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# **Annual Performance Report**

#### PURPOSE

This document describes the actions related to the Annual Performance Report (APR) procedure as described in Article 134(14) of CPR Regulation (EU) No 2115/2021 and Article 150(3) of EAFRD Regulation (EU) No 1307/2013.

#### REGULATIONS

More details regarding the regulation of the Annual Performance Report can be found in the "<u>About</u> <u>SFC2021</u>" section of the portal.

#### ROLES

Roles involved in the Annual Performance Report are:

MS Paying Agency (MSPA)	Record Annual Performance Report
MS Coordinating Body (MSCB)	Upload Annual Performance Report Documents
	Consult Annual Performance Report
	Delete Annual Performance Report
	Validate Annual Performance Report
	Prepare Annual Performance Report for send to EC
	Send Annual Performance Report
	Request for Revised Annual Performance Report by MS
	Create New Version of an Annual Performance Report
MS Managing Authority (MSMA)	Consult Annual Performance Report

#### FUNDS

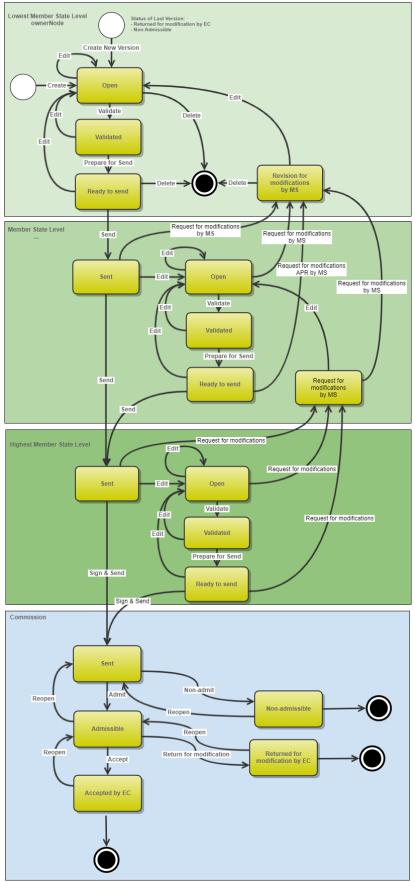
EAGF EAFRD

# Workflow

This section shows the lifecycle to create and manage an Annual Performance Report.

Click <u>here</u> to see the Annual Performance Report workflow diagram in high resolution.

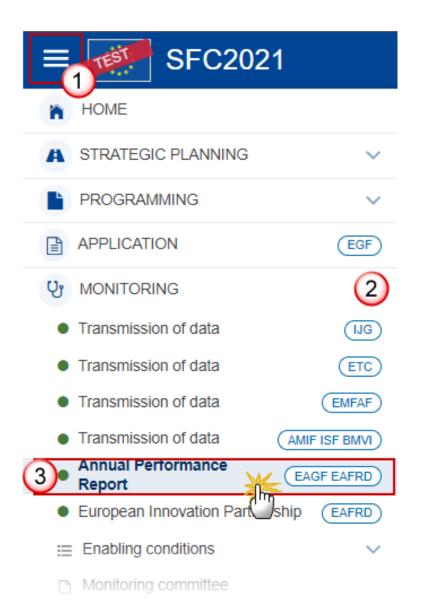
# **APR State Diagram**



# **Create an Annual Performance Report**

		The User is an identified User and has the role of <b>MS Paying Agency</b> or <b>MS Coordination</b> <b>Body</b> with <b>Update</b> rights ( <b>MSPAu/MSCBu</b> ).
RE	MARK	The Common Agriculture Plan is adopted and managed on the User's Node.
		When creating a new Annual Performance Report for a specific Financial Year, it does not yet exist.

1. To create the Annual Performance Report, go to the **MONITORING** menu and select the **ANNUAL PERFORMANCE REPORT** option:



2. In the search screen click on the **CREATE** button to create a new Annual Performance Report:

● Show       ■ Export							
CCI	Version Financial Title Period	Status	Status date Previous node				

You are redirected to the Annual Performance Report Creation Wizard:

CREATE ANNUAL PERFORMANCE REPORT	
Financial Period *	(1)
	Y
CCI*	
	<u> </u>
Source language *	
Cap strategic plan title in English	490
Select a CCI	100
Title in Slovak	
	4
Monitoring committee submission date	
dd/mm/yyyy 🗐 5	
National reference	
	6
Comments	0
	7
	Cancel Create

- 3. Enter or select the following information:
- (1) Select the *Financial Period*.

The first version of each APR can only be created during the 6 months following the Financial Period. The Financial Period is automatically set by the system based on the current date.

APR version YYYY for which Financial period = 16/10/YYYY to 15/10/YYYY+1, can only be created and submitted from 15/10/YYYY+1 to 15/02/YYYY+2

Exception, for APR version 2023 (first APR), the Financial period = 01/01/2023 to 31/12/2023. The first version of this first APR can only be created from 16/10/2023 to 15/02/2024.

(2) Select the *CCI* number.

The CCI list contains all the last adopted Programmes versions with a Decision Date smaller or equal to the last day of the Financial Year. The list contains only versions managed at the User's Node for which the User is registered. The list returns the CCI and the Programme Title and the Programme version.

- (3) Select the *Source language*.
- (4) Enter the *Title in...* native language if necessary.
- (5) Enter the Monitoring committee submission date.
- (6) Enter the *National reference* if applicable.
- (7) Enter *Comments* if necessary.
- (8) Click on **CREATE**.

The status of the Annual Performance Report is **OPEN**.

Remark	On Create, when the preconditions are met, the initial Annual Performance Reports structure is created and a Table of Content (ToC)/Navigation Tree is presented, so the User can continue to populate the structured data of the the Annual Performance Report.
	The APR is linked to the last adopted version of the CAP with a Decision Date smaller or equal to the last day of the Financial Year (15/10/YYYY).

# **Record/Edit the Annual Performance Report**

	The User is an identified User and has the role of <b>MS Paying Agency</b> or <b>MS Coordination</b> <b>Body</b> with <b>Update</b> rights ( <b>MSPAu/MSCBu</b> ).
Remark	When editing a version of an Annual Performance Report, its status is <b>OPEN</b> , <b>VALIDATED</b> , <b>READY TO SEND</b> or <b>SENT</b> at the level of the Member State or <b>REVISION REQUESTED BY MS</b> and currently resides on the User's Node.

# General

# Version Information

Νοτε	The <b>Version Information</b> contains information on the identification and status of the APR Version like the CCI, the Fund, the Version Number, the Accounting Period, the Status, the Node where it currently resides, the Title in English, the National reference and information from the linked CAP Strategic Plan like its Commission decision number and date. Only the Report approval date by the monitoring committee can be updated.
------	---

Click on the **EDIT** button to edit the Version information if needed:

GENERAL			
Version information			Edit
CCI Version Last modified 2023BG06AFSP001 2023.1 31/08/2023, 14	Current node 4:55 Balgarija		
Financial Period 01/01/2023 - 15/10/2023	Status date 31/08/2023	Last modified by AGRITEST, TEST MS USER 1	
National reference aaa	Monitoring committee submission date 04/08/2023	Programme version	
Title in English Annual Performance Report - Strategic plan			

## **Officials in Charge**

NOTEOfficials in Charge can be updated at any time, independent from the status of the Annual<br/>Performance Report.<br/>Commission Officials (email domain "ec.europa.eu") can only be created/updated/deleted by<br/>Commission Users.

- Click on the ADD button + Add to add a new official in charge.
- Clicking on the EDIT icon 🖍 of a row will allow you to modify the information of this official.
- Clicking on the **DELETE** icon **D** of a row will allow you to delete the official in charge selected.
- 1. Click on the ADD button to add a new Official in Charge:

Table of Contents <	GENERAL						
Q     Type to filter TOC	Officials in charge				Add		
- 😑 General	Name	Phone	Email	Language	Valid from	Valid until	0
Version information				No items to d	isplay		
History Documents							
Observations							
1. NARRATIVE PART OF THE ANN							
2. QUANTITATIVE PART OF THE A							
No validation result available							

Edit row			
Name * Some One		1	248
Email * @ test@test.com		2	243
Phone 、	50 Lan	guage	\$4
Valid from	Vali	d until	5
			Cancel Save

- 2. Enter or select the following information:
- (1) Enter the Name.
- (2) Enter the *Email*.

