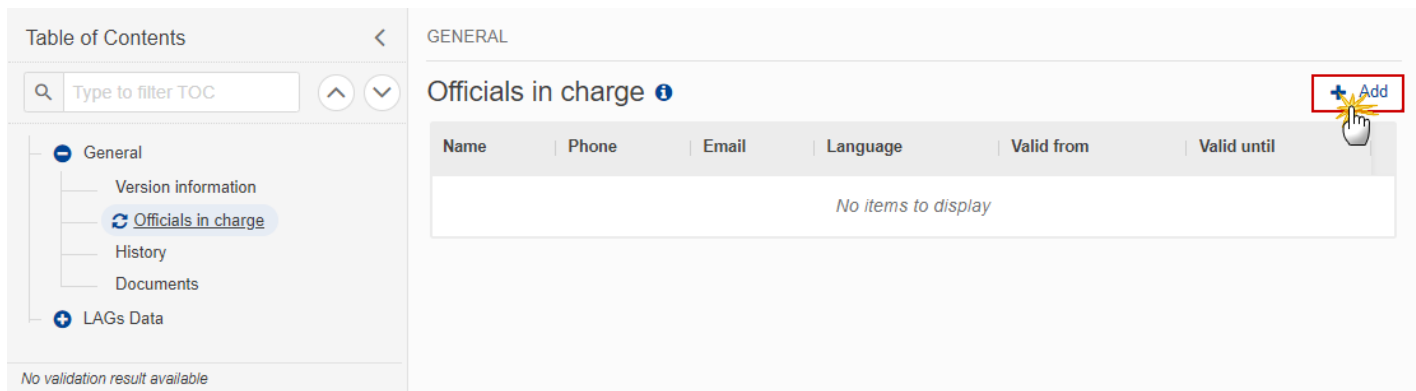
- (1) The *National reference*.
- (2) The *Age of Young Members*.
- (3) The *Source language*.
- (4) The *Comments*.
- (5) Click on **SAVE** to save the information

## Officials in Charge

<b>NOTE</b>	Officials in Charge can be updated at any time, independent from the status of the LAGs Data. Commission Officials (email domain "ec.europa.eu") can only be created/updated/deleted by Commission Users.
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- Click on the **ADD** button  to add a new official in charge.
- Clicking on the **EDIT** icon  of a row will allow you to modify the information of this official.
- Clicking on the **DELETE** icon  of a row will allow you to delete the official in charge selected.

1. Click on the **ADD** button to add a new Official in Charge:



The screenshot shows a web interface for managing 'Officials in Charge'. On the left, a 'Table of Contents' sidebar is visible, with 'Officials in charge' selected. The main content area is titled 'GENERAL' and 'Officials in charge'. It features a table with columns: Name, Phone, Email, Language, Valid from, and Valid until. The table is currently empty, displaying 'No items to display'. A red box highlights the '+ Add' button in the top right corner, with a hand cursor pointing to it.

The Edit details pop-up window appears:

**Edit row**

Name \* 248

1

Email \* 243

2

Phone 50  3

Language  4

Valid from  5

Valid until  5

6

2. Enter or select the following information:

(1) Enter the *Name*.

(2) Enter the *Email*.

The format of the Email address will be validated by the system and should be unique.

(3) Enter the *Phone* number.

(4) Select the *Language*.

(5) Enter the *Valid from* and *Valid until* dates.

The *Valid until* date should be greater than the *Valid from* date.

(6) Click on **SAVE** to save the information.

## History

This section shows all the actions that have been taken on the LAGs Data since it was created, for example:

## Documents

<b>NOTE</b>	The <b>Documents</b> list shows all documents uploaded against this version of the LAGs Data by Member State and by Commission. Member State Users see all their own Documents and the sent Commission Documents. Commission Users see all their own Documents, unsent Integral Member State Documents and sent Member State Documents.
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The following documents will be foreseen:

Description	Internal Code	Non-Integral (1)	Integral (2)	System (3)	Required (4)
LAGS IDENTIFICATION data in XML – 1 <sup>st</sup> xml definition type for the LAGS	LAGS.IDE		X		
LAGS ACTIVITIES & FINANCES data in XML – 2 <sup>nd</sup> xml definition type for the LAGS	LAGS.ACF		X		
Other Member State Document	LAGS.OM	X			
Snapshot of data before send	SNP.LAGSSNT		X	X	X

(1) Document can be sent at any time

(2) Document will be automatically sent when the Object is sent





(3) Document automatically created by the system

(4) Document required in the system before a next action can be executed

## Uploading & Sending Documents

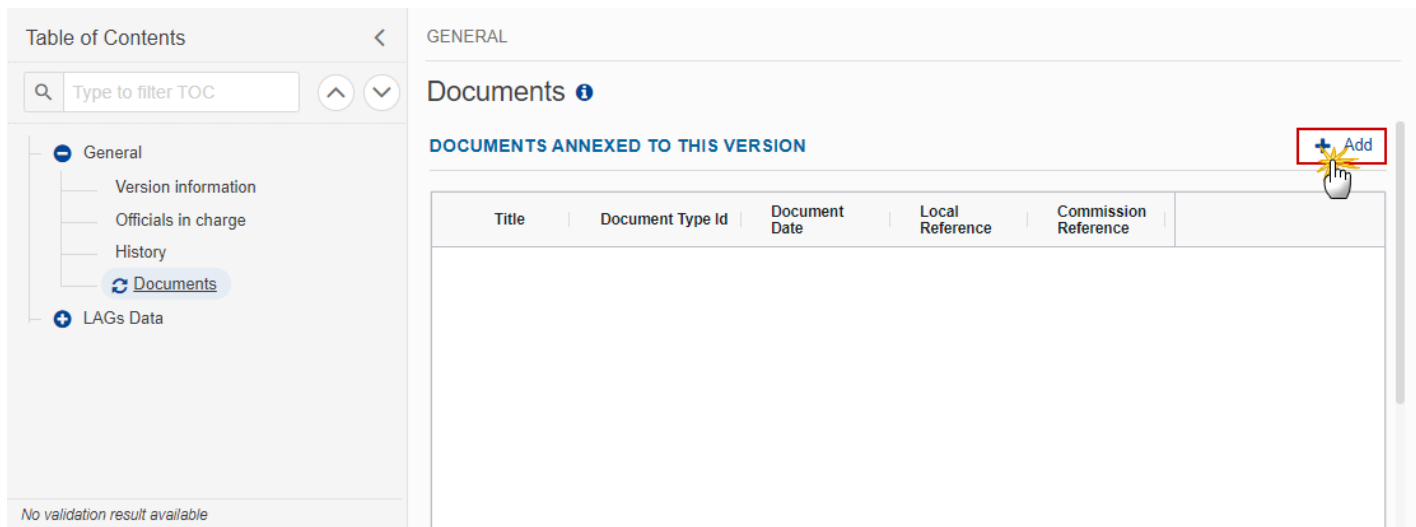
Multiple documents can be uploaded in the LAGs Data.