The format of the Email address will be validated by the system and should be unique.

- (3) Enter the *Phone* number.
- (4) Select the Language.
- (5) Enter the Valid from and Valid until dates.
- The Valid until date should be greater than the Valid from date.
- (6) Click on **SAVE** to save the information.

#### History

This section shows all the actions that have been taken on the Annual Performance Report since it was created, for example:

Table of Contents <	GENERAL
Q Type to filter TOC	History 0
<ul> <li>General</li> <li>1. NARRATIVE PART OF THE ANNUAL PEI</li> <li>2. QUANTITATIVE PART OF THE ANNUAL</li> </ul>	22/08/2023       OPEN         15:48       Action Edit on node España (ES) by Gsb, Ste (n0001843)         18/08/2023       OPEN         14:51       Action Create on node España (ES) by Gsb, Ste (n0001843)
No validation result available	

## Documents

Note	The <b>Documents</b> list shows all documents uploaded against this version of the Annual Performance Report by Member State and by Commission. Member State Users see all their own Documents and the sent Commission Documents. Commission Users see all their own Documents, unsent Integral Member State Documents and sent Member State Documents.	
	Only unsent documents can be deleted. Once a document has been sent to the Commission it cannot be deleted.	

The following documents will be foreseen:

Description	Internal Code	Non- Integral (1)	Integral (2)	System (3)	Required (4)
Other Member State Document	APR.OM	х			
Snapshot of data before send Snapshot of Monitoring data before send	SNP.APRSNT		х	х	х
XML Import file	APR.QDI		Х		

(1) Document can be sent at any time

- (2) Document will be automatically sent when the Object is sent
- (3) Document automatically created by the system
- (4) Document required in the system before a next action can be executed

## **Upload & Send documents**

NIOTE	Only unsent documents can be deleted. Once a document has been sent to the Commission
	it cannot be deleted.

Multiple documents can be uploaded in the Annual Performance Report.

- Clicking on the ADD button + Add will open a pop-up window allowing you to add a new document type with attachments.
- Selecting a document row and clicking on the VIEW icon will allow you to view the document information.
- Selecting a document row and clicking on the EDIT icon 🖍 will allow you to modify the document information. If a document of type 'Other Member State Document' must be sent, you can select the edit icon in order to send the document.
- Selecting a document row and clicking on the **Delete** icon **s** will allow you to delete the document and all attachements.

Remark	<b>Integral Documents</b> (Official Proposal etc) are only sent - together with the encoded data – once the Annual Performance Report is sent to the EC.
	<b>Referential/non-integral Documents</b> (ie. 'Other Member State Document') can be sent at any time independently of the status of the Annual Performance Report.
	The 'Other Member State Document' type demands a manual submission (they are NOT sent automatically when the object is sent to the EC).
	A non-integral document is only visible to the Commission when the SENT DATE is visible.

1. Click on the ADD button to add a new document:

Table of Contents <	GENERAL
Q Type to filter TOC	Documents
General	DOCUMENTS ANNEXED TO THIS VERSION
Version information Officials in charge	Title Document Type Id Document Local Reference
History	
C Documents	
Observations	
- I. NARRATIVE PART OF THE ANN	
2. QUANTITATIVE PART OF THE A	
No validation result available	

The Edit document details pop-up window appears:

#### 

2. Enter or select the following information:

(1) Enter a *Document Title* for your Document.

(2) Select a Document Type.

(3) Enter a *Document Date*.

The system automatically fills the field with todays date, but this can be modified.

(4) Enter a *Local reference*.

(5) Click on the ADD button to add a new attachment:

- You can add multiple attachments by clicking on the ADD button.
- You can remove unwanted attachments by selecting the attachment and clicking on the **REMOVE** button.

The Attached files window becomes editable:

#### ATTACHED FILES

Title	Type	Language	File / Upload	Action
APR doc	Main 🗘	en. English	3 H Browse File uploaded!	1
			Cancel Save Sa	ve & Send

Add

- 3. Enter or select the following information:
- (1) Enter a *Title* for your attachment.
- (2) Select the *Type* of the document.

It is possible to select from these 4 types: Annex, Cover Letter, Main or Translation.

- (3) Select the *Language* of the document.
- (4) Click on **BROWSE** to select the file that you want to add as an attachment.
- (5) After the attachments are uploaded click on SAVE.

Remark	Integral document types will only display the SAVE button and will be sent when the Annual Performance Report is sent to the Commission. Non-integral document types (such as 'Other Member State Documents') will display the SAVE button and a SAVE & SEND button, and must be sent independently of the Annual Performance Report.
--------	---

#### Send an unsent non-integral document

# NOTE Only unsent documents can be deleted. Once a document has been sent to the Commission it cannot be deleted.

1. Once the document and attachment(s) have been uploaded click on the SEND icon in the row containing the unsent document:

Table of Contents <	GENERAL	
Q Type to filter TOC <	Documents   Documents ANNEXED TO THIS VERSION	+ Add
Version information Officials in charge	Title         Document Type Id         Document Date         Local         Commission Reference         List Of Document           Attachments	
History	APR doc Other Member State 22/08/2023 OK 1	, 💦 🛯
Documents     Observations		0
1. NARRATIVE PART OF THE ANN		
2. QUANTITATIVE PART OF THE A		
No validation result available		

2. Click on **CONFIRM** to send the document to the Commission. For completing this action, the User will be redirected to the EU Login signature page:

Send	d document			
i	You are about to send the following document for signature. For this, you will be redirected to EU Login, where y will be guided through the signature process. After that, you will be redirected back to SFC.			
Doci	ument title			
ARF	doc			
Doci	ument type			
Oth	er Member State Document			
Doci	ument date			
22/0	8/2023			
	Cancel Confirm.			

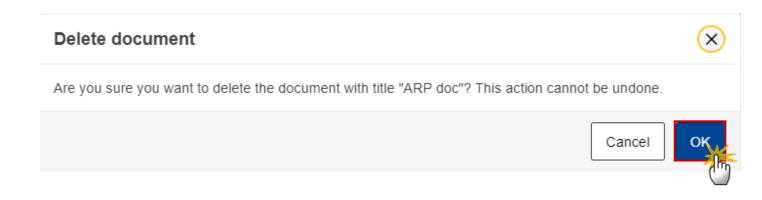
Remark	The <b>SAVE &amp; SEND</b> button will only be shown for documents which are not integral part of the Object and after at least one attachment was added.	
--------	---	--

#### Delete an unsent document

1. In the row of a previously uploaded unsent document click on the **DELETE** icont to delete the document and associated attachments:

Table of Contents <	GENERAL	
Q Type to filter TOC	Documents	
General	DOCUMENTS ANNEXED TO THIS VERSION	+ Add
Version information Officials in charge	Title         Document Type Id         Document Date         Local         Commission Reference         List Of Decument         List Of Document	
History	APR doc Other Member State 22/08/2023 OK 1	) / > 💽
C Documents	Boolinink	(Im)
Observations		
- I. NARRATIVE PART OF THE ANN		
2. QUANTITATIVE PART OF THE A		
No validation result available		

#### A confirmation window appears:



2. Click on **OK** to confirm deletion. Click on **CANCEL** to return to the document section.

# Validate an uploaded XML document

Remark	The system automatically validates the XML documents during the upload phase. XML file(s) in status <b>ERROR</b> (E) cannot be submitted to the Commission. MS must correct these errors by uploading a new, corrected file (or by deleting it, if necessary).	
--------	--	--

Find the list of all XML business rules that apply when a User upload an XML file in the system:

All XML files (Document type =APR.QDI)								
Annual Performance Report								
Code	Severity	Description	Error Message					
APR_XML_000	ERROR	Validate file structure	XML file structure NOT correct, please upload a correct file					
APR_XML_010	Error	Validate file syntax (validate that all mandatory elements of the annual report are included in the XML file)						
APR_XML_020	Error	Validate amount format	Amount format NOT correct. Amount format ({{arg0}}) NOT correct. The format should be [N(15,2)](=Number 15/, or ./Number 2), please upload a corrected file.					