- Clicking on the **ADD** button  will open a pop-up window allowing you to add a new document type with attachments.
- Selecting a document row and clicking on the **VIEW** icon  will allow you to view the document information.
- Selecting a document row and clicking on the **EDIT** icon  will allow you to modify the document information. If a document of type 'Other Member State Document' must be sent, you can select the edit icon in order to send the document.
- Selecting a document row and clicking on the **DELETE** icon  will allow you to delete the document and all attachments.

<b>REMARK</b>	<p><b>Integral Documents</b> (Official Proposal etc) are only sent - together with the encoded data – once the LAGs Data is sent to the EC.</p> <p><b>Referential/non-integral Documents</b> (ie. 'Other Member State Document') can be sent at any time independently of the status of the LAGs Data.</p> <p>The 'Other Member State Document' type demands a manual submission (they are NOT sent automatically when the object is sent to the EC).</p> <p><b>A non-integral document is only visible to the Commission when the SENT DATE is visible.</b></p>
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1. Click on the **ADD** button to add a new document:



The screenshot shows a web interface for document management. On the left, a 'Table of Contents' sidebar lists 'General', 'Version information', 'Officials in charge', 'History', 'Documents' (selected), and 'LAGs Data'. The main content area is titled 'GENERAL Documents' and features a table with the following columns: 'Title', 'Document Type Id', 'Document Date', 'Local Reference', and 'Commission Reference'. The table is currently empty. In the top right corner of the table area, there is a red-bordered button with a plus sign and the text '+ Add', which is being pointed to by a mouse cursor.

The Edit document details pop-up window appears:

## Document

Document title \*

Document type \*

Document date \*

Local reference

### ATTACHED FILES

+ Add

Title	Type	Language	File / Upload	Action
-------	------	----------	---------------	--------

2. Enter or select the following information:

(1) Enter a *Document Title* for your Document.

(2) Select a *Document Type*.

(3) Enter a *Document Date*.

The system automatically fills the field with today's date, but this can be modified.

(4) Enter a *Local reference*.

(5) Click on the **ADD** button to add a new attachment:

- You can add multiple attachments by clicking on the **ADD** button.
- You can remove unwanted attachments by selecting the attachment and clicking on the **REMOVE** button.

The **Attached files** window becomes editable:

ATTACHED FILES + Add

Title	Type	Language	File / Upload	Action
LAGS doc	Main	en. English	<b>Browse</b> File uploaded!	 

Cancel Save **Save & Send**

3. Enter or select the following information:

(1) Enter a *Title* for your attachment.

(2) Select the *Type* of the document.

It is possible to select from these 4 types: Annex, Cover Letter, Main or Translation.

(3) Select the *Language* of the document.

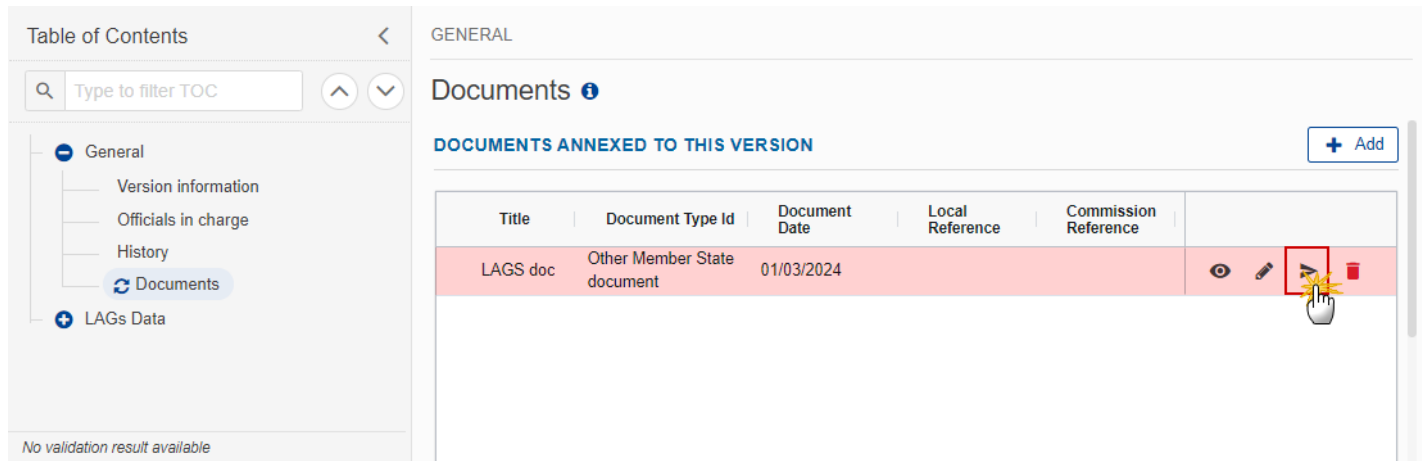
(4) Click on **BROWSE** to select the file that you want to add as an attachment.

(5) After the attachments are uploaded click on **SAVE**.

<b>REMARK</b>	Integral document types will only display the <b>SAVE</b> button and will be sent when the LAGs Data is sent to the Commission. Non-integral document types (such as 'Other Member State Documents') will display the <b>SAVE</b> button and a <b>SAVE &amp; SEND</b> button, and must be sent independently of the LAGs Data.
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## Sending an unsent non-integral document

1. Once the document and attachment(s) have been uploaded click on the **SEND** icon in the row containing the unsent document:



The screenshot shows a web interface for document management. On the left is a 'Table of Contents' sidebar with a search bar and a tree view containing 'General', 'Version information', 'Officials in charge', 'History', 'Documents', and 'LAGs Data'. The main area is titled 'GENERAL Documents' and features a table of documents. The table has columns for 'Title', 'Document Type Id', 'Document Date', 'Local Reference', and 'Commission Reference'. A single row is highlighted in red, representing a document titled 'LAGS doc' of type 'Other Member State document' dated '01/03/2024'. To the right of this row is an action column containing icons for view, edit, and send. A hand cursor is clicking on the send icon, which is a yellow starburst. Above the table is a '+ Add' button. At the bottom left of the interface, it says 'No validation result available'.

2. Click on **CONFIRM** to send the document to the Commission. For completing this action, the User will be redirected to the EU Login signature page:

## Documents

### Send document



You are about to send the following document for signature. For this, you will be redirected to EU Login, where you will be guided through the signature process. After that, you will be redirected back to SFC.

Document title

**LAGS doc**


Document type

**Other Member State document**

Document date

**01/03/2024**

Cancel

Confirm 

**REMARK**

The **SAVE & SEND** button will only be shown for documents which are not integral part of the Object and after at least one attachment was added.

### Deletion of an unsent document

**REMARK**

Only unsent documents can be deleted.


1. In the row of a previously uploaded unsent document click on the **DELETE** icon to delete the document and associated attachments:

Table of Contents <

GENERAL

Documents ⓘ

DOCUMENTS ANNEXED TO THIS VERSION + Add

Title	Document Type Id	Document Date	Local Reference	Commission Reference	
LAGS doc	Other Member State document	01/03/2024			

No validation result available

A confirmation window appears:

**Delete document** ×

Are you sure you want to delete the document with title "LAGS doc"? This action cannot be undone.

Cancel **OK**

2. Click on **OK** to confirm deletion. Click on **CANCEL** to return to the document section.

## Validate an uploaded XML document

<b>REMARK</b>	The system automatically validates the XML documents during the upload phase. XML file(s) in status <b>ERROR (E)</b> cannot be submitted to the Commission. MS must correct these errors by uploading a new, corrected file (or by deleting it, if necessary).
---------------	--

Find the list of all XML business rules that apply when a User upload an XML file in the system:

<b>All XML files (Document type = LAGS.IDE)</b>			
<b>Code</b>	<b>Severity</b>	<b>Description</b>	<b>Error Message</b>
LAGS_XML_000	<b>ERROR</b>	Validate file structure	XML file structure NOT correct, please upload a correct file
LAGS_XML_020	<b>ERROR</b>	Validate CCI (CAP Plan identifier)	CCI “{{arg0}}” is not valid
LAGS_XML_030	<b>ERROR</b>	Validate Financial periods	Financial period “{{arg0}}” is not valid
LAGS_XML_040	<b>ERROR</b>	Validate amount format	Amount format “{{arg0}}” is not valid
LAGS_XML_050	<b>ERROR</b>	Validate Currency code	Currency Code “{{arg0}}” is not valid
LAGS_XML_060	<b>ERROR</b>	Validate we have the right correlation between the Financial & Encoding periods and the data on LAGS which is being transmitted.	You are not allowed to upload data about “{{arg0}}” in this period.
LAGS_XML_070	<b>ERROR</b>	Validate the Result Indicator if it exists in the reference data	The following Results Indicators “{{arg0}}” are not part of the last adopted CSP
LAGS_XML_080	<b>ERROR</b>	Validate the of unit of measurement for the Result Indicator, if it exists in the reference data and corresponds to that RI	The following unit of measure “{{arg0}}” are not correct for this Result Indicator:
LAGS_XML_090	<b>ERROR</b>	Validate if the Result Indicator requires a denominator	The following Results Indicators don’t require a denominator
LAGS_XML_091	<b>ERROR</b>	Validate, for each LAG ID, that the sum of the different fields: L601+L602+L603+L604 is equal to L600	For the following LAGs Ids, the sum of L601+L602+L603+L604 does not equal the value in L600!

LAGS_XML_092	<b>ERROR</b>	Validate, for each LAG ID, that the sum of the different fields L611+L612+L613+L614 is equal to L610	For the following LAGs Ids, the sum of L611+L612+L613+L614 does not equal the value in L610!
LAGS_XML_093	<b>ERROR</b>	Validate for each LAG ID, that the sum of the different fields L701+L702..+L707 is equal to L700	For the following LAGs Ids, the sum of L701+L702..+L707 does not equal the value in L700!
LAGS_XML_094	<b>ERROR</b>	Validate, for each LAG ID, that the sum of the different fields L922 + L923 is equal to L920	For the following LAGs Ids, the sum of of L922 + L923 does not equal L920!
LAGS_XML_100	<b>ERROR</b>	Validate if the Result Indicator have a denominator which is not needed	The following Results Indicators have a denominator which is not needed:
LAGS_XML_120	<b>ERROR</b>	Validate that each LAG ID is present only once when uploading the xml file	*implemented by the way upload of xml file works: the data for existing LAGs IDs are always being replaced.
LAGS_XML_130 (see <b>REMARK</b> below)	<b>ERROR</b>	Validate that the municipality codes are in the SFC Reference Data	The following municipality codes are not correct:

<b>REMARK</b>	<p>L300: municipality codes</p> <p>This field provides for the Local Administrative Unit code of the municipalities within the LAG area. Multiple codes may be entered. Please use the list (2021) as provided by the Eurostat:</p> <p><a href="#">Local administrative units (LAU) - NUTS - Nomenclature of territorial units for statistics - Eurostat (europa.eu)</a></p> <p>A single municipality code can be entered by more than one LAG in the Member States where the LAGs territories can overlap.</p> <p>The code of municipality is reported also in cases when LAG covers part of it.</p>
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All XML files (Document type = LAGS.ACF)			
Code	Severity	Description	Error Message

LAGS_XML_000	<b>ERROR</b>	Validate file structure	XML file structure NOT correct, please upload a correct file
LAGS_XML_010	<b>ERROR</b>	Validate file syntax (validate that all mandatory elements of the declaration are included in the XML file)	XML file structure NOT correct, please upload a correct file
LAGS_XML_020	<b>ERROR</b>	Validate CCI (CAP Plan identifier)	CCI “{{arg0}}” is not valid
LAGS_XML_030	<b>ERROR</b>	Validate Financial periods	Financial period “{{arg0}}” is not valid
LAGS_XML_040	<b>ERROR</b>	Validate amount format	Amount format NOT correct. Amount format ({{arg0}}) NOT correct.
LAGS_XML_050	<b>ERROR</b>	Validate Currency code	Currency code should be ‘EUR’

## Consult an uploaded XML document

<b>NOTE</b>	<p>For each XML file displayed on the screen, the number of Errors (<b>E</b>) and Warnings (<b>W</b>) that occurred during the execution of the XML business rules validation will be displayed.</p> <p>For the document type ‘Quantitative Data Information in XML’, a MS User can upload one file for all sections but can upload each section separately.</p>
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1. Click on the arrow to consult the details of the uploaded document:

Table of Contents <

🔍 Type to filter TOC

- General
- Version information
- Officials in charge
- History
- Documents**
- LAGs Data

No validation result available

GENERAL

Documents ⓘ

DOCUMENTS ANNEXED TO THIS VERSION + Add

Title	Document Type Id	Document Date	Local Reference	Commission Reference	Status	List Of Document Attachments
> LAGs activities & finances data	LAGs activities & finances data in XML	01/03/2024			ERROR	1 <span style="float: right;">👁️ ✎️ 🗑️</span>
> LAGs identification data	LAGs identification data in XML	01/03/2024			ERROR	1 <span style="float: right;">👁️ ✎️ 🗑️</span>















The file details now appear:

GENERAL

Documents ⓘ

DOCUMENTS ANNEXED TO THIS VERSION + Add

Title	Document Type Id	Document Date	Local Reference	Commission Reference	Status	List Of Document Attachments	Sent Date	
LAGs IDE1	LAGs identification data in XML	07/03/2024			OK	1		  
Title	File name	L100: Lags Ids	Upload date	User	File status	E	W	
LAGs 1	BG_LAGs_ide1 2.xml	LTEST110, LTEST210	07/03/2024	Gsb, Ste (n0001843)	OK	0	0	  <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">1</span> <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">4</span>
LAGs IDE2	LAGs identification data in XML	07/03/2024			ERROR	1		  
Title	File name	L100: Lags Ids	Upload date	User	File status	E	W	
LAGs IDE2	BG_LAGs_ide1.xml		07/03/2024	Gsb, Ste (n0001843)	ERROR	2	0	    <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">1</span> <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">2</span> <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">3</span> <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">4</span>

2. Different actions are possible based on the File Status (**OK** or **ERROR**):

(1) View the file.

(2) View the list of Errors and Warnings detected in the file.

In case of Warnings only, the File Status will be OK.