Quantitative information in XML (Document type = APR.QDI)							
Header							
Code	Severity	Description	Error Message				

APR_XML_030	ERROR	Validate Financial period	Financial period "{{arg0}}" is not valid
APR_XML_040	ERROR	Validate CCI (CAP Plan identifier)	CCI "{{arg0}}" is not valid
APR_XML_050	ERROR	Validate Currency code	Currency code should be 'EUR'
Realised outputs			
Code	Severity	Description	Error Message
APR_XML_060	ERROR	Validate Budget code ()	Budget code "{{arg0}}" is not valid for this Fiscal year and specified CCI
APR_XML_070	ERROR	Validate Output Indicator ()	Output indicator "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_080	ERROR	Validate Unit of Measurement ()	Unit of measurement "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_090	ERROR	Validate Planned Unit Amount code ()	Planned Unit Amount Code "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_0100	ERROR	Validate Intervention Code ()	Intervention Code "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_0110	ERROR	Validate Planned unit Amount Group ()	Planned Unit Amount Group "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_0120	ERROR	Validate that combination of Budget code and planned unit amount code, output indicator, unit of measurement and intervention code is unique	In the Realised output table, the combination of Budget code "{{arg0}}", Planned unit amount code "{{arg1}}", output indicator "{{arg2}}", unit of measurement "{{arg3}}" and Intervention code "{{arg4}}" is not unique
Aggregated Values			
Code	Severity	Description	Error Message
APR_XML_060	ERROR	Validate Budget code ()	Budget code "{{arg0}}" is not valid for this Fiscal year and specified CCI

APR_XML_0100	ERROR	Validate Intervention Code ()	Intervention Code "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_0101	ERROR	Validate Intervention Type Code ()	Intervention Type Code "{{arg0}}" is not valid for the Budget code "{{arg1}}" and Intervention Code "{{arg2}}"
APR_XML_090	ERROR	Validate Planned Unit Amount code ()	Planned Unit Amount Code "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_070	ERROR	Validate Output Indicator ()	Output indicator "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_0130	ERROR	Validate Category ()	Category "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_0140	ERROR	Validate Sector ()	Sector "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_080	ERROR	Validate Unit of Measurement ()	Unit of measurement "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_0150	ERROR	Validate that combination of Budget code, planned unit amount code, output indicator, unit of measurement, intervention type code and intervention code is unique	In the Realised output table, the combination of Budget code "{{arg0}}", Planned unit amount code "{{arg1}}", output indicator "{{arg2}}", unit of measurement "{{arg3}}" and Intervention code "{{arg4}}" is not unique
Aggregated Value Others			
Code	Severity	Description	Error Message
APR_XML_0150	ERROR	Validate that combination Output Indicator, Group and Unit of Measurement is same as requested	In the table Aggregated Value Others the combination of Output Indicator"{{arg0}}", Group "{{arg1}}" and Unit of Measurement "{{arg2}}" is not as provided in instructions.
Alternative Values			
Code	Severity	Description	Error Message

APR_XML_060	ERROR	Validate Budget code ()	Budget code "{{arg0}}" is not valid for this Fiscal year and specified CCI
APR_XML_090	Error	Validate Planned Unit Amount code ()	Planned Unit Amount Code "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_080	ERROR	Validate Unit of Measurement ()	Unit of measurement "{{arg0}}" is not valid for the Budget code "{{arg1}}"
APR_XML_070	ERROR	Validate Output Indicator ()	Output indicator "{{arg0}}" is not valid for the Budget code "{{arg1}}"
Financial Instruments			
Code	Severity	Description	Error Message
APR_XML_0160	ERROR	Validate Intervention Code ()	Intervention Code "{{arg0}}" is not valid for this CSP version
Information on oilseeds, cotton	and transiti	ional national aid	
Code	Severity	Description	Error Message
APR_XML_0170	Error	Validate Intervention Code ()	Intervention Code "{{arg0}}" is not valid for this CSP version

# Consult an uploaded XML document

Νοτε	For each XML file displayed on the screen, the number of Errors (E) and Warnings (W) that occurred during the execution of the XML business rules validation will be displayed.	
NOTE	For the document type 'Quantitative Data Information in XML', a MS User can upload one file for all sections but can upload each section separately.	

**1.** Click on the arrow to consult the details of the uploaded document:

Table of Contents <	GENERAL	GENERAL							
Q Type to filter TOC	Documen	Documents 0							
General	DOCUMENTS A	ANNEXED TO THIS VERSION							<b>+</b> A
Version information Officials in charge	Title	Document Type Id	Document Date	Local Reference	Commission Reference	Status	List Of Document Attachments		
History	APR	XML import file for Quantitative Data Import	23/08/2023			OK	1	0	ø 🔋
Observations	-m								
1. NARRATIVE PART OF THE ANNUAL PE									
2. QUANTITATIVE PART OF THE ANNUAL									
2 All results 2 Passed 0 Warning 0 Error									

#### The file details now appear:

00	cuments	0										
сι	IMENTS ANN	EXED TO THIS VERSION										<b>+</b> A
	Title	Document Type Id	Document Date	Local Reference	Commission Reference	Status	Do	t Of cument achment				
~	APR	XML import file for Quantitative Data Import	23/08/2023			ок	1		0	ø	Î	
	Title	File name	Upload date	User	F	ile status E	w					
	XMLAPR	20230823-14064 2	3/08/2023	Gsb, Ste (n0001843)	ОК	0	0		4			
~	APR 2	XML import file for Quantitative Data Import	23/08/2023		I	ERROR	1		0	ø	Ĩ	
	Title	File name	Upload date	User	F	ile status E	w					
	APR XML 2	20230823-14254; 2	3/08/2023	Gsb, Ste (n0001843)	ERRO	DR 4	0	ß		ר וי		

- 2. Different actions are possible based on the File Status (OK or ERROR):
- (1) View the file.
- (2) View the list of Errors and Warnings detected in the file.
- In case of Warnings only, the File Status will be OK.
- (3) View the file with the Errors and Warnings on the corresponding lines.
- (4) Delete the file. This feature is useful if a file is used for testing purposes or to delete a file with errors.

# **Observations**

	<ul><li>This section is used to provide any relevant information to the Annual Performance Report.</li><li>It can be used as a type of 'chat' between the Member State and Commission.</li><li>All Users who have Read permission on the Annual Performance Report will be able to read all observations in the conversation.</li></ul>
Νοτε	All Users who have Update permission on the Annual Performance Report will be able to send an observation and participate in the conversation.
	All observations are kept against the specific version of the Annual Performance Report.
	The observation is added below the Observations box and includes the username, the date and time of the post.

**1.** Click on the **ADD** button to add an observation:

Table of Contents <	GENERAL
Q Type to filter TOC	Observations
<ul> <li>General</li> <li>Version information</li> <li>Officials in charge</li> <li>History</li> <li>Documents</li> <li>Observations</li> <li>1. NARRATIVE PART OF THE ANN</li> <li>2. QUANTITATIVE PART OF THE A</li> </ul>	No items to display
No validation result available	

The Add new observation screen appears:

GENERAL

Observations <b>1</b>	
Add new observation	
Should I add the extra information as a document?	3951
	Cancel Save

- 2. Enter the following:
- (1) Enter an observation.
- (2) Click on SAVE to save the information.

# **1. NARRATIVE PART OF THE ANNUAL PERFORMANCE REPORT**

# **1.1** Summary on the state of implementation of the CAP strategic plan during financial year

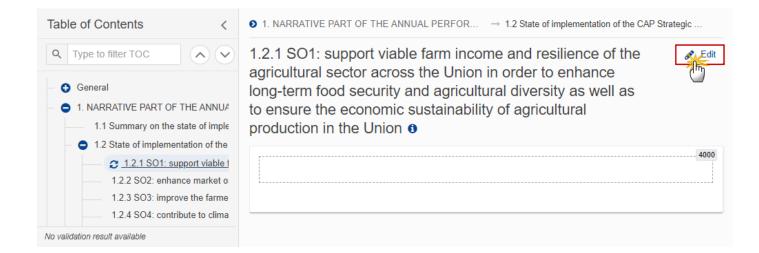
**1.** Click on the **EDIT** button to enter the information:

Table of Contents <	1. NARRATIVE PART OF THE ANNUAL PERFORMANCE REPORT
Q     Type to filter TOC	1.1 Summary on the state of implementation of the CAP strategic plan during financial year 2023 o
- 😌 General	10000
1. NARRATIVE PART OF THE ANNUAL	
2 1.1 Summary on the state of impl	
<ul> <li>         —          • 1.2 State of implementation of the C.         </li> </ul>	
1.3 Horizontal aspects of the implem	
1.4 Derogation from GAEC standard	
2. QUANTITATIVE PART OF THE ANNU	
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1. NARRATIV	/E PART OF	THE ANNU	JAL PERFO	RMANCE	REPOR	Г			
1.1 Sum strategic	-			•			ne CAP		
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- **2.** Enter the following:
- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.

- **1.2 State of implementation of the CAP Strategic Plan by specific and cross-cutting** *objective*
- **1.2.1 SO1:** support viable farm income and resilience of the agricultural sector across the Union in order to enhance long-term food security and agricultural diversity as well as to ensure the economic sustainability of agricultural production in the Union
- 1. Click on the EDIT button to enter the information:



<b>D</b> 1	. NARRATIVE PART OF THE ANNUAL PERFOR	$\rightarrow$	1.2 State of implementation of the CAP St	rategic
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1.2.1 SO1: support viable farm income and resilience of the agricultural sector across the Union in order to enhance long-term food security and agricultural diversity as well as to ensure the economic sustainability of agricultural production in the Union ()

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- 2. Enter the following:
- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.
- 1.2.2 SO2: enhance market orientation and increase farm competitiveness both in the short and long term, including greater focus on research, technology and digitalisation
- 1. Click on the **EDIT** button to enter the information:

Table of Contents <	● 1. NARRATIVE PART OF THE ANNUAL PERFOR → 1.2 State of implementation of the CAP Strategic
Q     Type to filter TOC       •     1.2 State of implementation of the       1.2.1 SO1: support viable farm	competitiveness both in the short and long term, including greater focus on research, technology and digitalisation <b>3</b>
1.2.1 SOT: support viable rain         2       1.2.2 SO2: enhance market         1.2.3 SO3: improve the farmet         1.2.4 SO4: contribute to climat         1.2.5 SO5: foster sustainable	4000
1.2.6 SO6: contribute to haltin 1.2.7 SO7: attract and sustain No validation result available	

● 1. NARRATIVE PART OF THE ANNUAL PERFOR → 1.2 State of implementation of the CAP Strategic	
1.2.2 SO2: enhance market orientation and increase farm competitiveness both in the short and long term, including greater focus on research, technology and digitalisation ()	
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Cancel Save	2

- 2. Enter the following:
- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.

# 1.2.3 SO3: improve the farmers' position in the value chain

**1.** Click on the **EDIT** button to enter the information:

Table of Contents <	$\bullet$ 1. NARRATIVE PART OF THE ANNUAL PERFORM $\rightarrow$ 1.2 State of implementation of the CAP Strategic
Q Type to filter TOC	1.2.3 SO3: improve the farmers' position in the value chain 0
<ul> <li>1.2 State of implementation of the</li> <li>1.2.1 SO1: support viable farm</li> <li>1.2.2 SO2: enhance market o</li> <li>1.2.3 SO3: improve the far</li> <li>1.2.4 SO4: contribute to clima</li> <li>1.2.5 SO5: foster sustainable</li> <li>1.2.6 SO6: contribute to haltin</li> <li>1.2.7 SO7: attract and sustain</li> </ul>	
No validation result available	

The Edit details pop-up window appears:

● 1. NARRATIVE PART OF THE ANNUAL PERFORM... → 1.2 State of implementation of the CAP Strategic ...

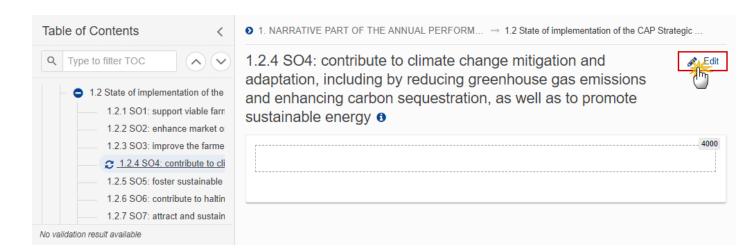
1.2.3 SO3: improve the farmers' position in the value chain ()

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- 2. Enter the following:
- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.

# 1.2.4 SO4: contribute to climate change mitigation and adaptation, including by reducing greenhouse gas emissions and enhancing carbon sequestration, as well as to promote sustainable energy

1. Click on the EDIT button to enter the information:



● 1. NARRATIVE PART OF THE ANNUAL PERFORM... → 1.2 State of implementation of the CAP Strategic ...

1.2.4 SO4: contribute to climate change mitigation and adaptation, including by reducing greenhouse gas emissions and enhancing carbon sequestration, as well as to promote sustainable energy **1** 

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- 2. Enter the following:
- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.
- 1.2.5 SO5: foster sustainable development and efficient management of natural resources such as water, soil and air, including by reducing chemical dependency
- **1.** Click on the **EDIT** button to enter the information:

Table of Contents <	$\bullet$ 1. NARRATIVE PART OF THE ANNUAL PERFORM $\rightarrow$ 1.2 State of implementation of the CAP Str	ategic
Q     Type to filter TOC       Image: Constraint of the state	1.2.5 SO5: foster sustainable development and efficient management of natural resources such as water, soil and air, including by reducing chemical dependency <b>9</b>	Edit
1.2.2 SO2: enhance market o 1.2.3 SO3: improve the farme 1.2.4 SO4: contribute to clima		4000
C 1.2.5 SO5: foster sustainal 1.2.6 SO6: contribute to haltin 1.2.7 SO7; attract and sustain		
No validation result available		

The Edit details pop-up window appears:

● 1. NARRATIVE PART OF THE ANNUAL PERFORM... → 1.2 State of implementation of the CAP Strategic ....

1.2.5 SO5: foster sustainable development and efficient management of natural resources such as water, soil and air, including by reducing chemical dependency <sup>(1)</sup>

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- 2. Select the following:
- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.

# 1.2.6 SO6: contribute to halting and reversing biodiversity loss, enhance ecosystem services and preserve habitats and landscapes

Νοτε	Amount should be provided in Euro with 2 decimals.				
	All amounts are mandatory. The User will have to fill 0 in case the 'out of which' info is not applicable.				

#### **1.** Click on the **EDIT** button to enter the information:

Table of Contents <	• 1. NARRATIVE PART OF THE ANNUAL PERFORM $\rightarrow$ 1.2 State of implementation of the CAP Strategic
Q     Type to filter TOC       Image: Description of the state of the stat	1.2.6 SO6: contribute to halting and reversing biodiversity loss, enhance ecosystem services and preserve habitats and landscapes <b>1</b>
1.2.2 SO2: enhance market o 1.2.3 SO3: improve the farme	4000
1.2.4 SO4: contribute to clima 1.2.5 SO5: foster sustainable 2 1.2.6 SO6: contribute to ha	
1.2.7 SO7: attract and sustain	
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● 1. NARRATIVE PART OF THE ANNUAL PERFORM... → 1.2 State of implementation of the CAP Strategic ...

1.2.6 SO6: contribute to halting and reversing biodiversity loss, enhance ecosystem services and preserve habitats and landscapes <sup>1</sup>

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- 2. Enter the following:
- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.