(3) View the file with the Errors and Warnings on the corresponding lines.

(4) Delete the file. This feature is useful if a file is used for testing purposes or to delete a file with errors.

## LAGs Data

### *LAGs Identification*

### LAGs Basic Details and Funding

Data are populated from the XML file upload:

LAGS DATA → LAGs Identification

### LAGs Basic Details and Funding ?

LAG ID (L100)	LAG's name	Municipality codes (L300)	Total LAG population (L400)	Support of a LAG by more than one Fund (L500)	ERDF support (L501)	ESF+ support (L502)	EMFAF support (L503)	ESIF use (L504)
LTEST110	LAG 1 BG	MON02	10000	Yes	No	Yes	Yes	No
LTEST210	LAG 2 BG	MON02	10000	Yes	No	Yes	Yes	No

## LAGs Members by Organizational Categories

Data are populated from the XML file upload:

LAGS DATA → LAGs Identification

### LAGs Members by Organizational Categories ?

LAG ID (L100)	Total LAG's members (L600)	Total LAG's members representing public administrations (L601)	Total LAG's members with private local economic interests (L602)	Total LAG's members representatives of social local interests (L603)	Total LAG's members other categories (L604)
LTEST110	1000	200	500	175	125
LTEST210	10000	2000	5000	1750	1250

## LAGs Members in Decision-Making Body

Data are populated from the XML file upload:

### LAGs Members in Decision-Making Body ⓘ

LAG ID (L100)	Total number of LAG's members in the LAG's decision-making body (L610)	Total LAG's members decision-making body decision-making body that represent public administrations (L611)	Total LAG's members decision-making body with private local economic interests (L612)	Total LAG's members in decision-making body representatives of social local interests (L613)	Total LAG's members in decision-making body -other categories (L614)	Gr (L
LTEST110	100	65	15	10	10	
LTEST210	1000	650	150	100	100	

### LAGs Members in Decision-Making Body ⓘ

ing 614)	Gender: Man (L615)	Gender: Woman (L616)	Non-binary, not woman not man (L617)	Prefer not to say (L618)	Number of young members (L619) - young = up to 35 years old
10	20	30	25	25	30
100	250	150	300	300	300

### **LAGs Activities and Finances**

<b>NOTE</b>	The Activities and Finances is not needed before 2026.
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## Validate the LAGs Data

<b>REMARK</b>	<p>The LAGs Data can be validated <b>at any time</b>, when the current version is in status <b>OPEN</b> and resides at the User's Node.</p> <p>The User must have the role of <b>MS Paying Agency, MS Coordinating Body</b> or <b>MS Managing Authority</b> with <b>Update</b> or <b>Send</b> rights (<b>MSPAu/s, MSCBu/s</b> or <b>MSMAu/s</b>).</p>
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Click on the **VALIDATE** button to validate the LAGs Data:

The screenshot shows the 'LAGs Data List' interface for version 2023.0 of project 2023BG06AFSP001. The 'Validate' button is highlighted in red. The interface displays version information, including the current node 'Balgarija' and an 'OPEN' status. A table below shows details for 'National reference' and 'Age of Young Members'.

Version	Financial period	Last modified	Current node
2023.0	16/10/2023 - 15/10/2024	07/03/2024, 15:23	Balgarija

National reference	Age of Young Members *	Source language *
	35	[BG] Bulgarian

<b>REMARK</b>	<p>An <b>ERROR</b> will block you from sending the LAGs Data. The error(s) should be resolved and the LAGs Data must be revalidated. Note that a <b>WARNING</b> does not block you from sending the LAGs Data.</p>
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The system validates the following information:

Code	Severity	Validation Rule
001	<b>ERROR</b>	Validate that at least one official in charge of the Member State exists.

010	<b>ERROR</b>	Validate that the CCI code matches the following regular expression: 2023CC06AFSPNNW
020	<b>ERROR</b>	Validate that the whole LAGS data is linked to the last adopted CAP Strategic Plan before the end of the financial period.
030	<b>ERROR</b>	Validate that all integral documents have at least one attachment with a length > 0.
040	<b>ERROR</b>	Validate that no XML documents are in status ERROR (Therefore the users have to delete all the xml files which are in this status)
060	<b>WARNING</b>	For LAGS identification data, each LAG ID is present only once.
080	<b>ERROR</b>	Use of funds other than EAFRD If set as yes, at least one of the following options is checked: European Regional Development Fund (ERDF) or European Social Fund Plus (ESF+) or European Maritime, Fisheries and Aquaculture Fund (EMFAF) or European Structural and Investment Funds (ESIF)
100	<b>ERROR</b>	Completeness of the data for all LAGs IDs Validate that the data transmitted in 2026 respectively 2030 are for all the selected LAGS which have been transmitted
120	<b>ERROR</b>	Validate that there exists data on LAGs to be validated when this action is applied.
130	<b>ERROR</b>	Validate that the LAGs Results Indicators are part of the linked CAP Plan.

An example of a validation window:

**Latest validation result** ✕

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The LAGs Data version has been successfully validated.

You can check the list of validation results at any time throughout the LAGs Data:

The screenshot shows the SFC2021 interface for LAGs Data. The main panel displays 'Version information' with a table of data. A 'Latest validation result' sidebar is open on the right, showing a list of validation rules with their status. A status bar at the bottom left shows counts for 'All results', 'Passed', 'Warning', and 'Error'. A red box highlights the status bar and the validation results sidebar.

Version	Financial period	Last modified
2023.0	16/10/2023 - 15/10/2024	07/03/2024, 15:43

National reference	Age of Young Members *
	35

Title in English	Programme
Strategic plan	1.2

Commission decision number	Commission

**Latest validation result**

- The LAGs Data version has been successfully validated.
- LAGS\_VALRULE\_001: Validate that at least one person in charge is defined.
- LAGS\_VALRULE\_010: Validate that the CCI code matches the regular expression.
- LAGS\_VALRULE\_020: Validate that the whole LAGS data is linked to the last adopted CAP Strategic Plan before the end of the financial period.
- LAGS\_VALRULE\_030: Validate that all integral documents have at least one attachment with a length > 0.