## **1.2.7 SO7:** attract and sustain young farmers and new farmers and facilitate sustainable business development in rural areas

**1.** Click on the **EDIT** button to enter the information:

Table of Contents <	$\textcircled{0} 1. \text{ NARRATIVE PART OF THE ANNUAL PERFORM} \rightarrow 1.2 \text{ State of implementation of the CAP Strategic}$
Q     Type to filter TOC       •     1.2 State of implementation of the       1.2.1 SO1: support viable farm	1.2.7 SO7: attract and sustain young farmers and new farmers and facilitate sustainable business development in rural areas <b>1</b>
1.2.2 SO2: enhance market o     1.2.3 SO3: improve the farme     1.2.4 SO4: contribute to clima     1.2.5 SO5: foster sustainable	4000
1.2.6 SO6: contribute to haltin	
1.2.8 SO8: promote employm 1.2.9 SO9: improve the respo	
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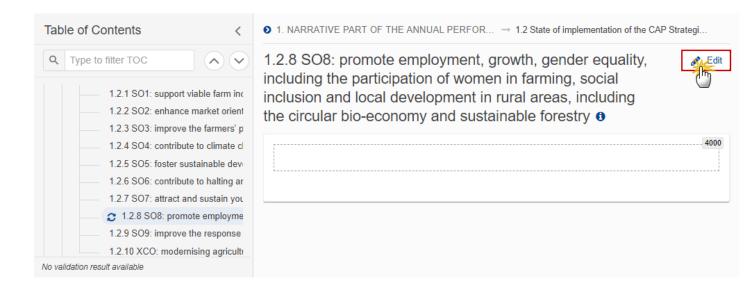
The Edit details pop-up window appears:

1.2.7 SO	7: attract and facili	F THE ANNUAL PE t and sustain tate sustain	n youn	g farme	ers and	new		egic
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- **2.** Select the following:
- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.

# 1.2.8 SO8: promote employment, growth, gender equality, including the participation of women in farming, social inclusion and local development in rural areas, including the circular bio-economy and sustainable forestry

1. Click on the EDIT button to enter the information:



The Edit details pop-up window appears:

● 1. NARRATIVE PART OF THE ANNUAL PERFOR... → 1.2 State of implementation of the CAP Strategi...

1.2.8 SO8: promote employment, growth, gender equality, including the participation of women in farming, social inclusion and local development in rural areas, including the circular bio-economy and sustainable forestry **3** 

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- 2. Enter the following:
- (1) Enter the text in the text box provided.
- (2) Click on **SAVE** to save the information.
- 1.2.9 SO9: improve the response of Union agriculture to societal demands on food and health, including high-quality, safe and nutritious food produced in a sustainable way, to reduce food waste, as well as to improve animal welfare and to combat antimicrobial resistance
- **1.** Click on the **EDIT** button to enter the information:

Tab	le of Contents <
Q	Type to filter TOC
	1.2.1 SO1: support viable farm inc
	1.2.2 SO2: enhance market orient
	1.2.3 SO3: improve the farmers' p
	1.2.4 SO4: contribute to climate cl
	1.2.5 SO5: foster sustainable devi
	1.2.6 SO6: contribute to halting ar
	1.2.7 SO7: attract and sustain you
	1.2.8 SO8: promote employment,
	1.2.9 SO9: improve the respon
	1.2.10 XCO: modernising agriculti
No va	lidation result available

● 1. NARRATIVE PART OF THE ANNUAL PERFOR... → 1.2 State of implementation of the CAP Strategi...

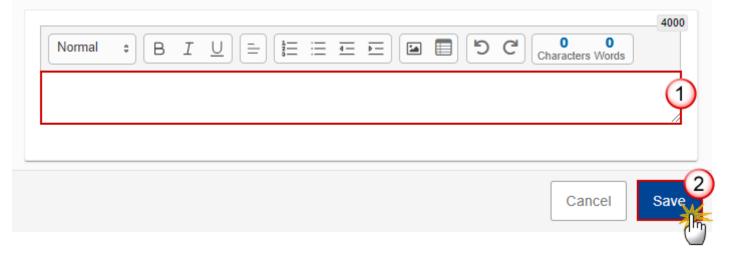
4000

1.2.9 SO9: improve the response of Union agriculture to societal demands on food and health, including highquality, safe and nutritious food produced in a sustainable way, to reduce food waste, as well as to improve animal welfare and to combat antimicrobial resistance **9** 

The Edit details pop-up window appears:

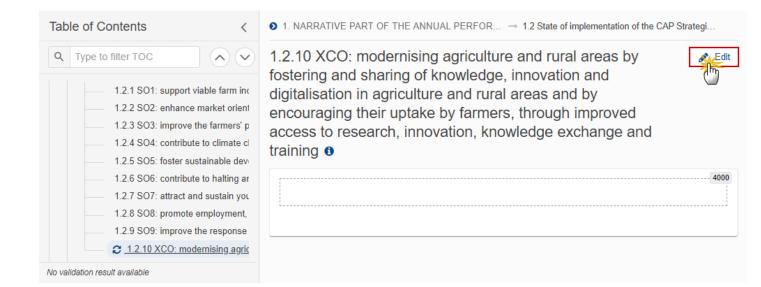
● 1. NARRATIVE PART OF THE ANNUAL PERFOR... → 1.2 State of implementation of the CAP Strategi...

1.2.9 SO9: improve the response of Union agriculture to societal demands on food and health, including highquality, safe and nutritious food produced in a sustainable way, to reduce food waste, as well as to improve animal welfare and to combat antimicrobial resistance **1** 



2. Enter the following:

- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.
- 1.2.10 XCO: modernising agriculture and rural areas by fostering and sharing of knowledge, innovation and digitalisation in agriculture and rural areas and by encouraging their uptake by farmers, through improved access to research, innovation, knowledge exchange and training
- 1. Click on the EDIT button to enter the information:



The Edit details pop-up window appears:

● 1. NARRATIVE PART OF THE ANNUAL PERFOR... → 1.2 State of implementation of the CAP Strategi...

1.2.10 XCO: modernising agriculture and rural areas by fostering and sharing of knowledge, innovation and digitalisation in agriculture and rural areas and by encouraging their uptake by farmers, through improved access to research, innovation, knowledge exchange and training **1** 

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- 2. Enter the following:
- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.

#### 1.3 Horizontal aspects of the implementation of the CAP strategic plan

1. Click on the **EDIT** button to enter the information:

Table of Contents <	1. NARRATIVE PART OF THE ANNUAL PERFORMANCE REPORT
Q     Type to filter TOC       Image: Comparison of the second sec	1.3 Horizontal aspects of the implementation of the CAP strategic plan •
General     General     General     General     General     General	4000
1.1 Summary on the state of implement	
<ul> <li>1.2 State of implementation of the CAP</li> </ul>	
1.3 Horizontal aspects of the implem	
1.4 Derogation from GAEC standards ir	
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The Edit details pop-up window appears:

1. NARRATIVE PART OF THE ANNUAL PERFORMANCE REPORT

# 1.3 Horizontal aspects of the implementation of the CAP strategic plan ()

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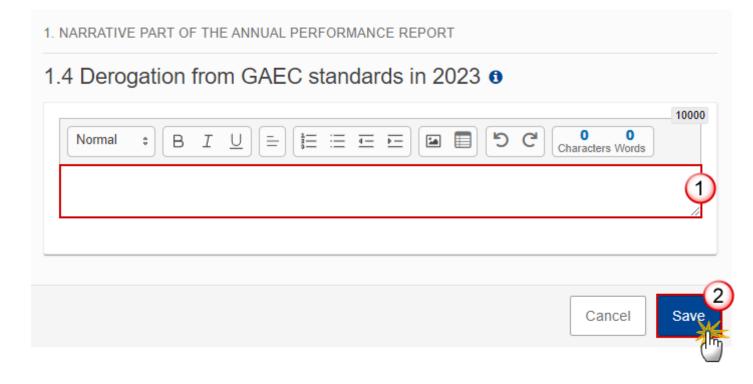
- 2. Enter the following:
- (1) Enter the text in the text box provided.
- (2) Click on SAVE to save the information.

#### 1.4 Derogation from GAEC standards in 2023

**1.** Click on the **EDIT** button to enter the information:

Table of Contents <	1. NARRATIVE PART OF THE ANNUAL PERFORMANCE REPORT
Q Type to filter TOC	1.4 Derogation from GAEC standards in 2023
🕒 😌 General	
—	
1.1 Summary on the state of implement	
<ul> <li>1.2 State of implementation of the CAP</li> </ul>	
1.3 Horizontal aspects of the implement	
2 1.4 Derogation from GAEC standard	
2. QUANTITATIVE PART OF THE ANNUAL	
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The Edit details pop-up window appears:



2. Enter the following:

(1) Enter the text in the text box provided.

(2) Click on **SAVE** to save the information.

## 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT

Νοτε	Quantitative information is added via XML files upload. Information from XML, mandatory or not, are checked to be correct from structural format and consistency. Information as 'Justifications' are to be added from XML files or directly in the respective User Interface sections.	
	A solution based on Web Services ('Machine-to-Machine') is also possible.	

## 2.1 Achieved values of result indicators

2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT

2.1 Achieved values of result indicators 0

					<b>⊥</b> eee [2023083	1-110713xml]
Quick filter						
Item	For performa review	nce Annual / Cumulative	Unit of measuremen t	Milestone year 2023	Achievement year 2023	Distance year 202
R.1 Enhancing perfo through knowledge innovation		Cumulative		N/A	100	
Comment on deviatio milestone	n from We can cha	nge the comments in the	User Interface			1
R.2 Linking advice a knowledge systems		Cumulative		N/A	200	
Comment on deviatio milestone	n from there is no c	omment				1
R.3 Digitalising agri	culture No	Cumulative	%	N/A	0	
Comment on deviatio milestone	n from there is no c	omment				1
R.3 Numerator: Numl beneficiaries from rele support		Cumulative	farm	N/A	100	

## 2.2 Realised outputs - unit amounts - additional national financing

## 2.2.1 Direct Payment interventions

Data are populated from the XML file upload:

0 2.	QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT $ ightarrow 2.2$ Realised outputs - unit amounts - additional national financing	
2.2	1 Direct Payment interventions	
	년 eee [20230831-110713	xml]
Quio	k filter	
	Type / Intervention / PUA         Item         Unit of measurement         Financial year 2023	
>	BISS(21) - Basic income support for sustainability	•
>	CRISS(29) - Complementary redistributive income support for sustainability	
>	CIS-YF(30) - Complementary income support for young farmers	
>	Eco-scheme(31) - Schemes for the climate, the environment and animal welfare	
>	CIS(32) - Coupled income	

## 2.2.2 Sectoral interventions

● 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT → 2.2 Realised outputs - unit amounts - additional national financing 2.2.2 Sectoral interventions () 止 eee [20230831-110713-.xml] Quick filter Type / Intervention / PUA Item Unit of measurement Financial year 2023 ADVIBEES(55(1)(a)) - advisory services, technical assistance, training, information and > exchange of best practices, including through networking, for beekeepers and beekeepers' organisations INVAPI(55(1)(b)) - investments in > tangible and intangible assets, as well as other actions ACTLAB(55(1)(c)) - actions to support laboratories for the analysis of apiculture products, > bee losses or productivity drops, and substances potentially toxic

#### 2.2.3 Rural development interventions

② 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT → 2.2 Realised outputs - unit amounts - additional national national sector (additional sector)	ional financing
2.2.3 Rural development interventions 0	
[	ப் eee [20230831-110713xml]
Quick filter	
Type / Intervention / PUA Item Unit of measurement	Financial year 2023
ENVCLIM(70) - Environmental, > climate-related and other management commitments	A
ASD(72) - Area-specific > disadvantages resulting from certain mandatory requirements	
> INVEST(73-74) - Investments, including investments in irrigation	
INSTAL(75) - Setting up of young > farmers and new farmers and rural business start-up	
RISK(76) - Risk management tools	

## 2.2.4 Additional national financing

● 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT → 2.2 Realised outputs - unit amounts - additional national financing

#### 2.2.4 Additional national financing

				💾 eee [2	0230831-110713xml]
Intervention budget code	Intervention	Output indicator	Unit of measurement	Realised outputs exclusively generated by additional national financing (with double counting)	Additional national financing (for rural development interventions) or national financial assistance (for F&V sectoral interventions
08030101000212001	Ш.Б.1.	0.12	ha	100.00	333.00
08030101000313001	II.B.1.	0.13	ha	222.00	8,964.00
08030101000313002	II.A.14	0.13	ha	2,345,678.11	4,569.01
08030101000701001	ILЖ.1.	0.1	projects	32,145.53	67,753.77
08030101000701006	Ш.Ж.2	0.1	projects	100.00	567.00
08030101000728003	Ш.Ж.3	O.28	benef	100.00	567.00
08030101000729004	Ш.Ж.4	O.29	benef	222.00	8,964.00

## 2.3 Realised outputs - aggregated values

## 2.3.1 Aggregated values of output indicators by interventions and units of measurement

● 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT → 2.3 Realised outputs - aggregated values

#### 2.3.1 Aggregated values of output indicators by interventions and units of measurement 0

						L ee	ee [20230831-1107	713xml]
Intervention budget code	Intervention code	Intervention name	Type of intervention	Output indicator	Category	Sector	Unit of measureme nt	Aggregate outputs wi counting, outputs ge additional financing
08020401000004002	LA.1	Основно подпомагане на доходите за устойчивост	BISS	O.4			Hectares	•
08020405000010003	I. <b>5</b> .11	Обвързано с производствот о подпомагане на доходите – плодове	CIS	O.10			Hectares	
08020405000010004	1.5.12	Обвързано с производствот о подпомагане на доходите – плодови насаждения до встъпването им в прододаване	CIS	O.10			Hectares	43,

# 2.3.2 Aggregated values of output indicators by types of intervention and units of measurement

● 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT → 2.3 Realised outputs - aggregated values

2.3.2 Aggregated values of output indicators by types of intervention and units of measurement **0** 

					<b>⊥</b> eee [202	30831-110713xml]
Type of intervention budget code	Type of intervention	Output in	dicator Category	Sector	Unit of measurement	Aggregate realised outputs with no double counting, including outputs generated by additional national financing
08020401000004	BISS	0.4			Hectares	100.00
08020401000005	BISS	O.5	wew		Beneficiaries	100.00
08020405000010	CIS	O.10			Hectares	100.00
08030101000609	RISK	O.9			Beneficiaries	100.00

## 2.3.3 Other aggregated values of output indicators

	ed values of output indicato		
			止 eee [20230831-110713xml]
Output indicator	Group	Unit of measurement	Aggregate realised outputs with no double counting, including outputs generated by additional national financing
0.3	CAP support	Farmer	150.22
0.3	Female	Farmer	121,311.44
0.3	Male	Farmer	12,312,312,231.43
0.3	Non-binary	Farmer	31,313.00
0.3	Prefer not to say*	Farmer	12,121,231,231.00
0.3	No prevalence	Farmer	442,434.66
0.3	Direct payments	Farmer	453,453.22
0.4	Decoupled direct payments	Hectares	1.000.43

## 2.4 Alternative unit amounts of reference

## 2.4.1 Option provided by Article 134(6)(a)

Data are populated from the XML file upload:

② 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT → 2.4 Alternative unit amounts of reference

#### 2.4.1 Option provided by Article 134(6)(a)

止 eee [20230831-110713-.xml]

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-	u	U.		ile i	

21-digit budget code	Unit amount code	MS grouped unit amount code	Intervention	Output indicator	Unit of measureme nt	Realised output for operations selected in financial year 2023	
080204050000110120001	І.Б.2-1		І.Б.2	0.11	Head	275,531,863.00	*
080204050000110120002	І.Б.2-2		І.Б.2	0.11	Head	312,746,191.00	
080204050000110130001	І.Б.3-1		І.Б.3	0.11	Head	349,960,519.00	
080204050000110130002	І.Б.3-2		І.Б.З	0.11	Head	387,174,848.00	
080204050000110140001	І.Б.4-1		І.Б.4	0.11	Head	424,389,176.00	
080204050000110140002	І.Б.4-2		І.Б.4	0.11	Head	461,603,504.00	

#### 2.4.2 Option provided by Article 134(6)(b)

② 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT → 2.4 Alternative unit amounts of reference