1 All results 9 Passed 0 Warning 0 Error

To see the last validation results:

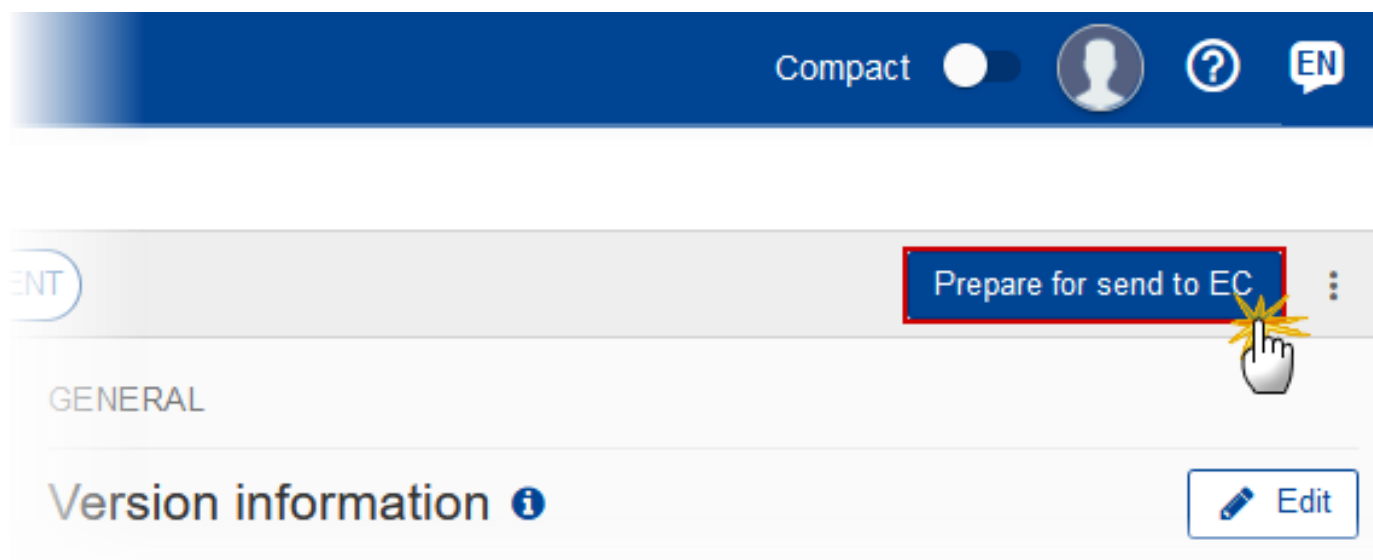
- (1) Click on one of the 4 categories: *All results*, *Passed*, *Warning*, *Error*.
- (2) The list of latest validation results for the chosen category is displayed.

After all errors have been resolved the status of the LAGs Data becomes **VALIDATED**.

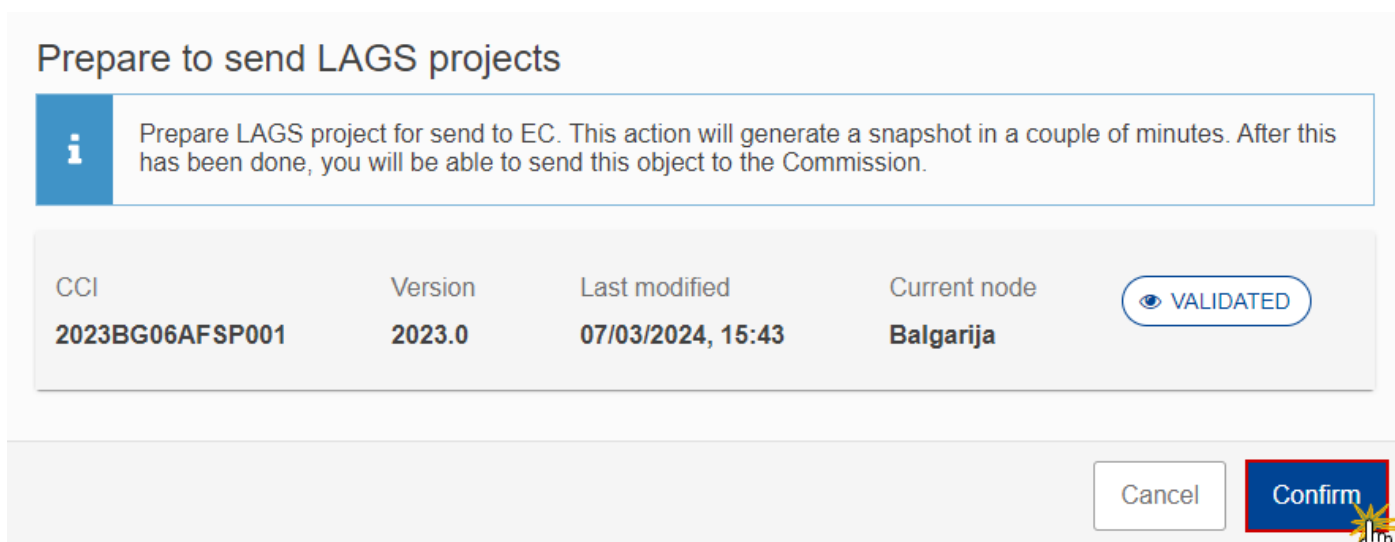
## Prepare LAGs Data for send to EC

<b>REMARK</b>	<p>The Prepare for Send can occur when a User on the <b>highest MS Node</b> wants to indicate that the LAGs Data version can be prepared for sending to the Commission, once the <b>VALIDATION ERRORS</b> have been removed and the status is <b>VALIDATED</b> or <b>SENT</b> (from a lower Node).</p> <p>The User must have the role of <b>MS Paying Agency, MS Coordinating Body</b> or <b>MS Managing Authority</b> with <b>Update</b> or <b>Send</b> rights (<b>MSPAu/s, MSCBu/s</b> or <b>MSMAu/s</b>).</p>
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1. Click on the **PREPARE FOR SEND TO EC** button to prepare to send the LAGs Data to the Commission:



The system will ask you to confirm the send action:



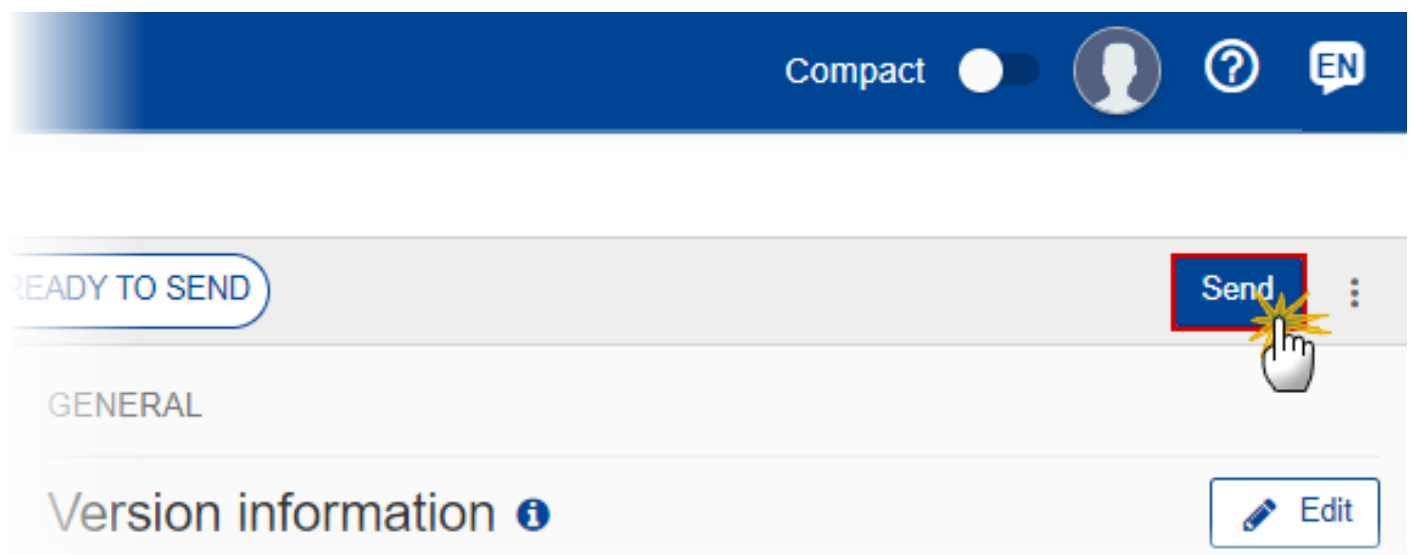
2. Click on **CONFIRM** to confirm.