4.2 Option provid	ded by Article 134(6)(I	b) <b>0</b>		ط eee [	20230831-110713xml]
uick filter					
Intervention budget code	Planned unit Planned unit amount amount code group code	Intervention	Output indicator	Unit of measureme nt	Realised outputs for operations for which payments have been made in the previous financial year
80204010000040020001	LA.1-1	LA.1	O.4	Hectares	12,314.00
80204010000050010001	I.A.3-1	I.A.3.	O.5	Beneficiaries	232.00
80204050000100030001	I.5.11-1	I. <b>5</b> .11	O.10	Hectares	434.43
80204050000100030002	1.5.11-2	I.Б.11	O.10	Hectares	433,324.00
80204050000100040001	I.5.12-1	1.5.12	O.10	Hectares	2,323.32
80204050000100050001	I.5.13-1	I.5.13	O.10	Hectares	45.00

## 2.5 Use of financial instruments in rural development interventions

2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT

#### 2.5 Use of financial instruments in rural development interventions 0

止 eee [20230831-110713-.xml] Eligible expenditure Amount of private and public resources mobilised in a Type of intervention Grants within a Equity or quasi-equity Equity or qu equity financial instrument operation Guarantee Loans Guarantee Loans INVWINE 12.00 112.00 21.00 212.00 2,131.00 231.00 INVWINESUST 212.24 12,321.12 21.02 0.45 2.35 223.90 PRESBEEHIV 12.00 112.00 21.00 212.00 2,131.00 231.00 ES PROMOBEES 212.25 12,321.13 21.03 0.46 2.36 223.91 PROMOWINE 12.00 112.00 21.00 212.00 2,131.00 231.00 RESTRVINEY 212.26 12.321.14 0.47

#### 2.6 Information on oilseeds, cotton and transitional national aid

## 2.6.1 Information on oilseeds

$lace{0}$ 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT $ ightarrow$ 2.6 Information on oilseeds, cotton and trace the second	ansitional national aid
2.6.1 Information on oilseeds	
	止 eee [20230831-110713xml]
For the oilseeds concerned by the Memorandum of Understanding referred to in Article11(1) of Regulation (EU) 2021/2115:	for financial year 2023
Total number of hectares for which support has been actually paids	34.00

## 2.6.2 Information on cotton

Data are populated from the XML file upload:

② 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT → 2.6 Information on oilseeds, cotton and transitional national aid		
2.6.2 Information on cotton		
	L eee [20230831-110713xml]	
If crop-specific payment for cotton laid down in Title III, Chapter II, Section 3, Subsection 2 of Regulation (EU) 2021/2115 was granted:	for financial year 2023	
Number of beneficiaries	10.00	
Amount of payment per hectare	1,000.00	
Number of hectares for which the payment was granteds	456.00	

#### 2.6.3 Information on transitional national aid

Data are populated from the XML file upload:

● 2. QUANTITATIVE PART OF THE ANNUAL PERFORMANCE REPORT → 2.6 Information on oilseeds, cotton and transitional national aid

2.6.3 Information on transitional national aid 0

				🛃 eee	[20230831-110713xml]
IT transitional national aid laid down in Article 147 of Regulation (EU) 2021/2115 was granted:			Financial year 2023		
Intervention	Number of beneficiaries	Amount of transitional national aid granted	number of nectares, animals or other units for which that aid has been granted	Unit of measurement	Realised unit amount (EUR)
I.E.9	343	121.34	555,656,454	Actions	0.00
І.Д.З	534,534	3,423,424.55	55,555	Beneficiaries	61.62
І.Д.1	343	2,342,342.67	66,664	Hectares	35.14
I.A.1	100	121.34	23,131	Hectares	0.01
I.A.3.	121	3,423,424.55	3,132	Beneficiaries	1,093.05
І.Б.11	2,131	2,342,342.67	232	Hectares	10,096.30
І.Б.12	23,123,123	345.21	1,213,321	Hectares	0.00

## Validate the Annual Performance Report

Draapy	The Annual Performance Report can be validated <b>at any time</b> , when the current version is in status <b>OPEN</b> and resides at the User's Node.
Remark	The User must have the role of <b>MS Paying Agency</b> or <b>MS Coordination Body</b> with <b>Update</b> or <b>Send</b> rights (MSPAu/s or MSCBu/s).

Click on the VALIDATE button to validate the Annual Performance Report:

APR list 2023BG06AF \$P001 - 2023.	.0 🛞					
🗅 2023.0 📕 BG 🕓 13/09/2023, 15:2	23 OPEN					Validate
Table of Contents	GENERAL					0
Q Type to filter TOC	Version information	on 🛛				🖋 Edi
General     General     Officials in charge     History	CCI 2023BG06AFSP001	Version 2023.0	Last modified 13/09/2023, 15:23	Current node Balgarija	3	OPEN)
Documents Observations • 1. NARRATIVE PART OF THE ANI	Financial Period 01/01/2023 - 15/10/202	23	Status date 13/09/2023		Last modified by	MS USER 1
2. QUANTITATIVE PART OF THE						

Remark	An <b>ERROR</b> will block you from sending the Annual Performance Report. The error(s) should be resolved and the Annual Performance Report must be revalidated. Note that a <b>WARNING</b> does not block you from sending the Annual Performance Report.
--------	---

The system validates the following information:



An example of a validation window:

#### Latest validation result

i

×

The Annual Performance Report version has been successfully validated.

#### You can check the list of validation results at any time throughout the Annual Performance Report:

≡ <b></b> SFC2021		Q Compact 🗩	Latest validation result ×
APR list 2023BG06AF SP001 - 2023.0	$\otimes$		
🗅 2023.0 📕 BG 🕓 13/09/2023, 15:34	VALIDATED		i
Table of Contents <	GENERAL		APR_VALRULE_0001
Q Type to filter TOC	Version information $\boldsymbol{0}$		Validate that no XML documents are in status ERROR.
<ul> <li>General</li> <li><i>C</i> Version information</li> <li>Officials in charge</li> <li>History</li> </ul>	CCI Versio 2023BG06AFSP001 2023.		APR_VALRULE_DEMO The document passed the
Observations     I. NARRATIVE PART OF THE ANNU.	Financial Period 01/01/2023 - 15/10/2023	Status date 13/09/2023	VALIDATION process for demonstration purposes. In the future, more validation rules will be implemented to be confirmed during process.
2. QUANTITATIVE PART OF THE AN	National reference	Monitoring committee submission date	
2 All results 2 Passed 0 Warning 0 Error	Title in Bulgarian	1010012020	

To see the last validation results:

(1) Click on one of the 4 categories: *All results, Passed, Warning, Error*.

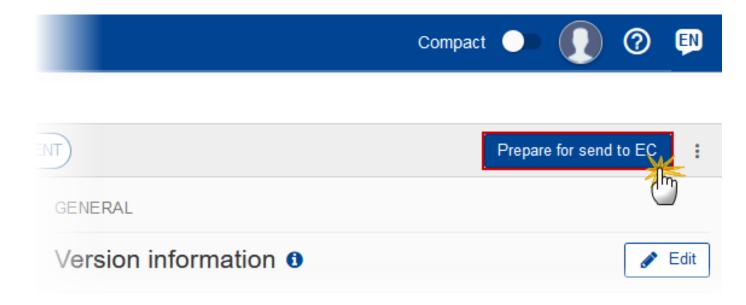
(2) The list of latest validation results for the chosen category is displayed.

After all errors have been resolved the status of the Annual Performance Report becomes VALIDATED.

## **Prepare Annual Performance Report for send to EC**

Remark	The Prepare for Send can occur when a User on the <b>highest MS Node</b> wants to indicate that the Annual Performance Report version can be prepared for sending to the Commission, once the VALIDATION ERRORS have been removed and the status is VALIDATED or SENT (from a lower Node).	
	The User must have the role of <b>MS Paying Agency</b> or <b>MS Coordination Body</b> with <b>Update</b> or <b>Send</b> rights (MSPAu/s or MSCBu/s).	

1. Click on the **PREPARE FOR SEND TO EC** button to prepare to send the Annual Performance Report to the Commission:



The system will ask you to confirm the send action:

Image: Prepare to send Annual Performance Report         Image:				
CCI 2023BG06AFSP001	Version 2023.0	Last modified 13/09/2023, 15:34	Current node <b>Balgarija</b>	VALIDATED
				Cancel

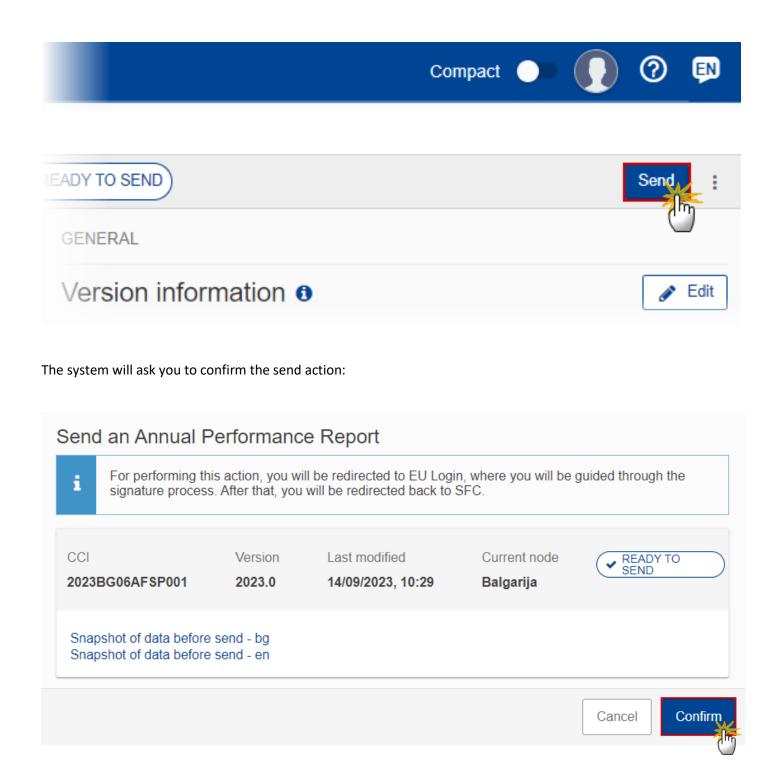
2. Click on **CONFIRM** to confirm.

The status of the Annual Performance Report is set to **PREPARING FOR SEND TO EC**.

## Send the Annual Performance Report

	The Send can occur when a User wants to send its recorded data on an Annual Performance Report version to the Commission or to an upper Node.
REMARK	The Annual Performance Report can only be sent once the VALIDATION ERRORS have been removed and the status is <b>READY TO SEND</b> or <b>SENT</b> (from a lower node).
KEWIARK	The <b>"4 eyes principle"</b> must be respected. Therefore, the User sending must be different from the User who last validated.
	The User must have the role of <b>MS Paying Agency</b> or <b>MS Coordination Body</b> with <b>Send</b> rights ( <b>MSPAs/MSCBs</b> ).

1. Click on the SEND button to send the Annual Performance Report to the Commission or to an upper Node:



2. Click on **CONFIRM** to confirm. For completing this action, the User will be redirected to the EU Login signature page.

On success, the Annual Performance Report version has been sent to the Commission or to an upper Node. When sent, the status is set to **SENT**.

	do	hen on the highest MS node, different versions of the generated "Snapshot before send" cument will be available so that the sender can first verify what will be sent to the mmission:
Remark	•	A version containing the untranslated content with the template in the Source language.
	•	When the Source language is different from English, a version containing the untranslated content with the template in English.
	•	When the Source language is different from English, a version containing a machine translation of the content in English with the template in English.

## **Request for Revised Annual Performance Report by MS**

	The Annual Performance Report can only be revised by EC when the status is <b>ADMISSIBLE</b> and by MS <b>when a lower Node exists</b> and the status is <b>SENT</b> (to a higher MS node), <b>OPEN</b> , <b>VALIDATED</b> , <b>READY TO SEND</b> or <b>RETURNED FOR MODIFICATION BY MS</b> .
Remark	This action can be used when a User wants to request a revision for the Annual Performance Report version sent by the Member State/Region because it is incomplete or incorrect.
	The User must have the role of <b>MS Paying Agency</b> or <b>MS Coordination Body</b> with <b>Update</b> rights ( <b>MSPAu/MSCBu</b> ).

Follow the steps to request for revised Annual Performance Report by MS:

		Q	Compact 🗩 🚺	) 🕐 💵
.0 🙁				(1)
SENT			Prepare for sen	d to EC 🔋
GENERAL			EXPORT	
Version info	rmation 0		Full document	PDF DOCX
CCI	Version	Last modified	J≡ Validation rules Current node	

- **1.** Select the following:
- (1) Select the icon with 3 vertical dots.
- (2) Click on the **REQUEST REVISION** button to request revision from the lower Node.

The system will ask you to confirm the request for revision:

## Request for revision of Annual Performance Report version

CCI 2023ES06AFEI001	Version 1.0	Last modified 29/06/2023, 09:01	Current node España	SENT)	
Reason for request Reason	for revision *				-1
				Cancel	nfirm

- 1. Enter the following:
- (1) Enter the *Reason* in the text box provided.
- (2) Click on **CONFIRM** to save the information.

On success, the status of the Annual Performance Report will be changed to **RETURNED FOR MODIFICATION BY MS** or **RETURNED FOR MODIFICATION BY EC** and the sender is notified of the action and its reason.

## **Delete the Annual Performance Report**

REMARK	<ul> <li>The Annual Performance Report can only be deleted when:</li> <li>it resides on the owner Node</li> <li>the status is OPEN, VALIDATED, READY TO SEND OR REVISION REQUESTED BY MS</li> <li>it has never been sent to the Commission before</li> <li>it has no sent documents attached.</li> <li>The User must have the role of MS Paying Agency or MS Coordination Body with Update rights (MSPAu/MSCBu).</li> </ul>
	The User must have the role of <b>MS Paying Agency</b> or <b>MS Coordination Body</b> with <b>Update</b> rights ( <b>MSPAu/MSCBu</b> ). The delete is a physical delete and <b>cannot be recovered!</b>

Follow the steps to remove the Annual Performance Report from the system:

		۹	Compact 🔵	Ste Gsb n0001843 - SK	) 🕐 🔛
PEN			C	2	Validate
GENERAL					
Version informat	on 🛛			EXPORT U	PDF DOCX
001	Varaian	Last modified	Current node	∃ Validation rules	PDF DOCX
CCI 2023 SK06AF SP001	Version 1.0	Last modified 23/08/2023, 14:39	Current node Slovenská Re	publika	

- **1.** Select the following:
- (1) Select the icon with 3 vertical dots.
- (2) Click on the **Delete** button to remove the Annual Performance Report from the system.

The system will ask you to confirm the delete action:

Oelete an Annua				
CCI 2023 SK06AF SP001	Version 1.0	Last modified 23/08/2023, 14:39	Current node Slovenská Republika	OPEN
				Cancel

2. Click on **CONFIRM** to confirm or click on **CANCEL** to return to the Annual Performance Report.

## **Create a New Version of the Annual Performance Report**

	A new version of the Annual Performance Report needs to be created when the last version was returned for modification by the Commission or technically return on performance review.
Remark	A new version of the Annual Performance Report can only be created when the last working version for the specific Reporting Year is in status <b>RETURNED FOR MODIFICATION BY</b> <b>EC, TECHNICAL RETURN ON PERFORMANCE REVIEW</b> OF <b>NON-ADMISSIBLE</b> .
	The User must have the role of <b>MS Paying Agency</b> or <b>MS Coordination Body</b> with <b>Update</b> rights ( <b>MSPAu/MSCBu</b> ).

1. Click on the **CREATE** button to create a new version of the Annual Performance Report:

		Q	Compact 🔵	🚺 🕐 🎫	
NON-ADMISSIBLE				Create :	
GENERAL					
Version information					
The system will ask you to c	onfirm the c	reation of a new version	n:		
Create a new Ar	nnual Pe	erformance Rep	oort version		
CCI 2023BG06AFSP001	Version <b>2023.0</b>	Last modified 14/09/2023, 10:49	Current node European Commission	NON-ADMISSIBLE	
				Cancel	

2. Click on **CONFIRM** to confirm. Click on **CANCEL** to return to the Annual Performance Report.

On success, a new version of the Annual Performance Report has been created as a copy of the last version, with a version number identical to the previous and a working version number incremented by one. Its status is set to **OPEN**.