The status of the LAGs Data is set to **PREPARING FOR SEND TO EC**.

## Send the LAGs Data

<b>REMARK</b>	<p>The Send can occur when a User wants to send its recorded data on a LAGs Data version to the Commission or to an upper Node.</p> <p>The LAGs Data can only be sent once the <b>VALIDATION ERRORS</b> have been removed and the status is <b>READY TO SEND</b> or <b>SENT</b> (from a lower node).</p> <p>The "<b>4 eyes principle</b>" must be respected. Therefore, the User sending must be different from the User who last validated.</p> <p>The User must have the role of <b>MS Paying Agency, MS Coordinating Body or MS Managing Authority</b> with <b>Send</b> rights (<b>MSPAs, MSCBs or MSMA</b>s).</p>
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1. Click on the **SEND** button to send the LAGs Data to the Commission or to an upper Node:



The system will ask you to confirm the send action:



## Send LAGS project




For performing this action, you will be redirected to EU Login, where you will be guided through the signature process. After that, you will be redirected back to SFC.

Send LAGS project. When sending to the Commission, please check the accuracy of the generated snapshot before confirming the send.

CCI	Version	Last modified	Current node	
2023BG06AFSP001	2023.0	07/03/2024, 16:00	Balgarija	<input checked="" type="checkbox"/> READY TO SEND

Snapshot of data before send - bg  
Snapshot of data before send - en

Cancel

Confirm 

2. Click on **CONFIRM** to confirm. For completing this action, the User will be redirected to the EU Login signature page.

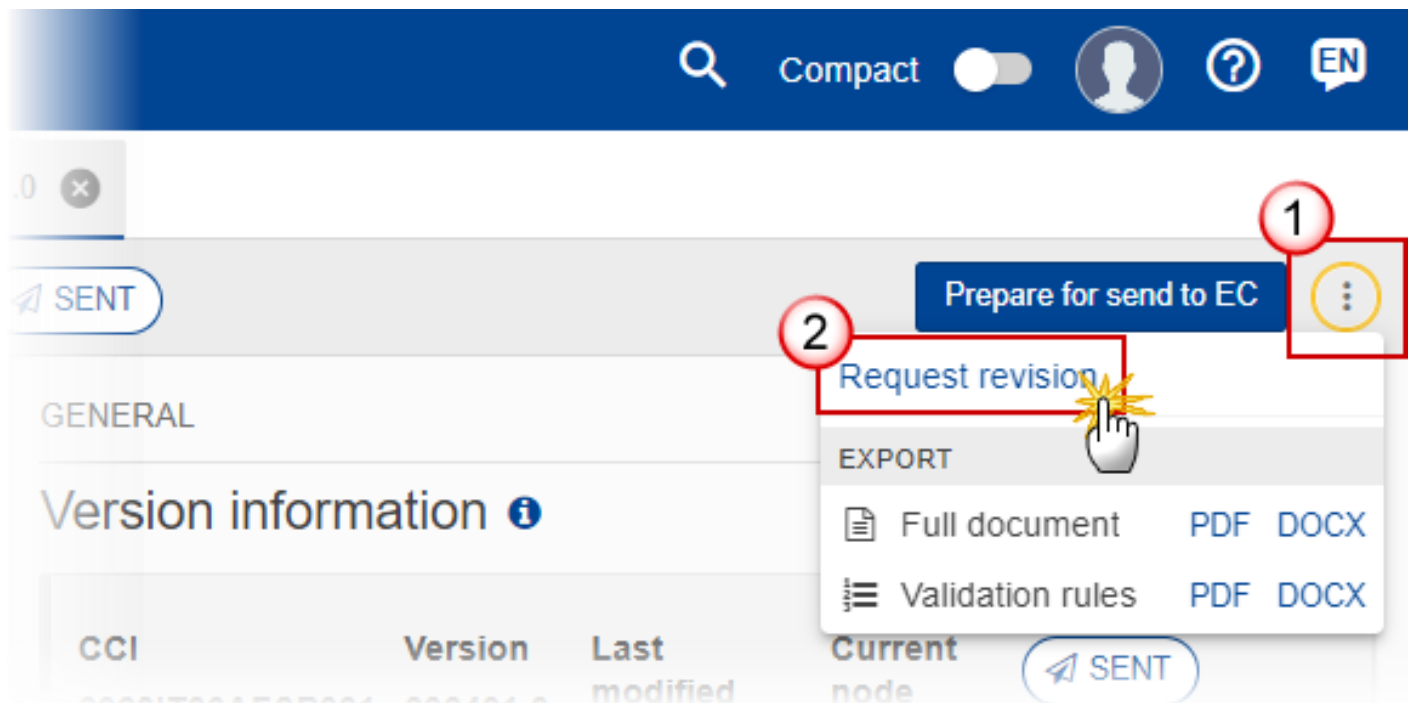
On success, the LAGs Data version has been sent to the Commission or to an upper Node. When sent, the status is set to **SENT**.

<b>REMARK</b>	<p>When on the highest MS node, different versions of the generated “Snapshot before send” document will be available so that the sender can first verify what will be sent to the Commission:</p> <ul style="list-style-type: none"><li>• A version containing the untranslated content with the template in the Source language.</li><li>• When the Source language is different from English, a version containing the untranslated content with the template in English.</li><li>• When the Source language is different from English, a version containing a machine translation of the content in English with the template in English.</li></ul>
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## Request for Revised LAGs Data by MS

<b>REMARK</b>	<p>The LAGs Data can only be revised by MS <b>when a lower Node exists</b> and the status is <b>SENT</b> (to a higher MS node), <b>OPEN, VALIDATED, READY TO SEND</b> or <b>REVISION REQUESTED BY MS</b>.</p> <p>This action can be used when a User wants to request a revision for the LAGs Data version sent by the Member State/Region because it is incomplete or incorrect.</p> <p>The User must have the role of <b>MS Paying Agency, MS Coordinating Body</b> or <b>MS Managing Authority</b> with <b>Update</b> rights (<b>MSPAu, MSCBu</b> or <b>MSMAu</b>).</p>
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Follow the steps to request for revised LAGs Data by MS:




1. Select the following:

(1) Select the icon with 3 vertical dots.

(2) Click on the **REQUEST REVISION** button to request revision from the lower Node.

The system will ask you to confirm the request for revision:


## Request for revision of LAGS projects version

CCI	Version	Last modified	Current node	
2023BG06AFSP001	2023.0	07/03/2024, 15:43	Balgarija	

Reason for request for revision \*

Reason 1

2



1. Enter the following:

(1) Enter the *Reason* in the text box provided.

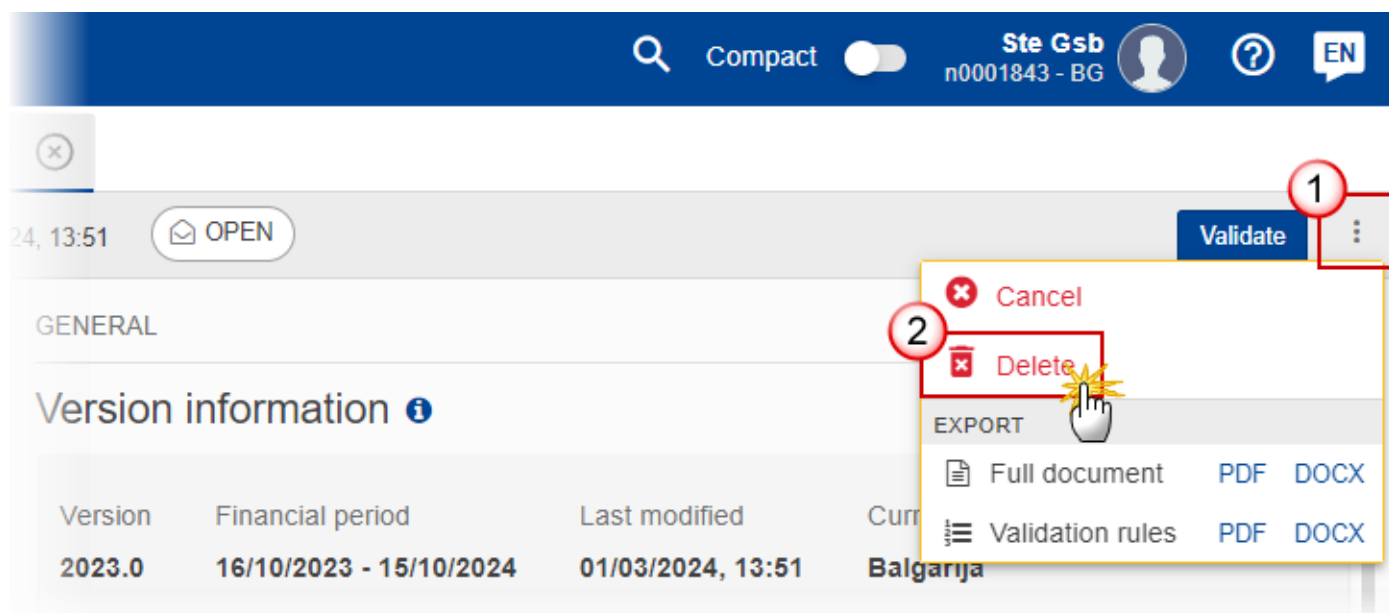
(2) Click on **CONFIRM** to save the information.

On success, the status of the LAGs Data will be changed to **REVISION REQUESTED BY MS** and the sender is notified of the action and its reason.

## Delete the LAGs Data

<b>REMARK</b>	<p>The LAGs Data can only be deleted when:</p> <ul style="list-style-type: none"> <li>• it resides on the owner Node</li> <li>• the status is <b>OPEN, VALIDATED, READY TO SEND</b> or <b>REVISION REQUESTED BY MS</b></li> <li>• it has <b>never been sent to the Commission</b> before</li> <li>• it has <b>no sent documents attached</b>.</li> </ul> <p>The User must have the role of <b>MS Paying Agency, MS Coordinating Body</b> or <b>MS Managing Authority</b> with <b>Update</b> rights (MSPAu, MSCBu or MSMAu).</p> <p>The delete is a physical delete and <b>cannot be recovered!</b></p>
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Follow the steps to remove the LAGs Data from the system:



1. Select the following:

(1) Select the icon with 3 vertical dots.

(2) Click on the **DELETE** button to remove the LAGs Data from the system.

The system will ask you to confirm the delete action:

## Delete LAGS Project




This action cannot be undone!

CCI

Version

Last modified

Current node

 OPEN

2023BG06AFSP001

2023.0

01/03/2024, 13:51

Balgarija

Cancel

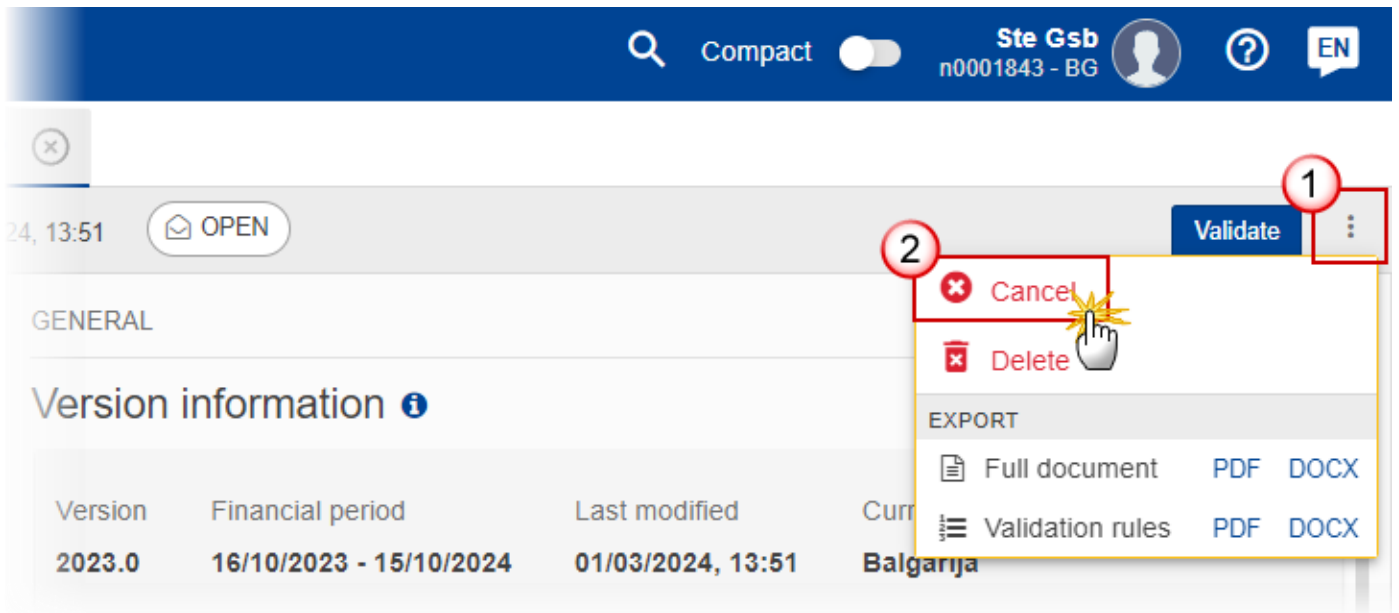
Confirm 

2. Click on **CONFIRM** to confirm or click on **CANCEL** to return to the LAGs Data.

## Cancel the LAGs Data

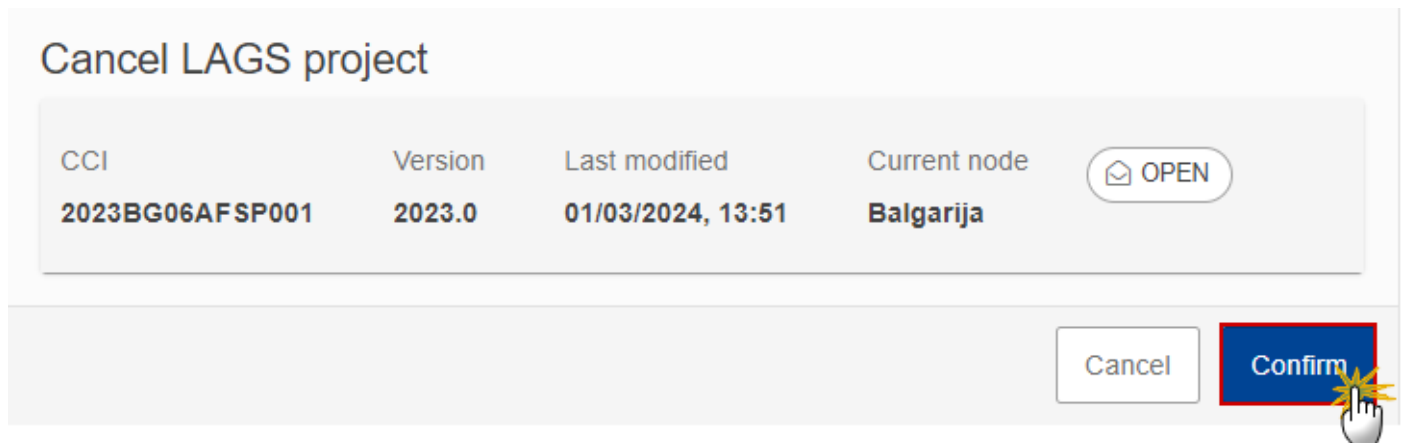
<b>REMARK</b>	<p>The LAGs Data can only be cancelled when a LAGs Data version with documents was sent to the Commission and without any previous work version in status <b>REVISION REQUESTED BY EC</b>. The notification utility will be called to notify the Commission of the cancel of the version.</p> <p>The LAGs Data version must currently reside on the User's Node and its status is <b>OPEN, VALIDATED, READY TO SEND</b> or <b>REVISION REQUESTED BY MS</b> and contains a sent Document and has no previous working version of the same major version in status <b>REVISION REQUESTED BY EC</b>.</p> <p>The User must have the role of <b>MS Paying Agency, MS Coordinating Body</b> or <b>MS Managing Authority</b> with <b>Update</b> rights (<b>MSPAu, MSCBu</b> or <b>MSMAu</b>).</p>
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Follow the steps to cancel the LAGs Data from the system:



1. Select the following:
  - (1) Select the icon with 3 vertical dots.
  - (2) Click on the **CANCEL** button to cancel the LAGs Data from the system.

The system will ask you to confirm the cancel action:



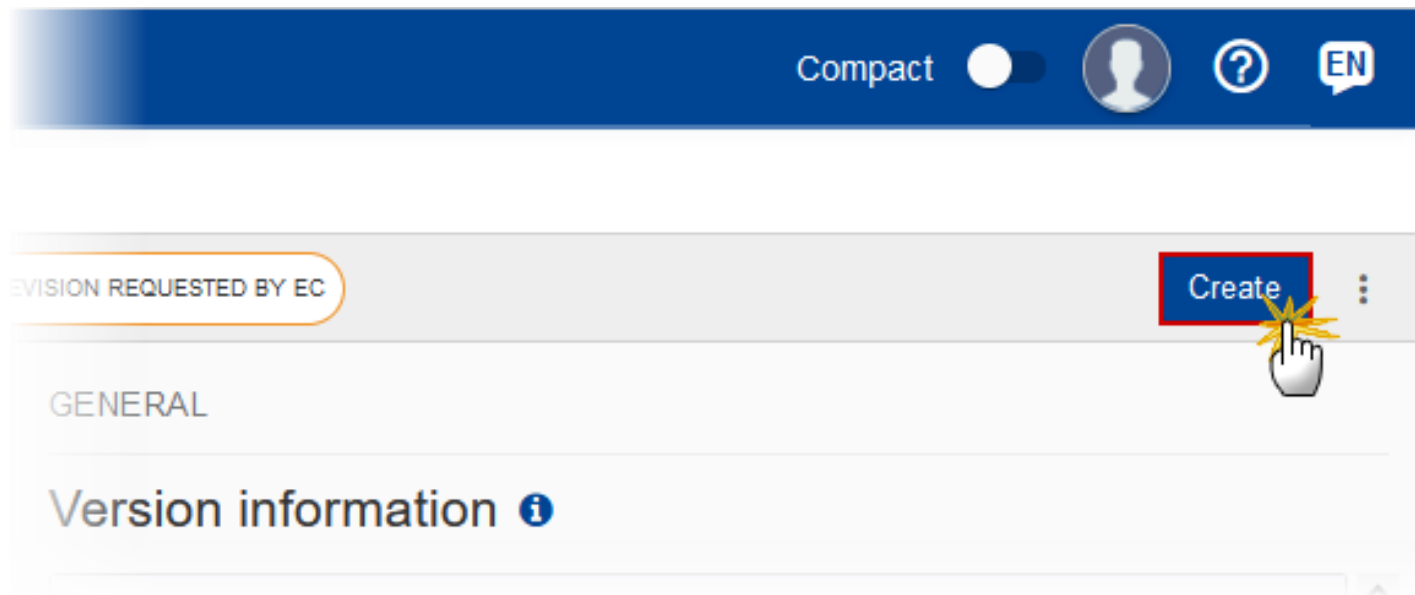
2. Click on **CONFIRM** to confirm or click on **CANCEL** to return to the LAGs Data.

On success, the status of the LAGs Data will be changed to **CANCELLED**.

## Create New Version of LAGs Data


<b>REMARK</b>	<p>A new version of LAGs Data needs to be created when on the last version a revision was requested by the Commission, or can be created when the Member State feels the need to send a revised version.</p> <p>A new version of the LAGs Data can only be created when the last working version for the submission period of the LAGs Data is in status <b>REVISION REQUESTED BY EC</b>, <b>CANCELLED</b> or <b>SENT</b> to the Commission.</p> <p>The User must have the role of <b>MS Paying Agency</b>, <b>MS Coordinating Body</b> or <b>MS Managing Authority</b> with <b>Update</b> rights (<b>MSPAu</b>, <b>MSCBu</b> or <b>MSMAu</b>).</p>
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1. Click on the **CREATE** button to create a new version of the LAGs Data:



The system will ask you to confirm the creation of a new version:

## Create new LAGS project version

CCI	Version	Last modified	Current node	
2023BG06AFSP001	2023.0	07/03/2024, 16:12	European Commission	 REVISION REQUESTED BY EC

Cancel

Confirm 

2. Click on **CONFIRM** to confirm. Click on **CANCEL** to return to the LAGs Data.

On success, a new version of the LAGs Data has been created as a copy of the last version, with a version number identical to the previous and a working version number incremented by one. Its status is set to **OPEN**.